



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT,
LOCAL HEAD OFFICE, THIRUVANANTHAPURAM

EOI REF. NO. SBI/LHO/TVPM/P&E/FS/1-25

DATED 15.07.2025

STATE BANK OF INDIA
THIRUVANANTHAPURAM CIRCLE

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF FIRMS FOR
SUPPLY AND INSTALLATION OF FIRE RESISTANCE DOOR (FRD) FOR BANK BRANCHES
/PREMISES OF STATE BANK OF INDIA LOCATED IN THE STATE OF KERALA, MAHE (UT OF
PONDICHERRY) AND UT OF LAKSHADWEEP.**

UNDER THE CONTROL OF
STATE BANK OF INDIA, LOCAL HEAD OFFICE
POOJAPPURA ROAD, THIRUVANANTHAPURAM

TO BE SUBMITTED

ON OR BEFORE 2 PM ON 14.08.2025

ADDRESS FOR COMMUNICATION

The Assistant General Manager (Premises & Estate Department)
State Bank of India, Local Head Office,
Poojappura Road, Thiruvananthapuram, Kerala – 695012
Tel Ph: - (0471) – 2192402
Email: agmpre.lhotri@sbi.co.in / fo.lhotri@sbi.co.in

ATTENTION FOR THE APPLICANTS:

- i. Applicants who are authorized dealers/manufacturers of any one or more of the offered brands or equivalent brands of products and fulfilling the Technical specifications and eligibility criterion as mentioned in EOI may only apply. Selection of Brand / Make is the sole discretion of the Bank.
- ii. The existing empaneled vendor on the Bank's panel who fulfill the eligibility criteria are also required to apply afresh. The application cum tender documents can be downloaded from the Bank's web-site "<https://bank.sbi>" under procurement news.



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GENERAL INFORMATION:

State Bank of India, a statutory body corporate constituted under the provisions of the State Bank of India Act 1955 and having its corporate Centre at State Bank Bhavan, Madame Cama Road, Nariman Point, Mumbai 400021 and having one of its Local Head Office at Thiruvananthapuram through its Premises & Estate Department invites Expression of Interest (EOI) for empanelment of ***firms for Supply and installation of the Fire Resistance Door with 01 hour fire rated in the UPS/battery room and 02 hours fire rated in the Record room of branches/offices*** located in Rural, Semi-Urban and Urban areas of the State of Kerala, Mahe (UT of Pondicherry) and UT of Lakshadweep. Interested eligible firms may apply in the prescribed **Application Form-I**. The Application EOI documents can be downloaded from the Bank's website link: <https://bank.sbi/web/sbi-in-the-news/procurement-news> under procurement news.

The proposed empanelment exercise is meant for enlisting qualified and competent vendors to fulfill the following objective:

- i. To undertake Supply & Installation of Fire Resistance Door (FRD) in the Branches / Offices where ever warranted at the Branches /Offices of approved Brand / Make as per relevant BIS.
- ii. To create and have a pool of readily available vendors capable of supplying required systems, equipment's / components or services as per laid down specifications at competitive rates without loss of time.

IMPORTANT SCHEDULE OF THE EMPANELMENT PROCESS:

1.	Name of the work	Supply and installation of fire resistance door in the branches / offices under SBI Thiruvananthapuram Circle.
2.	Availability of application on SBI website https://bank.sbi under link of https://bank.sbi/web/sbi-in-the-news/procurement-news	From 15.07.2025 to 14.08.2025
3.	Last date and Time of Submission of EOI application.	On or before 14.08.2025 up to 1400 hrs



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4.	Place & Address for submission of EOI.	Asst General Manager (P & E), State Bank of India, Premises & Estate Department, Local Head Office, Poojappura Road, Thiruvananthapuram - 695012
5.	Contact details of Concerned Officials for any clarification.	E mail - agmpre.lhotri@sbi.co.in and fo.lhotri@sbi.co.in Tel Ph: - 0471-2192402, 0471-2192448
6.	Date, Time and Place of opening of tenders.	14.08.2025 by 1600 hrs , in the office of Asst General Manager (P&E), State Bank of India, Premises & Estate Department, Local Head Office, Thiruvanthapuram. Note: - (1) In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time. (2) Applications received after due date and time or incomplete in any respect are liable to be rejected and no request in this regard will be entertained by the Bank. (3) The bank reserves its right to postpone the date of submission or issue any additional amendments/corrigendum, which will be published at Bank's website only. (4) The bank takes no responsibility for application being lost or delayed in receipt due to any reasons, whatsoever including natural calamity.
7.	Validity of empanelment	The panel shall be valid for a period of (03) Three Years from the date of intimation. Note: Bank shall reserve the right to cancel the panel of vendors, or any individual vendor on account of unsatisfactory performance or go in for fresh empanelment or extend the period of validity of empanelment at its discretion and it shall be binding upon all the vendors who are empaneled through this exercise.
8.	Participation Fees	Nil
9.	Defects liability period	12 months from the date of handing over of the items at the branch /office to the satisfaction of the Bank.
10.	Liquidated Damages	At the rate of 0.5 % of the contract value per



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		week which subject to a maximum of 3 % of the accepted contract value.
11.	Security Deposit.	The successful tenderer has to submit Security Deposit for an amount of Rs. 50,000/- (Rs. Fifty thousand only).
12.	Terms of payment of Bills	After receiving the satisfactory supply / installation work completion certificate duly certified by the concerned Branch Manager. The firm will submit the bills along with work completion certificate to the AO/RBO. The authorized officer at AO / RBO will scrutinize the bills before payment. No advance payment will be made by the Bank.
13.	Taxes.	Taxes as applicable would be paid extra.
14.	Electronic Payment.	Electronic payment shall be preferred.



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A. ELIGIBILITY CRITERIA:

1. Financials:

[a)] The Manufacturer / Firm / Company / Dealer / Vendor should have **minimum average turnover of Rs. 60 lakhs during last 03 Financial Years ending 31st March 2025 by virtue of audited Balance sheet, CA certificate or ITR in the same field of business of supply and installation of Fire Resistance Door (FRD) / Fire Safety Equipments.** The Manufacturer / Firm / Company / Dealer / Vendor should be in the field of business for supply, installation and maintenance of Fire Safety equipments and Fire Resistance door. **(Attested photocopies of the ITRs, Audited Balance Sheets, Chartered Accountant Certificate of last three years should be provided).**

a)[b)] The company should be in profit during the last 03 consecutive years.i.e. Financial Years (2022-23, 2023-24 and 2024-25) ending March 2025.

b)[c)] A valid and current Solvency Certificate from a Scheduled Bank for Rs.10 Lakhs should be enclosed. issued not more than 3 month older from the last date of submission of application.

2. Work Experience:

(a) **The Manufacturer / Firm / Company / Dealer / Vendor should have minimum 05-Years experience in supply / installation / maintenance of ISI marked of reputed Brand of Fire Safety equipment's and Fire Resistance Door.** They should enclose copies of contract orders and installation certificate along with satisfactory performance certificate from customers. Offered Brand/Product must be approved by any Fire Research Laboratory, Council of Scientific & Industrial Research (CSIR)-Central Building Research Institute (CBRI) approved lab etc. and also fulfill three criteria i.e. Stability, Integrity and Insulation. The Manufacture / Firm / Company / Dealer / Vendor **should have successfully completed works of supply / installation and repair of Fire Resistance Door in minimum three (03) reputed Public Sector Undertaking / PSBs / Organization / Private shopping malls Godown/ warehouse / theatres / State / Central Govt. buildings of which one (01) should mandatorily be in Public Sector Bank.**

(b) Documentary proof should be provided in support of experience like order copy/contract copy and installation certificate / satisfactory certificate from customer.

3. Registration Requirements:

(a) Must have valid PAN, GSTs Registration Number etc.

(b) Statutory Provisions: Manufacturers/ Firms / Companies / Dealers / Vendors should comply with all laws, Rules, Regulation of concerned States and Central Government.



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4. Products Certifications:

The fire resistance door to be supplied / installed by the firm **should bear certification of Government approved Fire Research Laboratory, Council of Scientific & Industrial Research (CSIR) - Central Building Research Institute (CBRI). A copy of relevant certification needs to be enclosed.**

5. Authorization Letter:

- (a) The firm / applicant should submit the valid authorization Letter in original from the Principals / OEMs (Original Equipment Manufacturer) / Distributors whose products are proposed.
- (b) The firms shall furnish documents evidencing and establishing the bidder's eligibility to supply the material by means of a Back to Back Support Certificate for **minimum 05 Years** from the Original equipment manufacturers (OEM), besides the brochures, literature, drawings etc, in support of Fire Resistance Door being offered.

B. INSTRUCTIONS & GENERAL TERMS & CONDITIONS:

1. Only those Agencies/Firms who fulfill the eligibility criteria may only apply on the prescribed format as per application **Form-1**. The application shall be filled in English and it should be accompanied by copies of technical Qualification and work experience in the relevant field duly signed and stamped on each page. Duly filled application shall be submitted in a sealed envelope with the name and complete address of the applicant on the cover and clearly marked as ***"Application for Empanelment of firms for supply and installation of Fire Resistance Door in the branches/offices under SBI Thiruvananthapuram Circle."*** on or before 14.08.2025 up to 1400 hrs at the address given as under.

**"The Assistant General Manager (Premises & Estate Department)
State Bank of India, Local Head Office,
Poojappura Road, Thiruvananthapuram,
Kerala - 695012"**

Note: Applications received after specified date and time, shall not be considered. Bank will also not be responsible for any postal delay.

2. The tenders will invited in two Bid systems i.e. Technical Bid & Price Bid.
 - a) **First stage: Technical Bidding: Envelope** Containing Technical bid only (instructions, terms & conditions, specifications, brochures, copies of the certificates / work orders etc). Any price or details of price thereof should not be quoted or enclosed in the technical bid.
 - b) **Second stage: Price Bidding:** Those bidders qualify in the technical bidding will only be provided the price bidding documents for further submission. The date of submission and opening of financial / price bid will be intimated to the successful



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bidders accordingly. The firms/individual auditors must have Encrypted Digital signature for quoting the e-tenders/price bids.

3. Name, e-mail, communication address of the company with telephone number(s) of the contact person must be clearly stated on the envelopes for easy & correct identification and to contact the firm.
4. It is hereby clarified that the Bid/ response to the tender should be submitted in the exact format given herein without making any changes/alterations to the tender document. Any change/alteration made in the tender document by the participant would make his bid/ response to the tender void and the same shall be liable for rejection by the Bank without further going into the merits of the tender. It is also clarified that in case of any difference/change between Bid/ response to the tender document submitted by the participant and the tender document uploaded on the Bank's website, the tender document maintained by the bank would be considered as authentic and binding on the participant.
5. Availability and Submission of Proposal: The tender document can be downloaded from the Bank's procurement website link <https://bank.sbi/web/sbi-in-the-news/procurement-news> from all working days till the last date of submission of the tender.
6. No proposals will be accepted after the last date & time of submission of the tenders.
7. **Amendment:** At any time before the last date and time for submission of response to the tender, the Bank may, for any reason, modify the tender document, by an amendment that would be displayed on Bank's Website; the Bank would make no other intimation in this regard, other than that to entity who already have submitted bids prior to the amendment date. It would be the sole responsibility of the firm to submit bid / proposal incorporating amendments, if any.
8. **Disclaimer:** The tender would bind neither the Bank in any contract nor in an offer of empanelment. The Bank reserves the right to accept any bid/ proposal or reject any or all the bids/ proposals received in response to the tender and to cancel the entire process at any time, without thereby incurring any liability. The Bank shall not be bound to offer any reasons for such acceptance/ rejection nor shall entertain any correspondence in this matter. The Bank reserves the right to cancel the empanelment process altogether at any time for any reason whatsoever purely at the discretion of the Bank.
9. The bidding would be carried out in two parts, namely Technical Bid and Financial Bid. Bank may reject the bid outright in case the required documents as mentioned in the Expression of Interest (EOI) are not found enclosed. All Annexures must be clearly mentioned as Annexure-A, Annexure-B and Annexure-C etc., should be sequentially attached, and flagged neatly.
10. Bidder should not submit documents which are not asked for, such as additional



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work orders company profile etc. The empanelment will be valid for an initial period of 03 yrs from the date of intimation to the short listed applicants. The term of empanelment may be extended or curtailed at the sole discretion of the Bank.

11. Conditional tenders will not be acceptable. It will be summarily rejected.
12. In case of any dispute, the courts of Thiruvananthapuram (Kerala) shall have the exclusive jurisdiction to entertain the same.

C. TERMS AND CONDITIONS FOR SUPPLY AND INSTALLATION OF FIRE RESISTANCE DOOR WITH 01 & 02 HRS FIRE RATED:

1. Scope of the Work:-

Supply and installation of Fire Resistance doors with 01 hr fire rated in the UPS / battery room and 02hrs FRD for record room of the branches / offices located in Rural, Semi-Urban and Urban areas of the SBI Thiruvananthapuram Circle.

2. Site Visit:-

The tenderer/bidder prior to bidding requires to understand that the scope of work entails supply and installation at remote locations in the SBI Thiruvananthapuram Circle where the branches of the Bank are situated and that it warrants having sufficient resources for effectively carrying out the work which may be assigned and that in future it shall not take any excuse whatsoever in that regard. The tenderer/bidder has to visit the site and understand the details of the scope of work, site condition, existing set-up and hook-ups to be done at site. Non-familiarization of site condition shall not be considered for late execution of the work nor for cost – overrun for the specified contract.

The tenderer / bidder shall make itself available all necessities which are required for installation of the Fire Resistance Doors viz. power, transport and communication facilities etc. The quality and quantity of the materials, labour, the law and order situation, climatic conditions, liaison requirements with local authorities/ authorities maintaining the campus, security agencies guarding the campus, traffic regulations in and around the site etc., shall be the responsibility of the tenderer / bidder.

3. Security Deposit:-

The tenderer / bidder are requested to submit the Security Deposit of **Rs. 50,000/-** in the form of Demand Draft of Bankers' Cheque in favour of State Bank of India payable at Thiruvananthapuram drawn on any nationalized Bank other than SBI. No interest will be paid on the Security Deposit Amount.

