HR AWARDS & ACCOLADES

ET HUMAN CAPITAL AWARDS
- HR Leader of the Year – Large Scale Organization
- Excellence in Business Continuity Planning & Management
- Most Valuable Employer during COVID 19

MARKSMEN DAILY AWARDS
- Most Preferred Workplace 2023-24

GREENTECH HR AWARDS 2023
- Transformative HR Practices Award
- Employee Engagement Award
- Learning & Development Award
- Compensation & Benefits Award
1. ELIGIBILITY CRITERIA

(A) Educational Qualifications (as on 31.12.2023):

Graduation in any discipline from a recognized University or any equivalent qualification recognized as such by the Central Government. Those who are in the final Year Semester of their Graduation may also apply provisionally subject to the condition that they would have successfully completed the Graduation course by 31.12.2023. The result is expected before 31.12.2023. In case of any change prior to the said date, the candidates should update the Bank in this regard.

Note:

i. The date of passing eligibility examination will be the date appearing on the mark sheet or provisional certificate issued by the concerned University. In case of a particular examination is being conducted by another University, such date will be as per the result notified by the University.

ii. Candidates should indicate the original obtained at the time of application. The result will be considered for the purpose of eligibility only.

iii. Calculation of Percentage: The percentage marks shall be arrived at by dividing the total marks obtained by the candidate in all the subjects in aggregate and not separately in any one of the subjects.

(B) Age Limit (as on 01.04.2023):

Not below 21 years and not above 30 years as on 01.04.2023 i.e. candidates must have been born not later than 01.04.1993 and not earlier than 02.04.1983 (both dates inclusive).

Use of Artificial Intelligence/e-Stock/Electronic手段

Note:

No candidate seeking age relaxation are required to submit correct certificate of age at the time of interview joining. If no change in the category of any candidate is permitted after registration of online application. No correspondence/telephone will be entertained in this regard.

2. RESERVATION FOR PERSONS WITH BENCHMARK DISABILITY (PwBD):

4% horizontal reservation has been provided to Persons with Benchmark Disabilities (PwBD) as per section 34 of “The Rights of Persons with Disabilities Act, 2016”. The post is identified suitable for the Persons with undeterred categories of disabilities as defined in the Schedule of RPWD Act 2016 and notified by the Department of Empowerment of Persons with Disabilities (DoPwD) from time to time.

A. BACKWARD CATEGORIES (SC/ST/OBC)

Category | SC | ST | OBC | EWS | Gen
--- | --- | --- | --- | --- | ---
Current Vacancy | 300 | 350 | 540 | 20 | 810
Vacancies reserved for SC candidates not satisfied, only the balance will be considered for ST, OBC, EWS and Gen candidates.

B. PERSONS WITH DISABILITIES (PwBD)

Category | PwBD
--- | ---
Current Vacancy | 150
Expected Vacancy | 150
Vacancies reserved for PwBD candidates not satisfied, only the balance will be considered for Gen candidates.

Cl. CANDIDATES TO BE FURNISHED

For the purpose of reservation, the following documents should be furnished at the time of application:

1. PwBD certificate in the prescribed format as per Schedule of RPWD Act 2016.
2. Medical certificate from authorised Medical Board /Nursing Board showing the condition of the candidate and the disability.
3. Certificate of DoPT showing the category of Person with Disabilities.

D. BACKWARD CATEGORIES (SC/ST/OBC)

Category | SC | ST | OBC | EWS | Gen
--- | --- | --- | --- | --- | ---
Current Vacancy | 300 | 350 | 540 | 20 | 810
Vacancies reserved for SC candidates not satisfied, only the balance will be considered for ST, OBC, EWS and Gen candidates.

E. PERSONS WITH DISABILITIES (PwBD)

Category | PwBD
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Current Vacancy | 150
Expected Vacancy | 150
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For the purpose of reservation, the following documents should be furnished at the time of application:

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Category | SC | ST | OBC | EWS | Gen
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Current Vacancy | 300 | 350 | 540 | 20 | 810
Vacancies reserved for SC candidates not satisfied, only the balance will be considered for ST, OBC, EWS and Gen candidates.

E. PERSONS WITH DISABILITIES (PwBD)

Category | PwBD
--- | ---
Current Vacancy | 150
Expected Vacancy | 150
Vacancies reserved for PwBD candidates not satisfied, only the balance will be considered for Gen candidates.
**B. Hearing Impaired (HI):** Only those Hearing Impaired (HI) persons who suffer from any one of the following conditions, after test conducted by the competent authority, shall be entitled:

- A deaf person having 70 DB hearing loss in speech frequencies in both ears.
- A hard of Hearing means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears.
- **LOCOMOTOR DISABILITIES (LD):** Only those persons are eligible to apply under Locomotor Disability (LD) category whose daily activities are affected by reason of impaired physical mobility associated with movement of self and are suffering from affection of musculoskeletal or nervous system or both, including Cerebral Palsy, Leprosy Cured, Dwarfism, Muscular Dystrophy and Acid Attack Victims, Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological condition leading to such disability. Orthopedically challenged persons with different background are covered under Locomotor Disability:

**SUITABLE CATEGORY**

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<thead>
<tr>
<th>Category</th>
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<td>EWS (LD)</td>
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**SCHEME OF EXAMINATION:**

1. **Paper-1:**
   - Duration: 2 hours
   - Total: 100 marks
   - Marks: 30
   - For comprehension
   - Language: English
   - Type: Objective Type

2. **Paper-II:**
   - Duration: 2 hours
   - Total: 100 marks
   - Marks: 30
   - For comprehension
   - Language: English
   - Type: Objective Type

**REGISTRATION:**

**Scheme of Registration:**

The candidates will be granted the time of 3 hours, and it consists of 4 sections of total 250 marks. There will be separate timing for every section.

**Test I: Name of the Test**

- English Language (Paper-I)
- Quantitative Aptitude (Paper-II)
- Data Analysis & Interpretation
- General English & General Knowledge

**Selection criteria:**

- Marks obtained by the candidate in each section will be added and the candidate will be placed on the merit list on the basis of the aggregate marks scored in the Exam.

**Eligibility:**

- To be eligible, the candidate must have passed the qualification examination and must be physically fit to discharge the duties of the post.

- The maximum aggregate marks are 250.

**SCHEDULE:**

- The first examination will be conducted on 28th June 2023.
- The second examination will be conducted on 29th June 2023.
- The final examination will be conducted on 30th June 2023.

**PENALTY FOR WRONG ANSWERS:**

- For each wrong answer, a penalty of 0.25 times the mark allotted for that question will be deducted.

- The maximum aggregate marks are 250.

- The final merit list will be published at the end of the month of July 2023.
b. GUIDELINES FOR THE PHOTOGRAPH, SIGNATURE, LEFT-HAND THUMB IMPRESSION AND HAND-WRITTEN DECLARATION

Before applying online, a candidate will be required to have a scanned (digital) image of his/ her photograph, signature, left-hand thumb impression and hand-written declaration as per the specifications given in Annexure-II. Online application will not be registered unless candidate uploaded photo, signature, left-hand thumb impression and hand-written declaration as specified.

Note: i. In the case, the photograph, signature, left-hand thumb impression & hand-written declaration is unclear, the applicant’s candidature may be rejected.

ii. In case the photograph, signature, left-hand thumb impression & hand-written declaration is unclear, the candidate may edit/ hire his/ her application and re-upload his/ her photograph, signature, left-hand thumb impression & hand-written declaration, prior to submitting the form.

12. DOWNLOAD OF CALL LETTERS:

The candidates should download their call letter (Pre-exam Training/ Preliminary Exam Main Exam - Psychometric Test / GEA / Interview) and an “acquaint yourself booklet”, by entering their registration number and date of birth (from the website).

NO HARD COPY OF THE CALL LETTER/ ACQUAINT YOURSELF BOOKLET WILL BE SENT BY POST
CARE: At the time of Main Exam, the candidate must bring duly authenticated “Original Preliminary Exam Call Letter (with Authenticated Copy of ID Proof)” as well as “Main Exam Call Letter” with “Request/ requirements” written on it, at the Exam Centre.

Candidates need to bring two additional photographs (same as pasted on the call letter) along with other requisite documents as per information provided in the “Acquaint Yourself Booklet” and “Call Letter”.

Candidate reporting without photograph pasted on the call letter and without two additional photographs (same as pasted on call letter) will not be allowed to appear in the Preliminary Exam.

13. PROOF OF IDENTITY TO BE SUBMITTED AT THE TIME OF EXAMINATION:

The Bank, at various stages, may capture photo and thumb impression/ Iris Scan of the candidates in digital format for biometric verification of the candidates. Candidate will ensure that his/ her correct thumb impression/ Iris Scan is captured at various stages as any inconsistency will lead to rejection of their candidature. Accordingly, candidates are advised to follow the guidelines that shall be provided to them in their call letter.

In case, if any candidate is found not to be genuine, then apart from taking legal actions against him/ her, his/ her candidature will be cancelled.

Furthermore, the candidate is advised to apply any external matter like Mehndi, ink, chemical etc. on his/ her hands.

15. ACTION AGAINST CANDIDATES FOUND GUilty OF MISCONDUCT:

a. Candidates are cautioned that they should not furnish any particulars or documents that are false, tampered/ fabricated and they should not suppress any material information while filling up the application form.

b. At the time of examination/ interview, a candidate is (or has been) found guilty of (i) using unfair means during examination or (ii) or both deceiving any person or/ and misbehaving in the examination hall or (ii) resorting to any irregular or improper measures in connection with his/ her candidature for selection or (iii) obtaining support for/ his/ her candidature by any unfair means, such a candidate, in addition to being penalized himself/ herself and being disqualified from the examination process, will also be liable to be:

- Disqualified from the examination for which he/ she is a candidate
- Debarred, either permanently or for a specified period, from any examination or recruitment conducted by the Bank.

The Bank could be analyzing the responses of a candidate with other observed candidates to detect patterns of similarity. On the basis of such an analysis, if it is found that the responses have been shared and scores obtained are not genuine/ valid, the Bank reserves the right to cancel his/ her candidature.

1. Use of Mobile Phones (even in switched off mode), pages or any other communication devices or storage media like pen drive, smart watches or camera or blue tooth devices or any other storage devices or any other communication accessory or palm top computing devices where the examination/ interview/ group exercise is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.

2. Candidates are advised in their own interest not to bring any of the valuable / costly items / prohibited items including pages/calculator to the venue of the examination/ interview, as arrangement for safekeeping cannot be assured.

3. Candidates are not permitted to use or have possession calculations in examination premises.

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16. GENERAL INFORMATION:

i. Candidates are advised to take a printout of their system generated online application form after submitting the application.

ii. Candidates should satisfy themselves about their eligibility for the post applied for. The Bank would admit to the test all the candidates applying for the post with the requisite fee on the basis of the information furnished in the online application and shall determine their eligibility only at the time of interview and/or at later stages.

iii. Request for change/ correction in any particulars (including category) in the application form, once application is finally submitted, will not be entertained under any circumstances. No correspondence/ phone/ email will be entertained in this regard. Candidates are advised to fill up the online application carefully and furnish the correct information in the application.

iv. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability/ failure to log on to the website on account of heavy load on internet or website jam.

v. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforementioned or for any other reason beyond the control of SBI.

vi. Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained, and the application fee/intimation charges paid for the other registrations will stand forfeited. Multiple attendance/ appearance by a candidate in examination/ interview will result in summary rejection/cancellation of candidature.

vii. The possibility of occurrence of some problems in administration of examination cannot be ruled out completely, which may impact test delivery/ generation of result. In such cases, every effort will be made to resolve the problem, which may include the conduct of another examination if considered necessary.

viii. Call letter for Preliminary Exam will not be collected at the examination venue. However, it will be duly Checked/ Authenticated/ Stamped by the exam centre staff. Candidate will need to retain the call letter (along with authenticated/ stamped copy of ID proof) safely. Those candidates who are called for Main Exam will be required to bring duly authenticated “Original Preliminary Exam Call Letter (with Authenticated Copy of ID Proof)” as well as “Main Exam Call Letter” and “Other Requisite Documents” as per information provided in the “Acquaint Yourself Booklet” and “Call Letter”.

ix. Candidates serving in Government/ Quasi Government Offices, Public Sector Undertakings including Nationalized Banks and Financial Institutions are advised to submit ‘No Objection Certificate’ from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

x. In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.

xi. The original documents regarding eligibility criteria and proof of date of birth should be produced for verification on the date of interview. Candidate will not be allowed to attend the interview if original certificates are not produced for verification on the date of interview.

xii. Caste certificate issued by Competent Authority on the format prescribed by the Government of India will have to be submitted by the SC/ ST candidates, if called for interview.

xiii. Candidates are advised to keep their e-mail ID & mobile connection active for receiving advice.

xiv. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/ she does not belong to the Creamy Layer. OBC certificate on format prescribed by Govt. of India containing the ‘Non-creamy layer’ clause, issued during the period 01.04.2023 to the date of interview, should be submitted by such candidates, if called for interview.

xv. Benefit of reservation under EWS category can be availed upon production of an ‘Income and Asset Certificate’ issued by a Competent Authority on the format prescribed by Government of India based on gross annual income for the financial year 2022-23 as per the extant DoPT guidelines.

xvi. Appointment of selected candidates is subject to his/ her being declared medically fit as per the requirement of the Bank.

xvii. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/ dispute.

xviii. Outstation candidates called for interview will be reimbursed Railway AC-III fare for the shortest route in India or actual expenses incurred (whichever is lower) from place of residence/ posting to Interview venue. Local transportation expenses will not be reimbursed. A candidate found ineligible for the post will not be permitted to appear in interview and will not be reimbursed any fare.

xix. BANK RESERVES RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.

xx. At the time of interview, the candidate will be required to provide details regarding criminal case(s) pending against him/ her, if any. The Bank may also conduct independent verification, inter alia, including verification of police records etc. The bank reserves right to deny the appointment depending upon such disclosures and/ or independent verification.

xxi. Bank reserves the right to conduct Document verification in any stage (i.e. during Preliminary exam / Main Exam / Psychometric test / Group Exercise / Interview / medical / Joining).

17. ANNOUNCEMENTS:

All further announcements/ details pertaining to this process will be published/ provided only on https://bank.sbi/careers/current-openings from time to time. No separate advertisement/ corrigendum will be issued in this regard. All changes/updates/ corrigendum will be hosted only on Bank’s website https://bank.sbi/careers/current-openings.

18. DISCLAIMER:

In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or he/ she has furnished any incorrect/ false information or has suppressed any material facts, he/ her candidature will stand cancelled. All candidates are advised to carefully check the eligibility norms and any other detail mentioned in the advertisement and they are advised to ensure that they fulfill all the requirements at the time of submission of the application. In case of any doubt, candidates can call on 1800110000 or visit the Bank’s website https://bank.sbi/careers/current-openings for further details.

Mumbai Date: 07.09.2023

The Bank is not responsible for printing errors, if any
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<td>Agra, Prayagraj (Alhabad), Ghaziabad, Noi/ Greater Noi/ Kanpur, Lucknow, Meerut, Varanasi</td>
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<td>44</td>
<td>Uttarakhand</td>
<td>Dehradun, Haridwar, Roorkee</td>
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<td>45</td>
<td>West Bengal</td>
<td>Asansol, Durgapur, Hooghly, Kalyani, Kolkata, Siliguri</td>
<td>Hooghly, Kalyani, Kolkata</td>
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Guidelines for scanning and Upload of Photograph, Signature, Left-Hand Thumb Impression & Hand-Written Declaration

Before applying online, a candidate will be required to keep ready a scanned (digital) image of his/her photograph, signature, left-hand thumb impression and handwritten declaration as per the specifications given below.

a. The text for the handwritten declaration is as follows:

"I, (Name of the candidate), (Date of Birth) hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left-hand thumb impression is as mine.

b. Left-Hand Thumb Impression:

If a candidate is not having left-hand thumb, he/she may use his/her right-hand thumb for applying.

Photograph (4.5 cm x 3.5 cm):

- Photograph must be a recent passport style colour picture.
- Make sure that the picture is coloured and is taken against a light-coloured, preferably white background.
- Look straight at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.
- If you have to use flash, ensure there is no "red-eye".
- If you wear glasses make sure that there are no reflections and your eyes are clearly visible.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover the face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb-50 kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.
- It is advisable that candidate retains 8 copies (approx.) of the same photograph which is uploaded at the time of online registration of application as these would be needed for further process of this selection process.

Signature:

- The applicant has to sign on white paper with Black ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Call Letter and wherever necessary.
- If the Applicant’s signature on the answer script, at the time of the examination, does not match the signature on the Call Letter, the applicant will be disqualified.
- Dimensions 140 x 60 pixels (preferred)
- Size of file should be between 10kb to 20kb
- Ensure that the size of the scanned image is not more than 20kb.
- Signature in CAPITAL LETTERS shall NOT be accepted.

Left-Hand Thumb Impression:

- The applicant has to put his left-hand thumb impression on a white paper with black or blue ink.
- File Type: jpeg
- Dimension: 240 x 240 pixels in 200 DPI (Preferred for required quality) i.e. 3 cm x 3 cm (Width x Height)
- File Size: 20 kb-50 kb

Hand-Written Declaration:

- The applicant has to write the declaration in English clearly on a white paper with black ink.
- File Type: .jpg/.jpeg
- Dimension: 600 x 400 pixels in 200 DPI (Preferred for required quality) i.e. 10 cm x 5 cm (Width x Height)
- File Size: 50 kb-100 kb.
- Hand-Written Declaration in CAPITAL LETTERS shall NOT be accepted.

CARE:

(i) Ensure that Photo, Signature, Left-Hand Thumb Impression & Hand-Written Declaration are uploaded at the specified spaces only in the online application form.
(ii) The photograph, signature, left-hand thumb impression and handwritten declaration must be of applicant only and not by any other person.
(iii) If the candidate’s photo & signature on the attendance sheet or call letter signed at the time of the examination does not match with the photograph & signature uploaded at the time of online registration of application, the applicant will be disqualified.

Scanning the photograph, signature, Left-Hand Thumb Impression & Hand-Written Declaration:

- Set the scanner resolution to a minimum of 200 dpi (dots per inch).
- Set Color to True Color and the File Size should be as specified above.
- Crop the image in the scanner to the edge of the photograph/signature/ left-hand thumb impression/ handwritten declaration, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be .JPG or .JPEG format. Any file name is: ‘image1.jpg’ or ‘image01.jpg’. The dimensions of the image can be checked by clicking the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/ MSOffice can easily obtain the documents in ‘.jpg’ format not exceeding required size by using MS Paint or MS Office Picture Manager. The scanned photograph/signature/ left-hand thumb impression/ handwritten declaration in any format can be saved in .jpg format by using ‘Save As’ option in the File menu and size can be adjusted using crop and then resize option.
- If the file size and format are not as prescribed, an error message will be displayed.
- While filling in the Online Application Form the candidate will be provided with a separate link to upload his/her photograph/signature/left-hand thumb impression/handwritten declaration.

Procedure for Uploading photograph, signature, Left-Hand Thumb Impression & Hand-Written Declaration:

There will be separate links for uploading photograph, signature, Left-Hand Thumb Impression & Hand-Written Declaration.
- Click on the respective link: "Upload Photograph, Signature, Left-Hand Thumb Impression & Hand-Written Declaration".
- Browse and select the location where the Scanned Photograph, Signature, Left-Hand Thumb Impression & Hand-Written Declaration file has been saved.
- Select the file by clicking on it.
- Click the ‘Open/Upload’ button.
- If the file size and formats are not as prescribed, an error message will be displayed.
- Preview of the uploaded image will help to see the quality of the image. In case of unclear/smudged, the same may be re-uploaded to the expected clarity/quality.

Your Online Application will not be registered unless you upload your Photograph, Signature, Left-Hand Thumb Impression & Hand-Written Declaration as specified.

Note:

1) In case the face in the photograph, signature, left-hand thumb impression & handwritten declaration is unclear, the candidate’s application may be rejected. After uploading the photograph, signature, left-hand thumb impression & handwritten declaration in the online application form, candidates should check that the images are clear and have been uploaded correctly. In case the photograph, signature, left-hand thumb impression & handwritten declaration is not prominently visible, the candidate may edit his/her application and re-upload his/her photograph, signature, left- hand thumb impression & handwritten declaration, prior to submitting the form.

2) After completing online registration, candidates are advised to take a printout of their system generated online application forms.

3) Candidate should also ensure that Photo is uploaded at the place of Photo, Signature at the place of Signature, Left-Hand Thumb Impression at the place of Left-Hand Thumb Impression & Hand-Written Declaration at the place of Hand-Written Declaration. If Photo in place of Photo, Signature in place of Signature Left-Hand Thumb Impression at the place of Left-Hand Thumb Impression & Hand-Written Declaration at the place of Hand-Written Declaration, are not uploaded properly, candidate will not be allowed to appear in the exam.