NOTICE INVITING ONLINE e-TENDER CUM e-REVERSE AUCTION

FOR

DESIGN, SUPPLY, INSTALLATION, TESTING, COMMISSIONING RGB LED "SBI" GLOW SIGN BOARD WITH 7 NOS LATEST WHITE LED SBI KEY WHOLE LOGOS ON ROOF TOP OF SBI SAMRIDDHI BHAVAN

Last Date & Time for submission of e-Tender: 18.12.2019 till 3:00 PM
Opening of e-Tender: 4:00 PM on 18.12.2019

1. ONLY PRE APPROVED VENDORS (ENCLOSED) OF SBI, LHO, KOLKATA, CAN APPLY
2. OTHERS SHOULD NOT APPLY.

Tender Submitted By:

Name of Contractor: .................................................................
Address: ..................................................................................
GSTIN: ..............................................................................
Date: ...........................................

Contractor should submit Tender Processing Fee (TPF) through Online Mode only as mentioned in this NIT. TPF in the form of Demand Draft (DD) will not be accepted. Such tenders without Online Payment Receipt will be rejected.
SBIIMS on behalf of SBI invites “online item rate E-tender followed by e-Reverse Auction” from the pre-approved vendors for DESIGN, SUPPLY, INSTALLATION, TESTING, COMMISSIONING RGB LED “SBI” GLOW SIGN BOARD with 7 Nos Latest White LED SBI Key Whole Logos on Roof Top of SBI Samriddhi Bhavan through online e-Tender Portal [https://etender.sbi](https://etender.sbi)

Details of tenders are as under:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name of work</td>
</tr>
<tr>
<td>2.</td>
<td>Nature of Work</td>
</tr>
<tr>
<td>3.</td>
<td>Time allowed for completion</td>
</tr>
<tr>
<td>4.</td>
<td>Tender Processing Fee (TPF)</td>
</tr>
<tr>
<td>5.</td>
<td>Estimated Cost</td>
</tr>
<tr>
<td>6.</td>
<td>Earnest Money Deposit</td>
</tr>
<tr>
<td>7.</td>
<td>Initial Security Deposit</td>
</tr>
<tr>
<td>8.</td>
<td>Total Security deposit</td>
</tr>
<tr>
<td>9.</td>
<td>Availability of Tender Documents</td>
</tr>
<tr>
<td>10.</td>
<td>Start Date of submission of Indicative Price bid</td>
</tr>
</tbody>
</table>
11. Last date of submission of Indicative price bid Including EMD & Tender Cost & Cover 1

**Upto 3:00 PM on 18/12/2019**

12. Date and time of opening of technical bid (EMD + Technical Bid)

**18.12.2019 up to 4:00 PM**

Price bid of only that contractor will be opened, who is the lowest through e-Reverse Auction. The indicative price bids of rest of contractors (L2, L3 or L4, etc.) will not be opened.

In Case of Tender Opening date is declared as holiday, the tender will open in the next working day at the same time.

13. Date and time of start of e-Reverse Auction (e-RA)

**To be intimated in due course to the technically qualified bidders only.**

a. Start Bid Price and Minimum Decrement Value for e-RA (Bidders will need to quote on the total cost of project during e-reverse auction)

Start Bid Price and Minimum Decrement Value will be announced at the time of e-RA.

b. Duration of e-Reverse Auction

60 Minutes + 3 extensions of 10 minutes each; Total time: 60 + 30 minutes = 90 minutes

(Please note, if no bids are received during any extension, the e-Reverse Auction will terminate at that very extension.)

c. Methodology for evaluating item rate and total amount of L1 bidder after e-Reverse Auction

All tender participants are hereby requested to note that the quoted amount by the L-1 bidder in e-Reverse Auction will be considered by Bank considering lowest of following two values:

- Amount quoted in reverse auction by the bidder
- Amount quoted by the same bidder in the price bid before reverse auction

Price bids (Indicative bids) submitted by the contractors shall be kept sealed till the event of e-Reverse Auction. At the end of reverse auction process, the lowest Bidder (L1) will be selected on the basis of Total Price, including taxes but excluding applicable GST.

The item wise final price to be confirmed by the vendor shall be as under:

<table>
<thead>
<tr>
<th>Sl.</th>
<th>Rate</th>
<th>Qty.</th>
<th>Amount (K<em>R</em>Qty.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Rs. 200 X 0.9</td>
<td>600</td>
<td>Rs. 108000/-</td>
</tr>
<tr>
<td>2.</td>
<td>Rs. 250 X 0.9</td>
<td>700</td>
<td>Rs. 157500/-</td>
</tr>
<tr>
<td>3.</td>
<td>Rs. 300X 0.9</td>
<td>200</td>
<td>Rs. 54000/-, etc.</td>
</tr>
</tbody>
</table>

Total amount worked out after e-Reverse Auction will be the sum of all items’ amounts of work schedule calculated as above.

15. For any details, please contact

Vice President & Circle Head
SBI Infra Management Solutions Pvt. Ltd.
Circle Office Kolkata, Sambriddhi Bhawan,
1, Strand Road, Kolkata - 700001.
Mobile No.: +91 9959226068
e-Mail: md.alam12@sbi.co.in

16. For e-Tender related queries

Service provider:
M/s. E-procurement Technologies Limited
(abc procurement/ Auction Tiger)
B-705, Wall Street- II, Opp. Orient Club, Ellis Bridge, Near Gujarat College, Ahmedabad- 380006, Gujarat

Help Desk:
Contact Persons: Geeta Goutam, M: +91 6354919566 | T: +91 79 68136814 Email:geeta@auction tiger.net Sujith Nair (Shark ID – ~SUJITHN) | Sr. Executive - Implementation & Support e-Procurement Technologies Limited Contact: sujith@eptl.in | Phone: +91-79-68136857 | 6863 | 6835 | 6829 | 6831 | 6840 (Mon-Fri working Hours 10 AM to 7 PM) (Sat working hours 10AM to 4PM)

Other Contacts:
1. JAYMEET RATHOD: 079-6813 6829, jaymeet.rathod@eptl.in
2. VINAYAK KHAMBE: 079-6813 6835, vinayak.k@eptl.in
3. NADEEM MANSURI: 079-6813 6853, nadeem@eptl.in
4. NANDAN VALERA: 079-6813 6843, nandan.v@eptl.in
5. HEMANGI PATEL: 079-6813 6883, hemangi@eptl.in
6. KANCHAN KUMARI: 079-6813 6820, kanchan.k@eptl.in
7. DEEPAK NAREKAR: 079-6813 6863, deepak@eptl.in
8. ANSHUL JUNEJA: 079-6813 6840, anshul.juneja@eptl.in
9. SALINA MOTANI: 079-6813 6831, salina.motani@eptl.in
10. DEVANG PATEL: 079-6813 6859, devang@eptl.in

17. Liquidated Damages
0.50% of contract amount per week subject to max. 5% of contract value or final bill value.

18. Defects liability period
36 months from the date of virtual completion of work

19. Validity of offer
90 days from the date of opening of Price-bid

20. Value of Interim Certificate
First & Final Bill only made after completion of job.

Documents Required to be submitted with Technical Bid at SBIIMS Circle Office
1. EMD as prescribed
2. Printed copy of Online Payment Receipt of Tender Application & Processing Fee (TPF) as prescribed
3. Process Compliance Statement as per Annexure I of NIT Page No. 1 of NIT (Filled up & signed by the Contractor)

21. Tenders can be downloaded from the bank’s website www.sbi.co.in under Procurement News or SBI e-tender portal https://etendersbi

22. The contractor shall require digital signature certificate with signing and encryption to participate in the tender

23. No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.

24. The SBIIMS Pvt. Ltd. reserve their rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.
25. **Tenders received without EMD and TPF shall be summarily rejected and such tenders shall not be allowed to participate in reverse auction process.**

26. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

27. SBIIMS Pvt. Ltd. has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.

### E- Tendering Important Notes

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>a)</td>
<td>Manufacturers/dealers of reputed brands as well as vendors who are empanelled with SBI Kolkata Circle in the specific category are only eligible for the above mentioned work.</td>
</tr>
<tr>
<td>b)</td>
<td>Any abnormal increase from the quoted price / cost will not be accepted.</td>
</tr>
<tr>
<td>c)</td>
<td>Electronically Sealed e-Tenders are invited from the SBI approved prequalified contractors. Sealed tenders in two parts are to be submitted online through the following website: <a href="https://etender.sbi">https://etender.sbi</a> <strong>Price bid shall not be accepted offline.</strong></td>
</tr>
<tr>
<td></td>
<td>(a) <strong>Part - I (Technical Bid + EMD):</strong> Technical Bid already available in of-line mode &amp; EMD as stated above. (b) <strong>Part - II (Indicative Price Bid):</strong> This shall contain the Electronic format of Price Bid. No condition/ stipulation in this part other than unconditional general rebate shall be accepted. Part - II (Indicative Price Bid) of only that bidder will be opened who would be the lowest in e-Reverse Auction. <strong>The contractors can view the Tender Opening Details through their respective log-in IDs on the above mentioned e-tender portal (Website).</strong></td>
</tr>
<tr>
<td>d)</td>
<td>The Bidder is expected to examine all instructions, forms, terms and specifications in the bid documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder’s risk and shall result in rejection of the bid.</td>
</tr>
<tr>
<td>e)</td>
<td>In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time. <strong>Again, corrigenda, if any, are to be followed from <a href="https://etenders.sbi">https://etenders.sbi</a></strong></td>
</tr>
<tr>
<td>f)</td>
<td>No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.</td>
</tr>
<tr>
<td>g)</td>
<td>Tenders received without EMD and Cost of Tender Documents shall be summarily rejected and such tenders shall not be allowed to participate in the online price bidding process.</td>
</tr>
<tr>
<td>h)</td>
<td>In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.</td>
</tr>
<tr>
<td>i)</td>
<td>SBIIMS Pvt. Ltd. has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.</td>
</tr>
</tbody>
</table>

