

**FORMAT OF EXPERIENCE CERTIFICATE**

**(ON LETTER HEAD OF THE BANK/FI/COMPANY/EMPLOYER)**

This is to certify that Shri / Smt. / Ms. \_\_\_\_\_ joined the  
the  
services of this organization as. .... (Designation / Post  
held) on ..... (Date of joining). The details of his / her  
employment with us are as under:

Period From	Period To	Designation	Nature of duties performed (Clearly define the duties relating to the post applied for as mentioned in the recruitment notification)

Name .....

Designation and Department.....

Rubber Stamp

Date:

Place:

Note: The certificate on the above format should be issued by the Competent Authority on the letterhead of the Company /Organization and a copy of appointment letter from the said Company /Organization should be attached.