

Empanelment No	DEL/EMP/INT/2024
Date:	09.07.2024



Local Head Office, Premises & Estate Department, 5th Floor, D-Block, 11, Parliament Street, New Delhi – 110001

CORRIGENDUM #1:- REVISED NOTICE INVITING APPLICATIONS

**APPLICATION DOCUMENTS
FOR
EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS
FOR
REPAIR, MAINTENANCE, CIVIL, INTERIOR, FURNISHING, FURNITURE,
WATER-PROOFING & PEST CONTROL WORKS
WITHIN GEOGRAPHICAL AREA
(i.e., Delhi State, Sonipat & Gurugram Districts, Western Uttar Pradesh & Uttarakhand)
OF NEW DELHI CIRCLE OF STATE BANK OF INDIA**

Last date and time for submission of online applications on e-tender portal
30.07.2024 by 3.00 P.M.

**The Assistant General Manager (P&E),
State Bank of India,
Premises and Estate Department,
Local Head Office, 5th Floor, D-Block,
11, Parliament Street, New Delhi – 110001
011-2340-7350/7351/7360
agmpre.lhodel@sbi.co.in**

NOTICE INVITING APPLICATION

State Bank of India, Premises & Estate Department, Local Head Office, New Delhi intend to empanel Contractors/Vendors/Agencies for its various **Repair, Maintenance, Civil, Interior, Furnishing, Furniture, Waterproofing & Pest Control Works** for its offices / Branches / establishments within geographical area (i.e. Delhi State, Sonipat & Gurugram Districts, Western Uttar Pradesh & Uttarakhand) of New Delhi Circle of State Bank of India and will be valid only for Jurisdiction New Delhi Circle of SBI

1)	Name of Work / Activity	Empanelment of Contractors/Vendors/Agencies for Repair Maintenance Works / Civil Works / Interior Civil and Furnishing Works / Waterproofing works / Pest Control Works for State Bank of India, Delhi Circle															
2)	Application Documents are available at	1) " <<<< https://Bank.sbi >>>> SBI in news >>>> Show More>>>> empanelment of vendors." 2) https://etender.sbi															
3)	Availability period of Application Documents	From 09.07.2024 to 30.07.2024 (up to 3:00 P.M.)															
4)	Last date and time for Online filling, submission of applications and relevant documents at	30.07.2024 by 3:00 P.M. https://etender.sbi															
5)	Date and Time of opening of online applications:	30.07.2024 at 3:30 P.M.															
6)	For any queries or support in connection with the online Submission of applications, please contact our E-procurement solutions agency	M/s. e-Procurement technologies Limited, Ahmedabad: For e-Tender Support for Bidders <table><tr><th>Sr. No</th><th>Name</th><th>Mobile No.</th></tr><tr><td>1</td><td>Utkarsh Pal</td><td>6352632098</td></tr><tr><td>2</td><td>Sandhya Vekariya</td><td>6352631968</td></tr><tr><td>3</td><td>Mubassera Mansuri</td><td>7859800621</td></tr><tr><td>4</td><td>Trupti Patel</td><td>6352632310</td></tr></table> <u>For Registration / DSC Verification / Profile Approval:</u> For Profile activation, Digital Signature Certificate verification, Please send mail to harsh.dalwadi@abcprocure.com or call 079 68136866, +91 6353217080.	Sr. No	Name	Mobile No.	1	Utkarsh Pal	6352632098	2	Sandhya Vekariya	6352631968	3	Mubassera Mansuri	7859800621	4	Trupti Patel	6352632310
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7)	SBI reserves the right to accept or reject any or all applications without assigning any reasons thereof, even after opening / downloading of the applications.																
8)	For Clarifications Please Contact: <u>011-2340-7350/7351/7360</u> agmpre.lhodel@sbi.co.in																

The Assistant General Manager (P&E)
State Bank of India
LHO, New Delhi

**EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS FOR
REPAIR, MAINTENANCE, CIVIL, INTERIOR, FURNISHING, FURNITURE,
WATER PROOFING & PEST CONTROL WORKS**

