

SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.

(A wholly owned subsidiary of SBI)

CIRCLE OFFICE, LUCKNOW

6th FLOOR, A WING, LOCAL HEAD OFFICE,
MOTIMAHAL MARG, LUCKNOW - 226001.

SBI Infra Management Solutions Pvt Ltd (SBIIMS) invites sealed tenders in two bid system for Hiring of 15 KVA Generator for State Bank Of India, COD Branch under administrative control of our Administrative Office Kanpur. Details of tenders are as under:

1. Name of Work : Hiring Of 15 KVA Genset for State Bank Of India, COD Branch under administrative control of our Administrative Office Kanpur.
2. Time allowed for completion : Four weeks from date of receipt of work order.
3. Security Deposit for Defect's Liability Period. : 5% of contract value
4. Tender fee : **Rs. 500.00 (Rupees one thousands only)** (Non-refundable), Demand Draft, Bankers' Cheque or Pay Order drawn in favour of "**SBI Infra Management Solutions Pvt. Ltd**" payable at **Lucknow** Account No.: 37648595191 IFSC Code: SBIN0008586, Branch Name: Madame Cama Road Branch, Mumbai.
5. Availability of Tender Documents : Tender documents will be available from 14.12.2018 to **03.01.2019 on Bank website www.sbi.co.in under link "Procurement News.**
6. Last date and time of receipt of tenders : Up to **4:00 P.M** on **04.01.2019**
7. Address at which the technical bids are : **Vice President (SBIIMS)**
to be submitted & opened
6th Floor, A wing, Local Head Office,

Signature of the tenderer:

Moti Mahal Marg,

Hazrat Ganj,

Lucknow 226 001, U.P. Tel: 0522 2295365.

- 08 Date and time of opening of tender : **04.01.2019 at 4:00 P.M.**
- 09 Payment terms : As per tender terms and conditions.
- 10 Defects Liability Period : 12 months
- 11 Validity of offer : 3 months from the date of opening of price bid of tender.
- 12 Liquidated Damages : 0.5% per week subject to a maximum of 5% of contract value.
- 13 Earnest Money Deposit (EMD) Rs. 2200/-** (Rupees twenty two thousand Only) in the Form of DemandDraft/Banker's Cheque issued by any Nationalised / Scheduled Bank Drawn in favour of "**SBI Infra Management Solutions Pvt. Ltd.**" Payable at **Lucknow**, which is to be submitted along with the Technical Bid in a separate envelope super scribing "EMD" EMD shall be converted into Retention Money for successful Contractor, whose tender is accepted.

On behalf of State Bank of India

Signature of the tenderer:

TENDTER FORMAT ALONG WITH TERMS AND CONDITION

NAME OF BRANCH : C.O.D. BRANCH, KANPUR, STATE BANK OF INDIA **HIRING OF GENERATOR SET**

Sealed tenders are hereby invited for hiring of 15 KVA Gen Sets with CPCB compliant acoustic canopy to cater to the power load at C.O.D. Branch Kanpur, State Bank of India. Given below are the terms and conditions of the tender which is to be submitted in two sealed covers. **Cover- I** should be super scribed “**Cover-I EMD and Technical Bid-Hiring of Gen Sets forBranch.**” It should contain:

- i. Earnest money Deposit.
- ii. Documentary proof like invoice/excise gate pass as evidence that DG set being offered is not more than 3 years old on the date of submission of tender if old set is being offered or signed confirmation on a separate sheet of paper that new genset will be provided if orders are placed by the Bank in case new generator is being offered. The confirmation, addressed to the Regional Manager at State Bank of India, Regional Business Office Region-...,Administrative Office, having control of concerned branch shall be in the format given below:

***“ It is confirmed that new generator as per tender specifications, terms and conditions shall be provided in case our tender is accepted by the Bank for placement of orders.*”**

Date

Signature of Bidder

- iii. Tender form except the page titled “PRICE BID” signed and stamped on each page as a token of acceptance of tender terms, conditions and specifications.
- iv. Copy of PAN card of proprietor if firm is proprietary or copy of PAN card of the firm if it is a partnership firm.
- v. Copy of PAN card of individual if an individual is tendering for the work.

Cover II should be super scribed “Cover-II, Price Bid- Hiring of Gen Sets forBranch”. Its shall contain only one page , viz. the page titled “PRICE BID” of the tender form with rates duly filled and signed.

Tenders are to be addressed to the Vice President, CIRCLE OFFICE LUCKNOW ,C/o State Bank of India, 6th Floor, Local Head Office, Lucknow (Tender for C.O.D. Branch, Regional Business Office Region-II, Administrative Office, Kanpur) having control of concerned branch) and submitted in SBIIMS, Circle Office Lucknow as mentioned in NIT by 16:00 hours on 04.01.2019 to be opened at 16:00 Hrs on the same day. Cover I shall be opened first and thereafter Bank shall at its sole discretion fix time and date of opening of Cover II which shall be intimated to the bidders. One representative of the bidder can be present to witness the tender opening.

Signature of the tenderer:

Tenders not submitted in two covers, Cover I and Cover II, with proper address and superscribed properly as detailed above will not be accepted.

If Cover I does not contain any of the following [a),b),c),d) for firms and a),b),c) & e)for individuals]the tender will not be accepted and Cover II not opened:

- a) Proper Earnest Money Deposit
- b) Tender fees as detailed in NIT
- c) Documentary proof like invoice/excise gate pass as evidence that DG set being offered is not more than 3 years old on the date of submission of tender if old set is being offered or signed confirmation on a separate sheet of paper in the format given above that new genset will be provided if orders are placed by the Bank in case new generator is being offered.
- d) Tender form except the page titled “PRICE BID” signed and stamped on each page as a token of acceptance of tender terms , conditions and specifications.
- e) Copy of PAN card of proprietor if firm is proprietary or copy of PAN card of the firm if it is a partnership firm.
- f) Copy of PAN card of individual if an individual is tendering.
- g) Copy of GST Registration if applicable.

If on opening of Cover I or Cover II tender is found to be **conditional** it will be rejected. If “PRICE BID” page of tender document in Cover-II is **not signed** it will not be accepted.

More than one tender will not be accepted from one firm or from an individual. Only registered firms or individuals can submit tenders.

TERMS AND CONDITIONS:

1.FOR SINGLE PHASE GENERATOR (UPTO 25 KVA)

The generator should be single phase , 2 wire in OEM/OEA,CPCB compliant acoustic canopy and of make as under:

Engine: Cummins / Kirloskar /Greaves / Mahindra / Ashok Leyland /Eicher
Alternator:Stamford /Kirloskar Electric/ Crompton Greaves/Kirloskar.

FOR THREE PHASE GENERATOR (MORE THAN 25 KVA)

The generator should be three phase , 4 wire in OEM/OEA,CPCB compliant acoustic canopy and of make as under:

Signature of the tenderer:

Engine: Cummins / Kirloskar /Greaves /Mahindra /Ashok Leyland/Eicher

Alternator:Stamford/Kirloskar Electric /Crompton Greaves/Kirloskar.

2. The generators should have hour meter, volt meter, ammeter, KWH meter, KW meter, frequency meter & RPM meter.

3. The generators should be provided with suitable length, size & capacity armored aluminum cable for connection to fuse grip/MCCB/Switch Fuse.

4. The generators will have to be placed in the premises or near the premises of Branch as per its requirement.

5. 5% of Annual Contract Value in form of Demand Draft favoring the Bank may be kept as security with the Bank for the contract period.

6. The hiring charges for DG sets (Fixed charges) should be quoted without including the cost of fuel. Actual cost of the fuel procured for the DG sets will be reimbursed to the contractor on monthly basis. Cost of handling, transportation of fuel should be included by the tenderer in the hiring charges(Fixed Charges). In this connection, contractor will have to provide a calibrated level indicator in the fuel tank and also jointly maintain a log sheet(Amperes,Voltage, Frequency,KWH,KW,RPM, running hours,diesel level on half hourly basis) with the Bank and give to the Bank a daily day end report of running hours, loading, KWH consumed and diesel used .

7. Age of DG set on the date of submission of tender should be less than **3 years**. Invoice/gate pass etc. shall be submitted as proof of age in Cover I of the tender.

8. Contractor shall arrange for comprehensive maintenance of their Diesel Generator set as prescribed by the supplier for reducing breakdowns to the minimum and for uninterrupted operation of DG set.

9. The initial period of contract shall be for 3 years, renewable for a further period of maximum 3 years, subject to satisfactory services.

