

ANNEXURE V(a)

APPLICATION FORM FOR APPOINTMENT OF COLLECTION AGENCY

1. Name of the Agency : _____
Proprietorship/ Partnership/Society/Company etc.
2. Address (including telephone nos.; fax nos. and e-mail address) :
3. Established since :
PAN Number
Present Bankers
:
Whether Registered under Shops & Establishment Act or any other Act :

			Name	Age	Qualification	Experience, if any
4.	a.	Name of Proprietor Director/(s)	:			
	b.	Name of Partners	:			
	c.	Name of Office Bearers	:			
	d.	Name of key functionaries	:			

(Rs. in lacs)

5. Financial Indicators		Previous year (Audited)	Last year (Audited)	This year (Projections)
a.	Equity capital			
b.	Tangible Net Worth			
c.	Net Profit			

6. Infrastructure available			
a.	No. of people employed	:	
b.	No. of people engaged in Recovery Activity	:	
c.	Out of (b) above, no. of employees:		
	(i) In respect of which Police verification has been carried out	:	
	(ii) Who have been Certificated from IIBF	:	
	(iii) Who have necessary equipments for audio / video recording	:	

	(iv) Who have been employed on contract basis (also advise average rate of commission)	:	
	(v) Who have been employed on emoluments basis (average salary)	:	
d.	No. of locations and their addresses along with phone nos. fax nos. e-mail ids etc.		

7. Existing Clientele:					
Name of the client	1 st Assignment obtained on	No. of assignments entrusted		No. of assignments completed	
		No.	Amt.	No.	Amt.

8. References:

(i) _____

(ii) _____

9. Information furnished above is correct to the best of my knowledge & belief. Copy of the documentary proofs, wherever applicable, duly certified by me are enclosed

(Name & Signature)

Designation:

Date:

Particulars verified and comments, if any:

(Authorised Bank Official)

