State Bank of India

RECRUITMENT OF INFORMATION TECHNOLOGY SPECIALIST OFFICERS (ITSO) IN STATE BANK OF INDIA

PAYMENT OF FEES : FROM 15.11.2010 TO 15.12.2010

LAST DATE FOR RECEIPT OF APPLICATION : 15.12.2010

LAST DATE FOR RECEIPT OF APPLICATION FROM FAR FLUNG AREAS : 22.12.2010

State Bank of India has one of the largest Core Banking Systems and ATM Networks in the world. Bank Branches and ATM Network are growing at an aggressive pace. The Bank is also driving for an increase in the usage of the Alternate Channels like Internet Banking and Mobile Banking. Our New Projects department is initiating new many projects based on IT.

To help drive this growth State Bank of India is looking for Information Technology Specialist Officers (ITSO) for its Global IT Centre and New Business Department.

Candidates may apply for any one of the posts in which he has expertise

Eligibility Criteria (as on 31.12.2010) :

Common to Regular Appointment and Contractual Appointment

Essential Academic Qualification: Engineering Degree in Computer Science / IT or MCA preferably with Certification / Diploma / PG degree in Management in any stream.

(Degree / Diploma / PG should be from AICTE / UGC Approved Institutions)

Preference for relevant professional qualification (e.g. CISA, CCNP, SQA, ITIL or Project Management degree / diploma holders in Management.)

Age : Minimum 30 years and maximum 40 years.

Relaxation in upper age limit for reserve categories as per Govt. of India guidelines.

Regular Appointment on Permanent Basis in SMGS – V Grade (All posts are for unreserved category)

Monthly Emoluments :

Basic Pay 36200-1000/2-38200-1100/2-40400 applicable to Senior Management Grade Scale V Officer. Also eligible for DA, HRA & CCA as per rules in force from time to time. At present initial monthly emoluments at Metropolitan centre is approximately Rs. 55,000.

In addition to above, the official is eligible for housing accommodation in lieu of HRA, full medical benefits for self and up to 75% for family members, LFC/LTC and Provident Fund, Gratuity, Pension.

"New recruits will be entitled to pension benefits in accordance with the new pension scheme which would be made applicable as decided by the Bank."

Provision of monthly reimbursement of Mobile Bill, Telephone Bill, Petrol Bill, Newspaper Bill, and Servant allowance subject to ceiling.

Sr. No	Name of the Post	No. of Post	Post Code	Experience & Job Profile
1.	IT Specialist Officer (Data Centre & Disaster Recovery)	1	01	Detailed under Experience & Job Profile
2.	IT Specialist Officer (Capacity Planning, IT Asset & Vendor Management)	1	02	-"-
3.	IT Specialist Officer (Information Security)	1	03	-"-

Probation : The selected Officers will be on probation of six months

Experience & Job Profile for Permanent Appointments :

1. ITSO (Data Centre & Disaster Recovery)

Experience --

➤ Minimum 8 years in IT related area. ➤ Preference for BCMI / ISO certification and IT experience in banking and financial sector. ➤ Should have experience in defining and managing SLAs and expertise in drafting and updating the Diaster Recovery Plan from time to time. ➤ Should have experience of developing a Business Continuity / Diaster Recovery Policy and plans in BFSI sector for an organization having at least 2000 branch offices with a world wide network.

Job Profile --

- Ensuring that the DC and DRC meet the requirements of the Bank for all its applications. This would include :
- ❖ Control and management of the DC and DRC from infrastructure planning (including physical and electrical) to incident management
- ❖ Maintenance of physical inventory of all assets and effecting operational controls & cost savings.
- ❖ Consultants and vendors management for setting up a new DC and DRC as well as for ongoing DC and DRC.
- ❖ Testing and acceptance of the hardware and software
- ❖ Security and audit compliance for laid out assurance procedures/standards.
- ❖ Optimizing and monitoring the services provided by Facility Management Companies.
- ❖ Refining the processes of DC and DRC management in line with best practices and Bank's requirements and ensuring that certification audits are conducted periodically.
- ❖ SLAs and uptime management.
- ❖ Setting up of green data centres.
- ❖ Obtaining ISO 27001 certification.

2. ITSO (Capacity Planning And IT Asset & Vendor Management)

Experience --

➤ Minimum 8 years in IT related area. ➤ Preference for IT experience in banking and financial sector company of which 5 years should be in planning and deploying IT infrastructure supporting more than 10 million transactions per day. ➤ Should be a seasoned expert in IT Asset management having hands on experience in defining and managing SLAs. ➤ Should be seasoned in hardware and software asset management, Consultant and Vendors management in setting up as well as ongoing asset Management. ➤ Good knowledge of CVC guidelines and other compliance functions.

Job Profile --

- Supervising the utilization of various assets and vendors as also anticipate and plan for future requirements. Setting up and running of the IT Asset Management function, Inventory Management and empanelling and management of vendors.
- Achieving savings through process improvement and support for strategic decision making and enhancing performance of assets.
- Risk reduction through standardization, proper documentation and loss detection.
- Software and Hardware Asset Management like Software metering management, Configuration management, version control, regulatory compliance management, Hardware configuration support, procurement management, life cycle management.
- Up gradation and redeployment and disposal management.
- Ensuring that the assets requirements of the Bank, including those at disaster recovery and data centre, are met. Ensuring Library Management (Software, user manuals, OS, drivers etc.)
- Ensuring CVC guidelines and other compliance functions
- Defining and managing SLAs.

3. ITSO (Information Security)

Experience --

➤ Minimum 8 years in IT related area. ➤ Preference for IT experience in banking and financial sector of which last 5 years should be in information secirity. ➤ Experienced in running a security assurance function in regulated and controlled environment. ➤ Setting up and running a Security Assurance function preferably in Banking and Financial Services sector of Information and Technology department. ➤ Hands on experience in developing and reviewing business continuity plan and disaster recovery plan. ➤ Should have handled complex projects in banking and e-commerce space spread over different locations. ➤ Experience in drafting and implementing Information Security Policy and programme in BFSI sector. ➤ Experience in implementing Information Security measures in organization with more than 300 servers and 2000 branch offices, with more than 1 lakh users is essential.

Job Profile --

- Setting up and running of the Security Assurance function.
- Preparation of security organization structure, Information security policy and procedure.
- Base lining systems to secure policy.
- Develop and execute methodologies for monitoring security, Business Continuity Plan review and Disaster Recovery Plan review.
- Interview end users and top management for information security awareness and compliance to policy.
- Co-ordination with technical consultants on security architecture design study, designing and implementing the security policy.
- Application security testing and security audit for all bank applications.
- Evaluating and ensuring adherence to security standards and procedures, developing and maintaining security control for critical areas. Identify process deficiencies and/or security problems and prevent, monitor, collect, maintain and measure security parameters. Align them over time with the evolving needs. Provide regular reports to security breaches and monitor and document corrective work to ensure compliance.

Contractual Appointments on CTC Basis - (OBC - 1 & Unreserved - 5)

Compensation Package: Rs. 15 lacs p.a. on CTC Basis (all inclusive) consisting of 70% fixed pay and 30% variable pay.

Annual performance linked incentive maximum Rs. 50,000 each at the end of first and second year of service. Reimbursement of monthly mobile charges upto Rs. 1000/- for call charges.

Period of Contract: 3 years.

The contract of engagement will come to an end with the expiry of said term.

Sr. No	Name of the Post	No. of Post	Post Code	Experience & Job Profile
1.	IT Specialist Officer (Network)	1	04	Detailed under Experience & Job Profile
2.	IT Specialist Officer (Project Management Office)	1	05	-"-
3.	IT Specialist Officer (Development)	1	06	-"-
4.	IT Specialist Officer (Mobile Banking, m - Commerce, Mobile Wallet)	1	07	-"-
5.	IT Specialist Officer (Prepaid Cards, Debit Cards, Smart Cards, Contactless / RFID Cards etc.)	1	08	-"-
6.	IT Specialist Officer (e-Commerce, e-Initiatives)	1	09	-"-

Experience & Job Profile for Contractual Appointments :

1. ITSO (Network)
Experience --
➤ Minimum 8 years in IT related area. ➤ Preference for IT experience in banking and financial sector. ➤Last 4 years must be in setting up and maintaining a global network with at least 5000 end points, using multiple carriers, technologies and network devices. ➤ Should have handled a large network in geographically spread out environment.

Job Profile --
- Network Design
- Implementation and service of networking technologies, platforms and products.
- Network Administration, Network Infrastructure management, Network Protocols and standards.
- Network security
- Network Management
- Vendor management.
- Monitoring bandwidth utilization and assessment of adequate bandwidth for various offices/branches/DR systems.
- Coordinating and conducting DR related activities and Drills.

2. ITSO (Project Management Office)
Experience --
➤ Minimum 8 years of IT industry experience. ➤ Preference for IT experience in banking and financial sector. ➤ Should have implemented at least 3 IT projects with a project outlay of at least Rs. 50 crores each. ➤ Should have experience in setting up and running the Project Management Office for high end complex portfolio of projects spread over different locations. ➤ Hands on experience in coordinating among various internal and external agencies (different departments, consultants, vendors, regulatory etc.) ➤ Should be familiar with procurement processes under CVC guidelines.

Job Profile --
- Responsible for setting up and running of the Project Management Office for high end complex projects spread over different locations.
- Ensure alignment between IT commitments and enterprise's program and operation.
- Manage and coordinate overall IT project delivery and resource utilization.
- Ensure project evaluation, prioritization, monitoring and controlling is taken care for the portfolio of projects.
- Maintain any project change of scope documentation and its impact.
- Collect, codify and disseminate best practices to service delivery and project teams.
- Collate, document and disseminate reusable components.
- Collect project artifacts (plans, scripts, best practices, system components etc.) for knowledge management, repurposing and reuse.
- Measure and benchmark IT team performance. Manage the project reporting requirements.

3. ITSO (Develpoment)
Experience --
➤ Minimum 8 years in IT related area. ➤ Preference for IT experience in banking and financial sector. ➤ Working knowledge of UNIX OS with advance knowledge in COBOL & Oracle ➤ Out of 8 years experience 4 years experience in maintaining financial software applications comprising above 5 lakh lines of code, in multiple technology platforms ➤ Experience in IT software development with good software development life cycle knowledge. ➤ Should have handled software architecture, design, development, testing, deployment and maintenance of applications in banking or ERP environment. ➤ Should have completed at least five life cycles of software development preferably that of a banking or ERP product, have used middleware and SOA for development adhering to quality practices. ➤ Expertise in the following areas expected/desirable :
- Expertise in evaluation of time and material efforts for Software development and use of latest tools and estimation methodologies such as COCOMO, FPA etc.
- Experience in User Acceptance Testing tools and methodologies, quality Assurance functions.

Job Profile --
- Responsible for IT software development with good Software Development. Testing/ deployment and maintenance of applications
- Ensure alignment between IT development/customization commitments and Bank's operational objectives.
- Manage and co-ordinate overall IT development projects and resource utilization.

- Ensure proper evaluation, prioritization, monitoring and controlling the portfolio of development projects.
- Maintenance of all change of scope documentation and its impact.
- Coordinating among various internal and external groups
- Collate, document and disseminate reusable components (such as project plans and budgets, commitment documents, technical specification templates, APIs Data Dictionaries, meta Data, business.

4. ITSO (Mobile Banking, m-Commerce, Mobile Wallet)
Experience --
➤ Minimum 8 years of IT industry experience. Preference for IT experience in banking and financial services sector. out of 8 years experience, minimum 2 years should be in Mobile Banking. Applicant should have adequate experience in/ familiarity with any or most of the following areas :
- ✓ Application development
- ✓ System integration
- ✓ Architecture designing
- ✓ Interface development

Job Profile --
- The candidate should have expertise in Mobile Banking/ m-Commerce/ Mobile wallet and should be capable of technology evaluation, integration, development and also identification of emerging trends.
- Interacting with business group/domain specialists and translate demands to technological specifications.
- Devising/vetting Work-flow/Architecture
- Planning/updating and implementing Business Continuity Plan and Disaster Recovery activities
- The role includes interaction with vendors, vendor evaluation and identification, preparation of EOIs/RFPs and processing of SLAs
- Evaluating Effort-Estimate of Vendors
- Co-ordinating with third party aggregators for host to host interface
- Standardizing message formats wherever necessary
- Implementing reconciliation process through software
- Providing inputs on tech upgradation-both soft ware and hardware
- Implementing Information security requirement in soft-ware, Operating system, data-base, password management, encryption management etc.
- Comparative analysis of competitive technologies
- Co-ordination with IT Department
- Resolving post implementation IT issues with User Departments
- Co-ordination with RBI, NPCI, IDRBT Govt. entities, Consultants, Service Providers and other agencies.

5. ITSO (Pre-Paid Cards, Debit Cards, Smart Cards, Contactless / RFID Cards)
Experience --
➤ Minimum 8 years of IT industry experience. Preference for IT experience in banking and financial services sector. out of 8years experience, minimum 2 years should be in pre-paid cards, Debit cards, smart cards etc. Applicant should have adequate experience in/ familiarity with any or most of the following areas:
- ✓ Application development
- ✓ System Integration
- ✓ Architecture designing
- ✓ Interface development

Job Profile --
- The candidate should have expertise in Pre-paid cards, Debit cards, Smart cards, Contactless/RFID cards. Should be capable of evaluation of technology, integration and development and identification of emerging trends. The role includes vendor evaluation and identification, preparation of EOIs/RFPs and processing of SLAs
- Comparative analysis of competitive technologies
- Co-ordination with IT Department
- Resolving post implementation IT issues with User Departments
- Monitoring of Vendor performance vis a vis SLA
- Assisting in devising / Vetting Work-flow/ Architecture.
- Assisting in Planning/Updating and implementing Business Continuity Plans and Disaster Recovery activities.
- Coordinating with third party aggregators for host to host interface.
- Assisting in Standardising message format wherever necessary.
- Implementing reconciliation process through software.
- Providing inputs on technology upgradation-both for soft ware and hard-ware.
- Interacting with business group/domain specialists and translate demands to technological specifications.
- Assisting in iteration with technology team of RBI, NPCI, IDRBT, Govt. entities, Consultants, Service Providers and other agencies

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CASH VOUCHER

BRANCH COPY

STATE BANK OF INDIA
Application Fee Details
Recruitment of ITSO in State Bank of India
(To be filled by the candidate)

Candidate's Name : Mr. / Mrs / Kum.

Account No : 31445026874

Category* - SC / ST - Only Postage Rs 50/-
Others - Application Fee & Postage Rs 500/-

Application Fee / Postage Rs. ....

(Rupees ....only)

Signature of Depositer   Authorized Signatory
                                Stamp

* Tick whichever is applicable.

(To be filled by the Bank)

Fee receiving branch is advised to write the Deposit Journal No. and branch code no. above invariably.

SBI Branch Name :

Branch Code No :

Journal No :
(7 to 10 digits)

Deposit Date :

                        Authorized Signatory
                        Stamp

CASH VOUCHER

CANDIDATE'S COPY

STATE BANK OF INDIA
Application Fee Details
Recruitment of ITSO in State Bank of India
(To be filled by the candidate)

Candidate's Name : Mr. / Mrs / Kum.

Account No : 31445026874

Category* - : SC / ST - Only Postage Rs 50/-
Others - Application Fee & Postage Rs 500/-

Application Fee / Postage Rs. ....

(Rupees ....only)

Signature of Depositer   Authorized Signatory
                                Stamp

* Tick whichever is applicable.

(To be filled by the Bank)

Fee receiving branch is advised to write the Deposit Journal No. and branch code no. above invariably.

