

**STATE BANK OF INDIA**

PREMISES & ESTATE DEPARTMENT  
LOCAL HEAD OFFICE, KOLKATA  
SAMRIDDHI BHAVAN, BLOCK B, 9<sup>TH</sup> FLOOR,  
1, STRAND ROAD, KOLKATA – 700 001, WEST BENGAL

**SBI INVITES e-TENDERS  
FOR**

**INTERIOR FURNISHING, ALLIED CIVIL & MODULAR FURNITURE  
FOR RENOVATION OF P&E, DEPARTMENT, 9<sup>TH</sup> FLOOR (BLOCK-B), SAMRIDDHI BHAWAN**

**THE SBI APPROVED CONTRACTORS EMPANELLED (W.E.F. 08.03.2022 UP TO 07.03.2025)  
ON FOLLOWING CATEGORY CAN APPLY  
INTERIOR FURNISHING & ALLIED CIVIL WORKS: CATEGORY CODE [IB]**

**Last Date & Time for submission of e-Tender: 17/04/2025. Till 2:30 PM  
Opening of e-Tender: 3.30 PM on 17/04/2025**

**Tender Submitted By:**

**Name of Contractor: .....**

**Address: .....**

**GSTIN: ..... Date: .....**

**Note:**

1. The bidders should possess valid Digital Signature Certificate (DSC) to participate in the e-Tendering.

**Bidders are requested to submit technical bid as well as price bid in online mode only. No hard copy is required to be submitted physically during tender submission. Only L1 bidder will be asked to submit the signed hard copy of all the pages of NIT in due course before issuing work order.**

PREMISES & ESTATE DEPARTMENT  
LOCAL HEAD OFFICE, KOLKATA  
SAMRIDDHI BHAVAN, BLOCK B, 9<sup>TH</sup> FLOOR,  
1, STRAND ROAD, KOLKATA – 700 001, WEST BENGAL

TENDER ID: KOL-RKS-2025-03-001

DATE: 02-04-2025

Sir,

SBI invites application cum sealed E-tender (**ON ITEM RATE BASIS**) in single bid (Technical cum commercial bid) from the empanelled contractors under **Category code : [IB]** of SBI, LHO Kolkata, FOR **INTERIOR FURNISHING & ALLIED CIVIL WORKS INCLUDING MODULAR FURNITURE WORK AT 9<sup>TH</sup> FLOOR, BLOCK-B, SAMRIDDHI BHAWAN BRANCH** through online e-Tendering System Portal <https://www.tenderwizard.com/SBIETENDER>.

Details of the e-Tender are as under.

Sl.	Description-1	Description-2
1	Name & Location of work	<b>INTERIOR FURNISHING ALLIED CIVIL &amp; MODULAR FURNITURE WORK FOR RENOVATION OF PREMISES DEPARTMENT (P &amp;E) 9<sup>TH</sup> FLOOR, BLOCK-B, SAMRIDDHI BHAWAN (9<sup>TH</sup> FLOOR).</b>
2	Tenders shall remain valid for	90 days from the date of opening of tenders.
3	<b>Time allowed for completion</b>	<b>45 days</b> (including Sundays and Holidays) from the Date of Issue of the Work Order or the Site Handover Date, whichever is later.
4	Last date and time of submission of tender	<b>2.30 PM</b> on or before <b>17-04-2025</b>
5	Date & Time of opening of Tender	<b>3.30 PM</b> on <b>17-04-2025</b> In case the tender opening date is declared as holiday / lock-down, the tender will be opened in the next working day at the same time.
6	Address for submission of Tender Document where tender will be opened/	Online E-portal .
7	Earnest Money Deposit (EMD)	<b>NIL</b> <b>Copy of Special term deposit submitted to Bank for empanelment is to be scanned and scanned copy is to be uploaded in the e-tender portal.</b> <b>No hard copy is required to be submitted physically during tender submission. Only L1 bidder will be asked to submit the signed hard copy of all the pages of NIT in due course before issuing work order</b>
8	Defective liability period	<b>12 months</b> from the date of <b>virtual completion of work</b>
9	Liquated Damages	<b>0.5% per week subject to a maximum of 5% of contract value</b>
10	Initial Security Deposit (ISD)	2% of contract amount to be submitted by successful tenderer.
11	Total Security Deposit (TSD) in the form of Retention Money (RM)	5% of the final bill amount including ISD. ISD will be retained with us for a defect liability period i.e, 12 months from the date of final bill . No interest will be paid for the said ISD.
12	Availability of Tender Documents	Tender documents are to be downloaded from the Bank's website ( <a href="http://www.sbi.co.in">www.sbi.co.in</a> ) or SBI e-Tender Portal <a href="https://www.tenderwizard.in/SBIETENDER">www.tenderwizard.in/SBIETENDER</a>

13	For e-Tender related queries	<p><b>Service provider:</b></p> <p>M/s. Antares Systems Limited, Registered Office: #24, Sudha Complex, 3RD Stage, 3RD Block, Bangalore – 560079, Karnataka. Ph.: 080-49352000 / 40482000 Fax: 080-49352034 <b>Help Desk: 9073677150 / 9073677151 / 9073677152 / 033 4604 6611</b></p> <p><b>Contact Persons:</b> (On working days 9 AM to 6 PM)</p> <p><b>1. Mr.Kushal Bose</b> Mobile No.: +91 7686913157 e-Mail: <a href="mailto:kushal.b@antaressystems.com">kushal.b@antaressystems.com</a></p> <p><b>2. Mr. Siddhartha Mondal</b> Mobile No.: +91 967460 8723 e-Mail: <a href="mailto:siddharthasundar.m@antaressystems.com">siddharthasundar.m@antaressystems.com</a></p>
14	Value of Interim Certificate	No advance on materials / plant / machinery or mobilization advance shall be paid under any circumstances.
15	Deduction of Income Tax and GST	<p>A) TDS on Income Tax/GST will be deducted at source as per Govt. Guidelines.</p> <p>B) The contractor should comply with the following;</p> <p>i. Contractor should have GST Registration Number</p> <p>ii. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision</p> <p>iii. Contractor should timely file his GST return in accordance with GST provisions to enable the Bank to claim the credit of GST paid to the contractor.</p>
16	For any details, please contact	<p><b>ASST. Manager (Civil Engg.)</b> State Bank of India Premises &amp; Estate Department, Engg. Section, Local Head Office, Kolkata, "Samriddhi Bhavan", Block B, 9<sup>th</sup> Floor, 1, Strand Road, Kolkata – 700 001. <b>Contact No.:</b> 033 – 2243 6677/9674736632</p>
17	Documents Required to be signed , scanned and uploaded in the e-Tendering website during submission of Tender	<ol style="list-style-type: none"> <li><b>Signed Copy of Special term deposit submitted to Bank for empanelment</b></li> <li>Process Compliance statement as per Annexure-I of NIT</li> <li><b>Signed &amp; Stamped copy of page no. 01 to 07 of Technical bid i.e NIT.</b></li> <li><b>Declaration copy related reading , understanding and acceptance of all the pages of NIT</b></li> </ol> <p>No Hard copy of technical bid as well as price bid have to be submitted physically. <b>Technical Bid</b> as well as <b>Price bid is to be submitted in online mode only.</b></p>
18	Corrigendum	Corrigenda, if any, is to be followed as published in

		<a href="http://www.tenderwizard.in/SBIETENDER">www.tenderwizard.in/SBIETENDER</a> portal only.
19	Any additional Information	<p>The estimated rates as per the Break-up Of Quantities (BOQ) uploaded in this tender are inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes &amp; charges , cost of the insurances as specified in the tender, cost towards testing of materials supplied, wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work.</p> <p><b>However, GST on work value will be paid extra as applicable.</b></p>

We strongly recommend the contractor to study the site condition & work scope of renovation work of above Branch/Office before submitting the tender. The work shall be strictly executed as per the Bank's approved policy. Materials to be used for execution of the said work are to be approved by the bank prior to use. **State Bank of India, Kolkata LHO has the right to accept / reject any / all tenders without assigning any reason.**

Sd/-

Assistant GENERAL Manager (P &E)

State Bank of India, Kolkata Circle

**CAUTION NOTE :** Please note that the contractor quoting abnormally low / erratic rates will be asked to **submit rate analysis or performance guarantee or both** in the form of Bank Guarantee or D.D issued by any scheduled Bank as per draft supplied by the Bank, within a period of one week before award the work. The amount of said Bank Guarantee shall be equal to the **difference** between **90 % of estimated cost of project** and **tender amount quoted by the contractor**. This Bank Guarantee/D.D will be treated as an additional security deposit for due fulfillment of contract and will be retained by the SBI for entire completion period of the project. The contractor shall undertake not to cancel/withdraw the said Bank Guarantee/DD. In case contractor fails to undertake the job within stipulated time or leave the same incomplete or carryout substandard job, the bank will be at liberty to forfeit the said initial security deposit and additional security deposit by invoking the Bank Guarantee/en-cashing the DD.

And

**if the rate analysis submitted by the vendor found to be non-satisfactory & rates are non-reasonable and overall , quoting is non workable** then the **vendor may be debarred from participating in any further E-tendering process (for next 6 months) to be conducted by establishments under SBI LHO Kolkata.**

**Note:** Please note, if any vendor is not participating in the tendering process consecutively four times , then we will presume that the vendor is not interested in the Bank's job & **may be delisted from the list of empanelled vendors** for all categories.

**IMPORTANT NOTES**

(a)	All contractors who are empanelled with SBI Kolkata Circle in the specific category are only eligible for the above-mentioned work.
(b)	Any abnormal increase from the quoted price / cost will not be accepted.
(c)	The Bank reserves the right to reject any or all the tenders without assigning any reason whatsoever.
(d)	<p>Sealed Tenders are invited from the <b>Bank's Empanelled Contractors in Category Code :IB</b> (<i>work value from Rs 25.00 Lakhs up-to Rs 50.00 Lakh for Interior Furnishing &amp; allied Civil Works</i>) only in one part, i.e., <b>Part – I [Technical Bid + Singed Copy of Special term deposit]</b>, to be submitted offline in a sealed envelope and <b>(Online Price Bid)</b> separately Electronically Sealed Price Bid is to be submitted online through the following portal: <a href="http://www.tenderwizard.in/SBIETENDER">www.tenderwizard.in/SBIETENDER</a>.</p> <p><b>** Price Bid and technical bid shall not be accepted offline.</b></p> <p><b>Price Bid and technical bid can be submitted through online mode only *</b></p> <p><b>Part – I (Technical Bid + “Singed Copy of Special term deposit” ):</b> Technical Bid will be available online for downloading of documents in the portal as stated above and scanned copy is to uploaded in above mentioned address.</p> <p><b>and</b></p> <p><b>Online Price Bid:</b> This shall contain the Electronic format of Price Bid. <b>The contractors can view the Tender Opening Details through their respective log-in IDs on the above-mentioned e-Tendering Portal (Website).</b></p>
(e)	The Bidder is expected to examine all instructions, forms, terms and specifications in the bid documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of the bid.
(f)	In case the date of opening of tenders is declared as a holiday / lock-down, the tenders will be opened on the next working day at the same time. <b>Again, corrigenda, if any, are to be followed from <a href="https://www.tenderwizard.com/SBIETENDER">https://www.tenderwizard.com/SBIETENDER</a>.</b>
(g)	No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the Price Bid.
(h)	Tenders received without <b>“Singed Copy of Special term deposit”</b> shall be summarily rejected, and such tenders shall not be allowed to participate in the online price bidding process.
(i)	SBI has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.
(k)	The intending bidders are to quote their offers item wise in all the items of price bid. If vendor fails to quote their price in any of the items of price bid , the price quoted by the vendor will be assumed as “Zero”. Vendor will be bound to execute the work of the item & the work value of that item will be zero.
(l)	Contractors shall provide all labour and materials, tool and tackles including necessary scaffolding for proper execution of the work including curing etc.
(m)	5% of the value of the executed work will be retained as Security Deposit and will be refunded on satisfactory completion of Defect Liability Period period, i.e., 12 (twelve) months from the date of completion of work. No interest shall be payable on Security Deposit.

(n)	Rates quoted shall be inclusive of providing necessary arrangements for satisfactory protection of furniture / flooring / electrical fittings / Bank's any other property during execution of the work.
(o)	Rates shall be inclusive of cost for disposing debris and any other unserviceable materials as per direction and inconformity with the Local or any other govt. authorities rules.
(p)	Rates shall be inclusive of cleaning of floors, making good to damaged floor, ceiling, walls, etc., after completion of work.
(q)	In case of any poor quality of work or substandard materials used for the purpose, shall be replaced as per instructions without any extra cost.

**Notes:-**

- **Conditional tenders shall be summarily rejected.**
- **SBI reserve their rights to accept or reject any or all the tenders, either in part or whole without assigning any reason(s) for doing so and no claim/correspondence shall be entertained in this regard.**
- **Quantities are tentative and can increase or decrease the quantities of any item and contractor have to execute the same at the quoted rates.**
- The application forms must be submitted in a prescribed format as laid down in the enclosed Annexures.

**The Price bid should be submitted in online mode only as prescribed format given in our Service Provider's portal [www.tenderwizard.in/SBIETENDER](http://www.tenderwizard.in/SBIETENDER).**

Yours Faithfully,

**Sd/-**

**Assistant General Manager (P&E)**  
State Bank of India, Kolkata Circle

**PROCESS COMPLIANCE STATEMENT (ANNEXURE I)**

*(The bidders are required to print this on their company's letter head and sign, stamp and submit with technical Bid)*

To,  
**M/s. Antares Systems Limited**

**AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS FOR THE e-TENDER OF INTERIOR FURNISHING, ALLIED CIVIL & MODULAR FURNITURE WORK FOR RENOVATION OF P& E Department, LHO building.**

This has reference to the Terms & Conditions for the E-tendering mentioned in the Tender document

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the E- tendering as mentioned in RFP of SBI as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the E-tendering tool and have understood the functionality of the same thoroughly.
- 4) We confirm that **SBI and M/s. Antares Systems Limited,** shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the E-tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E- tendering event.
- 5) We confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.
- 6) We, here by confirm that we will honor the Bids placed by us during the E-tendering process.

With regards,

Date:

Signature with company seal Name: Company /  
Organization:  
Designation within Company / Organization:  
Address of Company/Organization: