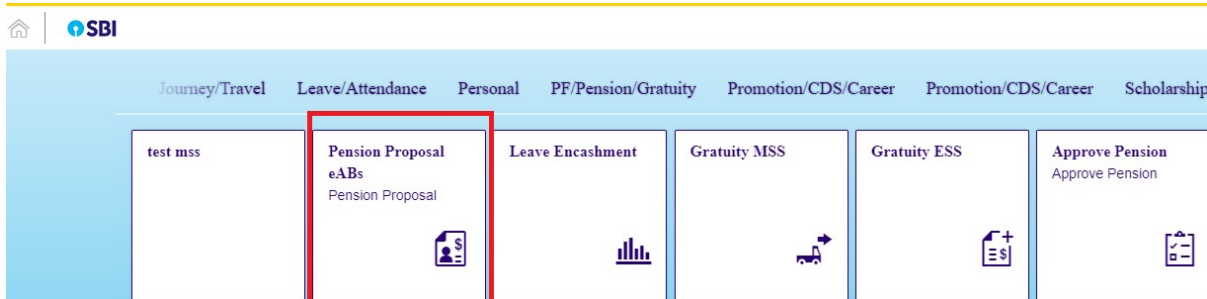
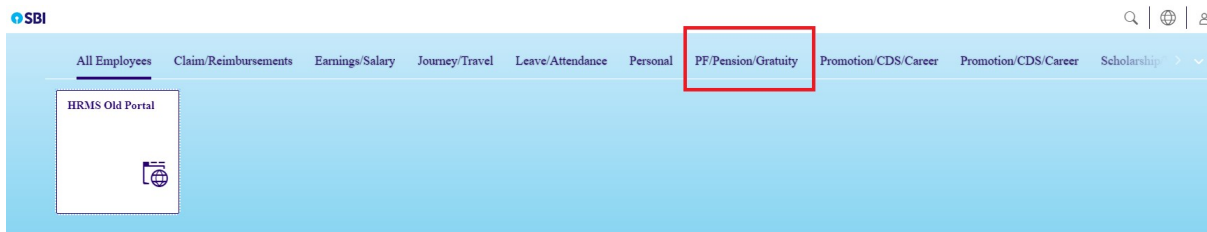
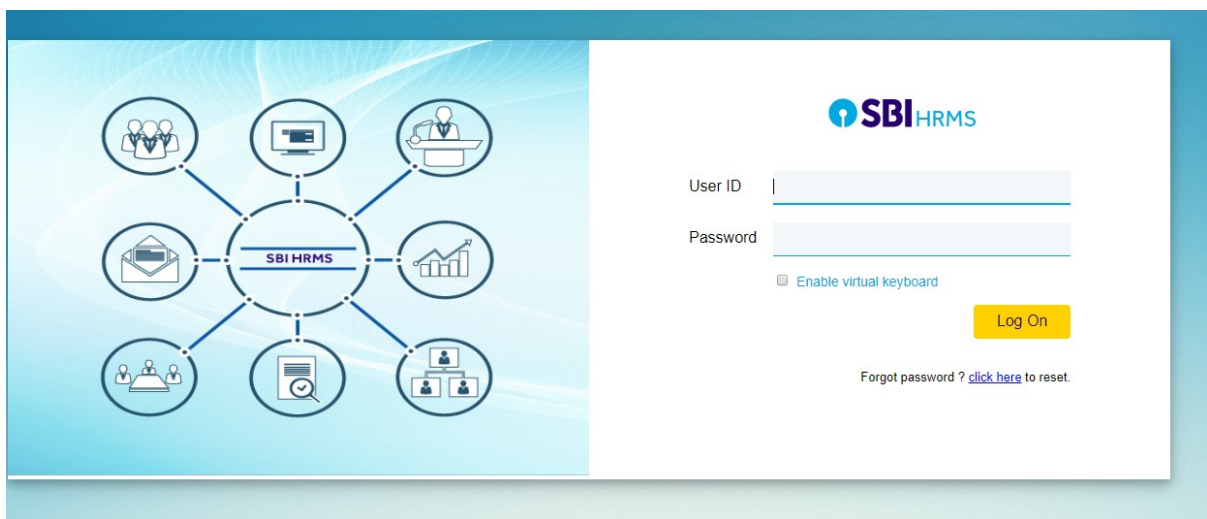
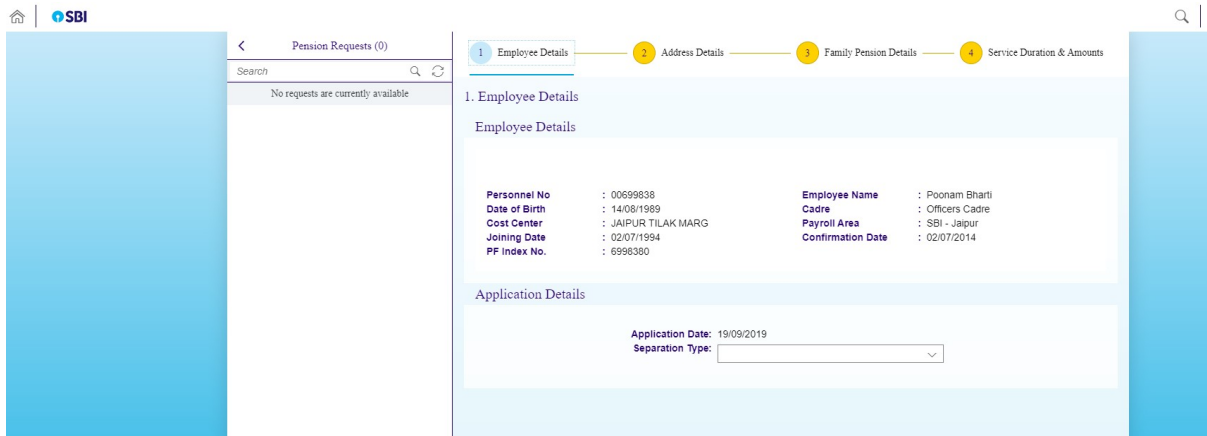


# PENSION PROPOSAL SERVICE FOR eABs EMPLOYEE THROUGH HRMS USER GUIDE FOR EMPLOYEE SELF SERVICE

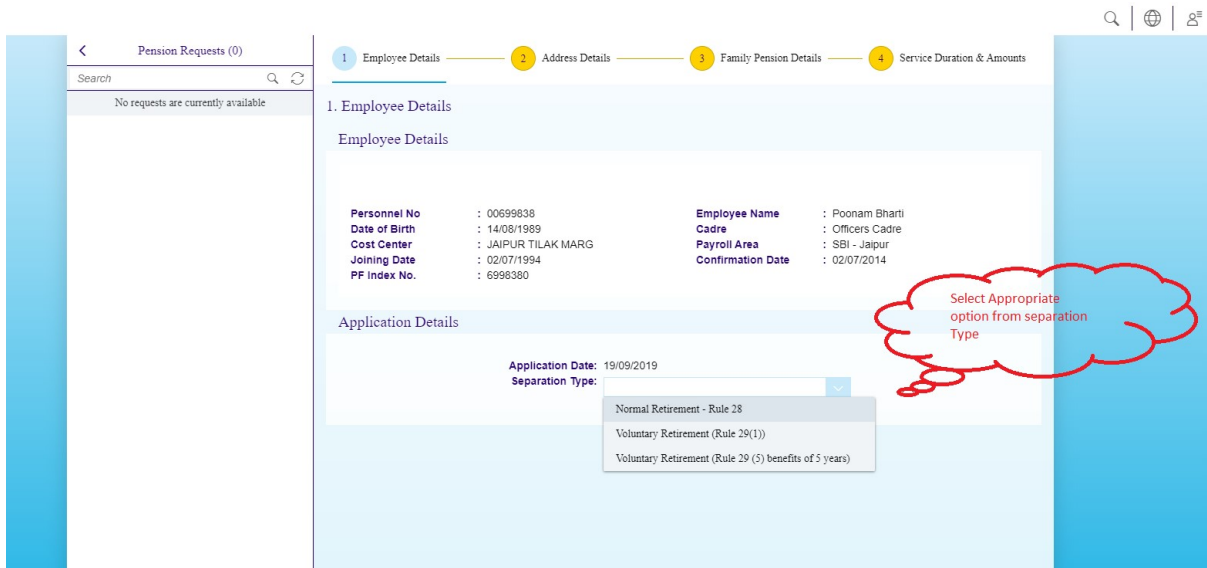
Employee can apply for pension proposal prior to four months of retirement.

Login in HRMS portal using your credentials





This screen will display your details-such as Name, PF Index, Branch Name, Date of joining etc. if you find any discrepancy in data, please contact circle HRMS department for rectification



After selecting separation type separation date will auto populated as shown below

Please fill all required details with utmost care

Pension Requests (0)

1 Employee Details | 2 Address Details | 3 Family Pension Details | 4 Service Duration & Amounts

Search

No requests are currently available

### 1. Employee Details

#### Employee Details

<b>Personnel No</b>	: 00699838	<b>Employee Name</b>	: Poonam Bharti
<b>Date of Birth</b>	: 14/08/1989	<b>Cadre</b>	: Officers Cadre
<b>Cost Center</b>	: JAIPUR TILAK MARG	<b>Payroll Area</b>	: SBI - Jaipur
<b>Joining Date</b>	: 02/07/1994	<b>Confirmation Date</b>	: 02/07/2014
<b>PF Index No.</b>	: 6998380		

#### Application Details

**Application Date:** 19/09/2019  
**Separation Type:** Voluntary Retirement (Rule 29(1))

<b>Life Certificate</b>	: Yes	<b>Email ID after Separation</b>	: <input type="text"/>
<b>Separation Date</b>	: 30/09/2018	<b>*Telephone after Separation</b>	: <input type="text"/>
<b>PAN</b>	: BIKPB5748P	<b>*Mobile after Separation</b>	: <input type="text"/>
<b>*Letter No</b>	: <input type="text"/>	<b>Place</b>	: <input type="text"/>
<b>*Reason</b>	: <input type="text"/>	<b>*Pension Paying Branch</b>	: <input type="text"/>
<b>Signature Specimen No</b>	: <input type="text"/>		
<b>*Pension A/C No</b>	: <input type="text"/>		
<b>*Supporting Documents</b>	: <input type="text"/>		

sts are currently available

### 1. Employee Details

#### Employee Details

<b>Personnel No</b>	: 00699838	<b>Employee Name</b>	: Poonam Bharti
<b>Date of Birth</b>	: 14/08/1989	<b>Cadre</b>	: Officers Cadre
<b>Cost Center</b>	: JAIPUR TILAK MARG	<b>Payroll Area</b>	: SBI - Jaipur
<b>Joining Date</b>	: 02/07/1994	<b>Confirmation Date</b>	: 02/07/2014
<b>PF Index No.</b>	: 6998380		

#### Application Details

**Application Date:** 19/09/2019  
**Separation Type:** Voluntary Retirement (Rule 29(1))

<b>Life Certificate</b>	: Yes	<b>Email ID after Separation</b>	: abc@gmail.com
<b>Separation Date</b>	: 30/09/2018	<b>*Telephone after Separation</b>	: 0222870596
<b>PAN</b>	: BIKPB5748P	<b>*Mobile after Separation</b>	: 8109876780
<b>*Letter No</b>	: 123/Hr/PPG/2234	<b>Place</b>	: Navi Mumbai
<b>*Reason</b>	: Domestic	<b>*Pension Paying Branch</b>	: 31044
<b>Signature Specimen No</b>	: 3567		
<b>*Pension A/C No</b>	: 5116 <del>XXXX</del>		
<b>*Supporting Documents</b>	: ALL DOCS		

**\* Mark all mandatory fields**

**click on Step 2**


Your permanent address will auto populated as recorded in the system. Please verify and rectify if required. Also input details of mailing address after separation in Mailing address block.


Pension Requests (0) Search No requests are currently available

1 Employee Details 2 Address Details 3 Family Pension Details 4 Service Duration & Amounts

### 2. Address Details

Permanent Address		Mailing Address	
Address Line 1	: POORAN NAGAR UNNAO	Address Line 1	:
Address Line 2	: POST. RAMPURA	Address Line 2	:
Address Line 3	: UNNAO	Address Line 3	:
City	: UNNAO	City	:
State	: Uttar Pradesh	State	:
Pincode	: 209801	Pincode	:

[Click here to copy address](#)  [Click to copy permanent address to mailing Address](#)




Pension Requests (0) Search No requests are currently available

1 Employee Details 2 Address Details 3 Family Pension Details 4 Service Duration & Amounts

### 2. Address Details

Permanent Address		Mailing Address	
Address Line 1	: POORAN NAGAR UNNAO	Address Line 1	: POORAN NAGAR UNNAO
Address Line 2	: POST. RAMPURA	Address Line 2	: POST. RAMPURA
Address Line 3	: UNNAO	Address Line 3	: UNNAO
City	: UNNAO	City	: UNNAO
State	: Uttar Pradesh	State	: Uttar Pradesh
Pincode	: 209801	Pincode	: 209801

[Click here to copy address](#)

[Step 3](#)  [Click on Step 3](#)

Following screen will appear which will show dependent details priority wise that are eligible for family pension.

Click in check box commutation required if want to opt for commutation.

3. Family Pension Details

Dependents

Relation	Name	Date of Birth	Proportion	Priority	Disability	PAN	Account No.
Husband	Test2 Test1	14/09/1988	100.00	1			

Commutation Details

Commutation required

check the box if commutation required

Step 4

3. Family Pension Details

Dependents

Relation	Name	Date of Birth	Proportion	Priority	Disability	PAN	Account No.
Husband	Test2 Test1	14/09/1988	100.00	1			

Commutation Details

Commutation required

Commutation Date: 01/10/2018  
 Commutation Value/Percentage: Full (1/3)  
 Restoration Date: 01/10/2033

Step 4

🔍 | 🌐

← Pension Requests (0)

Search 🔍 ↻

No requests are currently available

1 Employee Details — 2 Address Details — 3 Family Pension Details — 4 Service Duration & Amounts

### 3. Family Pension Details

**Dependents**

Relation	Name	Date of Birth	Proportion	Priority	Disability	PAN	Account No.
Husband	Test2 Test1	14/09/1988	100.00	1		<input type="text"/>	<input type="text"/>

**Commutation Details**

Commutation required

Commutation Date: 01/10/2018  
 Commutation Value/Percentage: Full (1/3)  
 Restoration Date: 01/10/2033

**Step 4** ← Click on Step 4

🔍 | 🌐

← Pension Requests (0)

Search 🔍 ↻

No requests are currently available

1 Employee Details — 2 Address Details — 3 Family Pension Details — 4 Service Duration & Amounts

Undo

### 4. Service Duration & Amounts

**Total Service Duration**  
 24 years 02 months 29 days

**EOL Service Duration**  
 00 years 00 months 00 days **Additional EOL Days**

**Pensionable Service Duration**  
 24 years 02 months 29 days

**Calculate Amount** ← Click on

no requests are currently available

Undo

#### 4. Service Duration & Amounts

**Total Service Duration**  
24 years 02 months 29 days

**EOL Service Duration**  
00 years 00 months 00 days **Additional EOL Days**  Undo

**Pensionable Service Duration**  
24 years 02 months 29 days

**Pension Details**

**Total Pension Amount:** 11826  
**Total Commutation Amount:** 841065  
**Commutation Amount:** 3942  
**Net Pension Amount:** 7884  
**Double Family Pension Amount:** 9756  
**Reduced Family Pension Amount:** 4878  
**Double Family Pension Upto:** 30/09/2025  
**Reduced Family Pension From:** 01/10/2025

**Salary Details**

#### Calculated Amounts

Start Date	End Date	Basic	PQP	FPP	Special Pay	Calculated Da...
01/06/2017	30/06/2017	32850.00	0.00	0.00	0.00	30.00
01/05/2017	31/05/2017	32850.00	0.00	0.00	0.00	31.00
01/04/2017	30/04/2017	32850.00	0.00	0.00	0.00	30.00
01/03/2017	31/03/2017	32850.00	0.00	0.00	0.00	31.00
01/02/2017	28/02/2017	32850.00	0.00	0.00	0.00	28.00
01/01/2017	31/01/2017	32850.00	0.00	0.00	0.00	31.00
01/12/2016	31/12/2016	32850.00	0.00	0.00	0.00	31.00
01/11/2016	30/11/2016	32850.00	0.00	0.00	0.00	30.00

Refresh Submit Proposal

Please verify approver details. If everything is in order please click on submit button.

Double Family Pension Upto:  
Reduced Family Pension From: 31/12/0000

Calculated Amounts

Start Date	End Date	Basic	PQP	FPP	Special Pay	Calculated Da...
01/06/2017	30/06/2017	32850.00	0.00	0.00	0.00	30.00
01/05/2017	31/05/2017	32850.00	0.00	0.00	0.00	31.00
01/04/2017	30/04/2017	32850.00	0.00	0.00	0.00	30.00
01/03/2017	31/03/2017	32850.00	0.00	0.00	0.00	31.00
01/02/2017	28/02/2017	32850.00	0.00	0.00	0.00	28.00
01/01/2017	31/01/2017	32850.00	0.00	0.00	0.00	31.00
01/12/2016	31/12/2016	32850.00	0.00	0.00	0.00	31.00
01/11/2016	30/11/2016	32850.00	0.00	0.00	0.00	30.00
01/10/2016	31/10/2016	32850.00	0.00	0.00	0.00	31.00
01/09/2016	30/09/2016	29565.00	0.00	0.00	0.00	27.00

Approver Details

Level	Approver	Alternate Approver 1	Alternate Approver 2	Alternate Approver 3
1. Branch/OAD	Vinita Lohia			
2. Circle/CAO	Mukesh Chand Gupta	Ramesh Kumar Kukreja		
3. Final Level	Sarvesh Kumar Lal			

Click on Submit Proposal if all details are in order

Refresh Submit Proposal

Pension Requests (0)

Search

No requests are currently available

1 Employee Details 2 Address Details 3 Family Pension Details 4 Service Duration & Amounts

Commutation Amount: 3942  
Net Pension Amount: 7884  
Double Family Pension Amount: 9756  
Reduced Family Pension Amount: 4878  
Double Family Pension Upto:  
Reduced Family Pension From: 31/12/0000

Calculated Amounts

Start Date	End Date	Basic	PQP	FPP	Special Pay	Calculated Da...
01/06/2017	30/06/2017	32850.00	0.00	0.00	0.00	30.00
01/05/2017	31/05/2017	32850.00	0.00	0.00	0.00	31.00
01/04/2017	30/04/2017	32850.00	0.00	0.00	0.00	30.00
01/03/2017	31/03/2017	32850.00	0.00	0.00	0.00	31.00
01/02/2017	28/02/2017	32850.00	0.00	0.00	0.00	28.00
01/01/2017	31/01/2017	32850.00	0.00	0.00	0.00	31.00
01/12/2016	31/12/2016	32850.00	0.00	0.00	0.00	31.00
01/11/2016	30/11/2016	32850.00	0.00	0.00	0.00	30.00
01/10/2016	31/10/2016	32850.00	0.00	0.00	0.00	31.00
01/09/2016	30/09/2016	29565.00	0.00	0.00	0.00	27.00

Approver Details

Confirm  
Are you sure you want to submit proposal?  
Submit Cancel



**PEN000000039**  
Voluntary Retirement (Rule 29(1))  
23/09/2019 Submitted

1 Employee Details 2 Address Details 3 Family Pension Details 4 Service Duration & Amounts

Commutation Amount: 3942  
Net Pension Amount: 7884  
Double Family Pension Amount: 9756  
Reduced Family Pension Amount: 4878  
Double Family Pension Upto: 30/09/2025  
Reduced Family Pension From: 01/10/2025

**Calculated Amounts**

Start Date	End Date	Basic	PQP	FPP	Special Pay	Calculated Da...
01/06/2017	30/06/2017	32850.00	0.00	0.00	0.00	30.00
01/05/2017	31/05/2017	32850.00	0.00	0.00	0.00	31.00
01/04/2017	30/04/2017	32850.00	0.00	0.00	0.00	30.00
01/03/2017	29/03/2017	32850.00	0.00	0.00	0.00	31.00
01/02/2017	29/02/2017	32850.00	0.00	0.00	0.00	28.00
01/01/2017	31/12/2016	32850.00	0.00	0.00	0.00	31.00
01/12/2016	31/12/2016	32850.00	0.00	0.00	0.00	31.00
01/11/2016	30/11/2016	32850.00	0.00	0.00	0.00	30.00
01/10/2016	31/10/2016	32850.00	0.00	0.00	0.00	31.00
01/09/2016	30/09/2016	29565.00	0.00	0.00	0.00	27.00

**Approver Details**

Level	Approver	Alternate Approver 1	Alternate Approver 2	Alternate Approver 3

**PEN000000039**  
Voluntary Retirement (Rule 29(1))  
23/09/2019 Submitted

**Address Details**

Permanent Address		Mailing Address	
Address Line 1	: POORAN NAGAR UNNAO	Address Line 1	: POORAN NAGAR UNNAO
Address Line 2	: POST. RAMPURA	Address Line 2	: POST. RAMPURA
Address Line 3	: UNNAO	Address Line 3	: UNNAO
City	: UNNAO	City	: UNNAO
State	: UTTAR PRADESH	State	: UTTAR PRADESH
Pincode	: 209801	Pincode	: 209801

**Dependents**

Relation	Name	Date of Birth	Proportion	Priority	Disability	PAN	Account No.
Husband	Test2.Test1	14/09/1988	100.00	1			

**Commutation Details**

Commutation required: Yes  
Commutation Date: 01/10/2018  
Commutation Value/Percentage: Full (1/3)  
Restoration Date: 01/10/2033

**Service Duration & Amounts**

**Total Service Duration**  
24 years 02 months 29 days

**EOL Service Duration**  
00 years 00 months 00 days **Additional EOL Days** 00000

**Pensionable Service Duration**  
24 years 02 months 29 days

Click on Print Button to download pension proposal

Print Proposal Withdraw Proposal

Please Note- The pension payment application will be automatically download in system. The employee will be required to take print out of application (4 copies) and then submit the same to the first Level approver (i.e recommending authority) along with supporting documents mentioned while filling the application, after signing the application.



In order to view the current status of application, the employee can see the details in below screen