10. Services will have to be provided for 24 hours on all days in the year.

11. Rates for genset are to be quoted in the price bid form at Annexure A. Only fixed charges are to be quoted. (Refer point s. no.6 above).

12. Payments shall be made on monthly basis.

13. The contractor will have to provide recommended Generator Body Safety Earthing Neutral earthing will be arranged by the Branch.

14. The safety and security of the generators shall be the contractor's (firm from whom the Gen Sets is taken on hire) responsibility.

15. The contractors shall be entirely responsible for any accident or injury to any personnel including the Gen Sets operator due to installation / operation of the generators and shall completely and totally indemnify the Bank of any responsibility by entering into the contract for the work.

16. The contractor will have to arrange for workmen compensation insurance cover for their operating personnel.

17. Earnest Money shall be in the form of a Demand Draft/Banker's Cheque of value Rs.2200.00 (Rupees twenty two hundreds only) issued by any Nationalised / Scheduled Bank Drawn in favour of "**SBI Infra Management Solutions Pvt. Ltd.**" Payable at **Lucknow**, which is to be submitted along with the Technical Bid in a separate envelope super scribing"EMD" EMD shall be converted into Retention Money for successful

Signature of the tenderer:

Contractor, whose tender is accepted.

18. Tender fees:

Tender fees:	Rs. 500.00 (Rupees one thousands only) (Non-refundable), Demand Draft, Bankers' Cheque or Pay Order drawn in favour of " <u>SBI Infra Management Solutions Pvt. Ltd</u> " payable at <u>Lucknow</u> Account No.: 37648595191 IFSC Code: SBIN0008586, Branch Name: Madame Cama Road Branch, Mumbai.
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19. It shall be entirely the contractor's responsibility to ensure compliance/ conformity to any related statutory obligations like those pertaining to pollution or electrical safety.

20. Time allowed for supply, installation, testing and commissioning of the DG sets shall be 4 weeks from date of order.

21. The contractor will have to maintain log books showing parameters as detailed in point s.no.6 above and it should be got counter checked by the designated SBI personnel in the branch.

22. The rates should be inclusive of all taxes, levies, transportation, handling charges etc. Nothing additional shall be paid. However rates should be quoted exclusive of GST which if applicable shall be reimbursed to the contractors after being paid by them to GST authorities at prevailing rates.

23. The offer will be valid for 90 days from the date of opening of tender.

24. The brick platform / space for the Gen Sets shall be provided by the Branch.

25. If the services of the contractor are found unsatisfactory, the Bank reserves the right to terminate the contract after giving one month notice.

26. Tenderer should sign and stamp all the pages submitted with the tender.

27. The firm to whom the contract is awarded will have to submit Rs.100/-(Rs.One Hundred Only) non judicial stamp paper for drawing up the contract.

28. The vendors are requested to acquaint themselves with the site conditions, terms & conditions, schedule of items and technical specifications of the Tender and should seek requisite clarifications, if required, from concerned Administrative office / Regional Office before quoting the rates.

29. The vendor shall not assign the contract to any one else. He shall not sublet any portion of the contract.

30. The rates quoted by the vendor shall be firm & fixed and no variation will be allowed in individual rates on any account. The rate quoted should be inclusive of all taxes, duties, levies etc. imposed by the central, state Govt. or local administration and as applicable or become applicable during the contract period.

31. It is essential on the part of contractors to quote their rates as per tender item in Annexure-A

32. Proper and timely maintenance of DG set, cable and all other material given on hire by the contractor shall be the total responsibility of the contractor giving the DG set on hire.

33. The D.G sets offered on hire basis should be of approved makes with original sound proof canopy manufactured by the manufacturer of the DG set.