Yours Faithfully,

**Vice President & Circle Head**

SBI Infra Management Solutions Pvt. Ltd.
Circle Office Kolkata, Samriddhi Bhawan, Block-D, 9th Floor, 1, Strand Road, Kolkata – 700001.
Terms & Conditions of e-Tendering

SBIIMSPL shall finalize the Tender through e-Tendering mode, for which M/s. e-Procurement Technology Limited have been engaged by SBI. Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid:

1. e-Tendering shall be conducted by SBIIMS through M/s. e-Procurement Technology Limited on pre-specified date. While the Contractors shall be quoting from their own offices/ place of their choice, Internet Connectivity and other paraphernalia requirements shall have to be ensured by the Contractors themselves. In the event of failure of the Internet Connectivity due to any reason whatsoever, it is the Bidders’ responsibility only.

   In order to ward-off such contingent situation, Bidders are requested to make all the necessary arrangements/alternatives such as back-up power supply whatever required, so that they are able to circumvent such situation and still be able to participate in the e-Tendering successfully. Failure of power at the premises of Contractors during the e-Tendering cannot be the cause for not participating in the e-Tendering. On account of this, the time for the e-Tendering cannot be extended and SBIIMS is not responsible for such eventualities.

2. M/s. e-Procurement Technology Limited shall arrange to train the Bidders and their nominated person (s) without any cost to them. They shall also explain the former all the rules related to the e-Tendering. The Bidders are required to give their compliance on it before start of the Bid Process.

3. BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding will be conducted in Indian Currency (INR) and Unit of Measurement will be displayed in online e-Tendering.

4. BID PRICE: The Bidder has to quote the rate as per the tender document provided by SBIIMSPL or their appointed Architects.

5. VALIDITY OF BIDS: The quoted Bid Price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.

Procedure of e-Tendering

Online Tendering:

(a) The soft copy of the Technical as well as Price Bid is available on the Bank's website during the period specified in the NIT.

(b) Online e-Tendering is open to the empanelled bidders in the respective category.

(c) The Price Bid shall be made available online by the Service Provider wherein the contractors will be required to fill- in their Item-wise rates for each item.
(d) The Contractors are advised not to wait till the last minute to submit their online item-wise quote in the price bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.

It is mandatory to all the bidders participating in the price bid to quote their rates for each and every item. In case, contractor fails to quote their rates for any one or more tender items, their tender shall be treated as “Incomplete Tender” and shall be liable for rejection.

1. **LOG-IN NAME & PASSWORD:** Each Bidder is assigned a Unique User Name & Password by M/s. e-Procurement Technology Limited. All bids made from the Login ID given to the bidder will be deemed to have been made by the Bidder.

2. **BIDS PLACED BY BIDDER:** Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the Bidder shall be bound to execute the work at the quoted bid price. In case the L-1 Bidder backs out or fail to complete the work as per the rates quoted, SBIIMS shall at liberty to take action as deemed necessary including de-paneling such contractors and forfeiting their EMD.

3. At the end of the e-Tendering, SBIIMS will decide upon the successful bidder. The decision of SBIIMS on Award of Contract shall be final and binding on all the Bidders.

4. SBIIMS shall be at liberty to cancel the e-Tendering process/tender at any time, before ordering, without assigning any reason whatsoever.

5. SBIIMS shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.

6. Other terms and conditions shall be as per the Techno-Commercial Bids and other correspondences till date.

7. **OTHER TERMS & CONDITIONS:**

   The Bidders shall not involve themselves or any of their representatives in Price Manipulation of any kind, directly or indirectly, by communicating with other suppliers/bidders.

   The Bidder shall not divulge either his Bids or any other exclusive details of SBIIMS to any other party.

   The decision of SBIIMS on Award of Contract shall be final and binding on all the Bidders.

   SBIIMS reserve their rights to extend, re-schedule or cancel any e-Tendering within its sole discretion.

   SBIIMS or its authorized service provider shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
SBIIMS or its authorized service provider is not responsible for any damages, including damages that result from their works, but are not limited to negligence.

SBIIMS or its authorized service provider will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information, etc.

**N.B.:** All the Bidders are required to submit the Process Compliance Statement (Annexure – I), duly signed, to the Service Provider.

All the bidders are requested to ensure that they have a valid Digital Signature Certificate (DSC) well in advance to participate in the online event.
PROCESS COMPLIANCE STATEMENT (ANNEXURE I)
(The bidders are required to print this on their company's letter head and sign, stamp and submit with technical Bid)

To,
M/s. ..........................................

Email id: ..........................................

Phone no: ..........................................

AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS FOR THE ONLINE E-TENDERING CUM e-REVERSE AUCTION DESIGN, SUPPLY, INSTALLATION, TESTING, COMMISSIONING RGB LED “SBI” GLOW SIGN BOARD WITH 7 NOS LATEST WHITE LED SBI KEY WHOLE LOGOS ON ROOF TOP OF SBI SAMRIDDHI BHAVAN

This has reference to the Terms & Conditions for the E-tendering mentioned in the Tender document

This letter is to confirm that:

1) The undersigned is authorized representative of the company.
2) We have studied the Commercial Terms and the Business rules governing the E-tendering as mentioned in RFP of SBIIMS Pvt. Ltd. as well as this document and confirm our agreement to them.
3) We also confirm that we have taken the training on the E-tendering tool and have understood the functionality of the same thoroughly.
4) We confirm that SBIIMS Pvt. Ltd. and M/s. e-Procurement Technology, shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-E-tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E-tendering event.
5) We confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.
6) We, here by confirm that we will honour the Bids placed by us during the E-tendering process.

With regards,

Date:

Signature with company seal Name:
Company / Organization:
Designation within Company /
Organization:
Address of Company/Organization:
PAYMENT OF TENDER APPLICATION FEE THROUGH SB COLLECT (Annexure A)

The steps involved in making the payment through SB Collect are as under:


2. Select “SB Collect” from Top Menu, that will lead to the next page.

3. “Proceed” will lead to the next page.

4. Select “All India” in State of Corporate/Institution” & select “Commercial Services” in “Type of Corporate/Institution”.

5. “Go” will lead to the next page.

6. Select “SBI Infra Management Solutions” in Commercial Services Name and “Submit”.

7. Select “Tender Application Fee” in “Payment Category” and enter the “Tender ID” exactly as we preloaded with characters in Uppercase only in place of Circle Codes.

8. The next page will be ready with few of the Preloaded Tender Details.

9. The Contractor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

**NOTE:** Any type of contractor, whether dealing with SBI or other bank can use the SB Collect facility.

Even a contractor not dealing with any bank can use this portal and generate challan and deposit by cash in any SBI branch. The bank charges for cash deposit will be also borne by the contractor himself.
Select "All India" in "State of Corporate / Institution " & Select "Commercial Services" in "Type of Corporate / Institution".
Tender No.-**KOL201912001**  
Category-Bank’s pre approved Vendor

“Go” will lead to the next page:

Select “SBI Infra Management Solutions” in Commercial Services Name and “Submit”

Select “Tender Application Fee” in “Payment Category” and enter the “Tender ID” exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
SPECIAL NOTE:

1. CONTRACTORS ARE REQUESTED TO SUBMIT THE COPY OF PAYMENT RECEIPT OF TENDER APPLICATION FEE ALONG WITH THE TECHNICAL BID IN HARD COPY.
2. CONTRACTORS ARE REQUESTED TO CONTACT THE CONCERNED EIC FOR ANY FURTHER QUARRY RELATED TO THIS PROJECT.
1. **ELIGIBILITY DOCUMENT (LIST OF APPROVED VENDORS)**

Tender are invited from the following approved vendor by the competent authority

1. **M/s. Arun Sign services Pvt Ltd.**
   
   studio.arunsign01@gmail.com/ [corporate@arunsign.com](mailto:corporate@arunsign.com)/ayan@arunsign.com

2. **M/s. Shasons Advertising Pvt Ltd**
   
   shasonsad@gmail.com/Tapasshaha03@gmail.com

3. **M/s. The Mission excellence**
   
   Xcellenceadmin@missionxcellence.co/pijush@missionxcellence.com

4. **M/s Marc Sinage Pvt Ltd. - 033 24633021**