SBI Branch Name :

Branch Code No :

Journal No :
(7 to 10 digits)

Deposit Date :

                        Authorized Signatory
                        Stamp

- Implementing Information Security requirement in software, Operating System, data-base, password management, encryption management etc.
- Evaluating Effort-estimate of vendors

6. ITSO (e-Commerce / e-Initiatives)

Experience --

➤ Minimum 8 years of IT industry experience. Preference for IT experience in banking and financial services sector. Out of 8years experience, minimum 2 years should be in e-commerce / e-initiatives. Applicant should have adequate experience in/ familiarity with any or most of the following areas:

- ✓ Application development
- ✓ System Integration
- ✓ Architecture designing
- ✓ Interface development

Job Profile --

- The candidate should have expertise in e-commerce/e-initiatives. Should be capable of evaluation of technology, integration and development and identification of emerging trends.
- Responsible for ensuring that the service levels for e-initiatives and e-commerce are maintained at a consistently high level.
- Responsible for managing relationship with merchant aggregators/ merchants
- Driving the integration process including new strategies and business models.
- Co-ordinating with technology team on query/dispute resolution
- Co-ordinating with Risk/Compliance teams
- The role includes vendor evaluation and identification, preparation of EOIs/RFPs and processing of SLAs
- Comparative analysis of competitive technologies
- Co-ordination with IT Department and other departments and functionaries for smooth functioning of e-Commerce activities.
- Resolving post implementation IT issues with User Departments
- Co-ordination with RBI, NPCI, Schemes, Govt. entities, Consultants, Service Providers and other agencies

Selection Procedure:
Valid Registered applicants will be short listed post wise by the committee of specialists/experts and shortlisted candidates will be called for Interview. Final selection will be on the basis of performance of interview alone. The candidate called for interview are entitled to 1st class / AC III Tier to & fro railway fare or bus fare by the shortest route on production of evidence of travel (rail / bus ticket)

APPLICATION FEE AND POSTAGE : (Non Refundable) Can be deposited from 15.11.2010 to 15.12.2010

Sr. No.	Category	Total
1.	SC / ST	Rs. 50/- (Postal Charges only)
2.	All others Candidates	Rs. 500/- (App. fees plus postage charges)

GENERAL INSTRUCTIONS :

(1) While applying for any post, the applicant should ensure that he / she fulfils the eligibility and other norms mentioned above as on the specified dates and that the particulars furnished by him / her are correct in all respects. IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT A CANDIDATE DOES NOT FULFIL THE ELIGIBILITY NORMS AND / OR THAT HE / SHE HAS FURNISHED ANY INCORRECT / FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS / HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS / ARE DETECTED EVEN AFTER APPOINTMENT, HIS / HER SERVICES ARE LIABLE TO BE TERMINATED.

(2) Appointment of selected candidates is subject to his/her being declared medically fit by Medical Officer(s) appointed/approved by the Bank.

(3) The Bank takes no responsibility for any delay in receipt or loss of any communication in postal transit.

(4) Ensure that the application is strictly in accordance with the prescribed format and is properly & completely filled.

(5) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response there to can be instituted only in Mumbai and courts/ tribunals/ forums at Mumbai only shall have sole & exclusive jurisdiction to try any clause/ dispute.

(6) The OBC category candidates will have to produce his/ her original caste certificate / relevant certificates with **non-crimi layer** cluase issued on or before 31.12.2010 by the competent authority along with a declaration for availing reservation of OBC on prescribed format at the time of interview.

(7) CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.

(8) For legal purposes, the English version of the advertisement will be taken as standard.

HOW TO APPLY:

Downloadable Cash Voucher for depositing fee and / or postal charges and Application Format are available on Bank's web site www.statebankofindia.com or www.sbi.co.in. Candidates to download the Cash Voucher and deposit the prescribed fee and / or postal charges at any branch of State Bank of India. The candidates to down load the application from Bank's web site and complete it in all respect. The completed application should be sent by ordinary post to Post Box No. 8471, Mandpeshwar Post Office, Borivali (West), Mumbai - 400 103 alongwith the following papers. Last date for receipt of application is 15.12.2010.

i. Fee receipt issued by branch of SBI.

ii. Proof of age : copy of 10th or 12th marksheet/ certificate.

iii. BE/ MCA marklist for all the years/ Semesters. (where applicable)

iv. Other relevant certificates applicable to the post applied for.

v. Experience Certificate.

vi. Candidates serving in Government / Quasi-Government Offices, Public Sector undertaking including Nationalised Banks and Financial Institutions will be required to submit "No Objection Certificate" from employer.

vii. Attested copy of OBC certificate with non-creamy layer clause.

PLEASE WRITE NAME OF POST AND POST CODE ON THE ENVELOPE.

Mumbai, **GENERAL MANAGER**
Date : 09.11.2010

APPLICATION FOR THE POST OF INFORMATION TECHNOLOGY SPECIALIST OFFICERS IN STATE BANK OF INDIA

Application Format

To,
Post Box No 8471,
Mandpeshwar Post Office,
Borivali (West),
Mumbai - 400 103.

Paste a recent passport size photograph here and sign across it in full *(Please hold with you two copies of same photograph for subsequence use)*

NAME OF POST : _____

_____

POST CODE : [   ]

1. Full Name : Shri/Smt/Kum : [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]
   (in block letters)

2. Sex : Male ☐   Female ☐

3. a) Candidates's Present address for Communication with Pin Code (in block letters)

   City [   ] Pin Code [   ] State [   ]

   b) STD Code [   ] Phone No: [   ]

   c) Mobile No. [   ] e-mail ID _____ @ _____

4. Date of Birth (DD/MM/YYYY) : [   ] Age : [ ] Years [ ] Month
   (Proof to be produced) at the time of interview   (as on 31.12.2010)

5. Place of birth : [   ] 6. Nationality : [   ] 7. Religion : [   ]

8. Father's / Husband's Name: Shri. [   ]

9. Category to which you belong: (Tick ✓ under the correct category)

SC	ST	OBC	GEN

10. Are you a widow, divorced woman, woman judicially separated from the husband & who is not re-married ?   Yes ☐ No ☐

11. Are you a candidate who has ordinarily been domciled in Kashmir Division of the State of J&K during the priod of 01.01.80 to 31.12.89   Yes ☐ No ☐

12. Whether you belong to Minority Community   Yes ☐ No ☐

   If Yes, mark in box   ☐ Muslim ☐ Sikh ☐ Chistian ☐ Zoroastrian ☐ Jew ☐ Buddhist

13. Educational Qualifications (as on 31.12.2010) (Copies of certificates to be enclosed)

Sr. No.	Name of University/Institution	Name of Examination	Month & Year of passing	%age of marks obtained
1.		Higher Secondary (Class XII) / Diploma after Class X		
2.		Graduation		
3.		Others		

14. Experience (Copies of certificates to be enclosed) : - The candidates should enclose one / two page(s) describing career, performance and experiences with supporting documentation.
    1) _____
    2) _____
    3) _____
    4) _____

15. Languages Known (Mark 'X' in the appropriate box)

Language	Read	Write	Speak
a) _____	☐	☐	☐
b) _____	☐	☐	☐
c) _____	☐	☐	☐

16. Particulars of Application fees / Postal Charges

Name and Address of fee depositing Branch	Journal Number 7-10 digit	Branch Code	Date of Deposit	Amount (Rs.)

17. Any other relavent information :_____
    _____

18. DECLARATION

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue or incorrect at any stage or my not satisfying any of the eligibility crietria according to requirements laid down by the Central Recruitment and Promotion Department, my candidature is liable to be cancelled. I am willing to serve anywhere in India including rural area.

Place : _____

Date : _____

LTI

Signature :_____
Name of Candidate :_____
(in block letters)

Both Signature & Left Thumb Impression (LTI) are compulsory.

Application with required documents should reach above address by 15.12.2010 (for farflung areas 22.12.2010) by ordinary post.