4. Signing of the Contract Documents:-

The successful bidders shall be empaneled in the Bank for a period of three years. An empaneled vendor in the event of work being assigned for installation of fire resistance doors shall have to enter into a contract agreement with the respective



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Office of the Bank and thereafter install fire resistance doors. The successful vendors/bidders should understand that time shall be the essence of the contract and that they shall be required to install the fire resistance doors and at designated places directed by the Bank within the stipulated time frame assigned by the Bank, failing which the Bank may levy penalty also. The terms and conditions of this tender document shall form an integral part of the contract document and work order which may be assigned to the empaneled vendors.

5. The tenderers/bidders should not be blacklisted/debarred/prohibited from participating in tender process by any organization in the last 05 years or should not be under the rigors of any such order of Blacklisting / Debarment / prohibition from any organization at the time of submission of the bid.

D. THE SHORTLISTING PROCEDURE AND TERMS & CONDITIONS:

- 1) Sealed envelope containing Technical bid with the name and complete address of the applicant on the cover and clearly marked as ***“Application for Empanelment of firms for SUPPLY and INSTALLATION of Fire Resistance Door (FRD) in branches/offices under SBI Thiruvananthapuram Circle”*** received up to 14:00 Hrs on or before 14.08.2025, will be opened at 16:00 hrs on 14.08.2025, in the presence of the committee members. The bidders / their representative may be present at the time of opening of the Technical bid. No separate intimation will be sent to the suppliers for deputing their representatives. The applications/tenders received will be evaluated and those who are found eligible will be short listed as per eligibility criteria.
- 2) Rate-Contract will be valid for 12 months from the date of the empanelment. After the expiring of the rate contract, fresh tenders will be invited from empanelled vendors for the finalization of rate contract through Bank's website.
- 3) It will be mandatory to accept work of Regions comprising of urban semi urban as well as rural branches and also Bank has a right to allot the work / areas / region to any firms as per Banks requirements.
- 4) Bank reserves the right to delist of the empaneled firms at any stage in the event of failure of Non response, Non commitment and Non completion of the assigned task as per tender terms and conditions.
- 5) Bank reserves the right to review the list of the empaneled firms and add or exclude from the list.
- 6) **Procedure of Work to be Undertaken:** The Procedure to be followed for SUPPLY and INSTALLATION of the Fire Resistance Door with 01 hour fire rated in the UPS/battery room and 02 hours fire rated in the Record room of branches/offices under SBI Thiruvananthapuram Circle is as under:-
 - a) The firm(s) will contact at Administrative offices / Regional Business Offices.



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- b) After taking the details of the branches/offices, the vendor will submit the estimate (branch/office wise) to AOs/RBOs to accord financial sanctions based on the requirement accordingly the work order in writing to be issued.
- c) The firm after getting work order from respective AOs/RBOs will supply/install the Fire Resistance Door as per the laid down specifications stipulated in the tender for the UPS/battery rooms of branches only where the UPS/battery room is functional in a room/cabin with brick works/RCC pardi having plaster finish walls up to ceiling height.
- d) The Branches where UPS/battery is functional in a room/cabin with wooden/glass partition walls will have to take up the matter with their respective AOs/RBOs to arrange UPS/battery room in a room/cabin with brick works/RCC pardi having plaster finish walls up to ceiling height at earliest possible time.
- e) Upon arranging the UPS/battery room in a room/cabin with brick works/RCC pardi having plaster finish walls up to ceiling height by the branch, the branch may inform the firm for SUPPLY and INSTALLATION of fire resistance door in the UPS/battery room.
- f) The whole work shall be completed within 90 days from the date of receipt of the work order.
- g) Vendors to complete the Supply, Installation work at branches/offices and get work completion Certificate signed from Branch Manager as per the format enclosed.
- h) Four copies of **“work completion certificate”** (sample copy enclosed) will be prepared by the firm and submitted to the following Officials.
 - i. The CM (Compliance & Operations) at Administrative Office and CM (Compliance) of respective RBO.
 - ii. The Branch Manager.
 - iii. Fire Officer, Premises & Estate Department, LHO.
 - iv. Their own office copy.
- i) Firms to submit bills along with work completion Certificate duly signed by the Branch Manager to the Desk Officer /Mgr/Dy. Mgr (Premises) at AO/RBO for scrutiny/vetting.
- j) The Desk Officer /Mgr/Dy. Mgr (Premises) at AO/RBO will verify the bills/rates quoted by the firms as per the approved rate list of LHO Thiruvananthapuram. For any clarification, the desk officer may contact Fire Officer at LHO.
- k) After vetting of bills/rates by the Desk Officer /Mgr/Dy. Mgr (Premises) at AO/RBO, the bills will be forwarded to the concerned branch for payment.

13. EXECUTION OF CONTRACT / TRANSFER AND SUBLETTING:

- a. The Agencies/Firms shall be solely responsible for the execution of the contract and the whole contract is to be executed to the entire satisfaction of the Bank.
- b. The firm shall not sublet, transfer, assign or otherwise part with the contract to any



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person, firm or company directly or indirectly, or any part thereof.

c. In case of any deviation of the said instructions is detected / observed during the currency of the contract, the said firm/agency would be liable to be de-listed/de empaneled /blacklisted from the bank.

14. PERFORMANCE GUARANTEE DEPOSIT & PENALTY:

a. In case, the Vendor fails to carry out the work within the stipulated time i.e. 90 days from issuance of the work order, the Bank shall impose a penalty of 0.5% of the total work order value per branch/office per week till the completion of the work.

b. Security Deposit of Rs 50,000/- (Fifty thousand only) shall be deposited in Premises & Estate Department at LHO Thiruvananthapuram till contract of empanelment. In case firms fail to carry out the work, the bank reserves the right to cancel the whole contract, partially or fully and forfeit the Security deposit and allot/award the contract to any other firm at the sole discretion of the bank.

c. This penalty shall not apply in case of delays caused by so called acts of God / Riots/ Bandhs / Civil Disturbances etc to the satisfaction of the bank.

E. TECHNICAL SPECIFICATIONS FOR FIRE RESISTANCE DOORS WITH 01 & 02 HRS FIRE RATED:

1. SPECIFICATION FOR ONE HOURS FIRE RATED DOOR

Providing and fixing of Hollow metal fire rated doors as per BS: 476 Part (20 & 22), IS 3614: 2021 and IS/ISO 3008-1: 2019 for stability, insulation and integrity. Pressed Galvanized steel conforming to IS 277: 2018 with the following specification:

- a) Fire door shall have doors tested at CBRl Roorkee for maximum rating of 1hrs.
- b) Deviation in specification and sheet thickness other than what is mentioned in the test certificates are not allowed.
- c) Proper label confirming the type of door and the hourly rating is mandatory.
- d) Door frame shall be single rebate profile of minimum size 100 x 57 mm made out of minimum 1.6 mm (16 gauge) minimum thick galvanized steel sheet.
- e) Frames shall be mitred and field assembled with self-tabs.
- f) All provision should be mortised, drilled and tapped for receiving appropriate hardware.
- g) Rubber door silencers should be provided on the striking jamb.
- h) Frames should be provided with back plate bracket and anchor fasteners for installation on a finished plastered masonry wall opening.



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- i) Once frame installed should be grouted with cement & sand slurry necessary for fire doors on the clear masonry opening.
- j) Door leaf shall be 46mm thick fully flush double skin door.
- k) Door leaf shall be manufactured from minimum 1 mm (20 gauge) minimum thick galvanized steel sheet.
- l) The internal construction of the door should be rigid reinforcement pads for receiving appropriate hardware.
- m) The infill material shall be resin bonded honeycomb core. All doors shall be factory prepped for receiving appropriate hardware and provided with necessary reinforcement for hinges, locks, and door closers.
- n) The edges should be interlocked with a bending radius of 1.4mm. For pair of doors astragals has to be provided on the meeting stile for both active and inactive leaf.
- o) Vision lite wherever applicable should be provided as per manufacturer's recommendation with a bending and screws from inside.
- p) The glass should be 6mm clear borosilicate fire rated glass of relevant rating of the door.
- q) All doors and frames shall be finished with polyurethane aliphatic grade paint of approved color.
- r) The door leaf and frame shall have passed minimum 250 hours of salt spray test.
- s) Rate should include supply and installation of door and hardware set as mentioned in the door and hardware schedule.

2. SPECIFICATION FOR TWO HOURS FIRE RATED DOOR

Providing and fixing of Hollow metal fire rated doors as per BS: 476 Part (20 & 22), IS 3614: 2021 and IS/ISO 3008-1: 2019 for stability and integrity. Pressed Galvanized steel conforming to IS 277: 2018 with the following specification:

- a) Fire door shall have doors tested at CBRl Roorkee for maximum rating of 2hrs.
- b) Deviation in specification and sheet thickness other than what is mentioned in the test certificates are not allowed.
- c) Proper label confirming the type of door and the hourly rating is mandatory.
- d) Door frame shall be single rebate profile of size 143 x 57 mm made out of 1.6 mm (16 gauge) minimum thick galvanized steel sheet. Frames shall be mitered and field assembled with self-tabs.
- e) All provision should be mortised, drilled and tapped for receiving appropriate



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hardware.

- f) Rubber door silencers should be provided on the striking jamb.
- g) Frames should be provided with back plate bracket and anchor fasteners for installation on a finished plastered masonry wall opening.
- h) Frame installed should be grouted with cement & sand slurry necessary for fire doors on the clear masonry opening.
- i) Door leaf shall be 46mm thick fully flush double skin door.
- j) Door leaf shall be manufactured minimum 1 mm (20 gauge) minimum thick galvanized steel sheet. The internal construction of the door should be rigid reinforcement pads for receiving appropriate hardware.
- k) The infill material shall be resin bonded honeycomb core.
- l) All doors shall be factory prepped for receiving appropriate hardware and provided with necessary reinforcement for hinges, locks, and door closers.
- m) The edges should be interlocked with a bending radius of 1.4mm. For pair of doors astragals has to be provided on the meeting stile for both active and inactive leaf.
- n) Vision lite wherever applicable should be provided as per manufacturer's recommendation with a bending and screws from inside.
- o) The glass should be 6mm clear borosilicate fire rated glass of relevant rating of the door. All doors and frames shall be finished with polyurethane aliphatic grade paint of approved color. The door leaf and frame shall have passed minimum 250 hours of salt spray test.
- p) Rate should include supply and installation of door and hardware set as mentioned in the door and hardware schedule.

DOOR MAKE LIST: - Tata, JC Fire Door, GALAXY Fire Door or equivalent

ITEM DESCRIPTION FOR HARDWARE

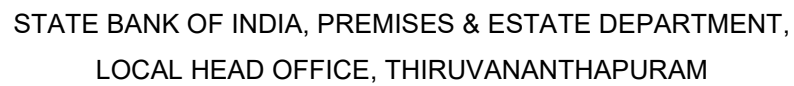
S. No.	Metal Fire Door Hardware	Make
1.	SS (Grade - 304) Ball Bearing Fire Rated Hinges Size 4 "X 3 " X 3mm	Dorma, Gaze or equivalent
2.	Panic Bar (Push Type -UL Listed) Device for Single Leaf Door (For Inside Operation)	Dorma, Gaze or equivalent
3.	Panic Bar (Push Type -UL Listed) Device for Double Leaf Door (For Inside Operation)	Dorma, Gaze or equivalent
4.	Panic Trim Latch Device with Handle & Lock (For Out Side Operation)	Dorma, Gaze or equivalent
5.	2hrs Clear Fire Rated Glass 6 mm Thick with Metal	Saint gobin, Schott-

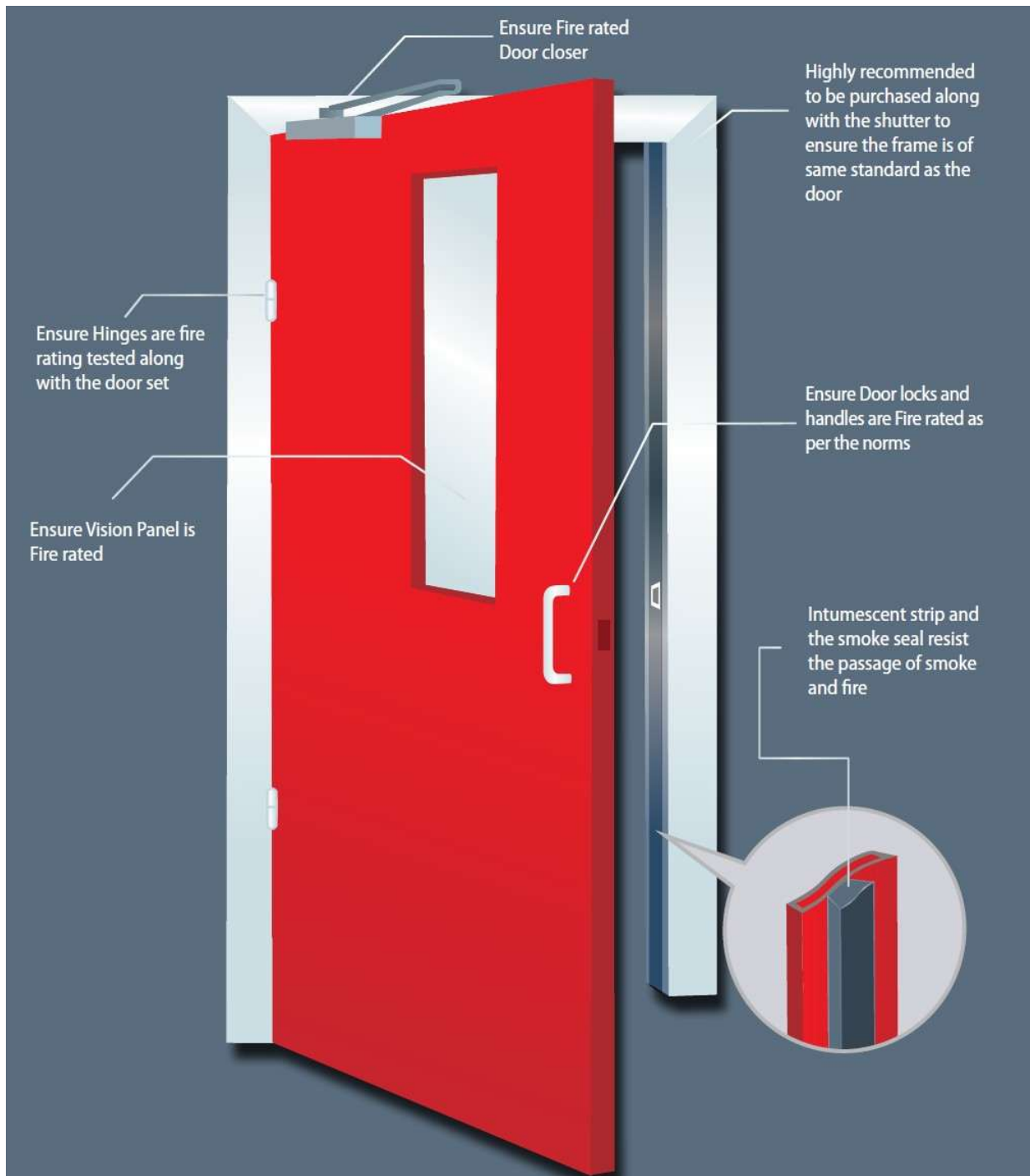


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	Vision Panel. Size: 200 X 300 mm.	Pyran or equivalent
6.	Anchor Fastener 10 X 100 MM	Standard type
7.	Fire door closure	Dorma, Gaze or equivalent
8.	Pair of SS Tower Bolt 300 mm Long,	Dorma, Gaze or equivalent
9.	Mortise Dead Lock with 70mm cylinder Both Side	Dorma, Gaze or equivalent
10.	SS D Handle (19 x 250 mm)	Dorma, Gaze or equivalent

Installation charges including labour, transportation etc & dismantling charges for existing Wooden /Glass doors shall be paid extra as applicable.





FORM-I (ANNEXURE-A)

APPLICATION FOR SUPPLY AND INSTALLATION OF FIRE RESISTANCE DOOR WITH 01HRS OR 02 HRS FIRE RATED DOOR IN BANK BRANCHES/OFFICES LOCATED IN THE STATE OF KERALA

(Please fill in English only strike-off whichever is not applicable)

S.NO	DESCRIPTION	PARTICULARS
1.	a) Name of the Firm/Agency	
	b) Full Postal Address of the Firm	
	c) Contact Details: i. Phone No. with STD code, ii. Mobile No. iii. FAX No. & iv. E-mail address	
2.	Postal Address of sub offices in the State of Kerala (if any) and Phone / Fax/ Mobile Numbers, & E-mail address	1. 2.
3.	Year of Establishment of the firm (enclose documentary proof as Annexure- B)	
4.	Constitution of firm (enclose documentary proof as Annexure- C)	Partnership/Sole Proprietor / Private Ltd. / Any other (please specify with support documents)
5.	Name (s) of authorized signatory with designation	
6.	Details of registration – whether partnership firm, company etc. Name of the registering authority, date and registration number (enclose documentary proof as Annexure- D)	

7.	Details of empanelment with different Organizations such as State Govt./CPWD / PWD / ONGC / PSU / Nationalized Banks / Reputed Establishments etc. if so, since when? (enclose documentary proof as Annexure- E)	Yes/No
8.	Numbers of years of experience in this field.	
9.	Yearly profit of the Firm during last three financial years ending march, 2022-23, 2023-24, 2024-25 and furnish chartered accountant's certificate as Annexure -F)	2022-23 = Rs. 2023-24 = Rs. 2024-25 = Rs. Average = Rs.
10.	Banking Details a) Banker's Name: b) Full Postal Address: c) Telephone No.: d) Account No.: e) Type of Account:	
11.	PAN No. (Annexure- G)	
12.	Whether Registered with Tax Department, If Yes, GSTs Nos. (enclose as Annexure- H)	
13.	Whether last three years IT return filed (Please enclose copies of IT return for the year 2022-23, 2023-24, 2024-25 as Annexure- I)	Yes/No
14.	Details establishment in state of Kerala Annexure –J (If any)	
15.	Details of works carried out during last five years and List of Clients whose work has been undertaken (proof of work order as well as completion certificate to be attached- Annexure- K .	
16.	Letter of Undertaking to be submitted with technical documents/bid- Annexure- L .	
17.	Solvency Certificate- Annexure-M	

I / We have read and understood the Expression of interest letter and this application form along with enclosures and my / our firm full fills the eligibility criteria.

I / We hereby confirm and certify that the information given above is correct & true and the enclosures annexed herewith are genuine to the best of my / our knowledge.

I / We understand that if at any stage it is found / noticed by the Bank that any information thus provided by us is untrue / incorrect partly or fully, and in case of receipt of adverse / unsatisfactory report from other clients / Bankers, the Bank may not consider our application and / or may de-list us and / or may take any appropriate action against us.

I / We also understand that partly / wrongly filled application and / or applications not on prescribed Pro-forma and / or applications not accompanying relevant documents / enclosures / annexure are liable to be summarily rejected by the Bank.

I / We understand that this is merely an application & does not entitles us to be necessarily enlisted / pre-qualified by the Bank and Bank reserves its right to reject all and / or any application without assigning any reason whatsoever.

Seal of the Firm
Place/Date:

(Signature of Authorized Signatory)
Name:

ANNEXURE-N

DETAILS OF WORKS CARRIED OUT DURING LAST FIVE YEARS BY THE FIRM/AGENCY

S.No.	Name of the work	Organization & Place	Year of Execution	Name of the Authority under whom work is executed with their address and contact numbers
1	2020-21			
2	2021-22			
3	2022-23			
4	2023-24			
5	2024-25			
TOTAL				

Note: Please enclose supporting documents (i.e. work order / certificates) of work experience issued by the client.

(Authorized signatory)

Seal of the firm

Date:

Place:

Undertaking
(To be submitted along with Technical Bid)

To,

**Asst General Manager (P & E),
State Bank of India,
Premises & Estate Department, Local Head Office,
Poojappura Road, Thiruvananthapuram-695012**

Dear Sir,

**EMPANELMENT OF FIRMS FOR SUPPLY AND INSTALLATION OF FIRE RESISTANCE DOOR
IN THE BRANCHES / OFFICES UNDER SBI THIRUVANANTHAPURAM CIRCLE.**

I / We refer to the tender notice issued by you for above works and allied works in connection with the above.

I undertake to submit in hard copy the tender document along with all terms & Conditions, Specifications and subsequent annexure and corrigendum's duly signed and stamped by authorized representative/ signatory on becoming L1. However, we accept all the terms and conditions along with the specifications, drawings, layouts etc. defined in the tender documents.

I / We hereby offer to perform, provide, execute, complete and maintain the works in conformity with the drawings, designs, conditions of contracts & specifications, schedule of quantities relating to the works.

I / We have satisfied myself / ourselves as to the site conditions, examined the drawings and all aspects of the tender conditions, subject to above, I / We do hereby agree, should this tender be accepted in whole or in part, to abide by and fulfill all the terms and provisions of the said conditions annexed here to, complete the works within 90 Days as per the instructions laid down in work order.

On shortlisting for empanelment, Security Deposit of Rs 50,000/- (Fifty thousand only) shall be deposited in Premises & Estate Department at LHO Thiruvananthapuram till the period of empanelment. In case firms fail to carry out the work, the bank reserves the right to cancel the whole contract, partially or fully and forfeit the Security deposit and allot/award the contract to any other firm at the sole discretion of the bank.

I / We understand that you are not bound to accept the lowest or any tender you receive.

The names of DIRECTORS of our firm are:-

1. _____

2. _____
3. _____
4. _____

Yours faithfully,

Signature, _____

Designation _____

Name of Partner / Director of the Firm,
authorized to sign or name of person
having power of attorney to sign the
contract. (Certified true copy of power
of attorney should be attached)

Signature and address of the witness:-

a. Signature _____ -

Name _____ -

Address _____

b. Signature _____

Name _____ -

Address _____

INSTALLATION CERTIFICATE/WORK COMPLETION CERTIFICATE

1. It is certified that the Fire Resistance Door with One / Two hrs fire rated is installed in the UPS/battery room of
.....Branch (Code No.....), under Region.....,
Administrative Office
2. The Fire Resistance Door is installed as per State Bank of India, Local Head Office, Thiruvananthapuram tender terms & conditions. All the items have been installed in the branch and physically verified by the Branch Manager/Accountant and installation is found satisfactory.
3. The lock keys are handed over by Sri of M/s.
....., to the Branch Manager/Accountant.

S. NO	Name	Designation (BM/Accountant)	Signatures
1.			

Signature

(NAME.....)

M/S.....

Countersigned by Branch
Manager (With Seal)

CHECK LIST ENCLOSURE

Name of the Firm/Establishment:

S. NO.	Particulars of the documents Enclosed	Enclosed as	SUBMITTED (Yes-Y / No-N)
1.	Covering letter		
2.	Application (Form-I)	Annexure A	
3.	Year of establishment	Annexure B	
4.	Constitution of Firm	Annexure C	
5.	Registration of company	Annexure D	
6.	Documentary proof of empanelment with other organisation.	Annexure E	
7.	Yearly turnover of the firms last three years audited & Audited Balance Sheet	Annexure F	
8.	Copy of the PAN no.	Annexure G	
9.	Whether registered with sale tax deptt. GSTs etc. IF YES	Annexure H	
10.	IT returns (ITR certificate enclosed)	Annexure I	
11.	Proof of establishment in state of Kerala (if any)	Annexure J	
12.	Details of work carried out in last five years	Annexure K	
13.	Letter of Undertaking	Annexure L	
14.	Solvency Certificate	Annexure M	

Note: - Please enclose valid supporting documents for each item in the given order.

(Authorized signatory)

SEAL

Date:

Place:

NOTE: The check-list is only indicative. The tenderer/bidder is required to make available all papers referred in the tender documents.