



# State Bank of India

Central Recruitment & Promotion Department  
Corporate Centre, Mumbai

Phone: 022-22820427; Fax: 022-22820411; E-mail: crpd@sbi.co.in

## RECRUITMENT OF SPECIALIST CADRE OFFICER ON CONTRACT BASIS ADVERTISEMENT NO: CRPD/SCO/2022-23/11

**ONLINE REGISTRATION OF APPLICATION & PAYMENT OF FEES: FROM 23.06.2022 TO 13.07.2022**

State Bank of India invites online application from Indian Citizen for appointment to the following posts.  
Candidates are requested to apply online through the link given on Bank's website <https://bank.sbi/careers>

- The process of Registration is complete only when fee is deposited with the Bank through online mode on or before the last date for payment of fee.
- Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the post as on the date of eligibility.
- Candidates are required to upload all required documents (brief resume, ID proof, proof of age, education, experience etc.) failing which their candidature will not be considered for shortlisting / interview.
- Short listing will be provisional without verification of documents. Candidature will be subject to verification of all details / documents with the original when a candidate reports for interview (if called).
- In case a candidate is called for interview and is found not satisfying the eligibility criteria (Proof Age, Educational Qualification and Experience etc.) he / she will neither be allowed to appear for the interview nor be entitled for reimbursement of any travelling expenses.
- Candidates are advised to check Bank's website <https://bank.sbi/careers> regularly for details and updates (including the list of shortlisted / qualified candidates). The Call letter / advice, where required, will be sent by e-mail only (No hard copy will be sent).
- In case more than one candidate scores same marks as cut-off marks in the final merit list (common marks at cut-off point), such candidates will be ranked in the merit according to their age in descending order.
- HARD COPY OF APPLICATION & OTHER DOCUMENTS ARE NOT TO BE SENT TO THIS OFFICE.
- All revision / corrigenda (if any) will be hosted only on the Bank's abovementioned websites.

### A. DETAILS OF POST / NATURE OF ENGAGEMENT / VACANCY / AGE / EXPERIENCE / SELECTION PROCESS / PLACE OF POSTING:

Sr No.	Post	Equivalent Grade / Scale	Nature of Engagement	Vacancy							Age in years As on Cut-off Date	Experience (As on Cut-off Date)	Selection Process	Place of Posting* (Suggested)
				SC	ST	OBC	EWS	GEN / UNRESERVED	Total	PWD# (VI)#				
1	Defence Banking Advisor-Navy	--	Contractual	--	--	--	--	01	01	01	Maximum 62 (As on Cut-off Date 01.05.2022)	Retired in the rank of Vice Admiral / Rear Admiral from Indian Navy	Shortlisting cum Interaction	New Delhi
2	Advisor-Central Armed Police Forces	--	Contractual	--	--	--	--	01	01	01	Maximum 62 (As on Cut-off Date 01.05.2022)	Retired in the rank of Director General (DG) with minimum 3 years' experience in Central Armed Police Force	Shortlisting cum Interaction	New Delhi
3	Circle Advisor-Central Armed Police Forces	--	Contractual	--	--	--	--	01	01	01	Maximum 62 (As on Cut-off Date 01.05.2022)	Retired in the rank of Inspector General (IG) with minimum 3 years' experience in Central Armed Police Force	Shortlisting cum Interaction	Bhopal
4	Circle Defence Banking Advisor	--	Contractual	--	--	--	--	03	03	01	Maximum 60 (As on Cut-off Date 01.07.2022)	Retired in the rank of Major General or Brigadier	Shortlisting cum Interaction	Kolkata Pune Lucknow
5	Research Analyst	MMGS-III	Contractual	--	--	--	--	02	02	01	Minimum 24 Maximum 36 (As on Cut-off Date 01.04.2022)	(As on Cut-off Date 01.04.2022) Minimum 2 years post-qualification experience as detailed below	Shortlisting cum Interaction CTC Negotiation	Mumbai
6	Research Analyst-Equity	MMGS-III	Contractual	--	--	--	--	01	01	01	Minimum 24 Maximum 36 (As on Cut-off Date 01.04.2022)	(As on Cut-off Date 01.04.2022) Minimum 2 years post-qualification experience as detailed below	Shortlisting cum Interaction CTC Negotiation	Mumbai
7	Research Analyst-Private Equity	MMGS-III	Contractual	--	--	--	--	01	01	01	Minimum 24 Maximum 36 (As on Cut-off Date 01.04.2022)	(As on Cut-off Date 01.04.2022) Minimum 2 years post-qualification experience as detailed below	Shortlisting cum Interaction CTC Negotiation	Mumbai
8	Internal Ombudsman	TEGS-VI Deputy General Manager	Contractual	--	--	--	--	01	01	01	Below 65 years (As on Cut-off Date 01.06.2022)	(As on Cut-off Date 01.06.2022) Minimum 7 years' experience as detailed below	Shortlisting cum Interaction	Mumbai

(\*Place of posting is only indicative, selected candidates may be posted anywhere in India at the sole discretion of the Bank.)

**ABBREVIATIONS:** TEGS – Top Executive Grade Scale, MMGS- Middle Management Grade Scale, Vacancy Category: SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, EWS- Economically Weaker Section, GEN- General/ Unreserved, PWD - Person with Disability, VI – Visually Impaired.

#### NOTE:

- The number of vacancies including reserved vacancies mentioned above are provisional and may vary according to the actual requirement of the Bank.
- Maximum age indicated is for General category candidates. Relaxation in upper age limit will be available to reserved category candidates as per Government of India Guidelines.
- In cases where experience in a specific field is required, the relevant experience certificate from employer must contain specifically that the candidate has experience in that specific field as required.
- Reservation for Person with Disability (PWD) is horizontal within the overall vacancies for the post.
- PWD candidate should produce a certificate issued by a competent authority as per the Govt of India guidelines.
- Candidate belonging to reserved category for whom no reservation has been mentioned, are free to apply for vacancies announced for unreserved category, **provided they fulfil all the eligibility criteria applicable to unreserved category.**
- In case where the certificate of Educational Qualification does not specify the marks obtained in absolute percentage terms (i.e. in cases otherwise than in percentage) as well as the field of specialization, the candidate will have to produce a certificate from the concerned University / Institute / College specifically mentioning the marks converted into percentage equivalent, as well as the specialization acquired.
- Bank reserves the right to cancel the recruitment process entirely OR for any particular post, at any stage.**

### B. DETAILS OF EDUCATIONAL QUALIFICATIONS / ADDITIONAL QUALIFICATIONS / EXPERIENCE / SPECIFIC SKILLS / JOB PROFILE / ROLE & RESPONSIBILITIES / KEY RESPONSIBILITY AREAS / CONTRACT PERIOD AND OTHER TERMS & CONDITIONS:

<b>Post Sr. No.1.Defence Banking Advisor (Navy)</b>
<b>Experience (As on 01.05.2022)</b> Retired in the rank of Vice Admiral / Rear Admiral from Indian Navy
<b>Job Profile / Role &amp; Responsibilities</b>
<ol style="list-style-type: none"> <li>To liaise with Navy and Indian Coast Guard Headquarters / other Navy and Indian Coast Guard Units for expanding the relationship between Navy, Indian Coast Guard forces and SBI at the institutional level and also increasing the spread of Bank's Defence Salary Package (DSP) and Indian Coast Guard Salary package with their personnel including officers.</li> <li>Arranging for meeting with Navy and Indian Coast Guard HQ/ Command HQ/ other Units etc. when senior functionaries of SBI have to call on them.</li> <li>Acting as single point of contact (SPOC) for the Navy HQ and Indian Coast Guard HQ etc. for complaint redressal.</li> <li>Assisting SBI in identifying locations for branch expansion and also for setting up of ATMs/ e-lobbies etc.</li> <li>Generating and following up of business leads and furnishing the contact particulars of various units/ regiments to the Bank for communicating with them locally by our Circles/ Networks/ RBOs whenever required.</li> <li>Assisting SBI in placing advertisements in the Army's in-house magazines as and when published.</li> <li>Co-ordinate with Circle DBA for marketing DSP, ICGSP and other institutional business and handling of complaints.</li> <li>Any other tasks assigned from time to time.</li> <li>DBAs will report to Chief General Manager (Personal Banking) at Corporate Centre. For day to day working he/she shall work in co-ordinating with DGM (Salary Package Accounts) at Corporate Centre.</li> <li>The Advisor not to represent the Bank directly in any negotiations nor exercise any administrative, financial or disciplinary powers.</li> </ol>
<b>REMARKS :</b> Job Profile mentioned above is illustrative. Jobs, in addition to the above mentioned, may be assigned by the Bank from time to time for the above post.

**KRA**

- 1) Growth in Number of new DSP / CAPSP / ICGSP accounts / CASA related Assets and Liabilities / Cross Selling.
- 2) Negotiating with defence canteens for installation of POS machines. No. of POS machines installed in Canteens with direct intervention of DBA / CDBA.
- 3) Participation during Durbars / Sainik Sammelans and Conferences.
- 4) Instrumental in getting Regimental Funds and other deposit accounts.
- 5) Liaising / Networking with defence and paramilitary HQs / Units. Organizing meetings with our CMC members.
- 6) Recommendation for a) New ATMs b) Relocation of ATMs c) E-corners d) Opening of new branches etc.
- 7) Steps taken to ensure conversion of existing Savings accounts of Defence / Paramilitary personnel to DSP/ CAPSP.
- 8) Actions / corrective actions initiated by the DBA/ CDBA to promote DSP / CAPSP / ICGSP. This includes migration of DSP / CAPSP / ICGSP accounts from other banks.
- 9) Number of Civil Defence Establishments & Employees covered under CGSP.
- 10) Facilitation of setting up of Help Desks for salary account opening at Regimental / Recruitment centers and for cross selling purpose - Cross Selling activities particularly to officer rank.
- 11) Facilitation in the claim lodging process of PAI by the claimants of deceased personnel of Defence and Paramilitary. This includes providing necessary guidelines to the claimants. Driving the awareness about PAI (covering claim process) at Defence and Paramilitary units to reduce claim rejection.
- 12) Others like negotiating with Defence Authority for other Business / services viz. e-procurement, e-auction, school fee collection.
- 13) Timely Submission of Visit Reports / Follow up of Action Points to the reporting Authority.

**Contract Period and other Terms & Conditions**

Selected candidate will be engaged for a period of 2 years initially. On completion of the contract period, DBAs aged 64 years or less with satisfactory health condition can be considered for re-engagement for a maximum period of two more years at Bank's discretion, but within the outer limit of 65 years of age for engagement. Either party can terminate the contract by serving one month's notice period. Leave of 30 days per year permitted which, if not availed, will get lapsed at the end of the year.

**Post Sr. No. 2. Advisor (Central Armed Police Forces)**

**Experience (As on 01.05.2022):** Retired in the rank of Director General (DG) with minimum 3 years' experience in Central Armed Police Force.

**Job Profile / Role & Responsibilities :**

1. To liaise with Central Armed Police Forces (CAPFs) for expanding the relationship between CAPFs and SBI at the institutional level and also increasing the spread of Bank's Central Armed Police Salary Package (CAPSP) with their personnel including officers.
2. Arranging for meeting with CAPF HQ / Frontier HQ/ sector HQ / Zone HQ / Academies/ Regional Training Centre / National Academies of Administration & Police / State Police HQ etc. when senior functionaries of SBI have to call on them.
3. Acting as single point of contact (SPOC) for the CAPF HQs for complaint redressal.
4. Assisting SBI in identifying locations for branch expansion and also for setting up of ATMs / e-lobbies etc.
5. Generating and following up of business leads and furnishing the contact particulars of various units, Training Academies / Centers to the Bank for communicating with them locally by our Circles / Networks / RBOs, whenever required.
6. Assisting SBI in placing advertisements in the CAPFs in-house magazines as and when published.
7. Co-ordinate with Circle DBA for marketing CAPSP / other Institutional business and handling of complaints.
8. Any other tasks assigned from time to time.
9. Advisor- Central Armed Police Force will report to Chief General Manager (Personal Banking) at Corporate Centre. For day to day working, he / she shall work in co-ordination with DGM (Salary Package Accounts) at Corporate Centre.
10. The Advisor not to represent the Bank directly in any negotiations nor exercise any administrative, financial or disciplinary powers.

**REMARKS : Job Profile mentioned above is illustrative. Jobs, in addition to the above mentioned, may be assigned by the Bank from time to time for the above post.**

**KRA :**

- 1) Growth in Number of new DSP / CAPSP / ICGSP accounts / CASA related Assets and Liabilities / Cross Selling.
- 2) Negotiating with defence canteens for installation of POS machines. No. of POS machines installed in Canteens with direct intervention of DBA / CDBA.
- 3) Participation during Durbars / Sainik Sammelans and Conferences.
- 4) Instrumental in getting Regimental Funds and other deposit accounts.
- 5) Liaising / Networking with defence and paramilitary HQs / Units. Organizing meetings with our CMC members.
- 6) Recommendation for a) New ATMs b) Relocation of ATMs c) E-corners d) Opening of new branches etc.
- 7) Steps taken to ensure conversion of existing Savings accounts of Defence / Paramilitary personnel to DSP/ CAPSP.
- 8) Actions / corrective actions initiated by the DBA/ CDBA to promote DSP / CAPSP / ICGSP. This includes migration of DSP / CAPSP / ICGSP accounts from other banks.
- 9) Number of Civil Defence Establishments & Employees covered under CGSP.
- 10) Facilitation of setting up of Help Desks for salary account opening at Regimental / Recruitment centers and for cross selling purpose - Cross Selling activities particularly to officer rank.
- 11) Facilitation in the claim lodging process of PAI by the claimants of deceased personnel of Defence and Paramilitary. This includes providing necessary guidelines to the claimants. Driving the awareness about PAI (covering claim process) at Defence and Paramilitary units to reduce claim rejection.
- 12) Others like negotiating with Defence Authority for other Business / services viz. e-procurement, e-auction, school fee collection.
- 13) Timely Submission of Visit Reports / Follow up of Action Points to the reporting Authority.

**Contract Period and other Terms & Conditions :** Selected candidate will be engaged for a period of 2 years initially. On completion of contract period, Advisor aged 64 years with satisfactory health condition can be considered for re-engagement for a maximum period of two more years at Bank's discretion but within the outer limit of 65 years of age for engagement. Either party can terminate the contract by serving one month's notice period. Leave of 30 days per year permitted which, if not availed, will get lapsed at the end of the year.

**Post Sr. No.3. Circle Advisor-Central Armed Police Forces**

**Experience (As on 01.05.2022):** Retired in the rank of Inspector General (IG) with minimum 3 years' experience in Central Armed Police Force.

