

SUBMISSION OF ANNUAL LIFE CERTIFICATE BY STAFF PENSIONERS

All the staff pensioners are hereby informed that the submission of the Annual Life Certificate can now be done through multiple convenient modes, in addition to the traditional approach of submitting the Life Certificate, physically at the branch. Staff pensioners may choose any of the following means for submission:

1. Video Life Certificate through HRMS (only for staff pensioners) - Staff pensioners can now submit their life certificate via video through the HRMS portal. This facility is exclusively available for staff pensioners and provides an easy and secure way to complete the process remotely. A short video in this regard is being uploaded on the Pension Seva Portal for the support and convenience of the pensioners.

2. Jeevan Pramaan - Staff pensioners can submit their life certificate digitally through the Jeevan Pramaan portal. This government initiative uses biometric authentication (Aadhaar-based) to simplify the process. This can be done through the government designated centres and specific Bank branches.

3. Aadhaar Face RD – Staff pensioners may also submit their life certificate using Aadhaar Face Recognition through the Aadhaar Face RD app. This method uses facial recognition for authentication, making it a simple and hassle-free option.

Staff pensioners are requested to utilize any of the above facility for timely submission of their life certificate.

Note: Seeding of the Aadhaar number in the HRMS is mandatory to avail the digital modes mentioned in para 2 & 3, above. Family pensioners need to visit the nearest branch to submit the annual life certificate. Staff pensioners are advised to complete the process within the stipulated time.

Policy & Pensioners' Management Department

Corporate Centre, Mumbai – 15th October, 2024