



**SBI INFRA MANAGEMENT SOLUTIONS PVT LTD  
(WHOLLY OWNED SUBSIDIARY OF SBI)**

INVITES TENDERS ON BEHALF OF SBI LHO, THIRUVANANTHAPURAM

IN TWO BID SYSTEM **(PHYSICAL FORM)** FOR

**PURCHASE OF CHAIRS FOR THE ADMINISTRATIVE OFFICE AT  
THRISSUR (3<sup>th</sup> Floor, New AO Building)**

submission of Technical bid: 3.00 P.M. (IST) on 05.03.2019.

Opening of Technical bid: 03:30 P.M. (IST) on 05.03.2019.

**NIT No: THI201902036**

**The Assistant General Manager  
SBI Infra Management Solutions Pvt. Ltd.  
4<sup>th</sup> Floor, SBI LHO Building  
Poojappura, Thiruvananthapuram-695012**

**(Name & Address of Contractors)**

## **NOTICE INVITING TENDER**

Tenders are invited in two bid system from the empanelled interior furnishing contractors empanelled with State Bank of India or original chair manufacturers(OEMs) /Authorised Distributors for supply of chairs by State Bank of India Infra Management Solutions Pvt. Ltd., (SBIIMS) qualifying the eligibility criteria .

Name of work	Estimated cost	EMD amount
PURCHASE OF CHAIRS FOR THE ADMINISTRATIVE OFFICE AT THRISSUR (3 <sup>th</sup> Floor, New AO Building)	Rs 6,96,794.00 (Incl. GST)	Rs.7000/-

EMD	Rs.7000/--(Rupees Seven Thousand only) in the form of DD in favour of ' <b>State Bank of India</b> ' payable at Thrissur. <b>(Without EMD, tender will be rejected)</b>
Cost of the tender	Rs.2000/--(Rupees Two thousand only) – <b>to be remitted through SBI e-collect. The procedure for remitting the tender fees is detailed in Annexure –I. Copy of the generated receipt with reference number shall be enclosed with the tender. (Without Tender Fee, tender will be rejected). If the bidder does not have GST No., he shall enclose DD favouring “SBI Infra Management Solutions Pvt. Ltd.” payable at Trivandrum.</b>
Issue of tender	27.02.2019 to 5.03.2019
Completion Time	10 days from the date of Work order. Time is the essence of the Contract. Delay will be penalized suitably @1/2 % per week of delay subject to a maximum of 5% of the contract amount.
Date of submission of tender	5.03.2019, by 3:00 pm <b>(Both technical bid &amp; price bid are to be submitted in physical form in separate sealed covers)</b>
Date & time of opening of technical bid	5.03.2019 at 3:30 pm .Technical Bid of those firms / contractors who do not submit EMD and <b>copy of the generated receipt with reference number</b> shall be rejected. Representatives of Bidder may be present during opening of Technical Bids. However Bids would be opened even in the absence of any or all the bidder's representatives. Price bid of Technically qualified bidders

	will be opened on the same day or any day intimated by SBIIMS.
Bidder Contact Details.	Bidder to provide following information. 1) Name of Company. 2) Contact Person. 3) Mailing address with Pin Code. 4) Telephone number and Fax number. Mobile Number and E-MAIL.
Tender to be submitted to	<b>The Assistant General Manager (SBIIMS)</b> <b>SBI Infra Management Solutions Pvt.</b> <b>Ltd.</b> <b>4<sup>th</sup> Floor, SBI LHO Building</b> <b>Poojappura, Thiruvananthapuram-</b> <b>695012</b>
For any clarification and specification please contact	Smt. Remya.M.S :- 0487 2327094
All the terms and conditions and other documents in the Technical bid shall be signed, stamped by the tenderers and submitted to us.	

The SBIIMS reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

**SCOPE OF THE WORK : Supply of chairs for AO Thrissur (Third Floor).**

**A) Eligibility Criteria**

- I. Only the contractors empanelled with **erstwhile State Bank of Travancore and State Bank of India, Local Head Office Thiruvananthapuram** for doing Furnishing works are eligible to apply.

OR

- II. Original chair manufacturers (OEMs) /Authorised Distributors for supply of chairs by State Bank of India Infra Management Solutions Pvt. Ltd., (SBIIMS) qualifying the eligibility criteria as given below. (Enclose proof of audited balance sheet of the company for the last 3 years/ enclose supply orders/ completion certificates). The supplier should have supplied chairs costing 80% of the estimated value during last 3 years in single supply or should have supplied chairs costing 50% of the cost of chairs at least twice during last 3 years or should have supplied chairs costing 40% of the estimated value atleast thrice during the last 3 years, as on 31.01.2019. Average of the annual turnover of the company for the last 3 financial years as on 31.03.2018 shall be minimum 30% of the estimated value of work
- II. The tender documents duly completed and signed and stamped in all pages, with DD towards EMD & Receipt towards tender fee shall be submitted in a sealed envelope superscribed on top as "SUPPLY OF CHAIRS TO ADMINISTRATIVE OFFICE, THRISSUR (4<sup>TH</sup> Floor, New AO Building)" and addressed to the undersigned and dropped in the tender box kept at the following address on or before the scheduled date & time:

**The Assistant General Manager (SBIIMS)  
SBI Infra Management Solutions Pvt. Ltd.  
4<sup>th</sup> Floor, SBI LHO Building  
Poojappura, Thiruvananthapuram-695012**

**B) Other details and Terms & conditions**

1. The technical & price bids will be opened in the office of The Assistant General Manager (SBIIMS) SBI Infra Management Solutions Pvt. Ltd., 4th Floor, SBI LHO Building, Poojappura, Thiruvananthapuram-695012 on the scheduled date & time in the presence of tenderers who may wish to be present.

**EARNEST MONEY DEPOSIT (EMD):** The Earnest Money Deposit should be submitted in separate envelope in the form of a DD/BC drawn in favour of the State bank of India payable at Kozhikode (Tenders without EMD and cost of the tender will be rejected). Bank is not liable to pay any interest on Earnest Money. The EMD for unsuccessful tenderer shall be refunded to them without any interest after the decision to award the work is taken. The EMD of the successful tenderer shall be retained as part of Security Deposit and for the due fulfillment of the contract. If the successful tenderer refuses to take up the work/does not start the work in time the EMD will be forfeited and the work order will be cancelled.

**2. COMPLETION PERIOD : 10 days**

Time is the essence of the contract. The entire work shall be completed by the Contractor in stipulated period from the date of receipt of letter of intent issued by the Bank. The date of supply shall be within 10 days from the date of receipt of

letter of supply order. The contractor should strictly adhere to the completion time schedule.

**LIQUIDATED DAMAGES:** If the supply is not completed in the specified time, the contractor will be levied liquidated damages @  $\frac{1}{2}$  % per week subject to a maximum of 5% of the contract amount. The tenderer must obtain for himself in his own responsibility and at his own expenses all the information necessary for the purpose of filling the tender and to enter into a contract with the Bank. The tenderer shall also bear all expenses in connection with the submission of this tender.

3. The tenderer whose tender is accepted is bound to execute a formal agreement with the Bank which will include the duly completed form of tender, specifications conditions, other papers therein, special conditions, all drawings etc., but his liability will commence from the date of the written acceptance of the tender whether the formal agreement is drawn or not. The contractor/supplier shall bear all expenses in connection with the execution of the said agreement including fees for stamps and registration of documents as required.
4. The quantities indicated in the BOQ are only probable quantities and are liable to alteration by omission, reduction or addition. Payment shall be made on the basis of actual quantities of supply at the accepted rates. No alterations which are made by the tenderer specifications or in probable quantities accompanying the tender will be recognized and the tender is likely to be invalidated. Remarks and explanations should be given in a separate cover along with EMD and will become binding only if specially accepted in writing by the Bank at the time of acceptance of tender.
5. INITIAL SECURITY DEPOSIT (ISD): ISD shall be 2% of the contract value. The successful tenderer has to deposit with the Bank an amount equal to 2% of the tender amount minus EMD in the form of DD/BC (as in the case of EMD) within two weeks of award of the work, and this amount along with the EMD amount shall form ISD and the same shall be kept as part of the security deposit.
6. TOTAL SECURITY DEPOSIT (TSD): Apart from ISD as mentioned above, Retention money shall be deducted from bills of the contractor @ 10 % of the gross value of the bill subject to a maximum of 5% (including the initial security deposit) of the contract value of the work. Security deposit shall not bear any interest. TSD= ISD (2%) + Retention Money (3%).
7. TENDER VALIDITY: The tenders submitted shall remain valid for acceptance for a period of Ninety days from the date of their opening. Should any tenderer withdraw his tender the tender before the expiry of the said period of makes any modifications to his tender, the tender shall be treated as having been rejected or abandoned and his EMD will be forfeited.
8. The Bank does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all the tenders received without assigning of reasons thereof. Further, the bank reserves the right to award any portion of the work to different tenderers or to award the entire work to one tenderer.

- 9.** The compensation or other sums of money payable by the contractor to the Bank under the terms of contract may be deducted from his EMD/ SD if the amount so permits and the contractor shall unless such deposits become otherwise payable within ten days, after such deductions, make good in cash the amount so deducted.
- 10.** The supply shall be carried out under the directions and supervision of and subject to the approval in all respects by the Bank's Engineer.
- 11.** In case of interior furnishing work, the work has to be done inside a new office. The contractor shall carryout work without causing inconvenience to the officials working in the premises and must remove the debris from the site. Necessary site protection works shall be carried out by the contractor at his own cost before commencement of the work.
- 12.** On acceptance of the tender the contractor shall in writing submit to the Bank the names of his accredited representatives who will be responsible to take instructions from the Bank.
- 13.** The work or any part of it shall not be transferred assigned or subject without the consent of the Bank.
- 14.** The contractor/supplier shall be required to co-operate and work in accordance with and afford reasonable facilities for such other agencies / specialists as may be employed by the Bank on other work/sub works in connection with the work.
- 15.** The contractor/supplier is required to comply with all acts of Government relating to labour and the rules and regulations made there under from time to time and submit at the proper times all particulars and statements required to be furnished to the labour authorities.
- 16.** In carrying out the work, the contractor shall comply with the provisions of the safety code. The rates shall be inclusive of all taxes, cost of materials, labour, scaffolding, ladders, lifting of the materials etc.
- 17.** Bank will not take any responsibility to provide any material including water / electricity. However, contractor may use the available water /power supply without causing any inconvenience to the Bank functioning by paying consumption charges as per the prevailing rates. IT, Labour Welfare fund and any other taxes as applicable from time to time will be deducted at source as per the rates prevalent at the time of payment of bill.
- 18.** The rate quoted should include SGST & CGST etc. And Bank shall not consider any claim whatsoever in this regard. Income tax at the prevailing rates will be deducted from the contractor's bill.
- 19.** The rates quoted shall be firm till completion of work and no escalation shall be considered.

The employer is entitled to deduct all taxes and rates as per existing laws and rules, from any moneys due or that may become due to the contractor. The contractor shall indemnify the employer from and against all claims, demands, proceedings, damages cost and expenses which may be brought or made against the employer or to which it may be put by reason of the contractor not conforming to or complying with any of the provisions or requirements of any act or sections, Central or State rules and regulations Bye laws of local authorities Panchayat, Collector of any other companies relating to or in water, light or amenities at the site.

- 20.** The contractor shall provide at his own cost all materials (except such materials if any, as may in accordance with the contract be supplied by the employer) machinery, plant tools, appliances, implements, ladders, cordage, tackle, scaffolding, in fact everything necessary or proper for the proper execution of work, whether the same may or may not be particularly shown or inferred there from and if the contractor finds any discrepancy in the drawings or between the drawings, schedule of quantities and specifications he shall immediately and in writing refer to the Bank who shall decide which is to be followed.
- 21.** Payment will be released only after completion of the supply to the satisfaction of the Bank. However, interim bills will be considered subject to ceiling as mentioned in the appendix.
- 22.** The contractor has to undertake repairs / rectifying the defects whatsoever during the defects liability period.
- 23.** The costs of the tests and of the materials and labour and equipment, involved in the testing operations shall be borne by the contractor.
- 24.** The tender form must be filled in English and all entries must be made by hand and written in ink. The tenders must be submitted in the prescribed format only. The tenderer must quote the rates and amount in the Bill of Quantities. The rates should be written both in words and figures without any erasures and alterations.
  - a. However, if errors are made, the wrong figures or words must be neatly scored out under full signature of the tenderer and the correct figures and words neatly rewritten. Over writing is not permitted.
  - b. Errors in the Bill of Quantities (BOQ), rates and amount shall be dealt with in the following manner:
    - i) In the event of a discrepancy between the rates quoted in words and the rates in figures, the quotient of the total amount divided by the quantity shall be taken into consideration.
    - ii) In the event of an error occurring in the amount columns as a result of wrong multiplication and extension of unit rate and quantities, the unit shall be regarded as firm and the amount shall be amended accordingly.
    - iii) All errors in totaling the amount column and in carrying forward, the totals shall be corrected.

UNDERTAKING TO BE SUBMITTED BY TENDERER

To

**The Assistant General Manager (SBIIMS)  
SBI Infra Management Solutions Pvt. Ltd.  
4<sup>th</sup> Floor, SBI LHO Building  
Poojappura, Thiruvananthapuram-695012**

Dear Sir,

**TENDER FOR "PURCHASE OF CHAIRS FOR THE ADMINISTRATIVE OFFICE –  
THRISSUR (3<sup>th</sup> floor, New AO Building)"**

Original chair manufacturers (OEMs) / Authorised Distributors for supply of chairs by State Bank of India Infra Management Solutions Pvt. Ltd., (SBIIMS) qualifying the eligibility criteria as given below. (Enclose proof of audited balance sheet of the company for the last 3 years/ enclose supply orders/ completion certificates)

**The supplier should have supplied chairs costing 80% of the estimated value during last 3 years in single supply or should have supplied chairs costing 50% of the cost of chairs at least twice during last 3 years or should have supplied chairs costing 40% of the estimated value atleast thrice during the last 3 years, as on 31.01.2019. Average of the annual turnover of the company for the last 3 financial years as on 31.03.2018 shall be minimum 30% of the estimated value of work".**

Having duly examined the tender document including the drawings, specifications, designs, Bill of Quantities relating to the works specified in the underwritten memorandum and having visited the site of the said work and having acquired all the requisite information relating thereto as affecting this tender. I / We hereby offer to execute the works specified in the underwritten memorandum within the time specified therein at the rates specified in the schedule of quantities and in accordance, in all respects with specifications, designs, drawings and instructions in writing referred to in the conditions of the tender, the Articles of Agreement, special conditions of the contract and with such materials as are specified by and in all other respects in accordance with such conditions in the schedule of quantities and conditions of contract as applicable.

1. Should this tender be accepted, in whole or in part, I / We hereby agree (i) to abide by and fulfill all the terms and provisions of the said conditions, if the contract annexed hereto and the conditions of the tenders applicable or in default thereof to forfeit to SBIIMS/SBI, Local Head Office, Thiruvananthapuram the sum of money mentioned in the said conditions.
2. I / We agree (i) that should I / We fail to commence the work specified in the above mentioned memorandum the SBIIMS/Bank shall without prejudice to any other right or remedy be at liberty to forfeit the Earnest Money otherwise the said Earnest Money shall be retained by Bank towards, security deposit mentioned in the above memorandum (ii) to execute all the works referred to therein and to carry out authorized variations as directed by the Bank and as per said conditions of the contract.



### **SPECIAL CONDITIONS OF CONTRACT**

- The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and the rates and amounts stated in the schedule of quantities and / or the schedule of rates and amount which rates and amounts shall expect as otherwise provided cover all his obligations under the contract and all matters and this necessary for the proper completion of the works.
- The contractor shall indemnify the employer against all claims in respect of patent rights and shall defend all actions arising from such claims and shall himself pay all royalties, license fee, damage, cost and charges of all and every sort that may legitimately be incurred in respect thereof.
- Work not to be sublet: The whole of the works included in the contract shall be executed by the contractor who shall not directly or indirectly transfer, assign or mutilate the contract or any part thereof or interest therein without the written consent of the employer and no undertaking shall relieve the contractor from the full and entire responsibility of the contract or from active superintendence of the works during their progress.
- Insurance of the works: The contractor shall within 7 days from the date of commencement of the works at his cost and keep them insured until one month after the works and taken over by the employer or three months after the date of completion whichever is earlier, against loss or damage by fire and usual risks other than fire against which insures generally provide cover in a CONTRACTOR'S ALL RISK POLICY' with Names of the employer and contractor (the name of the former being placed first in the policy) for the full amount of the contract. Such policy shall cover the property of the employer only and consultant and surveyor's fees for assessing the claim and in connection with his services generally in reinstatement sub-contractor or employee. The contractor shall deposit the policy and receipts for the premium paid with the Bank within a week of the date of commencement of the work unless otherwise instructed by the Bank on his behalf may be due or that may become due to the contractor.
- The contractor shall as soon as the claim under the policy is settled or the work reinstated by the insures should they elect to do so, proceed with all due diligence with the completion of the works in the same manner as though the fire or other such risk had not occurred and in all respects under the same conditions of contract.
- The contractor, in case of rebuilding or reinstatement after fire or other such usual risk shall be entitled to such extension of time for completion as decided by the Bank.
- Accident or Injury to Workman: The Bank shall not be liable for or in respect of any damages or compensation payable at law in respect or in consequence of

any accident or injury to any workmen or other person in the employment of the contractor or any sub-contractor, save and except an accident or injury resulting from any act or default of the Bank or their agents, or employees. The contractor shall indemnify and keep indemnified the Bank against all such damages and compensation, save and except as aforesaid, and against all claims, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

- . Insurance against accidents etc. to workmen: The contractor shall insure against such liability with an insurer approved by the Bank during the whole of the time that any persons are employed by him on the works and shall, when required, produce to the Bank such policy of insurance and receipt for payment for the current premium. Provided always that, in respect of any persons employed by any sub-contractor the contractor's obligations to insure as aforesaid under this sub-clause shall be satisfied if the sub-contractor shall have insured against the liability in respect of such persons in such manner that the Bank is indemnified under the policy but the contractor shall require such sub-contractor to produce to the Bank when such policy of insurance and the receipt for the payment of the current premium
- Local laws, Acts, Regulation: The contractor shall strictly adhere to all prevailing labour laws inclusive of Contract Labour (Regulation and Abolition Act 1970) and other safety regulations. The contractor shall comply with the provisions of all labour legislation including the latest requirements of all the Acts, laws, any other regulations that are applicable to the execution of the project
  - i) Minimum Wages Act 1948 (Amended)
  - ii) Payment of Wages Act. 1936 (Amended)
  - iii) Work men's Compensation Act 1923 (Amended)
  - iv) Contract Labour Regulation and Abolition Act 1970 and Central Rules 1971 (Amended)
  - v) Apprentice Act 1961 (Amended)
  - vi) Industrial Employment (Standing Order) Act 1946 (Amended)
  - vii) Personal Injuries (Compensation Insurance) Act 1963 and any other modifications.
  - viii) Employees' Provident Fund and Miscellaneous Provisions Act 1952 and amendment thereof
  - ix) Shop and Establishment Act.
  - x) Any other act or enactment relating thereto and rules framed there under from time to time.
- In case, of extra items, where similar or comparable items are quoted in the tender, extra rates shall invariably be based on those tender rates to the extent reasonable. In case of extra items, where similar items are not available in the

tender, the rates for such items shall be derived as per C.P.W.D analysis of rates or market rates as applicable.

#### ■ SETTLEMENT OF DISPUTES AND ARBITRATION:

Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, design, drawings and instructions herein before mentioned and as to the quality of workmanship of materials used on the work or as to any other question, claim, right matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions orders or these conditions or otherwise concerning the work or the execution or failure to execute the same whether arising during the progress of work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter:

- (a) If the contractor considers that he is entitled to any extra payment or compensation in respect of the works over and above the amounts admitted as payable by the Architect or in case the contractor wants to dispute the validity of any deductions or recoveries made or proposed to be made from the contract or raise any dispute, the contractor shall forthwith give notice in writing of his claim, or dispute to The Assistant General Manager, SBI Infra Management Solutions Pvt. Ltd., Circle Office, 4th Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram – 695012 and endorse a copy of the same to the Architect, within 30 days from the date of disallowance thereof or the date of deduction or recovery. The said notice shall give full particulars of the claim, grounds on which it is based and detailed calculations of the amount claimed and the contractor shall not be entitled to raise any claim nor shall the bank be in any way liable in respect of any claim by the contractor unless notice of such claim have been given by the Contractor The Assistant General Manager, SBI Infra Management Solutions Pvt. Ltd., Circle Office, 4th Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram – 695012 in the manner and within the time as aforesaid. The contractor shall be deemed to have waived and extinguished all his rights in respect of any claim not notified to AGM (SBIIMS), Circle Office, 4th Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram – 695012 in writing in the manner and within the time aforesaid.
- (b) The Assistant General Manager, SBI Infra Management Solutions Pvt. Ltd., Circle Office, 4th Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram – 695012 shall give his decision in writing on the claims notified by the contractor. The contractor may within 30 days of the receipt of the decision of The Assistant General Manager, SBI Infra Management Solutions Pvt. Ltd, 4th Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram – 695012 submit his claims to the conciliating authority namely the Circle Development Officer, State Bank of India, Local Head Office, Thiruvananthapuram for conciliation along with all details and copies of correspondence exchanged between him and The Assistant General Manager, SBI Infra Management Solutions Pvt. Ltd., , 4th Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram – 695012.

- (c) If the conciliation proceedings are terminated without settlement of the disputes, the contractor shall, within a period of 30 days of termination thereof shall give a notice to the concerned Chief General Manager of the Bank for appointment of an arbitrator to adjudicate the notified claims failing which the claims of the contractor shall be deemed to have been considered absolutely barred and waived.
- (d) Except where the decision has become final, binding and conclusive in terms of the contract, all disputes of differences arising out of the notified claims of the contractor as aforesaid and all claims of the Bank shall be referred for adjudication through arbitration by the Sole Arbitrator appointed by the Chief General Manager. It will also be no objection to any such appointment that the Arbitrator so appointed is a Bank Officer and that he had to deal with the matters to which the Contract relates in the course of his duties as Bank Officer. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed in the manner aforesaid by the said Chief General Manager. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor.

It is a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each dispute along with the notice for appointment of arbitrator.

It is also a term of this contract that no person other than a person appointed by such Chief General Manager as aforesaid should act arbitrator.

The conciliation and arbitration shall be conducted in accordance with the provisions of the Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof and the rules made thereunder.

It is also a term of the contract that if any fees are payable to the arbitrator these shall be paid equally by both the parties. However, no fees will be payable to the arbitrator if he is a Bank Officer.

It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their settlement of claims and counter statement of claims. The venue of the arbitration shall be such place as may be fixed by the arbitrator in his sole discretion. The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof, shall be paid and fix or settle the amount of costs to be so paid.

## **APPENDIX TO CONDITIONS OF CONTRACT**

1.	Name of the work	:	<b><u>“PURCHASE OF CHAIRS FOR ADMINISTRATIVE OFFICE -THRISSUR (3<sup>th</sup> floor, New AO Building)”</u></b>
2.	Date of commencement	:	Within 3 days from the date of receipt of letter of intent or the date of handing over of the site whichever is earlier
3.	Period of completion	:	10 days
4.	Initial Security Deposit	:	2% of the contract value including EMD
5.	Total security deposit	:	5% of the contract value including Initial Security Deposit of 2% and Retention Money of 3% of the contract value.
6.	Defect liability period	:	12 months from the date of completion
7.	Refund of security deposit	:	After the expiry of defect liability period
8.	Liquidated damages	:	½ % per week subject to maximum of 5% of the value of work done
9.	Period of honoring final certificate for Payment	:	15 days
10.	Deduction of income tax and GST etc.	:	As per Central / State Government rules
11.	Release of Security deposit after Virtual completion.	:	50% of the total security deposit shall be released along with final certificate of payment, but only after removing all his materials, equipment, labour, huts/force, temporary sheds/stores, all his installations, machinery etc., from the site. Balance 50% shall be released on completion of Defect Liability period, provided that all the defects occurred during the said period shall be rectified by the contractor to the satisfaction of the Bank/ SBIIMS. The latter 50% shall be released after virtual completion also on submission of Bank Guarantee on any Scheduled Bank, Other than SBI, in the prescribed manner and valid till the completion of defects liability period of 12 months plus 3 months

### **BRIEF DETAILS OF THE BIDDER**

SL NO	PARTICULARS	
1	NAME OF THE BIDDER	
2	MAILING ADDRESS WITH PINCODE	
3	TELEPHONE No. FAX No.	
4	MOBILE No.	
5	E-MAIL ID	
6	xi) PAN xii) GST No.	
7	CONTACT PERSON WITH MOBILE/ PH No.	
8	<b>CHECK LIST (TECHNICAL BID) - Envelope -I</b> <ul style="list-style-type: none"> <li>➤ Receipt copy for Tender Fee Credit</li> <li>➤ DD towards EMD</li> <li>➤ All pages of tender document duly signed and stamped</li> <li>➤ Sealed envelope containing all the above documents with address of the bidder &amp; SBIIMS with name of the work superscribed thereon.</li> <li>➤ Any other documents, if asked for</li> </ul>	<div style="text-align: right;"> Yes    /    No  Yes    /    No  Yes    /    No    Yes    /    No      Yes    /    No </div>
9	<b>CHECK LIST (PRICE BID) – Envelope- II</b>	Duly filled up and signed price bid.

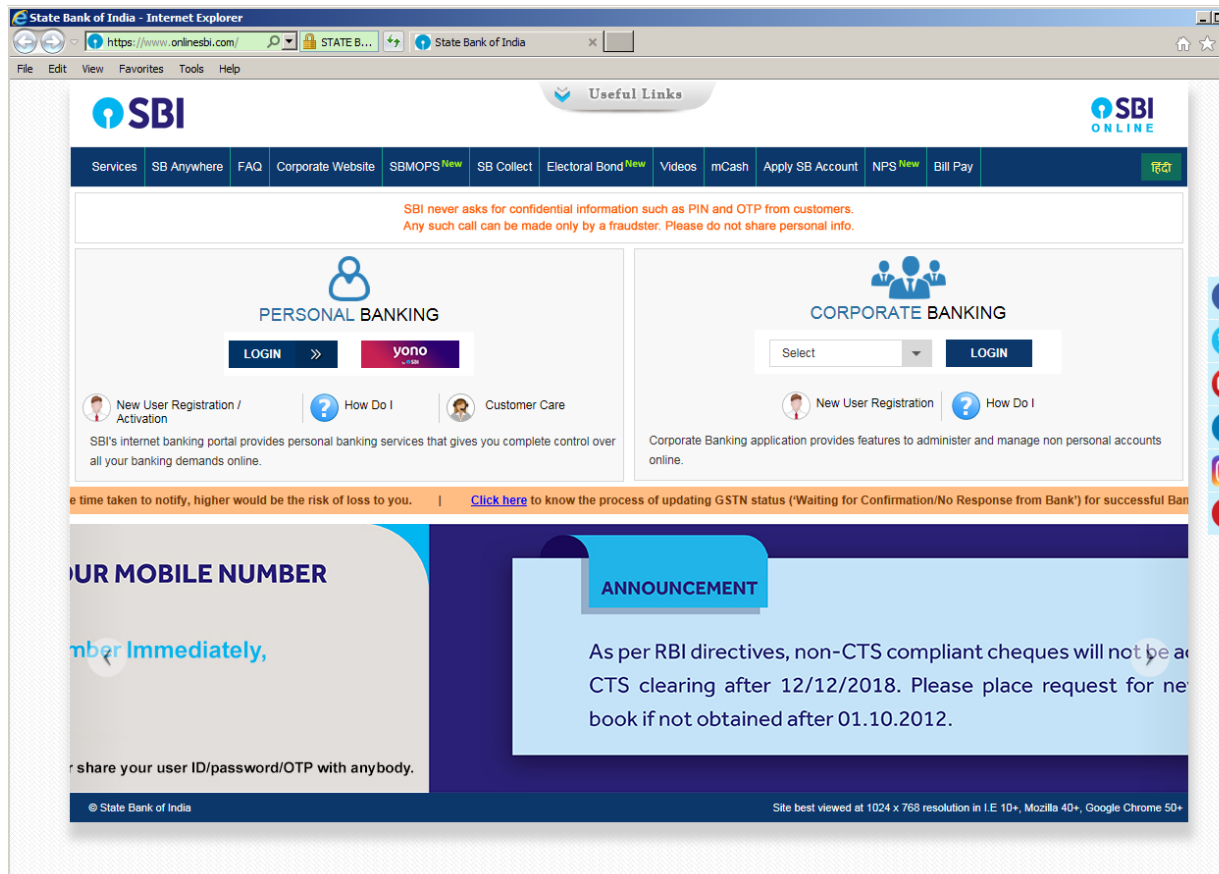
Accepted the terms and conditions of tendering.

Contact Number of Owner/s

## ANNEXURE –I

### Procedure for payment of TENDER FEE through SBI Collect

The Vendor needs to use SBI internet banking site <https://www.onlinesbi.com>



Select "**SB Collect**" from Top Menu, that will lead to the next page:


State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbico STATE B... State Bank Collect

File Edit View Favorites Tools Help

**SBI** State Bank Collect

Products & Services Know More



**STATE BANK COLLECT**  
A MULTI-MODAL PAYMENT PORTAL

DISCLAIMER CLAUSE

[Terms Used](#)

- > **Corporate Customer:** Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- > **User:** The beneficiary making a payment to F/C/I for the services/goods availed.
- > Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- > Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- > The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- > In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

☒ I have read and accepted the terms and conditions stated above.  
(Click Check Box to proceed for payment.)

[Proceed](#)

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“Proceed” will lead to the next page:



Select "**All India**" in "State of Corporate / Institution " & Select "**Commercial Services**" in "Type of Corporate / Institution".

“Go” will lead to the next page:

State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbico STATE B... State Bank Collect

File Edit View Favorites Tools Help

**SBI** State Bank Collect

State Bank Collect ▾ State Bank Mops

State Bank Collect / State Bank Collect [Exit](#)

State Bank Collect 09-Jan-2019 [12:25 PM IST]

Select from Commercial Services

Commercial Services Name \* -- Select Commercial Services -- ▾

[Submit](#) [Back](#)

▪ Mandatory fields are marked with an asterisk (\*)

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Select "SBI Infra Management Solutions" in Commercial Services Name and "Submit"

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State Bank Collect 22-Jan-2019 [03:33 PM IST]

Select from Commercial Services

Commercial Services Name \* SBI Infra Management Solutions Pvt Ltd ▾

[Submit](#) [Back](#)

▪ Mandatory fields are marked with an asterisk (\*)

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State Bank Collect 09-Jan-2019 [12:28 PM IST]

 **SBI Infra Management Solutions Pvt Ltd**  
Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, , Mumbai-400021

Provide details of payment

Select Payment Category \* -- Select Category -- ▾

Mandatory fields are marked with an asterisk (\*)

Enter Tender ID \*

[Submit](#)

- Mandatory fields are marked with an asterisk (\*)
- The payment structure document if available will contain detailed instructions about the online payment process.
- Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008

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Select **“Tender Application Fee”** in “Payment Category” and enter the **“Tender ID”** exactly as we preloaded with characters in Uppercase only in place of Circle Codes.


The next Page will be ready with few of the Preloaded Tender Details:

**SBI** State Bank Collect

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State Bank Collect 22-Jan-2019 [03:38 PM IST]

 **SBI Infra Management Solutions Pvt Ltd**  
Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, , Mumbai-400021

Provide details of payment

Select Payment Category \* TENDER APPLICATION FEE ▾

Mandatory fields are marked with an asterisk (\*)

Enter Tender ID \* TH201901001

[Submit](#)

- Mandatory fields are marked with an asterisk (\*)
- The payment structure document if available will contain detailed instructions about the online payment process.



Provide details of payment

Select Payment Category \*

TENDER APPLICATION FRI

Tender ID \*

AHM201901101

Tender Name

FIRMITI REWORK IN NEW PREMISES FOR SRI GHYSHMRA BRANCH

Open Date

22-01-2019

End Date

31-01-2019

Amount in Rupees \*

2000

Vendor Email ID

Vendor GST No \*

Vendor Mobile No \*

Vendor Name \*

Remarks

Please enter your Name, Date of Birth (For Personal Banking / Incorporation (For Corporate Banking) & Mobile Number. This is required to reprint your e-receipt/ remittance ("AF") form if the need arises.

Name \*

Date Of Birth / Incorporation \*



Mobile Number \*

Enter the text as shown in the image \*

1E3E

Submit

Reset

Back

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State Bank Collect

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State Bank Collect / State Bank Collect

State Bank Collect 09-Jan-2019 [12:35 PM IST]

 State Bank Collect

SBI Infra Management Solutions Pvt Ltd  
Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai-400021

Provide details of payment

Select Payment Category \* ☐ TENDER APPLICATION FEI ☒

Tender ID \* MUM2019010005

Tender Name Corp 05

Open Date 06-01-2019

End Date 12-01-2019

Amount in Rupees \* 10000

Vendor Email ID

Vendor GST No \*


Vendor Mobile No \*

Vendor Name \*

Remarks

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number.  
This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name \*

Date Of Birth / Incorporation \*  

Mobile Number \*

Enter the text as shown in the image \*  39E10

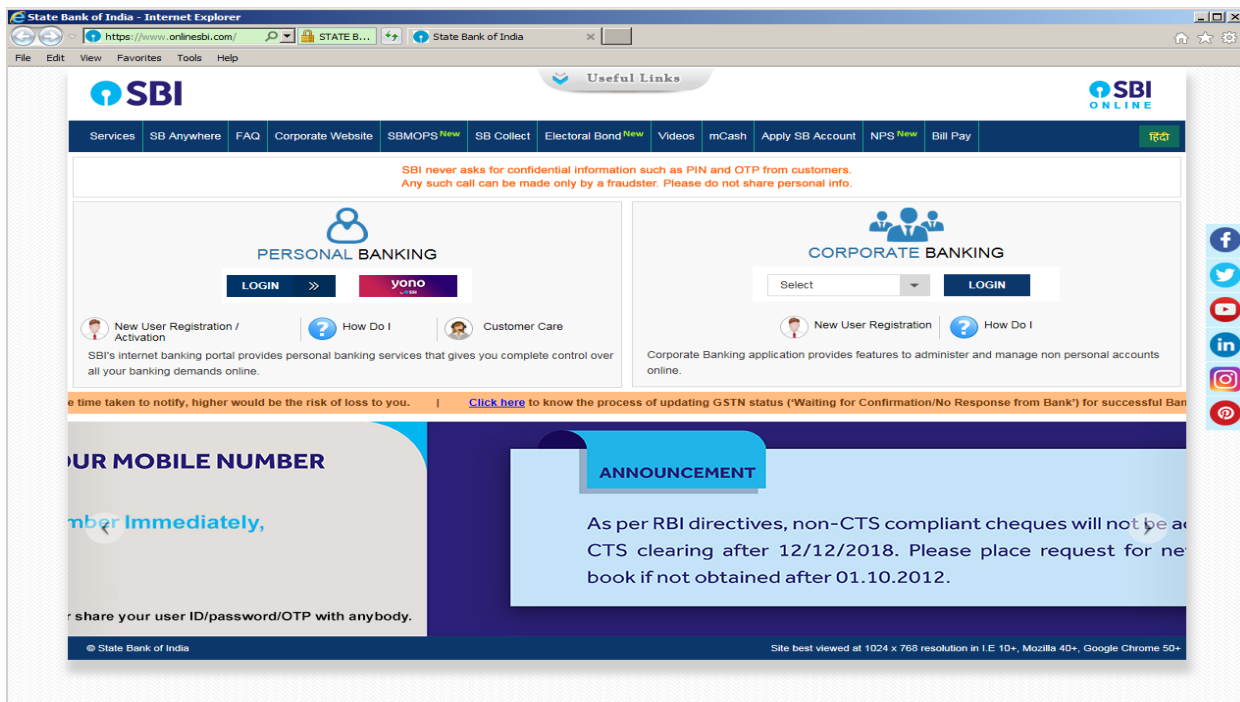
- Mandatory fields are marked with an asterisk (\*)
- The payment structure document if available will contain detailed instructions about the online payment process.
- Date specified(if any) should be in the format of 'ddmmYYYY'. Eg., 02082008

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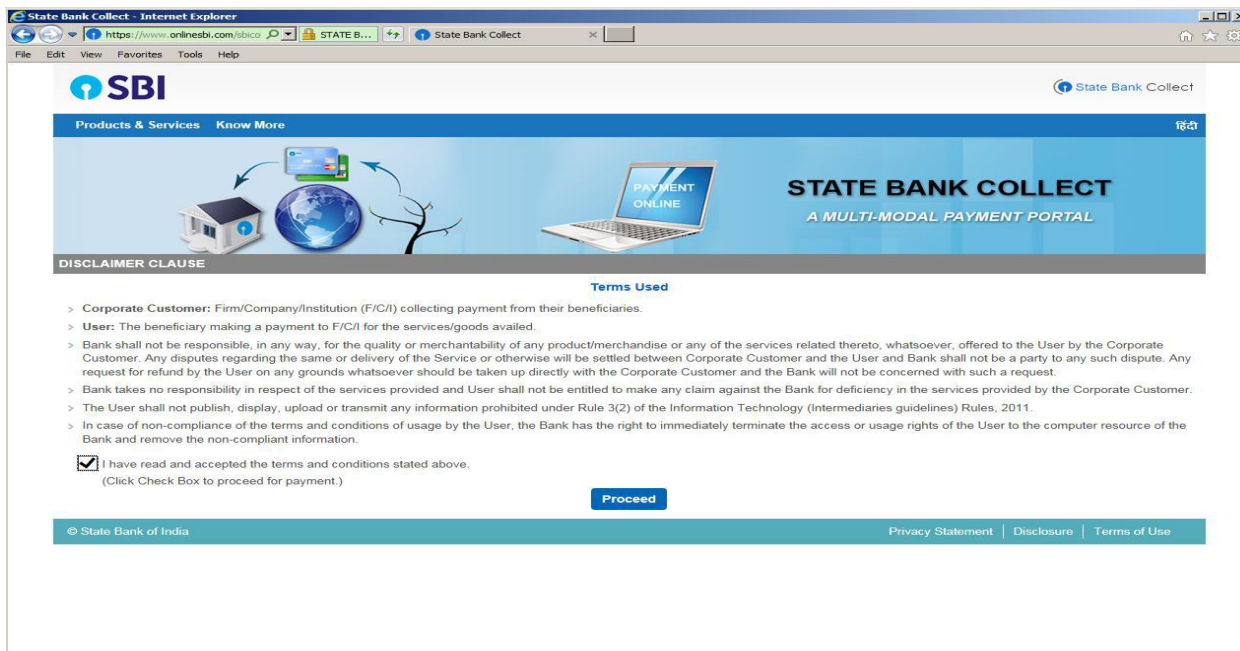
The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

# Procedure for reprinting challan

Login to SBI internet banking site <https://www.onlinesbi.com>



Select "SB Collect" from Top Menu, that will lead to the next page:



“Proceed” will lead to the next page:

STATE BANK OF INDIA [IN] | <https://www.onlinesbi.com/sbcollect/sbclink/displayinstitutiontype.htm>

Apps | Suggested Sites | [Home](#) | [HRMS DASHBOARD](#) | [MIS Online](#) | [AD Self Service Portal](#) | [HRMS Kerala](#) | [SBI Passport](#)

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State Bank Collect collect [Exit](#)

Reprint Remittance Form 13-Feb-2019 [12:41 PM IST]

Payment History / Institution

State of Corporate / Institution \*

----- Select State ----- ▾

Type of Corporate / Institution \*

----- Select Type ----- ▾

[Go](#)

- Mandatory fields are marked with an asterisk (\*)
- State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

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<https://www.onlinesbi.com/sbcollect/sbclink/displayinstitutiontype.htm#>

Select "Reprint Remittance Form"

STATE BANK OF INDIA [IN] | https://www.onlinesbi.com/sbcollect/sbclink/showremittanceform.htm

Apps Suggested Stas hms HRMS DASHBOARD MES Online AD Self Service Portal HRMS Kerala SBI Passport


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State Bank Collect ▾ State Bank Mops


State Bank Collect / Reprint Remittance Form [Exit](#)


State Bank Collect 13-Feb-2019 [12:43 PM IST]

☐ Select a date range to view details of previous payments

Date of Birth \*    
(Date provided at the time of making payment)


Mobile Number(Enter 10 - digit) \*   
(Mobile Number provided at the time of making payment)

Start Date \*  

End Date \*  

☐ Enter the INB Reference Number (Starting with 'DU') & DOB/Mobile Number to view a specific payment

DU Reference Number \*   
(As appearing in your pass book/statement in the narration pertaining to the transaction)

Date of Birth \*    
(Date provided at the time of making payment)

OR

Mobile Number(Enter 10 - digit) \*   
(Mobile Number provided at the time of making payment)

Enter the text as shown in the image \*  **A7001**

[Go](#)

The Vendor will have to fill up the fields properly and upon submission of the same, receipt will be regenerated.