**Job Profile / Role & Responsibilities :**

1. Liaising with local Divisions/ Regimental Centers/ Regiments/ Brigade Head Quarters/ Medical Units etc. as well as local units of other Defence Forces/ Central Armed Police Forces for expanding the relationship between Army/ Navy/ Air Force/ Central Armed Police Forces and SBI at the institutional level and also increasing the spread of our Central Armed Police Salary Package (CAPSP) and DSP with their personnel including officers. In addition, the job will include the following:
  - a) Dealing with any localized issues
  - b) conducting mass account opening/ loan campaigns in large cantonments, participating in their monthly Durbars/ Sainik Sammelans etc.
  - c) Ensuring that the accounts of all new PBOR recruits, in Regimental Centers are tapped including pension accounts and terminal benefits of Pensioners.
  - d) Arranging of Account opening for Officer Cadets at various Academies, Training Institutions and other places where they report.
  - e) Arranging to conduct awareness programs for pensioners on investment opportunities for investing their terminal benefits.
  - f) Coordination for installation of POS machines in CSD Canteens/URCs.
  - g) Overall Supervision of redesign and re-designation of Defence Banking Branch
  - h) Active marketing for migrating of salary / pension accounts from other banks, to SBI.
  - i) Active marketing for special tie-ups and schemes for DSP account holders.
2. Arranging for meetings with Commanding Officers of the above formations when senior functionaries have to call on them.
3. Acting as a single point of contact (SPOC) for Central Armed Police Force / Army / Navy / Air Force and its establishments in his area of complaints redressal. Member of the Defence Banking Complaints Redressal Cell in the Circle. Follow up of complaints until final resolution. Complaints position tracking and advising to Advisor-Central Armed Police Force / DBA for Joint Quarterly meeting with HQ.
4. Assisting SBI in identifying locations for Branch expansion and also for setting up of ATMs and e-Lobby (Multi-functional Kiosks).
5. Generating and following up of business leads and also furnishing the contact particulars of various units/ regiments to, the Bank for communicating with them locally by our Circles / Networks / Zone / RBOs whenever required.
6. Assisting SBI in placing advertisements and news reports in the in-house Magazines of Central Armed Police Force / Defence Forces as and when they are published.
7. Coordinating with Advisor-CAPF / DBA for marketing CAPSP and DSP, other asset and liability products of the Bank / other institutional Business and handling of complaints.
8. Any other task assigned from time to time.
9. Circle Advisor-Central Armed Police Force will report to the General Manager (Network). For day-to-day working he / she will work in coordination with DGM (PBBU) / AGM (PBBU) of the respective Network.
10. The Circle Advisor-Central Armed Police Force DBA should not represent the Bank directly in any negotiation nor exercise any administrative, financial or disciplinary powers.

**REMARKS : Job Profile mentioned above is illustrative. Jobs, in addition to the above mentioned, may be assigned by the Bank from time to time for the above post.**

**KRA**

- 1) Growth in Number of new DSP / CAPSP / ICGSP accounts / CASA related Assets and Liabilities / Cross Selling.
- 2) Negotiating with defence canteens for installation of POS machines. No. of POS machines installed in Canteens with direct intervention of DBA / CDBA.
- 3) Participation during Durbars/Sainik Sammelans and Conferences.
- 4) Instrumental in getting Regimental Funds and other deposit accounts.
- 5) Liaising / Networking with defence and paramilitary HQs / Units. Organizing meetings with our CMC members.
- 6) Recommendation for a) New ATMs b) Relocation of ATMs c) E-corners d) Opening of new branches etc.
- 7) Steps taken to ensure conversion of existing Savings accounts of Defence / Paramilitary personnel to DSP/ CAPSP.
- 8) Actions / corrective actions initiated by the DBA/ CDBA to promote DSP / CAPSP / ICGSP. This includes migration of DSP / CAPSP / ICGSP accounts from other banks.
- 9) Number of Civil Defence Establishments & Employees covered under CGSP.
- 10) Facilitation of setting up of Help Desks for salary account opening at Regimental / Recruitment centers and for cross selling purpose - Cross Selling activities particularly to officer rank.
- 11) Facilitation in the claim lodging process of PAI by the claimants of deceased personnel of Defence and Paramilitary. This includes providing necessary guidelines to the claimants. Driving the awareness about PAI (covering claim process) at Defence and Paramilitary units to reduce claim rejection.
- 12) Others like negotiating with Defence Authority for other Business / services viz. e-procurement, e-auction, school fee collection.
- 13) Timely Submission of Visit Reports / Follow up of Action Points to the reporting Authority.

**Contract Period and other Terms & Conditions**

Selected candidate will be engaged for a period of 2 years initially. On completion of the contract period, CAPFs aged 64 years or less with satisfactory health condition can be considered for re-engagement for a maximum period of two more years at Bank's discretion but within the outer limit of 65 years of age for engagement. Either party can terminate the contract by serving one month's notice period. Leave of 30 days per year permitted which, if not availed, will get lapsed at the end of the year.

**Post Sr. No.4. Circle Defence Banking Advisor****Experience (As on 01.07.2022):** Retired in the rank of Major General or Brigadier.**Job Profile / Role & Responsibilities :**

1. Liaising with local Divisions / Regimental Centers / Regiments / Brigade Head Quarters / Medical Units etc. as well as local units of other Defence Forces / Central Armed Police Forces for expanding the relationship between Army / other Forces and SBI at the Institutional level and also increasing the spread of our DSP with their personnel including officers. In addition, the job will include the following.
  - a) Dealing with any localized issues
  - b) Conducting mass account opening / loan campaigns in large cantonments. Participating in their monthly Darbars / Sainik Sammelans etc.
  - c) Ensuring that the accounts of all new PBOR recruits in Regimental Centers are tapped including pension accounts and terminal benefits of Pensioners.
  - d) Arranging of Account Opening for Officer Cadets at various Academics, Training Institutions and other places where they report.
  - e) Arranging to conduct awareness programs for pensioners on investment opportunities for investing their terminal benefits.
  - f) Coordination for installation of POS machines in CSD Canteens / URCs.
  - g) Overall Supervision of redesign and re-designation of Defence Banking Branches.
  - h) Active marketing for migrating of salary/ pension accounts form other Banks to SBI.
  - i) Active marketing for special tie-ups and schemes for DSP account holders.
2. Arranging for meeting with commanding officers of the above formations when senior functionaries of SBI have to call on them.
3. Acting as one point of contact for the Army / Navy / Air Force / paramilitary establishments for complaint redressal.
4. Assisting SBI in identifying locations for branch expansion and also for setting up ATMs.
5. Identifying training needs of Captive branches.
6. Arranging Presentations at Command HQ / Regimental Centers / Defence Units.
7. Generating and following up of business leads and also furnishing the Bank with the contact particulars of various units / regiments for communicating with them locally by our Circle / Networks / RBOs whenever required.
8. Assisting SBI in placing advertisements in the Army's in-house magazine as and when they are published.
9. Coordinating with DBA at corporate level for marketing DSP/other institutional business and handling complaints.
10. Any other task assigned by his reporting authority.
11. CDBA will report to the General Manager (Network), but for day to day working he will work in coordination with DGM / AGM (PBBU) of the network.
12. The CDBA should not represent the Bank directly in any negotiations nor exercise any administrative, financial or disciplinary powers.

**REMARKS : Job Profile mentioned above is illustrative. Jobs, in addition to the above mentioned, may be assigned by the Bank from time to time for the above post.****KRA**

- 1) Growth in Number of new DSP / CAPSP / ICGSP accounts / CASA related Assets and Liabilities / Cross Selling.
- 2) Negotiating with defence canteens for installation of POS machines. No. of POS machines installed in Canteens with direct intervention of DBA / CDBA.
- 3) Participation during Durbars / Sainik Sammelans and Conferences.
- 4) Instrumental in getting Regimental Funds and other deposit accounts.
- 5) Liaising / Networking with defence and paramilitary HQs / Units. Organizing meetings with our CMC members.
- 6) Recommendation for a) New ATMs b) Relocation of ATMs c) E-corners d) Opening of new branches etc.
- 7) Steps taken to ensure conversion of existing Savings accounts of Defence / Paramilitary personnel to DSP/ CAPSP.
- 8) Actions / corrective actions initiated by the DBA/ CDBA to promote DSP / CAPSP / ICGSP. This includes migration of DSP / CAPSP / ICGSP accounts from other banks.
- 9) Number of Civil Defence Establishments & Employees covered under CGSP.
- 10) Facilitation of setting up of Help Desks for salary account opening at Regimental / Recruitment centers and for cross selling purpose - Cross Selling activities particularly to officer rank.
- 11) Facilitation in the claim lodging process of PAI by the claimants of deceased personnel of Defence and Paramilitary. This includes providing necessary guidelines to the claimants. Driving the awareness about PAI (covering claim process) at Defence and Paramilitary units to reduce claim rejection.
- 12) Others like negotiating with Defence Authority for other Business / services viz. e-procurement, e-auction, school fee collection.
- 13) Timely Submission of Visit Reports / Follow up of Action Points to the reporting Authority.

**Contract Period and other Terms & Conditions**

Selected candidate will be engaged for a period of 2 years initially. On completion of the contract period, CDBAs aged 62 years or less with satisfactory health condition can be considered for re-engagement for a maximum period of two more years at Bank's discretion. Either party can terminate the contract by serving one month's notice period. Leave of 30 days per year permitted which, if not availed, will get lapsed at the end of the year.

**Post Sr. No. 5. Research Analyst****Educational Qualifications (As on 01.04.2022):** MBA (Finance) or PGDBM (Finance) or PGDM (Finance) or post graduation in Economics discipline as full-time course from recognized institute.**Other Qualifications :Preferable :** CFA as on 01.04.2022**Experience (As on 01.04.2022):** Minimum 2 years post qualification experience in the field of Macro-economic research or Forex/ Fixed Income markets in Corporate / Non-Corporate organisations / Research Firms/ Brokerage Firms / Banks / NBFCs / Mutual Funds.**Specific Skills :** Proficient in spoken and written English.**Job Profile :** Research Analyst for FX, interest rate and commodity markets.  
**(Candidate can not apply for more than one post out of post no. 5, 6, and 7)****KRA :** -Preparation of reports and forecasts on FX, crude oil and interest rates markets.  
-Preparation of research reports on various events of importance to financial markets.  
-Track and maintain various economic and market data relevant for analysis.  
-Any other work as assigned.**REMARKS : Job Profile mentioned above is illustrative. Jobs, in addition to the above mentioned, may be assigned by the Bank from time to time for the above post.****Contract Period and other Terms & Conditions :** Contract Period 3 years, renewable for 2 years with a maximum period of contract is 5 years from the date of joining the Bank. Leave of 30 days per year permitted which, if not availed, will get lapsed at the end of the year.**Post Sr. No. 6. Research Analyst (Equity)****Educational Qualifications (As on 01.04.2022):** MBA (Finance) or PGDBM (Finance) or PGDM (Finance) as full-time course from recognized institute.**Other Qualifications : Preferable :** CFA / CA as on 01.04.2022**Experience (As on 01.04.2022):** Minimum 2 years post qualification experience in the field of Equity research in Corporate / Non-Corporate organisations / Research Firms / Brokerage Firms / Banks / NBFCs / Mutual Funds.**Specific Skills :** Proficient in spoken and written English.**Job Profile :** Equity Research Analyst.  
**(Candidate can not apply for more than one post out of post no. 5, 6, and 7)****KRA :** -Preparation of research reports on equity markets and Mutual Funds  
-Preparation of regular sector / stock updates.  
-Preparation of reports for primary equity issuances by companies.  
-Preparation of quarterly result updates for the companies in the Bank's investment universe.  
-Preparation of research reports on various events of importance to financial markets.  
- Any other work as assigned.**REMARKS : Job Profile mentioned above is illustrative. Jobs, in addition to the above mentioned, may be assigned by the Bank from time to time for the above post.****Contract Period and other Terms & Conditions :** Contract Period 3 years, renewable for 2 years with a maximum period of contract is 5 years from the date of joining the Bank. Leave of 30 days per year permitted which, if not availed, will get lapsed at the end of the year.**Post Sr. No. 7. Research Analyst (Private Equity)****Educational Qualifications (As on 01.04.2022):** MBA (Finance) or PGDBM (Finance) or PGDM (Finance) or equivalent as full-time course from recognized institute.**Other Qualifications : Preferable :** CFA / CA / CAIA as on 01.04.2022**Experience (As on 01.04.2022):** Minimum 2 years post qualification experience in the field of Private Equity or Private Equity research in Corporate / Non-Corporate organisations / Research Firms/ Brokerage Firms / Banks / NBFCs / Mutual Funds or in a Private Equity Firm / Venture Capital Fund.**Specific Skills :** Proficient in spoken and written English.**Job Profile :** Private Equity Research Analyst.  
**(Candidate can not apply for more than one post out of post no. 5, 6, and 7)****KRA :** -Preparation of research reports on private equity markets and VCFs.  
-Preparation of regular sector / company updates.  
-Preparation of quarterly result updates for the companies in the Bank's investment universe.  
-Preparation of research reports on various events of importance to financial markets.  
-Any other work as assigned.**REMARKS : Job Profile mentioned above is illustrative. Jobs, in addition to the above mentioned, may be assigned by the Bank from time to time for the above post.****Contract Period and other Terms & Conditions :** Contract Period 3 years, renewable for 2 years with a maximum period of contract is 5 years from the date of joining the Bank. Leave of 30 days per year permitted which, if not availed, will get lapsed at the end of the year.

**Post Sr. No. 8. Internal Ombudsman****Educational Qualifications (As on 01.06.2022)** : Graduate in any discipline.**Basic Qualification** : The applicant should either be a retired or serving officer not below the rank of Deputy General Manager or equivalent of any Scheduled Commercial Bank / Financial sector Regulatory Body other than State Bank of India or e-ABs.

The applicant should not have worked / be working in any capacity in State Bank of India or e-ABs.

The applicant, if not a serving officer, should have superannuated or have taken voluntary retirement at not less than the rank of Deputy General Manager of Scheduled Commercial Bank other than SBI or e-ABs.

**Experience (As on 01.06.2022)** : The applicant should possess necessary skills and experience of minimum seven years of working in areas such as Banking, regulation, supervision, payment & settlement systems and / or consumer protection.**Job Profile** : The official is required to act as the Internal Ombudsman of the Bank to strengthen the grievances redressal mechanism and to reduce the complaints to Banking Ombudsman. He shall be the focal point for Internal Grievances Redressal System of the Bank.**Contract Period and other Terms & Conditions** : -Contract for fixed term of 3 years (Not eligible for re-appointment, extension / renewal).

-The official shall be entitled to leave of 30 days per financial year. The official may be permitted leave on pro-rata basis in a given financial year with the approval of the Bank/ authority to whom he/ she reports. For the purpose of computation of leave, intervening Sundays/ holidays shall not be included. The Bank shall have absolute right in its discretion to either grant or reject the application for leave taking into consideration the administrative exigencies. The leaves not availed during a financial year will normally lapse and will not be carried over to the next financial year. However, if it has been on account of the Bank declining the leave, it may be encashed @ of monetary monthly compensation amount during a financial year.

-The appointment of IO will be subject to satisfactory completion of medical Examination as prescribed by the Bank and verification testimonials.

-The IO will not take up any assignment with any other organisation during the period of contract with the Bank.

-The IO will not exercise any administrative / financial powers during the period of engagement.

-The engagement shall not be construed as an employment in the bank and the official is not eligible to claim Provident Fund / Bonus / Pension during the period of contract or thereafter.

-They will not be eligible for membership of SBI Pension Fund / Defined Contribution Pension Scheme (New pension Scheme) and SBI Employees' Provident Fund.

-Normal working hours of the Bank.

-Reporting to DMD &amp; COO of the Bank.

**C. CTC / REMUNERATION :**

Sr. No.	Post	CTC Particulars / Remuneration
1	Defence Banking Advisor (Navy)	Rs.30.50 lakhs per annum (Fixed)
2	Advisor (Central Armed Police Force)	Rs.30.50 lakhs per annum (Fixed)
3	Circle Advisor-Central Armed Police Forces	Rs.19.50 lakhs per annum (Fixed)
4	Circle Defence Banking Advisor	Rs.19.50 lakhs per annum (Fixed)
5	Research Analyst	Rs.20-24 lakh (Fixed and variable component in 80:20). Annual Increment from 5% -10% on previous year CTC based on performance of the officer. Any other perks-NO.
6	Research Analyst-Equity	Rs.20-24 lakh (Fixed and variable component in 80:20). Annual Increment from 5% -10% on previous year CTC based on performance of the officer. Any other perks-NO.
7	Research Analyst-Private Equity	Rs.20-24 lakh (Fixed and variable component in 80:20). Annual Increment from 5% -10% on previous year CTC based on performance of the officer. Any other perks-NO.
8	Internal Ombudsman	Rs. 39.00 lakh per annum (Fixed for all 3 years) payable @1/12 <sup>th</sup> of annual CTC on monthly basis. In case of travel on outstation duty, eligible Travelling, Halting allowance and eligibility for stay in hotel at par with the Deputy General Managers in TEG Scale-VI of the Bank shall be paid. Apart from the Contract Amount & other details mentioned above, the IO will not be entitled to any other Perquisites / Facilities/benefits etc. from the Bank.

**D. SELECTION PROCESS:**The selection will be based on **shortlisting-cum-interaction**.**Shortlisting:** The Shortlisting Committee constituted by the Bank will decide the shortlisting parameters and thereafter, adequate number of candidates, as decided by the Bank will be shortlisted (subject to availability) and called for interview. The decision of the Bank to call the candidates for the interview shall be final. No correspondence will be entertained in this regard.**Interview:** Interview will carry 100 marks. The qualifying marks in interview will be decided by the Bank. No correspondence will be entertained in this regard. Mere fulfilling minimum qualification and experience will not vest any right in candidate for being called for interview.**Merit List:** Merit list for selection will be prepared in descending order on the basis of scores obtained in interview only. In case more than one candidate score the cut-off marks (common marks at cut-off point), such candidates will be ranked according to their age in descending order, in the merit.**E. CALL LETTER FOR INTERVIEW:****Intimation/ call letter for interview will be sent by email / will be uploaded on Bank's website. NO HARD COPY WILL BE SENT.****F. HOW TO APPLY:** Candidates should have valid email ID which should be kept active till the declaration of result. It will help him / her in getting call letter / Interview advises etc. by email.**GUIDELINES FOR FILLING ONLINE APPLICATION:**

- Candidates will be required to register themselves online through the link available on SBI website <https://bank.sbi/careers> OR <https://www.sbi.co.in/careers> and pay the application fee using Internet Banking/ Debit Card/ Credit Card etc.
- Candidates should first scan their latest photograph and signature. Online application will not be registered unless candidate uploads his/her photo and signature as specified on the online registration page (Please refer para G-b-ii. and para G-c.-v. alongwith para G-e.-vi under 'How to Upload Documents').
- Candidates should fill the application carefully. Once application is filled-in completely, candidate should submit the same. In the event of candidate not being able to fill the application in one go, he can save the information already entered. When the information/ application is saved, a provisional registration number and password is generated by the system and displayed on the screen. **Candidate should note down the registration number and password.** They can re-open the saved application using registration number and password and edit the particulars, if needed, but only for **three times**. Please note that this facility of editing the saved information will be available for **three times only**. Once the application is filled completely, candidate should submit the same and proceed for online payment of fee.
- After registering online, the candidates are advised to take a printout of the system generated online application forms

**GUIDELINES FOR PAYMENT OF FEES:**

- Application fees and Intimation Charges (Non-refundable) is ₹750/- (₹ Seven hundred fifty only) for General/ OBC/ EWS candidates and NIL for SC/ ST/ PWD candidates.
- Fee payment will have to be made online through payment gateway available on the Bank's Career website.
- After ensuring correctness of the particulars in the application form, candidates are required to pay the fees through payment gateway integrated with the application. No change/ edit in the application will be allowed thereafter.
- The payment can be made by using Debit Card/ Credit Card/ Internet Banking etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
- On successful completion of the transaction, "**e-Receipt**" and "**application form**", bearing the date of submission by the candidate, will be generated which should be printed and **retained by the candidate**.
- If the online payment of fee is not successfully completed in first instance, please make fresh attempts to make online payment.
- There is also a provision to reprint the e-Receipt and Application form containing fee details, at later stage.
- Application Fee once paid will **NOT** be refunded on any account **NOR** can it be adjusted for any other examination or selection in future.

**G.****HOW TO UPLOAD DOCUMENTS:****a. Details of Document to be uploaded:**

- i. Brief Resume (PDF)
- ii. ID Proof (PDF)
- iii. Proof of Date of Birth (PDF)
- iv. Educational Certificates: Relevant Mark-Sheets / Degree Certificate (PDF)
- v. Experience certificates (PDF)
- vi. PWD Certificate (wherever applicable)
- vii. Others (latest Form-16, current salary slip etc.)

(In case of multiple certificates are to be uploaded, please scan all in one PDF file up to the size of 500KB & upload)

**b. Photograph file type/ size:**

- i. Photograph must be a recent passport style colour picture.
- ii. **Size of file should be between 20kb–50 kb and Dimensions 200 x 230 pixels.**
- iii. Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- iv. Look straight at the camera with a relaxed face
- v. If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- vi. If you have to use flash, ensure there's no "red-eye"
- vii. If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- viii. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- ix. Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, number of colours etc., during the process of scanning.

**c. Signature file type/ size:**

- i. The applicant has to sign on white paper with "Black Ink pen".
- ii. The signature must be signed only by the applicant and not by any other person.
- iii. The signature will be used to put on the Call Letter and wherever necessary.
- iv. If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Call Letter, the applicant will be disqualified.
- v. **Size of file should be between 10kb - 20kb and Dimensions 140 x 60 pixels.**
- vi. Ensure that the size of the scanned image is not more than 20kb
- vii. Signature in CAPITAL LETTERS shall NOT be accepted.

**d. Document file type/ size:**

- i. All Documents must be in PDF format.
- ii. Page size of the document to be **A4**.
- iii. Total Size of the file should not be exceeding **500 KB**.
- iv. In case of Document being scanned, please ensure it is saved as PDF and size not more than 500 KB as PDF. If the size of the file is more than 500KB, then adjust the setting of the scanner such as the DPI resolution, number of colours etc., during the process of scanning. Please ensure that Documents uploaded are clear and readable.

**e. Guidelines for scanning of photograph/ signature/ documents:**

- i. Set the scanner resolution to a minimum of 200 dots per inch (dpi)
- ii. Set Color to True Color
- iii. Crop the image in the scanner to the edge of the photograph / signature, then use the upload editor to crop the image to the final size (as specified above).
- iv. The photo / signature file should be JPG or JPEG format (i.e. file name should appear as: **image01.jpg** or **image01.jpeg**).
- v. Image dimensions can be checked by listing the folder / files or moving the mouse over the file image icon.
- vi. Candidates using MS Windows/ MSOffice can easily obtain photo and signature in .jpeg format not exceeding 50kb & 20kb respectively by using MS Paint or MSOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu. The file size can be reduced below 50 kb (photograph) & 20 kb (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in other photo editor also.
- vii. While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph and signature.

**f. Procedure for Uploading Document:**

- i. There will be separate links for uploading each document.
- ii. Click on the respective link "Upload"
- iii. Browse & select the location where the jpg, jpeg, pdf, doc or docx file has been saved.
- iv. Select the file by clicking on it and Click the 'Upload' button.
- v. Click Preview to confirm the document is uploaded and accessible properly before submitting the application. If the file size and format are not as prescribed, an error message will be displayed.
- vi. Once uploaded / submitted, the documents uploaded cannot be edited / changed.
- vii. After uploading the photograph / signature in the online application form, candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his / her application and re-upload his / her photograph or signature, prior to submitting the form. **If the face in the photograph or signature is unclear the candidate's application may be rejected.**

**H. GENERAL INFORMATION:**

- i. **Before applying for a post, the applicant should ensure that he / she fulfils the eligibility and other norms mentioned above for that post as on the specified date and that the particulars furnished by him / her are correct in all respects.**
- ii. IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT AN APPLICANT DOES NOT FULFIL THE ELIGIBILITY NORMS AND / OR THAT HE / SHE HAS FURNISHED ANY INCORRECT / FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS / HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMING/S IS / ARE DETECTED EVEN AFTER ENGAGEMENT, HIS / HER CONTRACT IS LIABLE TO BE TERMINATED.
- iii. The applicant should ensure that the application is strictly in accordance with the prescribed format and is properly and completely filled in.
- iv. Engagement of selected candidate is subject to his / her being declared medically fit as per the requirement of the Bank. Such engagement will also be subject to the service and conduct rules of the Bank for such post in the Bank, in force at the time of joining the Bank.
- v. Candidates are advised to keep their e-mail ID / Mobile phone number alive for receiving communication viz. call letters / Interview date advises etc.
- vi. The Bank takes no responsibility for any delay in receipt or loss of any communication.
- vii. Candidates belonging to reserved category including, for whom no reservation has been mentioned, are free to apply for vacancies announced for unreserved category provided they fulfill all the eligibility conditions applicable to unreserved category.
- viii. Candidates serving in Govt. / Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be considered for payment.
- ix. In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up engagement.
- x. The applicant shall be liable for civil / criminal consequences in case the information submitted in his / her application are found to be false at a later stage.
- xi. Candidates are advised, in their own interest, to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on to the website on account of congestion, heavy load on internet or website jam. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.
- xii. DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD
- xiii. Where only interview, without any written test, is the mode of recruitment, merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening / short-listing with reference to candidate's qualification, suitability, experience etc.
- xiv. In case of multiple application for single post, only the last valid (completed) application will be retained and the application fee / intimation charge paid for other registration will stand forfeited. Multiple appearance by a candidate for a single post in interview will be summarily rejected / candidature cancelled.
- xv. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Mumbai and Courts / Tribunals / Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause / dispute.
- xvi. Outstation candidates, who may be called for interview after short-listing, will be reimbursed 'to & fro' travelling expenses as follows. a) For Post SI No.1,2,3,4 and 8: By Air (economy class) by the shortest route in India from their residence / place of work or actual expenses incurred (whichever is lower). b) For Post SI No.5, 6 and 7: By AC-III Tier Railway fare (Express/ Mail only) by the shortest route in India from their residence / place of work or actual expenses incurred (whichever is lower).
- xvii. the cost of Airfare (economy class) for the shortest route in India OR the actual travel cost (whichever is lower) on the basis of actual journey. Local transportation will not be reimbursed. A candidate, if found ineligible for the post, will not be permitted to appear for the interview and will not be reimbursed any fare.
- xviii. **At the time of interview, the candidate will be required to provide details regarding criminal case(s) pending against him /her, if any. The Bank may also conduct independent verification, inter alia including verification of police records etc. The Bank reserves right to deny the appointment depending upon such disclosures and/or independent verification.**
- xix. **BANK RESERVES THE RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY, OR FOR ANY PARTICULAR POST, AT ANY STAGE.**

For any query, please write to us through link "**CONTACT US/ Post Your Query**" which is available on Bank's website  
(URL - <https://bank.sbi/web/careers/post-your-query>)

Mumbai,  
Date: 23.06.2022

The Bank is not responsible for printing errors, if any.

GENERAL MANAGER