CATEGORIES, ELIGIBILITY CRITERIA (MINIMUM QUALIFYING CRITERIA)

DEFINITION OF SIMILAR WORKS

NOTE: All the amounts mentioned below are without GST / VAT

Abbreviations: G – General Works, C- Civil Works, IF – Interior Furnishing Works

WP – Waterproofing Works, PC – Pest Control Works

Category	Works Classification	Eligibility criteria (Minimum Qualifying Criteria)
G-2 Event ID- 30179 PC- 2 Event ID- 30265	Repairs, maintenance, supply & minor works (Civil, Interior, Furnishing, Furniture, Horticulture) costing up to Rs. 2 Lakh Pest Control works costing up to Rs. 2 Lakh	1.PAN Card 2.GST Registration 3. Work completion certificate of Rs 1 Lakh or MSME registration or Start up registration. 4. Should have valid license to “stock and use of insecticides for commercial pest control operations” from respective department of State/Central Government (For Pest Control works only)
G-5 Event ID- 30166 WP-5 Event ID- 30266 PC-5 Event ID- 30256	Repairs, maintenance, supply & minor works (Civil, Interior, Furnishing, Furniture, Horticulture) costing up to Rs. 5 Lakh Waterproofing works costing up to Rs. 5 Lakh Pest Control works costing up to Rs. 5 Lakh	1.PAN Card 2.GST Registration 3. Should have successfully completed similar works during the last 7 years ending last day of month previous to the one in which application is submitted (i.e., the completed works from 01.07.2017 to 30.06.2024 shall only be considered), as under: - (a) Three similar completed works, each costing not less than Rs. 2.00 lakhs [or] (b) Two similar completed works, each costing not less than Rs 2.50 lakhs [or] (c) One similar completed work costing not less than Rs. 4.00 lakhs. 4. Should have valid license to “stock and use of insecticides for commercial pest control operations” from respective department of State/Central Government and

		member of Indian Pest Control Association (IPCA) (For Pest Control works only)
G-10 Event ID- 30174 WP-10 Event ID- 30269	Repairs, maintenance, supply & minor works (Civil, Interior, Furnishing, Furniture) costing up to Rs. 10 Lakh Waterproofing works costing up to Rs. 10 Lakh	1.PAN Card 2.GST Registration 3. Should have successfully completed similar works during the last 7 years ending last day of month previous to the one in which application is submitted (i.e., the completed works from 01.07.2017 to 30.06.2024 shall only be considered), as under: - (a) Three similar completed works, each costing not less than Rs. 4.00 lakhs [or] (b) Two similar completed works, each costing not less than Rs 5.00 lakhs [or] (c) One similar completed work costing not less than Rs. 8.00 lakhs.
C-25 Event ID- 30176 IF-25 Event ID- 30175 WP-25 Event ID- 30277	Civil works up to Rs. 25 lakh Interior, Furnishing, Furniture & allied Civil Works up to Rs. 25 lakh Waterproofing works costing up to Rs. 25 Lakh	1.PAN Card 2.GST Registration 3. Average annual financial turnover during the last 3 years preceding current financial year ended 31 st March 2023 or 2024 should not be less than Rs. 7.50 lakhs 4. Solvency should not be less than Rs. 7.50 lakhs 5. Should have successfully completed similar works during the last 7 years ending last day of month previous to the one in which application is submitted (i.e., the completed works from 01.07.2017 to 30.06.2024 shall only be considered), as under: - (a) Three similar completed works, each costing not less than Rs. 10.00 lakhs [or] (b) Two similar completed works, each costing not less than Rs12.50 lakhs [or] (c) One similar completed work costing not less than Rs. 20.00 lakhs.
C-50 Event ID- 30171	Civil works up to Rs. 50 lakh	1.PAN Card 2.GST Registration 3. Average annual financial turnover during the last 3 years preceding current financial

Definition of similar works

1. The works which are successfully completed for CPWD, PWD, MES, Central PSUs, State PSUs, PSBs, Corporate Houses, Reputed Private Sector only shall be considered for Minimum Qualifying Criteria. However, Category G-2 applicants are exempted from this condition.
2. Repairs, maintenance, supply & minor works (Civil, Interior, Furnishing, Furniture) includes brickwork, plaster, painting, door & window, grill, railing, flooring & dado, plumbing, water supply, Sanitary, drainage etc.; partitions, paneling, false ceiling modular kitchen, storage/almirah, Furniture, Blinds, Carpets, Curtains, Artifacts etc.; horticulture, rainwater harvesting, Borewell, Drainage cleaning, water proofing, Pest Control works.
3. Civil works - Construction of buildings, building civil works such as brickwork, plaster, painting, doors & window, grills, railings, flooring & dado, plumbing, Sanitary, water supply, drainage, external development, roads, façade works, repair & rehabilitation works, waterproofing, structural steel works, concrete works, rainwater harvesting, Borewell, Drainage cleaning, water proofing etc., and allied Pest Control & Horticulture Work only.
4. Interior, Furnishing, Furniture & allied Civil Works – All works related to Interiors such as Partition, paneling, doors, false ceiling, Storage/Almirah, Furniture, Blinds, Carpets, Curtains, Artifacts etc. and allied civil works only such as Painting, flooring & dado, plumbing, sanitary, water supply, drainage, Pest control etc.
5. Waterproofing work – Waterproofing of rooftop, sunken floor, underground structures, etc. Waterproofing work shall be carried out by the contractor through specialized agency as per CPWD norms. A Free Maintenance Warranty Agreement (on non-judicial stamp paper of appropriate value) duly signed & stamped by the contractor & Waterproofing Agency shall be furnished after completion of work.
6. Pest control works – Pre & Post Constructional Anti termite treatment, general disinfection services, disinfection against germs and microbes (virus, bacteria & fungi), termite control, bed bug control, spider control, rodent control, mosquito control, weed control, etc. Pest control work shall be carried out by the contractor having valid License and a Free Maintenance Warranty Agreement (on non-judicial stamp paper of appropriate value) duly signed & stamped by the Pest Control Agency shall be furnished by the contractor. The Agency shall submit necessary license / certificate for “stock and use of insecticides for commercial pest control operations” from respective department of State/Central Government and/or member of Indian Pest Control Association (IPCA), as applicable.

--- END OF THE SECTION---

**EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS FOR
REPAIR, MAINTENANCE, CIVIL, INTERIOR, SPECIALISED WATER-
PROOFING AGENCIES, PEST CONTROL, FURNISHING & FURNITURE WORKS**

IMPORTANT INSTRUCTIONS, TERMS & CONDITIONS

1. It's a fresh empanelment exercise being taken up the Bank, therefore all the past /existing empaneled Contractors/Vendors/Agencies need to apply afresh as per application documents
2. Applicants applying for General Works Category are not be eligible to apply for other categories. Similarly, applicants applying for Civil Work Category and/or IF Category are not eligible to apply General Works Category. In case any applicants submit application for General Work Category and Civil and/or IF Work Categories, their General Work Category shall be summarily rejected & shall not be scrutinized & considered for empanelment.
3. Applicant empaneled under any higher cost category shall deemed to be empaneled for lower cost categories as explained below
 - (i) Applicant empaneled for higher category say C-500 category shall be eligible to participate in C-200, C-100, C-50 & C-25 category tenders and may be invited for G-10 category tenders also if work is primarily of Civil work nature.
 - (ii) Applicant empaneled for higher category say IF-500 category shall be eligible to participate in IF-200, IF-100, IF-50 & IF-25 category tenders and also for G-10 Category if work primarily of Interior & Furnishing nature.
 - (iii) Applicant empaneled for higher category say G-10 category shall be eligible to participate in G-5 and G-2 Categories.
 - (iv) Applicant empaneled for higher category say WP-25 category shall be eligible to participate in WP-10 and WP-5 Categories.
 - (v) Applicant empaneled for higher category say PC-5 category shall be eligible to participate in PC-2 Category.
4. Applicant / specialized agencies empaneled in pest control and water-proofing works shall not be eligible to apply for any other category.
5. Bank may seek for performance / conduct report/s / information of the applicant from any of their past and/or present client and/or may also visit / inspect any of their work at any point of time and on the basis of such report/s or inspection report the Bank at its sole discretion may exclude their application from empanelment process and may empanel / de-panel / remove / suspend them from the panel.
6. Submission of application form, enclosure, attachments & other documents by the applicant on On-Line portal will imply that the applicant is conforming that the information, details, documents etc. thus submitted by them are complete, true, valid, neither altered nor tempered nor forged nor concealed partially/fully and the applicant has originals of these documents & information in his custody and will present the same before Bank for verification as & when required / asked by the Bank.
7. Applicants must ensure that they filled up the application documents by typing only (and not handwritten) truly, correctly & completely and have also uploaded / submitted all the necessary documents correctly (at relevant link)












8. If the Bank, at any point of time, finds that any information / details /document provided by the applicant is not correct / forged / tempered partially or fully or if has concealed any relevant information the Bank at its sole discretion may take any appropriate action including excluding/dropping/deleting the names of the applicant/firm from the empaneled list (if empaneled).
9. The intending applicants are categorically advised to submit the empanelment documents strictly in the attached formats only through online portal "<https://etender.sbi>" and scanned copies (in PDF format only) to be attached wherever it is specified. The information required should be typed in each column and rows of the formats. The applications received with "partly filled formats" not containing desired information in each columns/points/row of and where they have not enclosed /submitted/uploaded requisite relevant documents shall be treated as "INCOMPLETE" and such applications may be summarily rejected by the Bank at its sole discretion without making any reference or further opportunity to the applicant.
10. The Bank at its sole discretion may relax the minimum eligibility criteria if Bank is of the view that number of applicant qualifying for a particular category are not sufficient for competitive bids.
11. The Bank reserves the right to restrict the number of applicant / contractors included in the panel / empaneled contractor as per need & requirement in each category. The criteria of restricting will be decided by the Bank if the need arises.
12. This empanelment is for 03 years. However, addition of new contractors / vendors in the panel and upgradation and/or removal of the empaneled contractors / vendors may be done by the Bank after reviewing their performance and suitability at an interval of 12 months or at any time as may be decided by the Bank.
13. Canvassing in any form including bringing influence from any person/agency/Officials/authorities shall lead to disqualification for the empanelment exercise.
14. The eligible and interested parties shall download prescribed application form and other details from Bank's website: "<https://Bank.sbi>>SBI in news>>Show More>>empanelment of vendors>." Online application to be filled up & submitted at online portal <https://etender.sbi> .
Hard copies of application or other documents shall be submitted by the applicant **only if asked by the Bank**. Hard copies submitted by the applicants of their own shall not be considered for any purpose.
15. Corrigendum/amendment/addendum (if any) would be hosted / uploaded on the e-tender website only. Hence, prospective applicants are advised to visit e-tender website regularly for the above purpose.
16. The Bank reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.
17. A separate panel of vendors for **Composite Works above Rs. 50 Lakhs** shall be formed from the vendors qualifying in each categories of Interior, Furnishing, Furniture & allied Civil Works, Electrical Works, and Air Conditioning Works up to Rs. 50 lakhs.





--- END OF THE SECTION---

EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS

APPLICATION FORM (INDICATIVE ONLY)
CATEGORY WISE DIFFERENT FORMS ARE AVAILABLE ON BANK'S
ONLINE PORTAL
TO BE FILLED ONLINE ONLY

S No	Details	Please fill the data	Type of Document to be uploaded / attached online	Attachment Link
1)	Name of the contractor/Agency/Firm			
2)	Full Postal Address of the contractor/Agency/Firm			
3)	Official Email ID of the contractor/Agency/Firm			
4)	Name of the Contact Person (Proprietor/any of the Partners/any of the Directors)			
5)	Mobile Numbers of Contact Person			
6)	Date, month & year of Establishment of the firm		Shop Establishment/companies registration/partnership deed, etc.	
7)	GST Number		GST Registration Certificate	
8)	PAN Number		PAN Card	
9)	Constitution of the Firm (Proprietorship/Partnership/Company)			
10)	Names of all the Proprietor/Partners/Directors		PAN Card Partnership deed/Articles of Association	
11)	Does the proprietor/any of the partners or directors of the firm is a proprietor/partner/director (or their spouse/son/daughter) of any other firm. If YES, fill up the name of that firm/s. otherwise write NO			
12)	Value of Solvency (solvency certificate for minimum amount of 30% of the upper limit of the category applied for)		Solvency Certificate issued by your Bank. (refer sample certificate at Annexure – A)	
	Banker's Name			
	Account No.			
	Type of Account			

	Branch IFSC Code			
	Branch Telephone No.			
13a)	Registration number if registered with ESIC, otherwise type 'No'		ESIC Registration certificate	
13b)	Registration number if registered with EPF, otherwise type 'No'		EPF Registration certificate	
14)	If MSE (Medium Small Enterprises) registered, mention number and date. otherwise type 'No'		MSE certificate	
15)	If Startup firm, furnish number and date. otherwise type 'No'.		Startup certificate	
16)	If, you are registered in the panel of other organizations/statutory bodies such as CPWD, PWD, MES, Banks etc., Type name/s of organization, category, and date of registration		Empanelment letters of other organizations	
17)	Details of three highest value of works done during last 7 years, as per the eligibility criteria given.		Duly filled up (typed) & signed Annexure - B	
18)	WORK-1	xxxxxxxxxx		
	Work Completion Details for Work-1		Completion Certificate (work - 1)	
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and landline			
	Client official email ID:			
19)	WORK-2	xxxxxxxxxx		
	Work Completion Details for Work-2		Completion Certificate (work - 2)	
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and landline			
	Client official email ID:			
20)	WORK-3	xxxxxxxxxx		
	Work Completion Details for Work-3		Completion Certificate (work - 3)	
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and landline			
	Client official email ID:			
21)	Turnover (in Lakhs) (all 4 or any 3)			
	FY 2023-24 or FY 2020-21	₹.	Certificate issued by CA/ Audited Profit & Loss statement	
	FY 2022-23	₹.	Certificate issued	

			by CA/ audited Profit & Loss statement	
	FY 2021-22	₹.	Certificate issued by CA/ audited Profit & Loss statement	
	Average	₹.		
22)	Has you/your firm been blacklisted/ debarred/ depanelled by any Govt./ Semi-Govt./ PSU/ PSB/ Corporate House during last 03 years. If yes, provide details in Annexure- C. (If no, write No.)		Duly filled up (typed) & signed Annexure - C	
23)	Information relating to whether any litigation is pending before any Arbitrator or court of law for adjudication of any litigation or else any litigation was disposed of during the last seven years by an arbitrator/court of law. If so, the details of such litigation are required to be submitted in Annexure - D. (If No, please write No.)		Duly filled up (typed) & signed Annexure - D	
24)	Declaration regarding near relatives working in the Bank as per Annexure – E (If No, please write No.)		Duly filled up (typed) & signed Annexure - E	
25)	Declaration as per Annexure - F		Duly filled up (typed) & signed Annexure - F	

--- END OF THE SECTION---

SOLVENCY CERTIFICATE
SAMPLE FORMAT

This is to certify that to the best of my knowledge and information,
M/s (Firm name).....having its
address athaving
marginally noted address, a customer of our bank is/are respectable and firm can be treated as
good for any engagement up to a limit of
Rs.....(Rupees.....)

This certificate is issued without any guarantee or responsibility on the bank or any of the
officers.

(Signature of Branch Manager with Seal)

Note:

1. Banker's certificate should be on the letter head of the scheduled bank.
2. In case of partnership firm, certificate to include names of all partners as recorded with the bank

ANNEXURE - B

WORK COMPLETED DURING THE LAST SEVEN YEARS
(FROM 01.07.2017 TO 30.06.2024)

Only those works to be mentioned which are as per eligibility criteria

Works should be filled up in descending order of dates starting from latest work

S. N o.	Nam e of the wor k and locat ion	Contract Amount	WO Number and Date of Award	Stipulat ed Date of Comple tion	Actual Date of Completion	Actual value of complet ion in ₹	Name & Address, contact Of Client	Contact number of the client	Email Id of the client.
1									
2									
3									
4									
5									

(1)Information must be filled up by Typing specifically in this format only

(2)Additional rows / sheets may be added

Name of Authorized Signatory:

Signature with seal

Place:

Date:

ANNEXURE – C

DETAILS OF ACTION OF BLACKLISTING / DEBARRING / DE-PANELING /
SUSPENDING BY GOVT./ SEMI-GOVT./ PSU/ PSB/ CORPORATE HOUSES
DURING LAST THREE YEARS
(FROM 01.07.2021 TO 30.06.2024)

Date, Month & Year of Action	Name, Address, Mail Id of Client	Exact action & Period	Reasons for Action

- (1) Information must be filled up by Typing specifically in this format only
(2) Additional rows / sheets may be added

Name of Authorized Signatory:

Signature with seal

Place:

Date:

ANNEXURE – D

DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE
CONTRACTS EXECUTED IN THE LAST SEVEN YEARS
(FROM 01.07.2017 TO 30.06.2024)

Name & Address of client with whom you have / had the litigation / arbitration	Year in which case / litigation / arbitration initiated	The case / litigation / arbitration initiated by you or client	Disputed / claimed Amount (In Lakh)	Status of the case / litigation / arbitration as on date.

- (1) Information must be filled up by Typing specifically in this format only
(2) Additional rows / sheets may be added

Name of Authorized Signatory

Signature with seal

Place:

Date:

ANNEXURE – E

**DECLARATION REGARDING NEAR RELATIVES WORKING IN STATE BANK
OF INDIA**

Name of Bank Staff Related to Applicant	Designation	Office/Branch & Place of Posting	Relation with the Applicant

- (1) Information must be filled up by Typing specifically in this format only
- (2) Additional rows / sheets may be added
- (3) Near Relatives means Father, Mother, Father-in-law, Mother-in-law, spouse, brother, sister, brother-in-Law, Sister-in-law, son, son-in-law, daughter, daughter-in-law.

Name of Authorized Signatory:

Signature with seal

Place:

Date:

DECLARATION

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/We also agree that I/We have no objection if inquiries are made by the Bank regarding any of the information/details furnished by me/us in the application and/or annexures and/or by way of attachments/enclosures etc.
3. I/We understand & agree that the decision of Bank regarding empanelment will be final and binding on me / us. We also understand & agree to that this process is for empanelment purpose only without any assurance from the Bank that we will be empaneled and/or awarded any work and /or will be invited to participate in bid.
4. I/we understand and agree that in case if at any stage or time, it is found by the Bank that any of the information/details/enclosures/undertakings/certificates/testimonials furnished/submitted/attached by me / us is wholly or partly wrong/incorrect and/or I/we have concealed any facts/figures related to empanelment, the Bank at its sole discretion may take appropriate action against us/our firm including excluding/dropping/deleting the name of our firm from the empanelment list, in case we have been empaneled.
5. I/We confirm that we have read & understood contents of entire Application Documents. We further confirm & undertake that the instructions, terms, conditions etc., mentioned in these application documents are acceptable and binding on me / us.

Name of Authorized Signatory:

Signature with seal

Place:

Date: