

Tender for Disposal of 280 ATMs (e-Waste)

**SBI/LHO/LUC/GEM/PK/202505001**

**GeM Auction id-21439**



**STATE BANK OF INDIA**

**PREMISES & ESTATE DEPARTMENT,  
1<sup>ST</sup> FLOOR, LOCAL HEAD OFFICE,  
MOTI MAHAL MARG,  
HAZRATGANJ,  
LUCKNOW**

**DISPOSAL OF E-WASTE (280 OLD ATMS)**

S.NO	Particular	Scheduled Date & time
1	Pre-bid meeting for providing clarifications	28.05.2025 - 12.00 p.m at under mentioned office
2	EMD submission start date	23.05.2025- 10.00 a.m
3	EMD submission end date	05.06.2025 – 04.00 p.m
4	Auction start date and time	10.06.2025 – 11.00 a.m
5	Auction end date and time	11.06.2025 – 11.00 a.m
6	Date of award of allotment	Will be notified through GeM portal

The Assistant General Manager (P & E)  
State Bank of India  
Premises & Estate Department  
1st Floor, B wing, Local Head Office,  
Moti Mahal Marg, Hazratganj,  
Lucknow-226001  
0522-2295365 /361  
Email: agmpne.lholuc@sbi.co.in

**DISOSAL OF 280 OLD ATMs(e-waste) THROUGH E-FORWARD AUCTION**

State Bank of India invites online tenders GeM portal from interested parties, for disposal of old e-Waste (280 ATMs) through forward auction on “ as is what is and whatever there is ” basis. These **280 ATMs ( 231 Hyosung make and 49 NCR make)** are available in **16 districts** and these ATMs are also located at different places with-in same districts. District wise ATM quantity are mentioned in ANNEXURE-I.

Sr. no	Description	Opening price/ Reserve Price with GST (Rs)	EMD ( 5% of reserve price)	e-auction date & Time
1	Disposal of 280 ATMs	14,00,000-00 ( Rupees Fourteen lacs only) Increment value Minimum Rs 10,000-00	Rs 70,000.00	<b>10.06.2025</b> – 11.00 a.m to <b>11.06.2025</b> – 11.00 a.m with unlimited extension

**ELIGIBILITY CRITERIA**

1. Individuals/ Firm **having valid authorization for e-Waste recycling from the UP Pollution Control Board (UPPCB)**. The bidder who do not have authorization certificate from UPPCB, such firms will not allowed in e-forward auction and will be rejected in technical bid.
2. Bidder have to submit **EMD(Earnest Money Deposit) of Rs. 70,000.00 ( Rupees seventy Thousand only)** in the form of **demand draft** in the favour of **“The AGM(P&E), SBI LHO, Lucknow” payable at Lucknow**. The original hard copy of the EMD(DD/Bankers Cheque) must be submitted at the office of **“The Assistant General Manager (P & E), State Bank of India, Premises & Estate Department, Ist Floor, B wing, Local Head Office, Moti Mahal Marg, Hazratganj, Lucknow-226001 before 04:00 P.M on 05.06.2025**. The bidder who did not submit EMD will be disqualified and they will not be able to participate in the auction.
3. Valid PAN and GST number.
4. Duly filled application form as per ANNEXURE-IV and all pages of tender document duly stamped and signed.

**Note:** Only those bidders will be allowed to participate in forward auction, who are uploading above document on GeM Portal and original EMD sent at this office.

**SCOPE OF WORK, TERMS AND CONDITIONS**

1. **Scope of works:**
  - a) De-grouting/ Dismantling of ATMs before pick up of ATMs.
  - b) Handing over of Hard disc, EPP/Pin pad of ATM to owner branch.
2. The tender will be submitted online on GeM portal and tenderer should participate in the forward auction. Rate quoted will be inclusive of GST.
3. The number of quantity may increase or decrease, payment will be made for actual received quantity and unit price of each ATM will be decided on total H1 price divide by 280.
4. **Payment Terms :**
  - a) Successful bidder will have to deposit **25% of the accepted tender sale** price within **seven(07) days** from date of generation of intimation letter on GeM portal, failing which the order is likely to be cancelled and EMD will be forfeited.
  - b) Remaining **75%** will be deposited within **15 days** and take away the ATM within **30 days** of order. If there is default in this payment, Bank reserves the right to forfeit the 25% Security Deposited (SD) and EMD as well as to cancel order.
5. The bid shall remain valid for 90 days after the date of bid opening. If any bidder withdraws his / her bid before the said period, this office shall without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security absolutely.
6. Order will be placed on the bidder who has bid highest (H-1) for the total material in question.
7. Buyer shall have to make their own arrangement for handling, lifting and transporting the material being sold outside Bank premises. Any damage to existing structure, property of the Bank in taking out of the material shall have to be made good by the buyer at their cost. Intending bidders are strongly advised to inspect site and material before tendering.
8. Safety of man and material during execution of the disposal work shall be entirely the responsibility of the buyer who will have to adhere to all relevant safety norms.
9. The seller reserves the right to accept/reject and cancel any bid, amend the quantity under any lot or withdraw any lot at any stage before or after acceptance of bid/issue of acceptance letter/sale order/delivery order/deposit of the full sale value by the bidder, without assigning any reason thereof and the value of such material, if paid for, shall be refundable. The seller shall not be responsible for damage/loss to bidders on account of such withdrawal at any stage from the sale.
10. Any statutory variations in the rate of taxes/duties are to be borne by the purchaser. GST rates as applicable on the date shall be payable by the successful bidders directly to the seller at the time of taking delivery of materials. In order to avoid the imposition of penalty, the amount deposited by the successful bidder towards taxes and duties will be immediately deposited with the concerned tax authorities without waiting for the actual delivery.
11. Bidders must upload the copy of address proof (Voter ID Card/ Aadhar Card/ Driving License/ Passport), PAN Card and GST No. along with bid in the GeM Portal. In case the uploaded documents are not readable, the bid cannot be examined, and the bid can be rejected, thereby rejecting the bid of that firm.

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12. In the event of failure from the part of any successful bidder to complete the payment within the specified time as being communicated from this office, then the sale relating to such lot or lots shall be cancelled and resale stock at the risk and cost of the original buyer and to recover the losses suffer by the Bank as a result of such failure. Any saving of profit on resale as aforesaid shall exclusively go to the account of the Bank.
13. At the time of giving delivery if there is a shortage on the declared quantity, proportionate refund to the buyer will be allowed on presentation of duly supported bills, in the prescribed form. If any excess quantity is found, proportionate additional payment shall be made by the buyer in the same manner as referred to above, within seven days from the date of intimation to this effect by the **AGM(ATM), State Bank of India, LHO, Lucknow**.
14. No selection or sorting whatsoever of the goods will be allowed. The entire lot should be cleared by getting proper Gate Pass from Respective Channel Manager/ Branch Manager of ATM location.
15. The lifting of the items shall be done without damaging the premises / roads / drains/ etc. The buyer shall compensate the damages, loss, etc., in the event of any occurrence otherwise.
16. The buyer shall not subject, transfer or assign the contract or any part thereof without the prior consent of State Bank of India.
17. The materials being disposed is to be treated in line with applicable rules/ notifications/ guidelines etc. as may be prescribed by the Government. The successful bidder shall be responsible to ensure this action.
18. Tenders not complying with the above conditions are liable to be rejected.
19. All disputes including court proceeding shall be settled within the Lucknow Jurisdiction only
20. In case the date of opening of tender is declared as a holiday, the tenders will be submitted and opened on the next working day at the same time.
21. The Bank will not entertain any claim for damage done by the way of theft, fire or any other unforeseen calamity after realizing full payment against the Unserviceable Material/items.
22. SBI has the right to reject any/all tender without assigning any reasons.
23. The rates quoted should be inclusive of all charges including handling, lifting and transporting. All taxes should be borne by the vendor, GST will be paid by Vendor / Recycler as per applicable rates.
24. The party/individual on whom sales order is placed will have to pay GST, TCS additionally to quoted rate along with the final payment. All payments will have to be made in the form of Demand Draft/Bankers' Cheque favouring the **Assistant General Manager(ATM), State Bank of India, Local Head Office, Lucknow**. The payment can also be made online in the bank account which shall be disclosed to the successful bidder.
25. The E-waste material has been stored in **different places at 16 districts**.
26. Buyer shall have to make their own arrangement for handling, lifting and transporting the material being sold outside Bank premises. Any damage to existing structure, property of the

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Bank in taking out of the material shall have to be made good by the buyer at their cost. Intending bidders are strongly advised to inspect site and material before tendering.

27. Safety of man and material during execution of the disposal work shall be entirely the responsibility of the buyer who will have to adhere to all relevant safety norms.
28. It should be clearly stated in the RFQ that e-waste recyclers should degauss and/or destruct all hard disk / storage media on site by using various techniques such as Degaussing / Drilling/ Destruction etc and under no circumstance Hard disk / Storage media should be reused / refurbished.
29. A Certificate to the effect that degaussing of data / destruction of hard disk /storage media should be provided by the recycler/vendor at Annexure-A.
30. All e-waste collected from the Bank should be recycled only and under no circumstances it should be reused /refurbished.
31. Liquidity damage and penalties shall be applicable as per **Annexure-II**.
32. The Contractor shall be responsible for the safety of his workmen and should follow all rules and regulations pertaining thereto. In case of any damage to property or persons, the Contractor shall be responsible and should take out necessary personal insurance policies for this purpose. Contractor should indemnify SBI for any claims, legal proceedings, etc arising from the above. The necessary licenses etc., as per contract labour law shall be obtained by Contractor
33. SBI reserves its rights to accept/reject any/all tender without assigning any reasons whatsoever and to increase or decrease the quantities of any item and contractor has to execute the same at the rate quoted and no correspondence shall be entertained in this regard. H-1 rate can be rejected for being low.

For and behalf of State bank of India

**ANNEXURE-I**

**(DISTRICT WISE ATM DETAILS)**

<b>District</b>	<b>HYOSUNG Make ATM</b>	<b>NCR Make ATM</b>	<b>Total ATM at Dis- trict</b>
1. Allahabad	39	5	44
2.BALLIA	12	1	13
3.Bareilly	8	1	9
4.Deoria	4		4
5.Etawah	1	1	2
6.Faizabad	4		4
7.Ghazipur	10		10
8.Gorakhpur	36	9	45
9.Jaunpur	2		2
10.Jhansi	9	1	10
11.Kanpur Nagar	33	6	39
12.Lucknow	24	6	30
13.Moradabad	8	6	14
14.Rampur	3	1	4
15.SULTANPUR	3		3
16. Varanasi	35	12	47
<b>Grand Total</b>	<b>231</b>	<b>49</b>	<b>280</b>

**ANNEXURE-II**

**CERTIFICATE BY THE RECYLER FOR SAFE DESTRUCTION OF DATA**

**Client Name: State Bank of India**

**Date:**

Address

**Subject: Certificate of Safe handing over of Hard Disk(s) / EPP/Pin Pad**

This is to certify that < Name of the Recycler > has collected < \_\_\_\_\_ > number of ATMs from State Bank of India District.....on <Date \_\_\_\_\_ > through pick up number < \_\_\_\_\_ > and client reference number < \_\_\_\_\_ >.

The Hard Disk(s), EPP/Pin Pad has been securely handed over to owner branch.

Thanking You.

Signature

Name

For (Name of the Recycler)

**Annexure-III**

**Liquidated Damages and Penalties**

<b>Description</b>	<b>SLA Measure</b>	<b>Liquidated damages</b>
To pick up e-Waste from the Bank's location	Number of weeks delayed beyond the delivery period mentioned in Scope of work ( <b>30 days</b> from date of creation of intimation letter on GeM portal)	0.5% for each week of delay of the total value of order to dispose e-Waste subject to a maximum of <b>5% of the amount of order</b> to dispose e-Waste.
To provide degaussing Certificate to the Bank.	Number of weeks delayed beyond that mentioned in Scope of work ( <b>30 days</b> from date of issuance of order)	0.5% for each week of delay of the total value of order to dispose e-Waste subject to a maximum of <b>5% of the amount of order to dispose e-Waste.</b>

For the purpose of calculation of liquidated damages/penalty, part of a week will be considered as full week.

Place:

Date:

Signature and Seal of contractor



**DETAILS OF THE APPLICANT (S) (ANNEXURE-IV)**

Sl No	Description	
1	Name of the Individual/ Firm/ Company/ HUF	
2	Country of Incorporation** / Nationality (as applicable)	
3	Address (In full) with Pin Code	
4	Telephone No. including Mobile No.	
5	e-mail ID:	
6	Whether the applicant has a valid Digital Certificate/ Signature	Yes/ No
7	Year of Establishment of the company/ firm** (Date of birth for individuals)	
8	Constitution of the Firm/ Company** (Enclose proof)	
9	Name of Proprietor/ Partners/ Associates/ Directors**	
10	Details of Authorised Signatory of the Bidder (a) Name (b) Designation (as applicable)  (c) Address  (d) Mobile/Telephone No. (e) E-mail Address	

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11	Details of PAN (enclose a copy)	
12	<p>Pollution control board authorization letter number details.</p> <p>a) Authorisation no.</p> <p>b) Date of issue</p> <p>c) valid up to</p>	<p>a)</p> <p>b)</p> <p>c)</p>
13	Details of GST (enclose a copy) .	

**Note:**

1. Please fill the details in column as per document and do not write attached/enclosed.

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**Letter of Bid and Intent**

[On Letter head of the Bidder including full postal address, telephone No.,  
Fax No. and E-mail ID) (as applicable)]

Date:

To  
The Assistant General Manager (P & E)  
State Bank of India  
Premises & Estate Department  
1st Floor, B wing, Local Head Office,  
Moti Mahal Marg, Hazratganj,  
Lucknow-226001

**Sub: Tender for Disposal of 280 ATMs as e-Waste kept in 16 districts ( ATMs are located at different places with -in same district) “as is where is and whatever there is basis”,**

Dear Sir,

1. I/ We refer to your advertisement inviting bids for disposal of SBI’s owned **280 ATMs as e-waste kept in 16 districts ( ATMs are located at different places with-in same district).**

1. I/ We have read and understood the contents of bid document and the advertisement and wish to participate in the above e-waste disposal process for this purpose:

1. I/We propose to submit my / our bid [for and on behalf of (Insert Company Name here)].

i) I/we confirm that we will handover **Hard disc and EPP( Encrypted Pin Pad)** to respective owner branch of SBI.

ii) I/we confirm that EMD will be released on completion of the work and providing the degaussing Certificate to ATM dept.

iii) The Bid documents as per the formats, indicated hereinafter duly signed by us, which satisfy the eligibility criteria, are enclosed.

iv) The Technical Bid comprises the following:

- a) Duly signed Bid Document (by an authorized representative of the Bidder);
- b) DD No. \_\_\_\_\_dt. \_\_\_\_\_towards earnest money deposit
- c) Duly stamped and executed Power of Attorney;
- d) Copy of PAN Card
- e) Copy of GST registration

3. I/We further undertake to provide additional information, if any, sought by SBI. SBI and its authorized representatives may contact the following person for any further information:-

Signature and seal of the bidder

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Name \_\_\_\_\_ of \_\_\_\_\_ the Person:

Address: Mobile/Phone No.:

E-mail:

3. I/We agree that the SBI is authorized to conduct any inquiries / investigations to verify the statement, documents and information submitted in connection with the Bid.
4. This bid is made with full understanding that:
  - (a) SBI reserves the right to reject or accept any Bid, modify / cancel the bidding process, and / or reject all or any of the Bids.
  - (b) SBI shall not be liable for any of the above actions and shall be under no obligation to inform the Bidder of the same.
5. I/We, declare that the statements made, and the information provided in the duly completed Bid forms enclosed are complete, true and correct in every aspect. I/We understand that, in case any of statement made/ information given by me/us turned out to be false or incorrect, our bid is liable to be summarily rejected without any further correspondence in this regard.
6. I/We have read and understood the terms and conditions of the bid document and I/We/ am/are willing to abide by them unconditionally.

Name \_\_\_\_\_

For and on behalf of

**(Name of Bidder)**

Enclosures:-

1. Duly signed Bid Document (by an authorized representative of the Bidder);

a) DD No. \_\_\_\_\_ dt. \_\_\_\_\_ towards earnest money deposit

b) Duly stamped and executed Power of Attorney;

c) Copy of PAN Card

d) Copy of GST registration