

**STATE BANK OF INDIA  
CHANDIGARH CIRCLE**

**NOTICE FOR PRE-QUALIFICATION AND EMPANELMENT OF ELIGIBLE  
SYSTEM INTEGRATORS/ SERVICE PROVIDERS DEALING IN SUPPLY,  
INSTALLATION OF WET RISER-CUM-FIRE HYDRANT & SPRINKLER SYSTEMS  
& THEIR MAINTENANCE (INCLUDING MAINTENANCE OF EXISTING WET  
RISER-CUM-FIRE HYDRANT & SPRINKLER SYSTEMS)**

**FOR VARIOUS BRANCHES/ OFFICES/ CELLS IN CHANDIGARH CIRCLE  
COPMRISING STATES OF PUNJAB, HARYANA, HIMACHAL PRADESH,  
JAMMU & KASHMIR AND UNION TERRITORY CHANDIGARH**

**TO BE SUBMITTED**

**ON OR BEFORE 1700 HRS ON 22<sup>nd</sup> April, 2019**

**ASSISTANT GENERAL MANAGER (SECURITY)  
CIRCLE SECURITY DEPARTMENT  
STATE BANK OF INDIA  
LOCAL HEAD OFFICE,  
SECTOR 17,  
CHANDIGARH - 160017**

**TELEPHONE NO.- 0172-4567141,  
FAX NO. - 0172-4567140  
E-mail: [agmsec.lhocha@sbi.co.in](mailto:agmsec.lhocha@sbi.co.in)**

**STATE BANK OF INDIA  
CIRCLE SECURITY DEPARTMENT, LOCAL HEAD OFFICE  
SECTOR 17, CHANDIGARH**

**Pre-Qualification and Empanelment of Eligible System Integrators/ Service Providers dealing in Supply, Installation of Wet Riser-cum-Fire Hydrant & Sprinkler System & their Maintenance (Including Maintenance of Existing Wet Riser-cum-Fire Hydrant & Sprinkler Systems)**

State Bank of India, Local Head Office, Chandigarh, intends to review/ expand/ prepare a panel of reputed, reliable & eligible System Integrators/ Service Providers dealing in supply, installation and maintenance of Wet Riser-cum-Fire Hydrant & Sprinkler System & their Maintenance (including maintenance of existing Wet Riser-cum-Fire Hydrant & Sprinkler systems) for its Branches/ Offices/ Cells in the States of Punjab, Haryana, Himachal Pradesh, Jammu & Kashmir and Union Territory Chandigarh.

Interested parties may apply on Form No.-I (Application Form) & Form No.-II (Information Form) available on working days in the office of the undersigned during office hours. The Application Forms can also be downloaded from the Bank's website <https://www.sbi.co.in> > **Procurement, Empaneled Service Providers & Others > Empanelment of Vendors.**

The completed applications, along with their enclosures & documentary proof, received at the office of the undersigned upto **1700 hrs on 22<sup>nd</sup> April, 2019** shall be processed.

The Bank may reject any application/ incomplete applications and also reserves its right to cancel empanelment by giving a notice of one month without assigning any reason.

**The existing empanelled Manufacturers/ Firms/ Companies/ Dealers/ Vendors on the Bank's panel are not required to apply afresh but will be required to furnish undertaking accepting the revised terms & conditions. Their empanelment will be reviewed based upon their past performance and acceptance of the revised terms & conditions of empanelment being published hereinunder as per the dates stipulated. Bank, however, reserve its right to ask any or all existing empaneled vendor(s) to display their product/capability to service its Branches/offices by giving a notice of 14 days.**

**ASSISTANT GENERAL MANAGER (SECURITY)**

# भारतीय स्टेट बैंक

मण्डल सुरक्षा विभाग,  
स्थानीय प्रधान कार्यालय,  
सैक्टर-17ए, चंडीगढ़

**वेट राइजर - सह- फायर हाइड्रेंट एण्ड स्प्रिंकलर प्रणाली की आपूर्ति, प्रतिस्थापना एवं इनके रख-रखाव (मौजूदा वेट राइजर - सह- फायर हाइड्रेंट एण्ड स्प्रिंकलर प्रणाली के रख-रखाव सहित) के लिए योग्य सिस्टम इंटीग्रेटर/ सेवा प्रदाताओं की पूर्व-अर्हता एवं सूचीबद्धता**

भारतीय स्टेट बैंक, स्थानीय प्रधान कार्यालय, चंडीगढ़ जिसमें पंजाब, हरियाणा, हिमाचल प्रदेश, जम्मू एवं काश्मीर तथा केंद्र शासित प्रदेश चंडीगढ़ सम्मिलित हैं, अपनी शाखाओं/ कार्यालयों/ कक्षों में वेट राइजर - सह- फायर हाइड्रेंट एण्ड स्प्रिंकलर प्रणाली की आपूर्ति, प्रतिस्थापना एवं इनके रख-रखाव (मौजूदा वेट राइजर - सह- फायर हाइड्रेंट एण्ड स्प्रिंकलर प्रणाली के रख-रखाव सहित) के लिए सक्षम, विश्वसनीय एवं योग्य सिस्टम इंटीग्रेटर/ सेवा प्रदाताओं के पैनल का पुनरावलोकन/ विस्तार करने का इच्छुक है।

इच्छुक पार्टियां नियत प्रपत्र फार्म नं. - I (आवेदन पत्र) एवं फॉर्म नं. - II (सूचना फॉर्म) पर, जोकि अधोहस्ताक्षरी के कार्यालय से किसी भी कार्य दिवस पर कार्यालय समय में प्राप्त कर सकते हैं, अपनी पूर्व-अर्हता एवं सूचीबद्धता के लिए आवेदन कर सकती हैं। आवेदन पत्र बैंक की वेबसाइट <http://www.sbi.co.in> > Procurement, Empaneled Service Providers & Others > Empanelment of Vendors से भी डाउनलोड किए जा सकते हैं।

दिनांक **22 अप्रैल 2019 को 1700 बजे** तक प्राप्त सभी अनुलग्नकों एवं प्रमाण पत्रों सहित पूर्ण आवेदन पत्रों को सूचीबद्धता की प्रक्रिया में शामिल किया जाएगा।

बैंक किसी भी/ अधूरे आवेदन पत्रों को निरस्त कर सकता है एवं बिना कोई कारण बताए सूचीबद्धता को एक माह के नोटिस के बाद निरस्त करने का अपना अधिकार सुरक्षित रखता है।

**सभी वर्तमान सूचीबद्ध निर्माताओं/ फ़र्मों/ कंपनियों/ डीलरों/ वितरकों को पुनः आवेदन करने की आवश्यकता नहीं है। जबकि उनसे इस विज्ञापन में संलग्न संशोधित नियम एवं शर्तों पर स्वीकृति लेते हुए, उनके पिछले कार्य निष्पादन (performance) की समीक्षा की जाएगी। साथ ही बैंक 14 दिन के नोटिस पर, किसी या सभी सूचीबद्ध निर्माताओं/ फ़र्मों/ कंपनियों/ डीलरों/ वितरकों से उनके उपकरणों/ शाखाओं को सेवा देने की क्षमता का प्रदर्शन करवाने का अधिकार संरक्षित रखता है।**

सहायक महा प्रबंधक (सुरक्षा)

## Form No.I (Application Form)

From:  
M/S\_\_\_\_\_

Add:\_\_\_\_\_

Tele No.(s)\_\_\_\_\_

Mobile No.\_\_\_\_\_

E-Mail :\_\_\_\_\_

Date:

The Assistant General Manager (Security),  
State Bank of India,  
Circle Security Department,  
Local Head Office, Sector 17-A,  
Chandigarh - 160017.

Dear Sir,

### **CATEGORY - WET RISER-CUM-FIRE HYDRANT & SPRINKLER SYSTEMS**

#### **APPLICATION FOR PRE-QUALIFICATION AND EMPANELMENT OF ELIGIBLE SYSTEM INTEGRATORS/ SERVICE PROVIDERS DEALING IN SUPPLY, INSTALLATION OF WET RISER-CUM-FIRE HYDRANT & SPRINKLER SYSTEMS & THEIR MAINTENANCE (INCLUDING MAINTENANCE OF EXISTING WET RISER-CUM-FIRE HYDRANT & SPRINKLER SYSTEMS)**

2. We enclose herewith Form No.II (Information Form), duly **SIGNED & SEALED** by the authorised signatory of our Firm/ Company/ Dealer/ Vendor alongwith all the required testimonials. We hereby undertake and confirm that the details submitted are true and correct as per the "TERMS & CONDITIONS". We further undertake to produce, on demand, "ORIGINALS" of the enclosed testimonials /papers/ documents attached herewith and assist the Bank Authorities for the purpose of empanelment.

3. We hereby confirm that Shri .....S/o Shri.....  
Who holds the position of .....in our  
Proprietorship/Partnership Firm/Company/Office has been authorized by our competent authority to sign empanelment/tender documents. We also confirm that the documents/tenders/agreements/undertakings/declarations signed by our above authorized signatory will legally bind our Proprietorship/Partnership Firm/Company/Office for all obligations. **Copy of relevant authorization is enclosed herewith.**

4. We, hereby, undertake and confirm that the details submitted by us are true and correct as per the **TERMS & CONDITIONS**. We further undertake to produce "ORIGINALS" of all enclosed testimonials/papers/documents attached herewith ON DEMAND & at the time of Presentation/Demonstration and assist the Bank authorities for the purpose of the empanelment.

5. We undertake to supply, install, commission and carryout maintenance of Wet Riser-cum-Fire Hydrant & Sprinkler System (including maintenance of the existing Wet Riser-cum-Fire Hydrant & Sprinkler System) at all the Branches/ Offices/ Cells under Chandigarh Circle Comprising States of Punjab, Haryana, Himachal Pradesh, Jammu & Kashmir and Union Territory Chandigarh. We also undertake to participate in all tendering undertaken by various Administrative offices/ RBOs/ Branches and Cells of the Bank.

6. We understand that the Bank intends to expand its existing panel by inclusion of eligible parties after scrutinising the relevant papers furnished, their track record & past experience and their score obtained under various parameters as per Score Sheet given at Annexure II.

7. We clearly understand and undertake that mere submission of application does not guarantee us empanelment and Bank's decision in this regard will be final and binding on us.

8. We undertake to confirm that we have not been de-paneled/black listed from any Govt/Semi Govt/Bank/ Financial Institution/ Public Sector Undertaking during last 3 years with effect from **01.02.2016**.

9. The Bank reserves the right to accept or reject any or all applications without assigning any reason whatsoever. We clearly understand that mere fulfillment of the criteria does not necessarily ensure short listing/ empanelment.

Yours faithfully,

(Authorised Signatory)

(Seal of System Integrator/ Service Provider)

Date:

Place:

**DETAILS OF ELIGIBLE SYSTEM INTEGRATORS/ SERVICE PROVIDERS**  
**SEEKING PRE-QUALIFICATION AND EMPANELMENT FOR**  
**SUPPLY, INSTALLATION OF WET RISER-CUM-FIRE HYDRANT & SPRINKLER**  
**SYSTEMS & THEIR MAINTENANCE (INCLUDING MAINTENANCE OF EXISTING WET**  
**RISER-CUM-FIRE HYDRANT & SPRINKLER SYSTEMS)**

S NO	SUBJECT	DETAILS
1	Name of the Firm/Company With Year of Establishment with details of Registration.	
2	Constitution of the Applicant	Proprietorship/ Partnership/ Pvt Ltd Company/ Public Ltd Company/ Others (Enclose copy of valid documentary proof(s))
3	Address of Registered Office/Corporate Head Office	
4	Name(s) and Addresses of: Service Support Offices/Centre (s) in the geographical area of SBI Chandigarh Circle (Punjab, Haryana, H.P, J&K and Union Territory of Chandigarh  (also, enclose documentary proof(s))	
5	Communication details	(a) Landline Tele No(s) with STD codes : _____ (b) Mobile No(s) : _____ (c) Fax No(s) : _____ (d) e-mail ID : _____
6	Name(s) of Partner's/ Associate's/Proprietor's/ Directors'/ Authorized signatory	

7	Bio-data of Proprietor/ Partners/ Associates/ Directors With Address & Tele/Mob/email IDs <b>(Details to be given as separate enclosure)</b>	Enclosed: Yes/ No
8	In Case of Authorised Dealer of ODM/OEM Valid authorization Certificate to operate in the States of Punjab/Haryana/H.P./Jammu & Kashmir/Chandigarh UT <b>(Authorisation/Valid Certificate to be enclosed in Original)</b>	Enclosed: YES/NO/NOT APPLICABLE
9	Details & Qualification of trained Engineers/technicians  <b>(Also provide details as per Appx 'A')</b>	(a) No of Engineers : _____ Average Qualification : _____  (b) No of Technicians : _____ Average Qualification : _____
10	Whether the Party (Applicant) is blacklisted/ De-listed/De- paneled by any Govt/ Semi Govt/ Nationalised Banks/ Public Sector Banks (PSBs) / PSUs/ Financial Institutes (Fis) during last <b>3 years</b> (w.e.f 01.02.2016) or under arbitration/litigation with our Bank. <b>(Affidavit Duly Notarized as desired vide Clause No 9.1 to be enclosed)</b>	Enclosed: YES/NO
11	Various latest Registration Nos/ Certificates <b>(Attested Copies by authorized signatory of all Registration &amp; also Documentary Proof of latest Payments deposited for Employee's ESI &amp; PF to be enclosed)</b>	Enclosed: YES/NO  a) PAN No : _____ b) GSTIN : _____ c) ESI No : _____ d) PF No : _____
12	Banking Details  <b>(Latest Solvency certificate worth Rs 10 lakhs to be</b>	Enclosed: YES/NO Account No : _____ Name of Bank : _____

	<b>enclosed in ORIGINAL)</b>	Branch Address : _____ Branch Code: _____  Tele No's : _____ (With STD Code)  BM Mobile Nos : _____  Fax : _____  Email ids : _____
13	Details of Current Empanelment with different Nationalised Banks/Public Sector Banks <b>(Enclose documentary proof(s))</b>	Provide details as per Appendix 'B' with proof
14	Details of work experience in the field of Supply, Installation & Maintenance of Wet Riser-cum-Fire Hydrant & Sprinkler System in Govt/ Semi Govt/ Nationalised Banks/ Public Sector Banks (PSBs) / PSUs/ Financial Institutes (FIs) <b>(Enclose documentary proof giving details of actual work carried out)</b>	Provide details as per Appendix 'C' with proof Enclosed: YES/NO
15	Details of Supply & Installation of Wet Riser-cum-Fire Hydrant & Sprinkler System During Last 5 Years (w.e.f. 01.02.2014)	Provide details as per Appendix 'D' with proof Enclosed: YES/NO
16	Details of AMCs of Wet Riser-cum-Fire Hydrant & Sprinkler System During Last 5 Years (w.e.f. 01.02.2014)	Provide details as per Appendix 'E' with proof Enclosed: YES/NO
17	Details of relative(s) employed in S.B.I., if any.	Name : _____  Relation : _____  Branch/Office : _____  Address : _____ _____ Tele & Mobile No: _____



18	Copies of IT Returns for the last THREE years to be enclosed (2015-16, 2016-17 & 2017-18)	Enclosed :Yes/No			
19	Annual Turnover of last THREE yrs. <b>(Please enclose copies of Audited Profit and Loss, Balance Sheet and Turnover Certificate along with Auditor's Note)</b>	<b>(Rs. in Lakhs)</b>	Financial Years		
			<b>2015 -2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
		Turnover / Sales			
		Other Income			
		Profit before Tax			
		Profit after Tax			
		Capital & Reserves			
20	List of documents enclosed (attested/certified copies by authorized signatory except Affidavit, which is required to be submitted in <b>original</b> as required vide clause No 9.1)	1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____ 9 _____			

(Sign of Authorized Signatory)  
(Seal of System Integrator/ Service Provider))

Date:  
Place:

**DETAILS OF TECHNICIAN/ ENGINEERS**

(Separate Sheet may be Used, if Desired)

<b>SR No</b>	<b>Name</b>	<b>Contact Number</b>	<b>Designation</b>	<b>Qualification</b>	<b>Experience in relevant field</b>

**CURRENT EMPANELMENT; DETAILS OF CLIENTS**

(Separate Sheet may be Used, if Desired)

<b>SR No</b>	<b>Client Bank's Name, Address &amp; email ID</b>	<b>Contact Person</b>	<b>Tele &amp; Mob No.</b>	<b>Empanelme nt for No of Offices/ Branches</b>	<b>Date of Empanel ment</b>	<b>Validity Period Of Empanelme nt</b>

**WORK EXPERIENCE; DETAILS OF CLIENTS**

(Separate Sheet may be Used, if Desired)

<b>SR No</b>	<b>Client's Name &amp; Address</b>	<b>Contact Person</b>	<b>Tele No.</b>	<b>Mobile No.</b>	<b>Name of Work &amp; location</b>	<b>Cost of SUPPLY/ AMC</b>	<b>Period of Contract</b>

**DETAILS OF SUPPLY & INSTALLATION OF WET RISER-CUM-FIRE HYDRANT &  
SPRINKLER SYSTEM**

(Separate Sheet may be Used, if Desired)

<b>SR No</b>	<b>Client's Name &amp; Address</b>	<b>Contact Person</b>	<b>Tele &amp; Mob No.</b>	<b>Work Location</b>	<b>Date of Completion of Work</b>	<b>Cost of Work</b>	<b>Documentary Proof Enclosed Yes/No</b>

**DETAILS OF AMCs OF WET RISER-CUM-FIRE HYDRANT & SPRINKLER SYSTEM**

(Separate Sheet may be Used, if Desired)

<b>SR No</b>	<b>Client's Name &amp; Address</b>	<b>Contact Person</b>	<b>Tele &amp; Mob No.</b>	<b>Work Location</b>	<b>AMC of No of Branches /Offices</b>	<b>Date of Completion Of Work</b>	<b>Documents Proof Enclosed Yes/No</b>

## **TERMS AND CONDITIONS**

### **SUPPLY, INSTALLATION OF WET RISER-CUM-FIRE HYDRANT & SPRINKLER SYSTEMS & THEIR MAINTENANCE (INCLUDING MAINTENANCE OF EXISTING WET RISER-CUM-FIRE HYDRANT & SPRINKLER SYSTEMS)**

State Bank of India (SBI), Circle Security Department, Local Head Office, Chandigarh intends to review/ expand/ prepare a panel of reputed, reliable, experienced and eligible System Integrators/ Service Providers for Supply, Installation of Wet Riser-cum-Fire Hydrant & Sprinkler Systems and their maintenance (including maintenance of the existing Wet Riser-cum-Fire Hydrant & Sprinkler Systems) at various Branches/ Offices/ Cells of the Bank located under Chandigarh Circle comprising of States of Punjab, Haryana, Himachal Pradesh, Jammu & Kashmir (J & K) and Union Territory of Chandigarh. Only those, who satisfy the eligibility criteria as mentioned hereunder, need to apply. Empanelment of System Integrators/ Service Providers for the purpose will be, subject to review on yearly basis, based on satisfactory performance of the System Integrators/ Service Providers. Bank has the right to review/ fresh empanelment of System Integrators/ Service Providers at its sole discretion and the decision of the Bank shall be binding on System Integrators/ Service Providers empanelled through this exercise. Only those System Integrators/ Service Providers who fulfill the following criteria, may apply on the prescribed formats [ Form No-I (Application Form) & Form No-II (Information Form) ]. **All existing empanelled Manufacturers/ Firms/ Companies/ Dealers/ Vendors are not required to apply afresh. However, their continuance on the panel is subject to review based upon their past performance and acceptance of revised terms & conditions being published hereunder by last date of submission of applications for this empanelment.**

### **SCOPE OF WORK**

A) Work relates to maintenance of existing Wet Riser-cum-Fire Hydrant & Sprinkler Systems already installed in the Branches/Offices/Cells under the administrative Control of CHANDIGARH CIRCLE in the States of Punjab, Haryana, Himachal Pradesh, Jammu & Kashmir and Union Territory of Chandigarh on the basis of **“Where is As is” basis.**

B) Work also relates to supply, installation, testing & commissioning of new Wet Riser-cum-Fire Hydrant & Sprinkler Systems and its essential components/accessories as per specified technical specifications as per the requirement of Bank.

### **DISCLAIMER**

- 1.1 This empanelment document is neither an offer letter nor a legal contract but an invitation for empanelment only.
- 1.2 No contractual obligation on behalf of Bank, whatsoever, shall arise from this empanelment process unless and until a formal contract/agreement is signed and executed by duly authorised Bank officer and System Integrators/ Service Providers in due course after invitation of tender.

- 1.3 **During the process, Bank may modify any/all of their terms & conditions of this empanelment including specification/certifications and mode of selection giving due notification through Bank's website (<https://www.sbi.co.in> > Procurement, Empaneled Service Providers & Others > Procurement News) or by communicating to the bidding applicants through any other mean of communication.**
- 1.4 Bank will not be liable for any costs incurred by the applicant(s) in the preparation of the response to this notice for empanelment including expenses incurred in obtaining Solvency Certificate from Bank, if any.

## **ELIGIBILITY CRITERIA**

### **2. REGISTRATION REQUIREMENTS:**

- 2.1 The Applicant must have valid PAN, GST, ESI & PF Registration Number and compliance with applicable statutory provisions & Laws. **Copies of registrations should be enclosed.**
- 2.2 **Copies of last six month's Monthly/Quarterly (as applicable) GST return on GSTR-3B duly certified by the CA should also be enclosed.**
- 2.3 The Applicant should comply with all the labour laws, Rules, Regulation of concerned States/UT and Central Government. **Copies of latest deposit of PF & ESI should enclosed.**
- 2.4 Bank reserve its right to verify the testimonials/documents submitted by the applicant. applicant will have to facilitate the same by providing necessary co-operation.

### **3. ORIGINAL EQUIPMENT MANUFACTURER (OEM)/ AUTHORISED DEALER:**

- 3.1 The Applicant must be an Original Device Maker (ODM)/Original Equipment Manufacturer (OEM) or a Direct Authorized Dealer of ODM/OEM with a valid License/ Dealership Certificate to operate in the states of Punjab, Haryana, Himachal Pradesh, Jammu & Kashmir (J & K) and Union Territory of Chandigarh.
- 3.2 In case of the applicant being a Direct Authorized Dealer of ODM/ OEM, he shall submit the valid authorization Letter **(in original)** from the principal/ Original Device Manufacturer (ODM)/ Original Equipment Manufacturer (OEM) whose products are proposed to be supplied.
- 3.3 If the Applicant is authorized supplier of the equipment, he shall have back-to-back agreement with each of the equipment manufacturer, so that direct support for maintenance, spares and upgrades is guaranteed for at least **3 years** failing which the empanelment of the applicant may be reviewed & discontinued.
- 3.4 The Applicant's proposed product's manufacturer must have sound & well documented quality framework. The product must have valid certification from Government approved agency such as BIS/ERTL etc as applicable to the particular product. Applicant is permitted to submit a valid ISO certificate or equivalent in support of this clause.
- 3.5 The bank reserve its right to visit/ inspect Applicant's/ installation or maintenance site/



its manufacturer's facilities to ascertain the above facts. The bank's representative(s) may visit the applicant's factory/offices and also contact its/his past clients for verification of information provided by the Applicant. The Applicant will be required to give them the necessary facilities for verification without any cost.

3.6 The bank reserve its right to seek verification of documents/testimonials submitted by the applicant. The Applicant will be required to provide contact and address details of issuing authorities and facilitate the verification process at no cost to the bank.

3.7 The Applicant, on allotment of work, will be bound to supply the products of same make as mentioned by the Bank in BOQ/ estimate.

3.8 All products shall be original & genuine with original & licensed software. The applicant, on signing of agreement with bank, will automatically come under legal obligation to indemnify the bank from all litigations or compensation or penalty, if any, arising out of any complaint or suit or dispute or legal case filed against bank by any third party in India or abroad for disputing the license or authorization of software or patent.

3.9 The applicant, on signing of agreement, will also come under legal obligation to indemnify the bank for all litigations or compensation or penalty, if any, arising out of any complaint or suit or dispute or legal case filed against bank by any third party/any Govt or on behalf of any Govt in India or abroad for violation of environmental laws for use of products supplied by the applicant.

#### **4. SERVICE SUPPORT OFFICE:**

4.1 The Applicant should have an established office/ service centre of their own with technical personnel at one or more places in the States of Punjab/ Haryana/ Himachal Pradesh/ Jammu & Kashmir (J & K)/ Union Territory of Chandigarh to provide maintenance/ servicing of the systems. The applicant has to place their technician locally to provide prompt and time bound services. **Complete address, contact details like Tele No, Fax No., email ID and Mobile Nos. and satisfactory documentary evidence for the same needs to be provided.** Bank reserves its right to visit and inspect the facility to verify the genuineness and to confirm the details as submitted in the application. Bank also reserve its right to arrange to check & verify the facility through any 3<sup>rd</sup> party, if required.

4.2 The Applicant should have sufficient number of qualified and trained engineers/ technicians for supervision and execution of works and required equipments for testing, repairing, execution and maintenance of work **(List of technician/ tradesmen along with their qualification, experience & contact number details to be enclosed at Appendix 'A' to Form No II).** Bank reserves its right to demand for the documentary proof of educational/professional qualifications & KYC details of Engineers/Technicians.

4.3 The Applicant should have sufficient workshop space & technical equipment/tools for testing/ repairing/ execution/ maintenance of equipment befitting to the quality & quantity of work. The Bank may inspect the facilities of the Party to verify the genuineness and to ensure the conformity with the details given.

4.4 The contact details, especially the telephone numbers, Mobile No., Fax No., E-Mail id, or service focal point(s) should remain unchanged during the period of empanelment. In case, there is any change, the applicant shall be bound to inform the Bank immediately.

4.5 For prompt & timely maintenance support to the branches/offices successful System Integrators/ Service Providers (s) in the tender will be required to establish a working service support centre, in accordance with above para 4.1, within 30 days in the geographical area of our concerned Administrative Office(s).

4.6 The Applicant, on allotment of work, will be required to maintain the log book of all complaints received from the branches/offices of bank. The bank reserve its right to ask for the details of all or any such complaints and the same will be provided promptly without any cost.

**4.7 The Applicant System Integrators/ Service Providers must be willing to accept the Annual Maintenance (AMC) Work of existing Systems on “Where is As is” basis.**

## **5. WORK EXPERIENCE:**

5.1 The intending System Integrators/ Service Providers should be in field of supplying, installation & maintenance of Wet Riser-cum-Fire Hydrant & Sprinkler Systems related business with Government/ Semi Government/ Nationalised Public Sector Banks/ Public Sector Undertaking (PSUs)/ Financial Institutes (FIs)/ Corporate Offices **for a minimum period of 05 years**. The applicant should submit copy of work orders along with satisfactory completion certificate during last **Five Years with effect from 01.02.2014**.

5.2 The System Integrators/ Service Providers should have past experience in Supply, Installation, Testing, Commissioning, Integration, maintenance and repair of Wet Riser-cum-Fire Hydrant & Sprinkler Systems in Government/ Semi Government/ Nationalised Public Sector Banks/ Public Sector Undertaking (PSUs)/ Financial Institutes (FIs)/ Corporate Offices and should have carried out and should have carried out **Minimum 10** Wet Riser-cum-Fire Hydrant & Sprinkler System Installations during the last **Five years with effect from 01.02.2014**.

5.3 The System Integrators/ Service Providers should have experience of successfully execution of work of AMC (Annual Maintenance Contract) of systems in **minimum 05** branches/ offices of Government/ Semi Government/ Nationalised Banks/Public Sector Banks (PSBs) / PSUs/ Financial Institutes (FIs) during last **Five years with effect from 01.02.2014**.

5.3 Documentary evidence of above like order copy & Installation certificate/satisfactory execution of work certificate or certificate/letter bearing letter number, date, name & designation from competent authority of Government/ Semi Government/ Nationalised Banks/Public Sector Banks (PSBs)/ PSUs/ Financial Institutes (FIs) should be enclosed.

## **6. FINANCIAL:**

6.1 The System Integrators/ Service Providers should have an average turn over of **Rs 25 Lakhs** and above during last 03 Financial Years ending i.e. 2015-16, 2016-17 & 2017-18. **(Attested photo copies of the ITRs, Audited Balance Sheets of last three years & copies of last six month's Monthly/Quarterly (as applicable) GST return on GSTR-3B duly certified by the CA should be enclosed).**

**6.2 The applicant should be in profit during the last three consecutive years.**

6.3 Applicant should submit latest solvency certificate amounting Rs 10 lakhs **in original** duly issued by the bank on their letter head.

**6.4 Empaneled System Integrators/ Service Providers, as and when invited to participate in the tender, will be required to deposit the Earnest Money Deposit (EMD) as per the terms & conditions of tender.**

6.5 Successful System Integrators/ Service Providers, in the tender will also be required to deposit the Security Deposit as per the Terms & Conditions of the tender.

## **7. PRODUCTS CERTIFICATIONS:**

7.1 The intending System Integrators/ Service Providers should be capable of providing adequate up gradation/ technical/ design modification to the system as per the requirement of the Bank.

7.2 Equipment/ Spare Parts for Wet Riser-cum-Fire Hydrant & Sprinkler Systems proposed by System Integrators/ Service Providers should be ISI Marked/TAC Approved or Tested by approved laboratories like ERTL/ETDC Govt. of India, for all tests specified BIS (Copy of the product to be enclosed).

7.3 The Minimum desired "Technical Specification" of the product as per **(Annexure- 'I')** to be supplied.

## **8. PRODUCT LITERATURE:**

8.1 Technical Specifications/ Brochure of the product offered will be attached along with the Application Form. The Bank is at its discretion to call for demonstration of the product and also reserves its right to reject/ select any of the products, which may not meet its requirement, without assigning any reason thereof.

8.2 Applicant shall furnish as a part of bid documents establishing the applicant's ability to supply the required material.

8.3 The applicant shall also submit documentary evidence in the form of literature, drawing & data on the product offered.

8.4 Evaluation will be done on the basis of documents submitted by the applicant.

## **9. SELECTION PROCESS:**

9.1 The applicant(s) who are under arbitration/ litigation with our Bank or have been black listed/ de-listed/ de-panelled by any Govt/ Semi Govt/ Nationalised Banks/ Public Sector Banks (PSBs) / PSUs/ Financial Institutes (Fis) during last THREE YEARS (since 01.02.2016) will not be considered for Empanelment. **An AFFIDAVIT by Proprietor/All Partners/Director duly declaring his/their position in the Proprietorship/ Partnership/ Company, as the case may be, on a Stamp Paper duly notarised, to be submitted to this effect along with the application. Application received without the affidavit will be summarily rejected.**

9.2 Bank will evaluate the application for pre-qualification and empanelment based on eligibility criteria, and those who meet the eligibility criteria will be evaluated based on the scoring sheet given as Annexure III. **Applicant needs to score at least minimum 10 marks against each parameter From SI No 1 to 6 and total cut off score of minimum 60 out of maximum score of 100.**

9.3 **Additional weightage, as defined at Serial Number 7 of Scoring Sheet**, will be given to the applicant (s), who are on the current panel of **Nationalised/PSU banks** for the work of Supply, Installation & Maintenance of Wet Riser-cum-Fire Hydrant & Sprinkler System. Satisfactory documentary proof, if applicable, should be enclosed.

9.4 Only the short listed applicants would then be invited by the Bank to make a presentation of their equipment/products, capabilities and their proposed methodology for execution of this project on minimum Technical Specifications of the Bank (Annexure- 'I') on the date, time and place to be intimated later by bank. No expenses on account of presentation/demonstrations etc will be borne by the bank. Parties will be required to make their own arrangements for presentation/ demonstration.

9.5 The Applicant (s), invited for presentation/demonstration, will be required to display their proposed equipment for their verification against specified technical specifications, certifications, quality and suitability. Applicants will also be required to present their original documents for verification. Authorised representative of applicant attending the presentation/demonstration should, therefore, be equipped accordingly.

9.6 **Decision of committee on award of score will be final and binding on all stake holders including applicants.**

9.7 Tenders for allotment of work and to decide the L-1/authorized rates will be called by the respective Administrative Offices at Administrative Office Level. Bank, however, Bank reserve its right to call the tender at Circle level or at Network level or at Administrative Office level or at Regional Business Level or further down at individual branches/offices level.

## **TRAINING**

10.1 The applicant, on allotment of work, shall be bound to provide onsite free training to the user bank staff specific to the operating system at the time of new installation & AMC visits.

## **11. SUBCONTRACTING**

11.1 Subcontracting of any service or supply to the bank's branches/offices is not permitted and may invite penal action including de-panelment/ blacklisting.

11.2 On award of work, all payments will be made strictly in the name of empaneled System Integrators/ Service Providers only and not to their Dealers/ Distributors/Subsidiary or any other third party.

## **12. PENALTY**

12.1 The successful applicant, on allotment of work, will be required to attend to the complaints of branches/ offices of their systems within 48 hours except for the hilly & mountainous areas of Himachal Pradesh and Leh where the time period will be 96 hours from the time of lodging of complaint with the System Integrators/ Service Providers. If he fails to attend to the complaint within above period, a penalty of Rs 200 per day per system (subject to maximum of 25 % of AMC charges payable by the branch) will be charged from the System Integrators/ Service Providers. Bank will be free to deduct penalty amount from the AMC charges or from security money/deposit or from the any pending bills/dues.

12.2 Period of completion/execution of work/order for new supply & installations will be required to strictly adhered. In case of delay in completion/execution of work/order a penalty of **Rs 500** per day per subject to the maximum of 5% of cost of respective work/order shall be levied. Bank reserves its right to deduct the penalty amount from the billed amount or from the security money/deposit. The bank has the right to terminate the contract and forfeit the EMD & security money, if the System Integrators/ Service Providers abandon the work or fail to commence and complete the work in time, or fails to abide by the contract conditions.

12.3 Bank also reserves its right to levy a penalty of Rs 500.00 per branch/ office on the System Integrators/ Service Providers (besides initiating other actions against the System Integrators/ Service Providers as per the terms & conditions) in case the System Integrators/ Service Providers fail to provide the quarterly mandatory visit/ inspection of systems in the branches/ offices.

12.5 Bank reserve its right to increase or decrease or levy other penalty(ies) by incorporating the same in the tender document/ agreement at the time of tender.

## **13 PERFORMANCE REVIEW/ REMOVAL FROM PANEL**

13.1 Empaneled System Integrators/ Service Providers will be subjected, to periodical review on the basis of their performance and or on the basis of their regular participation in the tenders to be invited by the Bank. System Integrators/ Service Providers will be removed from the panel if their performance is found to be unsatisfactory or non-participation continuously in two tenders despite being invited with a clear notice of 21 days.

13.2 Empanelment shall also be cancelled in case of consistent non participation in tendering process, un-satisfactory execution of work, abnormal delay in completion of work, abandoning of allotted work and bankruptcy.

13.3 The Empanelment can also be cancelled for non-adherence to the Terms & Conditions of Empanelment, for activity detrimental to the interests of the Bank, for non-adherence of statutes/labour laws and in case the Empanelment is secured based upon false information/documents. In case of cancellation /de-listing from the empanelment list, the System Integrator/ Service Provider shall be debarred from tendering/ taking of works in the Bank for a period to be decided by the Bank. In this regard decision of the Bank will be final and binding on the System Integrator/ Service Provider.

**13.4 Bank reserve its right to discontinue the empanelment of System Integrators/ Service Providers with the bank without any notice on withdrawal of validity of their/its authorized dealership by ODM/ OEM.**

## **14. GENERAL**

**14.1 The application on prescribed Application Format supplied or downloaded will only be accepted.** Each page of the Application Form with annexures, Terms & Conditions, supporting documents etc. shall be signed and stamped with seal of the System Integrators/ Service Providers. The application shall be signed by the Authorized Signatory on behalf of the System Integrators/ Service Providers having necessary authorization / Power of Attorney to do so. **Bank reserve its right to summarily reject the application if the application is not found signed on all pages. Application will be summarily rejected if any clause or para or terms & conditions of empanelment is/are found to be altered/ tampered with.**

14.2 If the application is made by a partnership firm, a certified copy of the Partnership Deed, Current Address of the firm and the full names and current addresses of all the partners of the firm shall also accompany the application.

14.3 If the application is made by a Limited Company it shall be signed by the authorized signatory, duly authorised through Board Resolution or holding the Power of Attorney for signing the application in which case certified copies of the Power of Attorney/Board Resolution and the Certification of Incorporation, Memorandum of Articles of Association shall accompany the application.

14.4 If the space in the Pre-qualification Form is insufficient for furnishing full details, the information shall be supplemented in separate sheets of paper stating therein the part of the statement and serial number. Separate sheets shall be used for each part.

14.5 The documents provided by the intending applicant are Non-returnable.

14.6 The Bank takes no responsibility of application lost/ delayed in postal transit.

14.7 The Bank reserves its right to postpone the date of submission or issue any additional amendments/ Corrigendum. Bank also reserves its right to cancel/ withdraw this notice without assigning any reason.

14.8 The incomplete applications are liable to be rejected.

14.9 No costs incurred by the Applicant for applying/ providing clarifications or attending discussion, conferences or site visits or giving demonstration of equipment or any other work/activity related with empanelment, will be reimbursed by the Bank.

14.10 Applicant will required to procure Digital Signature, if not already procured, at his own cost as same may be mandatorily required at the time of e-tender as & when the same will be invited.

14.11 If information, documents & details furnished by applicants are found to be false/ inadequate at the time of evaluation or any time in future or any information deliberately withheld which comes to the notice of the Bank at a later date, the empanelment of such applicant will be cancelled immediately. **In case of willful misrepresentation or providing false information, besides above, bank reserves its right to initiate legal action against the firm as per law.**

14.12 Bank reserves the right to reject any or all the applications without assigning any reason, thereof, and also reserves the right to restrict number of applicants for bidding/tendering at its sole discretion. Bank's decision in this regard shall be final and binding on all concerned.

14.13 Empanelment of the System Integrators/ Service Providers does not guarantee for allotment of Tender/ Work.

14.14 Only empaneled applicant (s) will be invited by the Bank to submit the tenders, as per the technical specifications as laid down by the bank, as and when required.

14.15 The Bank reserves the right to accept or reject any or all applications without assigning any reasons whatsoever. The Bank also reserves the right to change or modify any specification/ configuration/ on a later date/ during the process of bidding/ demonstration/ actual installation of the system.

14.16 System Integrators/ Service Providers has to furnish undertaking that it is capable of installation and maintenance work in Branches located in rural areas.

14.17 In case of any dispute arising out of or related to this empanelment, the dispute shall be resolved by way of Arbitration and the decision taken by the Arbitrator who will be appointed by the Bank will be final and binding on the Applicant System Integrators/ Service Providers. All disputes shall be within the jurisdiction of courts in Chandigarh.

**Assistant General Manager (Security)**

Circle Security Department  
State Bank of India  
Local Head Office,  
Sector 17,  
Chandigarh - 160017

**"MINIMUM TECHNICAL SPECIFICATIONS"**  
**WET RISER-CUM-FIRE HYDRANT & SPRINKLER SYSTEM**

S NO	ITEM DESCRIPTION	ISI NO.
1	MS Pipe heavy duty class "C" size 25/32/50/65/80/100/150 mm from reputed supplier like Jindal/ Tata/ Surya Prakash.	Confirming to IS:1239
2	Single headed external yard hydrant 63 mm Single female gun metal coupling. Preferably of reputed brands Safex/ Omax/ New Age/ Minimax.	As per IS:5290 ISI Marked.
3	Duble headed internal yard hydrant 63 mm Double female gun metal coupling. Preferably of reputed brands Safex/ Omax/ New Age/ Minimax.	As per IS:5290 ISI Marked.
4	Fire Hose Cabinet Box made out of 16 gauge MS Sheet including 2 coats of primer with 4mm thick glass door painted with Red luminous paint. Size of the box should be 900mmX600mmX300mm capable of accommodating a pair of hose with coupling, nozzel & yard hydrant with locking arrangements.	
5	Standard Gun Metal branch pipe. Preferably of reputed brands Safex/ Omax/ New Age/ Minimax.	As per IS:903 ISI Marked.
6	First Aid Hose Reel full swinging type painted with red enamel paint with 30 mts length of 20mm dia High Pressure Hose Pipe with Gun Metal 06 mm Shut Off nozzel. Preferably Safex/ Omax/ New Age/ Minimax.	As per IS:884-1969 ISI Marked.
7	Sprinkler Head rated temperature 68/79 degree centigrade. Preferably Tyco/ Omax/ New Age/ Minimax or equivalent.	UL Approved
8	15 mts long RRL Non-peculating Canvas/synthetic Fire Hose Pipe 63mm Male & Female Gun Metal instantaneous coupling. Preferably Safex/ Omax/ New Age/ Minimax.	Hose Pipe as per IS:636 ISI Marked & Coupling as per IS:903 ISI Marked.
9	Fire Brigade Inlet connection for Underground Water Tank & Wet Riser consisting of 63mm dia SS Inlet Two Ways/ Four Way. Preferably Safex/ Omax/ New Age/ Minimax.	
10	Electrical Driven Terrace Pump with suitable Head & HP for down comer/wet riser system system with suitable 1:2:4 concrete foundation. Preferably Kirloskar/ Mothem+ Platt	As per IS: 4961
11	Electrical Driven Fire Fighting Main Pump with	As per IS: 4961



	suitable Head & HP and having automatic operations with suitable 1:2:4 concrete foundation. Preferably Kirloskar/ Mothem + Platt	
12	Electrical Driven Jockey Fire Pump with suitable head & HP and having automatic operations with suitable 1:2:4 concrete foundation. Preferably Kirloskar/ Mothem + Platt	As per IS: 4961
13	Automatic Control Panel with vermin proof fabricated with 16 SWG MS Sheet with the following Switch Gears, Copper Bus Bars, indicating lamps, HRC Fuses toggle switches, necessary instruments, automatic relays, overload & under voltage relay single phase preventor, isolator & auxillary switches, fully automatic starters for all motors. Panel should DC/AC "Ammeter" & "Volt Meter"	
14	Double flanged C.I Non-return valve. Size 50/65/80/100/150 mm. Preferably Audco/ Kalpana/ Venus/ Uttam or equivalent	As per IS: 5312
15	Double flanged Butterfly Valve of steel/ C.I. Or Body screw down type capable of withstanding pressure up to 14 Kg/Sq cms. Size 50/65/80/100/150 mm. Preferably Audco/ Kalpana/ Venus/ Uttam	As per IS: 780

**ANNEXURE-II****EVALUATION OF MANDATORY REQUIREMENTS**

M/S.....EMAIL .....  
MOBILE / TEL.NO.....Fax  
no. ....

**( TO BE FILLED IN BY THE APPLICANT)**

Sl. No.	PRE-QUALIFICATION OF MANDATORY REQUIREMENTS	WHETHER COMPLIED?	REMARKS
1	DOCUMENTS OF COMPANY/ FIRM REGISTRATION	YES/NO	
2	PAN, GSTIN, ESI & PF REGISTRATION	YES/ NO	
3	CONTINEOUS EXPERIENCE OF MINIMUM FIVE YEARS IN CAPTIONED FIELD IN DESIRED OFFICES/BANKS	YES/ NO	
4	MINIMUM 10 SUPPLY & INSTALLATION WORK EXECUTED IN LAST FIVE YEARS IN DESIRED OFFICES/BANKS	YES/ NO	
5	EXECUTION OF AMC OF SYSTMS IN MINIMUM 05 DESIRED OFFICES/BANKS IN LAST FIVE YEARS	YES/NO	
6	MINIMUM AVERAGE AUDITED ANNUAL TURN OVER Rs. 25 LACS IN LAST THREE YEARS.	YES/ NO	
7	LIST OF QUALIFIED ENGINEERS/TECHNICIAN	YES/ NO	
8	SERVICE SUPPORT OFFICE(S) IN STATES OF PUNJAB, HARYANA, HIMACHAL PRADESH, JAMMU & KASHMIR AND U.T. CHANDIGARH	YES/ NO	
9	PROOF OF LATEST PAYMENT DEPOSIT FOR WORKERS PF & ESI ENCLOSED	YES/ NO	
10	COPIES OF MONTHLY/QUARTERLY GST RETURNS ON GSTR 3-B FOR LAST 6 MONTHS ENCLOSED	YES/NO	
11	AUTHORISATION LETTER FROM OEM/ODM WITH 3 YEAR BACK TO BACK AGREEMENT ( IN ORIGINAL ENCLOSED)	YES/ NO	
12	LATEST SOLVANCY CERTIFICATE IN ORIGIONAL OF RS 10 LAKHS ENCLOSED	YES/ NO	
13	AFFIDAVITE FOR BLACK LISTED/ DISAPPROVED/DE-PANELLED/DE-LISTED DURING LAST THREE YEARS (IN ORIGIONAL)	YES/ NO	
14	ANY ONGOING DISPUTE WITH SBI PERTAINING TO BUSINESS IN COURT OF LAW OR ANY JUDICIAL AUTHORITY?	YES/ NO	
15	PROPOSED/OFFERED BRAND(S) (PLEASE MENTION)	YES/NO	
16	CERTIFICATION FOR SYSTEM: BIS; UL; CE; FCC: ERTL; ISO (PLEASE TICK & ENCLOSE ITS CERTIFIED COPY)	YES/ NO	
17	UNDERTAKING TO CAPABLE OF INSTALLATION AND MAINTENANACE WORK IN BRANCHES LOACTED IN RURAL AREAS (AS PER PARA 14.16 OF TERMS & CONDITIONS)	YES/ NO	

**Stamp and Signature of Applicant /  
Authorised Signatory**

**ANNEXURE-III****SCORING SHEET**

**(MINIMUM TOTAL QUALIFYING MARKS SHOULD BE SCORED 60 & MINIMUM 10 MARKS SHOULD BE SCORED IN EACH PARAMETER FROM SR.NO.1 TO 6)**

**(TO BE FILLED IN BY THE DESIGNATED COMMITTEE)**

PARTICULARS		MAX MARKS	SCORED MARKS
1	<b>SERVICE SUPPORT OFFICE AT ONE OR MORE PLACES IN THE STATES OF PUNJAB/ HARYANA/ HIMACHAL PRADESH/ JAMMU &amp; KASHMIR/ UT CHANDIGARH ( Refer to Para 4.1 of Terms &amp; Conditions)</b>		
	AT MORE THAN ONE LOCATION -15	15	
	AT ONE LOCATION -10		
	AT NIL - 0		
2	<b>RELEVANT EXPERINCE</b>		
	MORE THAN SIX YEAR -15	15	
	5 YEARS -10		
	LESS THAN 5 YEARS -0		
3	<b>No. OF INSTALLATIONS IN LAST 5 YEARS</b>		
	MORE THAN 12 -15	15	
	MINIMUM 10 - 10		
	LESS THAN 10 -0		
4	<b>AVERAGE ANNUAL TURN OVER DURING LAST 3 YEARS (2015-16, 2016-17 &amp; 2017-18)</b>		
	MORE THAN Rs 50 LAKH -15	15	
	MINIMUM Rs 25 LAKHS -10		
	LESS THAN Rs 25 LAKHS -0		
5	<b>EXPERIENCE OF AMC : NUMBER AMCs OF SYSTEMS IN LAST 5 YEARS IN DESIRED OFFICES/BANKS</b>		
	MORE THAN 8 -15	15	
	MINIMUM 5 - 10		
	LESS THAN 5 -0		
6	<b>PRESENTATION/DEMONSTRATION</b>		
	OVERALL QUALITY OF PRESENTATION/ DEMONSTRATION	5	
	QUALITY/AUTHENCITY OF LITERATURE	5	
	METHODOLOGY TO EXECUTE WORK, IF ALLOTTED	5	
	EXPERTISE OF PRESENTING ENGINEERS/ TECHNICIANS	5	
7	<b>ADDITIONAL WEIGHTAGE IF EMPANELLED WITH NATIONALISED/ PSU BANK</b>		
	EMPANELLED WITH NATIONALISED/ PSU BANKS	5	
<b>TOTAL MAXIMUM MARKS</b>		<b>100</b>	