34. The DG set should comply with CPCB (Central Pollution Control Board) Norms.

Signature of the tenderer:

35. The vendor will make arrangement for obtaining any permission of statutory authorities for installation of D.G set, at his own cost.
36. Supply & installation of accessories like cables of adequate size, change-over switches of requisite specifications etc. for supplying generator power to the Branch
37. The required arrangements for providing exhaust pipelines of the DG sets, if required, as per specification of Statutory Authorities, will be made by the vendor at its own cost .
38. The charges for transportation, loading & unloading and installations of the D.G. sets in Bank's premises will be borne by the supplier. Mending of any damage caused to the Bank's property during loading, unloading & installation of the D.G.sets in Bank's premises will be done by the contractor to original finish at his cost.
39. The initial contract shall be for a period of 36 months with Bank having the discretion to review and renew it for a maximum period of another 36 months, conditions and rates remaining unchanged.
40. In case of break-down of D.G. set, alternative interim arrangement will have to be made by the vendor immediately by providing substitute generators(s) of adequate capacity at no extra cost. In case vendor fails to make alternative, interim genset arrangement, Bank will impose penalty at double the pro-rata rate to be deducted from monthly bill of the generators for the period the generating set remains nonfunctional.
41. The successful bidder will have to execute an agreement with the bank in non judicial stamp paper of requisite value before commencement of the contract. The successful bidder will also have to furnish a security deposit as detailed in point s. no. 5 above. In case of non-performance of the contract by the vendor, Bank shall have full discretion to recover money from the security deposit either partly or in full.
42. No payment will be made until the Agreement is executed and the security deposit is furnished. The security deposit (part intact) will be refunded to the contractor within a reasonable period after the closure of the contract.
43. The deployment of operators for running the generator sets should comply with all the Labour Legislations like Minimum Wage Act etc. of Govt. of India and the State Govt.
44. The contractor will have to remove the D.G. sets from the Bank's premise within 3 (three) days from the date of termination or closure of the contract, at his cost, else demur rage charges @ Rs. 2000/- (Rupees Two thousand only) per day will be levied by the bank on the contractor. Mending of any damage caused to the Bank's property during taking the generators out of the Bank's premises will be done by the contractor to original finish at his cost.
45. If the successful bidder fails to perform the commencement of the contract within the specified time period, the earnest money deposited by the bidder will be forfeited including blacklisting of defaulter vendor and the bank will be at liberty to entrust the job to any other vendor within its sole discretion.
46. Any violation in the conditions of contract shall be treated as breach of contract on the vendor's part for which Bank will be at liberty to cancel the tender / terminate the agreement.
47. The vendor shall study the schedule of items, technical specifications etc. for its sufficiency considering all the regulations of local authorities and manufacturer and code

Signature of the tenderer:

of standard as applicable at the time of submitting the tender and shall bring to the notice addition or deletion, if any, in writing along with the tender.

48. The vendor shall strictly comply with the provisions of safety code including obtaining necessary insurance cover / policy to protect Bank's interest on account of loss to any person(s) and or property arising due to faulty installation etc. on the vendor's part.

49. All kinds of maintenance including periodical servicing of the Generator sets / AMF system and arrangement of Diesel required for daily running of the Generator Sets etc. shall be the responsibility of the Vendor.

50. It shall be sole responsibility of the vendor to extend all necessary help to the Bank authorities including follow up and Liaisoning in order to obtain necessary permission from the UPPCL & Directorate of Electrical Safety, required if any.

51. The vendor should note that workmen assigned with operational, maintenance or any other duty for the hired DG set shall in all circumstances continue to be the employee of the vendor. No relationship of the employee and employer between the operator and the Bank shall be deemed to have established.

52. In case of 3 phase D.G. sets, it will be sole responsibility of the Vendor to ensure proper distribution of load on all the phases. The Generator sets should however, be capable to sustain 30% unbalanced loading conditions on all the phases. However, the Bank shall bear no responsibility for any kind of failure in the Generator sets on account of unbalanced load on the different phases etc. The vendor shall keep daily check over the loads on all the phases and will initiate corrective steps under the supervision of their valid "A" Class License holder electrical contractor with the approval of the Bank's authorities.

53. The vendor will provide suitable Batteries for the operation of "Self Starter" and will maintain the same at his own cost in good working conditions.

54. The vendor should put their signature on each page of the tender document (Both on Part-I containing terms, condition & specifications and Part-II containing Price Bid) without the signature the tender shall be liable for rejection without any notice.

55. Conditional Tenders are liable for rejection.

56. Bank reserves the absolute right to accept / reject any or all the offers / tenders received without assigning any reason whatsoever.

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I / WE have read and understood all the above terms and conditions carefully and undertake to abide by all of them.

Signature and seal of vendor

Address:

Date:

Phone no :

Mobile no :

Signature of the tenderer: