

DIGITAL AND TRANSACTION BANKING
ENGAGEMENT OF SERVICES OF RETIRED OFFICIALS
FOR PROMOTION OF DIGITAL PRODUCTS/SERVICES IN CIRCLES

We advise that the appropriate authority has sanctioned 5 positions for Jaipur Circle (1 for Circle and 4 for Modules{Jaipur, Jaipur-II, Jodhpur & Udaipur}) for engagement of retired officials for promotion of Digital products/services.

Applications are invited by the appropriate Authority, for the above-mentioned positions/engagement from the eligible and willing retired officials of SBI and e-ABs on basis of Full Time Works.

In the matter, the details regarding positions, eligibility criteria, period of engagement, process of engagement, monthly remuneration, other facilities, brief job profile, roles and responsibilities, selection process etc are given in the attached file (Annexure-3) for your convenience.

If you are willing for the engagement and fulfill the eligibility criteria, please apply for the same on the attached Application form.

Last date of application is 03.02.2021.

Please apply to-

The Dy General Manager
(Digital & TBU),
State Bank of India
Local Head Office,
Tilak Marg, C-Scheme,
Jaipur (Rajasthan)
Pin Code- 302005

All other details, terms & conditions are incorporated in the annexure-3.

01. Engagement for the position:
 - ONE retired official in Scale III to V. at LHO level as Nodal Officer-Digital & Transaction Banking Marketing, reporting to the Dy General Manager
 - ONE retired official of Scale II to IV at Administrative Offices (AOs) as Nodal Officer-Digital & Transaction Banking Marketing reporting to the Dy. General Manager (B&O)
02. Period of contact: The initial engagement shall be for a period of one year which can be extended to next one year (total 2 years) subject to satisfactory annual review as provided in Modified Policy Document for Category II officials.
03. Brief job profile of the positions:
 - a. Co-ordinate with Bank & Govt. officials, SBI Payments, vendors and local teams to improve digital and transaction banking product delivery and service
 - b. To assist in marketing of Digital & Transaction Banking Products to various customers
 - c. To make Institutional presentation of our digital and transaction banking products
 - d. TO help in negotiating pricing of our digital and transaction banking products when offered to such organization/ clients/ departments
 - e. Oversee the successful implementation of Smart Cities/Digital Villages/ Digi-District programmes in the circle

The above is an indicative job profile, which the Circles may add more parameters to meet the specific requirements of the Circles.
04. Roles and responsibilities
 - i. To co-ordinate and arrange Institutional presentation by our D & TB team
 - ii. To oversee the penetration of various digital and transaction banking products in the Digi-district as per the plan
 - iii. To monitor the progress of Digi-District
 - iv. To support the activities related to Smart Cities/Digital Villages
 - v. To organize meetings of FOSS & follow-up with SBI Payments, Vendors, TSPs etc

- vi. Escalation of various issues of Digital and Transaction Banking to concerned Dept. of CC and follow up.
- vii. Organizing Roadshows, Camps, Digi-Mela, Quiz, Training programmes etc. for Marketing of various Digital products and public awareness.

The above responsibilities are only indicative and not exhaustive. The Circles may add more parameters to meet the specific requirements of the Circles.

05. ELIGIBILITY CRITERIA.

- For positions at Networks at LHO :An Officer of the Bank retired in Scale III to V and For positions at Administrative Offices (AOs): An Officer of the Bank retired in Scale II to IV
 - (eligible for engagement under Category II as per CDO/PM/RJ/1450/SPU207 Dt. 01.01.2020)
- The staff should have good track record of performance and deep knowledge Of systems and procedures.
- They should have retired from the Bank's service only on attaining superannuation at the age of 60 years and are maintaining good health.
- No cases of CBI or other Law enforcement agencies should be pending against the staff.
- No punishment/penalty should have been inflicted on the official during five years of his service in the Bank preceding to his retirement.
- The engagement shall be up to the maximum age Of 65 years, subject to the other conditions regarding renewal of contract. As such, the ex-staff should not be more than 63 years of age at the time of engagement. (CDO/PWAKC/CHRC/1450/2018-19/149 Dt. 12/09/2018.)

Criteria and process of selection, terms and conditions of the engagements, remunerations etc: As per the modified policy for engagement (Reference : CDO/PRM/RJ/1450/SPU01 dated 01.01.2020, CDO/PM/AKC/A 13-P/SPL/OI Date 19.07.2018) Given complexity of the Digital and Transaction Banking Products, there is need for specialized skill sets / requirements for the jobs. As such, the D&TB Department. LHO may add more parameters to cater to the local requirements.

06. SELECTION PROCESS:

a. Selection Process:

The Circle shall collect the data of all retired officers of the Bank in the respective grades, who fulfil the eligibility criteria. A communication, along with the details, will be sent to these ex-officers asking them to apply for the assignment, if they are willing for the same. Such letters shall be dispatched along with the blank application format under Registered Post. A message may

also be given on the Pensioners portal. A time span of 2-3 weeks from the date of such letter may be given for submission of the application.

- b. These applications, along with photo, shall be submitted to the DGM (D&TB) at the LHOs. Eligible officers, after proper scrutiny, will be issued call letters for appearing in interview. An interview committee consisting of minimum three members viz. DGM (D&TB) at the LHOs and two AGMs (to be selected by the Circle) shall be constituted. DGM (D&TB) at the LHOs shall be the chairman of the interview committee.
- c. As per opinion from Law Department, keeping in view that a large number of officers are to be engaged on contract basis and considering the nature of work to be done by them and the remuneration to be paid to them etc, the Bank may make efforts for adequate representation of members Of SCS, STS and OBCs in such engagements as per GOI instruction in order to avoid any future dispute. (CDO/PM/AKC/CHRC/1450/2018-19/149 Dt. 12/09/2018 & CDO/PRM/RJ/1450/SPL/01 dated 01.01.2020, CDO/PM/AKC/A 13-P/SPL/OI Date 19.07.2018)

07. Period of Engagement:

The initial engagement shall be for a period of one year which can be extended to two years, subject to satisfactory annual review. During the period of contract of service with the Bank, the retired officer will not take up any assignment with any other organization, as the engagement is for full time works.

08. Monthly Remuneration:

- For officials retired in Scale 11/111- Rs.30000P per month consolidated Salary+ Rs.6000/ per month conveyance allowance; total Rs.36000/pm
- For officials retired in Scale IV/V- Rs.35000/' per month consolidated Salary+ Rs.6000/ per month conveyance allowance; total Rs.41000/pm

'Performance based variable pay at the rates as % of the consolidated pay, mentioned below will be implemented and disbursed at monthly intervals:

% of achievement of Number of new D & TB clients on-boarded for Digital & TB products/services	50-59	60-69	>70
	5% •	7.5%•	

The variable pay will be paid along with the salary for the subsequent month,

09 Reporting:

- Retired Official in Scale III to V, at LHO level as Nodal Officer-Digital & Transaction Banking Marketing will report to the Dy General Manager (D&TB).

- Retired Official of Scale II to IV at all Administrative Offices (AOs) as Nodal Officer-Digital & Transaction Banking Marketing will report to the Dy. General Manager (B&O)

10. Other facilities I provisions to the retirees during engagement:

Leave: The Retired Officers shall be entitled to leave of 30 days during the engagement period of each one year. For the purpose of computation of leave, intervening Sunday / Holiday shall not be included. The Bank shall have absolute right in its discretion to either grant or reject the application for leave taking into consideration the administrative exigencies. The leave not availed during the engagement period will lapse. However, if it has been on account of the Bank declining the leave, it may be encashed at the rate of monetary components (other than travel expenses).

- a) Medical & Other Facilities: The Retired Officers shall not be eligible for reimbursement of medical or any other benefits during the engagement period. However, they will continue to avail the facilities available to them as a pensioner of the Bank.
- b) Assignment with other organization: The Retired Officers will not accept any assignment with any other organization during the period of their contractual service in the Bank.
- c) Administrative I Financial powers: The Retired Officers will not exercise any administrative / financial powers during the period of engagement.
- d) PF I Bonus / Pension I Arrears: The contractual period will not be reckoned as service for the purpose of superannuation benefits / PF / Bonus etc.
- e) Income Tax: Income Tax or any other tax liabilities on remuneration will be dedicated, as per prevailing rates mentioned in the Income Tax rules.
- f) Termination of contract: The engagement of Retired Officers in the Bank shall not be considered as a case of re-employment in the Bank. The Bank may cancel / terminate the contract of the engagement at any time without assigning any reason whatsoever with an option of 30 days' notice period or payment / surrender of remuneration in lieu thereof. DGM (D&TB) will be the competent authority to approve the discontinuation / termination Of contract of a retired officer.

II. Execution of agreement for contractual engagement: The Retired Officers will execute a stamped undertaking before taking up the assignment. (As per Annexure - IV)

All the activities of engagement should comply with the stipulations of the Modified Policy for Engagement/Empanelment of Retired Officials advised vide CDO/PM/AKC/A 13-P/SPL/OI dated 19.07.2018 and updated from time to time.

APPLICATION FORM FOR ENGAGEMENT OF SERVICES OF RETIRED OFFICIALS FOR PROMOTION OF DIGITAL PRODUCTS IN THE JAIPUR CIRCLE (IN TERMS OF THE CORPORATE CENTRE LETTER NO. D&TB/ SCDV/ 2020-21/Nil DATED 07.06.2020)

Name	
Father's name	
Date of Birth	
PF Index	
Address for communication	
Contact No.	
Email address	
Date of Retirement	
Officer in Scale at the time of retirement	
Retired from the post	
Retired from Branch/Office	
Departments/ area of working while in service	

Signature

Date:

Place: