Customer Navigation for Positive Pay System for Cheque Payments
1. Retail Internet Banking:

(i) Lodgement of Cheque:

Login to RINB -> Request and Enquiries -> Cheque Book Services → Positive Pay System

- On the Positive Pay system, the customer will navigate to Cheque Lodgement Tab
- On the Cheque Lodgement page, the customer will select the Account No, Cheque no Instrument type (Customer has to select the value as printed on the cheque.), Amount, Payee/Beneficiary Name, and Cheque Date and clicks on the submit button.
- On the next page, the customer will verify the lodgement details and clicks on the confirm button
- The customer has to enter the OTP received on his/her registered mobile number and clicks on the submit button.
- On submission, an appropriate message will be displayed to the customer.

(ii) Cancel/Lost/Delete lodgement:

- The customer has to select the Lodgement detail which he/she wishes to Lost, Cancel or Delete under the Cancel/Lost/Delete tab.

2. Corporate Internet Banking (CINB):

(i) SARAL Customer> e- Services and Enquiries > Positive Pay Cheques Facility > Cheque Lodgement, View/Cancel Lodged Cheques

(ii) Corporate: Maker > e-Services> Positive Pay Cheques Facility > Cheque Lodgement, View/Cancel Lodged Cheques, View Status

Checker > e-Services >Positive Pay Cheques Facility >Approve Lodgement, Approve Cancellation.

3. Mobile Banking (Yono Lite):

(i) Positive Pay Cheque Lodgment:

- Yono Lite login with registered user
- Goto 'services' from Home page.
- Click on 'Positive Payment system' under Services. Inside the Positive pay System, we will have other two submenus. A) Cheque Lodgement Details B) View/ Cancel Lodged Cheques
- Click on 'Cheque Lodgement Details' .

• Select account number, Enter the details of Cheque number, Instrument type, Select Date of Issue of cheque from calendar, Enter Cheque Amount and 'Issued in Favour of'

• Click on submit and Confirm.

• User will be navigated to OTP page. Enter OTP and Submit. User will be shown with appropriate message based on Success or Failure.

(ii) Positive Pay View /Cancel Lodged Cheques:

• Goto Services >> 'Positive Payment system' >> 'View /Cancel Lodged Cheques',

• The customer can view the cheque details submitted earlier in PPS and select the Cancellation reason from dropdown and Click on Cancel Lodgement button.

  o Customer will be able to see a popup with message "Do you want to cancel the lodged Cheque?". Select 'Yes' or 'No'

  o If customer click "Yes" buttom from the popup it will navigate to OTP screen. After entering the correct OTP, customer will receive the success message "Your request for cancellation of lodged cheque is successful".

  o If the customer click "No" button, the popup will be closed and the customer will be navigated to Home screen.

4. Mobile Banking (SBI Quick):

SBI Quick registered customer needs to send the following SMS on Virtual Mobile Number - +917208933145. Account number will be taken as per customer's SBI Quick registration.

CHQL Cheque No<Space>Amount<Space>Date of Issuance in DDMMYYYY<Space>Y/N (Multi City/Normal)<Space>Beneficiary Name

5. Yono Development (YONO Mobile App):

The customer can go to YONO Mobile App and place a lodgement request by following the menu as below,

Navigation:

(i) YONO Mobile App Login>> Hamburger menu>> Service Request >> Cheques>> Positive Pay System >>

Lodgement:

• Customer clicks on "**Make a Request**".

• Customer selects an account number for which cheque has been issued.

• Customer enters the Cheque Date, Cheque No., Cheque Amount, Beneficiary Name, Instrument type (dropdown values-10,11,29,31)
• Customer clicks on "Next" and reviews the details entered.
• Customer selects the check box for 'Terms and Conditions' and enters the OTP.
• Customer is shown the Success page with the reference number.

Enquiry and Modification:

• Customer clicks on "**View Requests**".
• Customer selects an account number for which cheque has been submitted for PPS.
• Customer enters the Cheque No., Instrument type (dropdown values-10,11,29,31)
• Customer clicks on "Next" and views the details entered submitted like Cheque Date, Cheque No., Cheque Amount, Beneficiary Name.
• Customer selects the delete option shown on the page to 'Delete' the request.
• Customer enters the OTP.
• Customer is shown the Success page with the reference number.

(ii) YONO Customer Portal Login>> Hamburger menu>> Service Request >>Cheque Related Services>>Positive Pay System >>

Lodgement:

• Customer clicks on "**Make a Request**".
• Customer selects an account number for which cheque has been issued.
• Customer enters the Cheque Date, Cheque No., Cheque Amount, Beneficiary Name, Instrument type (dropdown values-10,11,29,31)
• Customer clicks on "Next" and reviews the details entered.
• Customer selects the check box for 'Terms and Conditions' and enters the OTP.
• Customer is shown the Success page with the reference number.

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a. Customer clicks on "**View Requests**".
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e. Customer selects the delete option shown on the page to 'Delete' the request.
f. Customer enters the OTP.
g. Customer is shown the Success page with the reference number.