

STATE BANK OF INDIA, LOCAL HEAD OFFICE, CHANDIGARH

REQUEST FOR EXPRESSION OF INTEREST FOR EMPANELMENT OF
VENDORS FOR LAN/DATA CABLING WORK IN THE
BRANCHES/AOs/SBLCs OF CHANDIGARH, CIRCLE

EOI REFERENCE NO. : EOI – ITS/2017-18/1
DATE OF EOI DOCUMENT : 20.07.2017
LAST DATE FOR SUBMISSION OF EOI: Ongoing
DATE OF OPENING OF EOI : every six months

ISSUED BY	:	ASSTT. GENERAL MANAGER (ITS)
		3 rd FLOOR, ITS DEPARTMENT
		STATE BANK OF INDIA,
		LOCAL HEAD OFFICE
		SECTOR-17
		CHANDIGARH-160017

Contact Numbers : Tel - 0172-4567111,4567341
Fax Number : 0172-2720127
Email ID : agmcnc.lhocha@sbi.co.in
ASSTT.GENERAL MANAGER (ITS)

The Expression of Interest (EOI) document can be downloaded from Banks website bank.sbi

Sl. No.	Details	Page No.
	INTRODUCTION	3
A	ELIGIBILITY CRITERIA	3 - 4
B	SCOPE OF EMPANELMENT	4
C	EMPANELMENT PROCEDURE	4-5
D	INSTRUCTIONS TO THE APPLICANTS	5 - 6
	ANNEXURES	
I	COVERING LETTER FORMAT	7
II	APPLICANT'S PROFILE	8
III	LIST OF APPLICANT'S MAJOR CUSTOMERS IN LAST 3 YEARS	9

CONTENTS

CALENDER OF EVENTS

SI No	EVENT	DATE
1	Date Of Issue	20/07/2017
2	Date of Submission of EOI	Ongoing
3	Date of Opening of EOI	Ongoing, tentatively every 6 months

**REQUEST FOR EXPRESSION OF INTEREST [EOI] FOR EMPANELMENT
OF VENDORS FOR LAN/DATA CABLING WORK IN BANK**

State Bank of India, a public sector bank having a large network of CBS branches across the country is interested in further expanding/renovation/shifting its network of branches/Offices/State Bank Learning Centers as and when required in Chandigarh Circle spread across Chandigarh (UT), and the states of PUNJAB,HARYANA,HIMACHAL PRADESH and JAMMU & KASHMIR.

State Bank of India invites reputed vendors having office in Chandigarh Circle at above mentioned states/UT and fulfilling the eligibility criteria to submit their “Expression of Interest” for getting empanelled as vendors for providing turnkey LAN/Data Cabling services.

A vendor submitting the proposal in response to this EOI shall hereinafter be referred to as Bidder.

Only those bidders who fulfill the following credentials should respond to this invitation:

A. ELIGIBILITY CRITERIA

Sl. No	Eligibility Criteria	Documents to be submitted with this EOI
1.	The bidder may be Proprietor/Partnership/ Ltd Company. The bidder should have Office in one of the states of Punjab Haryana, Himachal Pradesh, Chandigarh (UT) and J&K with minimum five years' experience on the date of application in doing LAN/Data cabling related business.	The registration no. of the firm /company along with Sales Tax no./ Valid IT Certificate / Service Tax No.etc.
2.	The Bidder should have annual turnover of Rs. 30 lakhs for the last three financial years.	The Bidder must produce Certificate from the Company's Chartered Accountant for the last Three Financial Years .
3.	The bidder should have implemented Network cabling solutions either fiber or UTP conforming to relevant standards in the last three years starting from 1 st January 2014 for large corporate, the Governments and Public Sector Units with at least 50 LAN points of connectivity in a single order	Proof of Orders issued and completion by Banks/, large Corporate & Public Sector units / Nationalized Banks during last five years, to be submitted.

4	The bidder should have done at least five jobs of Rs. 50,000/- each for data cabling/networking during the last five years.	The bidder should produce the proof of orders and completion from the customer during last five years .
---	---	---

* The bidder with unsatisfactory record would not be entertained.

*The bidder should submit undertaking to provide support and services for a Minimum period of three years.

* The bidder should submit in writing that they agree to carry out the work any where in the Circle at the rates approved by the Bank.

B. SCOPE OF EMPANELMENT

1. The Empanelment would be for LAN / Data Cabling work required at the branches/offices / Training Centers of Chandigarh Circle spread across the states of Punjab, Haryana, Himachal Pradesh, J&K and Chandigarh (UT).

2. During empanelment period, Bank reserves the right to de-panel, if the service provided by the vendor is found to be unsatisfactory or if, at any time, it is found that the information provided for empanelment is false, the Bank reserves the right to remove such vendors from the empanelled list without giving any notice to the vendor in advance. Bank's decision will be final in this regard.

C. EMPANELMENT PROCEDURE

1. The vendor will be empanelled as per the following process:

a. Vendors satisfying the eligibility criteria will be short listed and will be empanelled with the Bank after due scrutiny of documents submitted by the bidder.

b. The empanelment will be valid \till it is reviewed or the vendor is three year or till the completion of next empanelment process. However, the panel shall be reviewed periodically and Bank reserves rights to depanel any vendor during these three years depending on performance.

c. Bank may seek clarifications during evaluation if required.

d. Presently empanelled vendors will also have to apply afresh to be considered for further empanelment.

D. INSTRUCTIONS TO THE APPLICANTS

1. The response should be submitted in a structured format as per the checklist appended with number on every page. Each page of the application should be signed by person(s) on behalf of the organization having necessary Authorization / Power of Attorney to do so, duly affixing the company seal. Applications containing false or inadequate information are liable for rejection. (Copy of Power of Attorney or Authorization Letter from the company should be furnished along with the application)

2. Any un-authenticated, alterations, erasures, overwriting, blanking out or discrepancies may render the EOI submission invalid.

3. The Sealed envelope containing the response to EOI along with the required documents shall be super scribed on the top of the envelope "Empanelment of LAN/Data Cabling Vendors in response to **EOI-ITS/2017-18/1 dated 20.07.2016**". The EOI response should be submitted in the Tender Box kept at ITS Deptt., State Bank of India, Local Head Office, Chandigarh - 160017, **on or before 04.08.2017 at 1500 hrs.** The responses will not be accepted directly.

5. The EOI responses should be addressed to:

**THE ASSTT. GENERAL MANAGER (ITS)
STATE BANK OF INDIA
LOCAL HEAD OFFICE,
SECTOR - 17,
CHANDIGARH-160017**

e-MAIL ID : agmcnc.lhocha@sbi.co.in

Mobile No. 0172-4567111, 4567341

6. The EOI will be opened & processed by the committee. The applicant's representative may be present during the bid opening at our office address mentioned above well in time along with the authorization letter from the company. The applicants may note that no further notice in this regard will be given. Further, in case the Bank does not function on the aforesaid date due to unforeseen circumstances or Holiday, then the EOI will be accepted up to 1500 hrs. on the immediate next working day and EOIs will be opened at 1530 hrs. at the same venue on the same day. **The response not received in conformity with the above will not be evaluated.**

7. The short listed applicants will be notified in due course. Only shortlisted/empanelled applicants will be invited to participate in the tender for LAN/Data Cabling works in the Bank. No interim enquiries will be entertained. The decision taken by the Bank shall be final and no representation or correspondence shall be entertained.

8. State Bank of India reserves the right to accept/reject any or all expression of interest received in response to this advertisement without assigning any reasons, whatsoever.

9. The bidder shall furnish Earnest Money Deposit (EMD), of Rs. 1,00,000/- (Rupees one lac only) by way of DD /Bankers Cheque /Pay Order favouring State Bank of India, payable at Chandigarh.

10. The EMD of the bidders will be returned on successful completion of the Empanelment process.

11. While responding bidders are requested to furnish the proof in support of having implemented Network cabling solutions and have to provide the following details:

1. Manpower strength
2. Technical expertise
3. Experience of executing large projects in the states of Punjab, Haryana,

Himachal Pradesh, J&K and Chandigarh (UT) in recent past with project and client details

4. Support and other services rendered

E. CHECKLIST

Interested applicant(s) conforming to the above requirements may respond by furnishing the following.

1. Covering Letter as Per **Annexure I**
2. Applicant's Profile - **Annexure II.**
3. Write up on the Company's experience / expertise in Supply, Installation, commissioning and maintenance of LAN/Data Cabling work undertaken (max 5 pages).
4. **Three Years Turnover** / Certificate from the Company's Chartered Accountant for the last **Three** Financial Years i.e. 2014-15,2015-16 and 2016-17.
5. List of major clients and the quantum of orders with approximate value executed to various organizations including Major PSU Banks and other financial institutions for the last 5 years. – **Annexure III.**
6. Copy of Power of Attorney or Authorization letter from the Company designating the authorized representative of the company for signing the EOI document should be furnished along with the EOI document.
7. A non-interest bearing refundable deposit of Rs. 1,00,000/- by Demand Draft/BC/Pay Order favoring State Bank of India, payable at Chandigarh.
8. The documents in support of Eligibility Criteria, wherever required as mentioned in this EOI.

ASST.GENERAL MANAGER (ITS)

COVERING LETTER FORMAT

Offer Reference No:

Date:

ASSTT. General Manager,
ITS Deptt, 3rd Floor
State Bank of India
Local Head Office,
Sector-17,
Chandigarh -160017

EOI Ref: EOI -ITS/2017-18/1 DT: 20.07.2017

Having examined the EOI document including all Annexures the receipt of which is hereby duly acknowledged, we, the undersigned, offer to empanel our company/firm for LAN/Data Cabling work in conformity with the said EOI.

If our offer is accepted, we undertake to supply, install, commission and Maintain LAN/Data Cabling to the Bank for the given period. We enclose a DD/BC/Pay Order for Rs. 1,00,000/- in favour of State Bank of India, Payable at Chandigarh.

We agree to abide by and fulfill all the terms and conditions of the EOI and in default thereof, to forfeit and pay to you or your successors, or authorized nominees such sums of money as are stipulated in the conditions contained in EOI. We enclose a list of clients in India (giving their full addresses) where the LAN/Data Cabling work undertaken by us and now been completed by us and the name and addresses of our Bankers. We also confirm that we have not been disqualified by any PSU bank for LAN/Data Cabling related work. Our PAN number for Income Tax is----- .

We are registered with the Sales Tax authorities and our registration numbers are as follows. We are registered with Service Tax Department and our Service Tax No. is .-----

Sales Tax/VAT Registration Number is ----- .

We accept all the Instructions and Terms and Conditions of the subject EOI. Dated this
_day of _2017

Signature

Signature of the Authorized Signatory with date & seal

Annexure II

APPLICANT'S PROFILE

Sl. No.	Particulars	Details (at Page no.)
A	Profile	
1	Name of the Applicant	
2	Status of Applicant (Company, Partnership, Prop., etc)	
3	Year of Establishment & Details of Registration (attach Documentary Proof)	
4	Number of years experience in LAN/Data Cabling Business	
5	Address	
6	Telephone number	
7	Fax number	
8	Email Address	
9	Website address of the Company, if any	
10	Key person (s) with contact details a) Head Office / registered Office	
11	Authorized Official with Name, Designation, Contact Phone No/Mobile No / FAX No. etc for the EOI	
12	Sales Tax Number	
13	Income Tax Number	
14	Service Tax No.	
15	3 Years Turnover certificate from Chartered Account. For Financial years 2014-15, 2015-16 and 2016-17	
16	Annual turnover for the last 3 financial years. last three years (certificate from Auditor).	

Wherever applicable submit documentary evidence to facilitate verification.

We hereby declare that the information submitted above is true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us our tender is liable to be rejected.

Signature of the Authorized Signatory with date & seal

LIST OF APPLICANT'S MAJOR CUSTOMERS IN LAST 3 YEARS AND REFERENCES

Sl. No.	Name and complete Postal Address of the Customer (Purchaser)	Name, Designation, Telephone, Fax, Telex Nos., e-mail	Nature and Description, Quantity of Goods ordered by the customer during last 3 years	Value of Goods ordered in last 3 years	Whether reference Letter Enclosed

(Enclose necessary documentary proof)

Signature of the Authorized Signatory with date & seal