SBI INFRA MANAGEMENT SOLUTIONS PVT LTD  
(WHOLLY OWNED SUBSIDIARY OF SBI)

EMPANELMENT OF SUPPLIERS/ DEALERS OF REPUTED BRANDS OF DIESEL GENERATOR SETS FOR HIRING AT VARIOUS BRANCHES UNDER LHO HYDERABAD

State Bank Infra Management Solutions Private Limited is proposes to empanel agencies/ suppliers/ dealers/ individuals for hiring of DG sets for its Offices/ Branches of Telangana State.

Manufacturers / approved dealers/ an individual’s having experience in hiring of DG sets of (Kirloskar/ Cummins /Greaves / Mahindra / Ashok Leyland/ Mahindra/Eicher) are eligible to apply

The Vice president,  
SBI Infra Management Solutions Pvt. Ltd.  
Ground floor, Beside Commercial Branch,  
SBI LHO Campus, Bank Street, Koti,  
Hyderabad – 500 095  
Ph: 040 2346 6346
NOTICE OF INVITING APPLICATION

SBI infra Management Solutions Pvt. Ltd (SBIIMS) invites applications for eligible Suppliers/ dealers/ individual of reputed brands for hiring DG set at various branches/ Offices of LHO Telangana. The Details of tender are as under:

<table>
<thead>
<tr>
<th>1)</th>
<th>Name of the work</th>
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<tbody>
<tr>
<td></td>
<td>EMPANELMENT OF SUPPLIERS/ DEALERS OF REPUTED BRANDS OF DIESEL GENERATOR SETS FOR HIRING AT VARIOUS BRANCHES UNDER LHO HYDERABAD</td>
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<tr>
<td>2)</td>
<td>Eligibility of the contractor</td>
</tr>
<tr>
<td></td>
<td>Suppliers/ dealers/ having experience in hiring of reputed brands of Diesel GENERATOR sets.</td>
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<tr>
<td>3)</td>
<td>Earnest Money Deposit. (EMD)</td>
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<tr>
<td></td>
<td>Rs. 20,000/-</td>
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<tr>
<td></td>
<td>all Drafts/BCs shall be in favour of “SBIIMS, Hyderabad”. Payable at Hyderabad. <strong>Up load copy of EMD / one time EMD in etender.sbi.</strong></td>
</tr>
<tr>
<td>4)</td>
<td>Tender Cost</td>
</tr>
<tr>
<td></td>
<td>Rs3000/-</td>
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<tr>
<td></td>
<td><strong>Up load copy of tender cost( receipt of SBI collect) in etender.sbi. Offline tender cost will be not acceptable and we will treat it as rejected.</strong></td>
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<tr>
<td></td>
<td>to be paid through State Bank Collect <strong>ONLY</strong> as detailed under;</td>
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<tr>
<td></td>
<td>1) login <a href="https://www.onlinesbi.com">https://www.onlinesbi.com</a></td>
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<tr>
<td></td>
<td>2) Select SB Collect from Top Menu, click the check box and “Proceed”</td>
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<tr>
<td></td>
<td>3) Select “All India” in “State of Corporate/Institution” &amp; Select “Commercial Services” in “Type of Corporate/Institution” then “Go”</td>
</tr>
<tr>
<td></td>
<td>4) Select “ SBI Infra Management Solutions pvt. Ltd” in Commercial Services Name and ”Submit”</td>
</tr>
<tr>
<td></td>
<td>5) Select “Tender Application Fee” in “Payment Category” and enter the “Tender ID” exactly as given in first page top of this tender(characters in uppercase</td>
</tr>
</tbody>
</table>

Signature & Seal of Contractor

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6) Fill up all fields such as email, GST No., Mobile No, Vendor/Firm Name etc and make payment.

7) Enclose payment receipt having unique reference Number. along with EMD.

5) **Validity of Empanelment**  
   5 years (from the date of Finalization) subject to further extension as per the requirement of the bank. SBIIMS/Bank may review/ update the panel during its validity period at any time(s) and may exclude/ de-list any firm from the empanelled list depending upon the instances warranting such exclusion at the sole discretion of the SBIIMS

6) **Date of download of tender documents from Bank’s web site**  
   From 11.01.2020 to 01.02.2020

7) **Date of pre bid meeting**  
   22.01.2020 at 11.00AM

8) **Posting of clarifications in etender.sbi and sbi procurements**  
   23.01.2020

9) **Venue of pre bid meeting**  
   Office of SBIIMS, Hyderabad

10) **Last date and time for submission of online e-tender.**  
    Date: 01.02.2020 by 3.00 P.M.

11) **Date and Time of opening of e-Tenders: (Technical Bid**
    Date: 01.02.2020 at 3.30 P. M. (IST).

12) **Address of opening of tender**  
    Vice President, SBI Infra Management Solutions Pvt. Ltd., Office, Ground floor, Adj to commercial branch, SBI LHO campus, Bank Street, Kothi, Hyderabad – 500 095. Technical Bid of those firms / contractors who do not submit EMD shall be rejected. Those who are already submitted the one time EMD need not to be submitted again. Representatives of Bidder may be present during opening of Bids. However Bids would be opened even in the absence of any or all the bidder's representatives.

13) **EMD & Tender cost to be submitted at:**  
    EMD should be submitted physically at above mentioned address before due date. Contact: Vice President. 040-23466346. vg.reddy@sbi.co.in

14) **Bidder Contact Details.**  
    Bidder to provide following information.  
    1) Name of Company. 2)Contact Person.  
    2) Mailing address with Pin Code. 4)Telephone number and Fax number. 5)Mobile Number and E-MAIL.
| 15) | Agency for arranging online bidding. | e-Procurement technologies Limited, Ahmedabad.  
Primary Contact Numbers:- M:- 9081000427, 9904407997  
Sujith Nair:- 079-68136857, sujith@eptl.in  
1. Jaymeet Rathod:- 079-68136829, jaymeet.rathod@eptl.in  
2. Vinayak Khambe:- 079-68136835, vinayak.k@eptl.in  
3. Nadeem Mansuri:- 079-68136853, nadeem@eptl.in  
4. Nandan Valera:- 079-68136843, nandan.v@eptl.in  
5. Hemangi Patel:- 079-68136852, hemangi@eptl.in  
6. Kanchan Kumari:- 079-68136820, kanchan.k@eptl.in  
7. Deepak Narekar:- 079-68136863, deepak@eptl.in  
8. Anshul Juneja:- 079-68136840, anshul.juneja@eptl.in  
9. Salina Motani:- 079-68136831, salina.motani@eptl.in  
10. Devang Patel:- 079-68136859, devang@eptl.in  
Alternate Contact No.: Mr. Yashrajsinh Rathod:- 079-68136815, 9879996111, yashrajsinh@auctiontiger.net |
| 16) | Validity | 90 days |
| 17) | Working time | round the clock including holidays, for which no extra payment will be paid |

In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

SBIIMS has the right to accept/reject any/all tenders without assigning any reasons.
 Entire application document, which is downloaded from the website need to be submitted with signature in all pages, failing which tender summarily rejected
 Copy of Tender cost must be attached along with application form
 The SBIIMS reserves the right to cancel or postpone the tenders at any stage without assigning any reason.
 Firm should be visit the website till last date of submission for changes/ corrigendum if any
 Tender documents found partly or fully modified / altered/ corrected etc shall stand summarily rejected
 Representatives of Bidder may be present during opening of Bids. However Bids would be opened even in the absence of any or all the bidder's representatives.
 ANY CLARIFICATIONS SOUGHT AFTER OPENING OF THE TENDERS WILL NOT BE ENTERTAINED AT ANY COST.
 In complete applications as well as the applications not submitted in the given format are liable to be rejected

This document consists of the following:

a) Notice inviting applications for empanelment
b) General rules and instructions to the intending applicants
c)Scope and eligibility criteria
e) Application format for empanelment

Vice President
SBI Infra Management Solutions Pvt. Ltd
GENERAL RULES AND INSTRUCTIONS TO THE INTENDING APPLICANTS:

The empanelment of vendors is proposed for the Hiring of DG set at various Branches and offices of the Bank under LHO Hyderabad. Generally, hiring awarded by calling for competitive tenders/quotations from the empanelled suppliers.

The document as detailed above have to be duly filled in and completed in all respects and submitted by the intending applicants within the stipulated date and as per the instructions given in the Notice inviting applications. The details of the applicants and their experience shall be furnished in the prescribed “Application Format” only. Wherever required and if the space provided is not sufficient, particulars can be furnished in Annexure but such details shall be clearly mentioned in the respective columns of the Application Format. Applicant shall enclose latest copies of brochures and technical documentation giving additional information about the applicant. Each page of the document shall be duly signed by the Applicant or their authorized representative. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussion, conferences or site visits will be reimbursed by the Bank.

Documentary proof with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. In this regard, copies of the work order and completion certificate must be submitted (Copies of the documents should be attested by the concerned authorities/ Gazetted Officer). Incomplete application or applications without proper proofs for establishing their credentials will be summarily rejected and so correspondence will be entertained in this regard.

If the application is made by a partnership firm, a certified copy of the partnership deed, current address of the firm and the full names and current addresses of all the partners of the firm shall also accompany the application.

If the application is made by a limited company, it shall be signed by a duly authorised person holding the power of attorney for signing the application in which case certified copies of the power of attorney and the certification of incorporation, Memorandum of Articles of Association shall accompany the application.

Decision of the SBIIMS regarding selection/ rejection for empanelment will be final and binding and no further correspondence will be entertained. The empanelled contractors will only be informed by post.
If, information and details furnished by applicants are found to be false at any time in future or any information with held, which comes to the notice of the SBIIMS at a later date, the empanelment of such applicant will be cancelled immediately.

The SBIIMS reserves its right to reject any/or all the applications without assigning any reasons thereof.

The SBIIMS has right to add or remove the contents in the application till the last date of application by way of corrigendum

**SCOPE OF WORK**

The panel of **Vendor** will be mainly used for Hiring of DG sets at branches, residences and offices of the Bank in Telangana

**ELIGIBILITY CRITERIA**

**Vendor/ Dealer/ Supplier / individual having experience in the field of hiring Dg sets at for public sector undertaking, reputed MNC’s State & Central Govt, PSU Banks etc. on commercial / office/ residential buildings shall alone apply**

i) Applicant should have an Office in the state of Telangana or Andhra Pradesh with valid GST registration in those states.

ii) Applicants shall submit documentary proof of all the credential to support experience, turnover and qualifications etc., Applications without required credentials shall summarily be rejected.

iii) Applicants who have rendered similar nature of works for public sector undertaking, reputed MNC’s State & Central Govt, PSU Banks etc. on commercial / office/ residential buildings shall alone apply.

v) Site inspection of the previous works shall be done for the shortlisted applications and confidential information will be obtained from the previous clients for further process.

vi) Prequalified applicants will be intimated of their empanelment. The panel will be in force for three years which will be periodically reviewed from time to time.

vii) Empanelled firms are expected to get acquainted with Bank’s requirements.

SBIIMS has the right to call for additional information in case of need. SBIIMS reserves right to reject any or all applications without assigning reasons thereof.

**The Vice president,**
SBI Infra Management Solutions Pvt. Ltd.
Ground floor, Beside Commercial Branch,
### APPLICATION AND ANNEXURES FOR EMPANELMENT OF CONTRACTORS FOR HIRING OF DG SET

<table>
<thead>
<tr>
<th></th>
<th>Details</th>
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<tbody>
<tr>
<td>1</td>
<td>Name of the contractor/Agency/Firm</td>
</tr>
<tr>
<td>2</td>
<td>Address</td>
</tr>
<tr>
<td>3</td>
<td>Phone No.</td>
</tr>
<tr>
<td></td>
<td>a) Land Line with STD code</td>
</tr>
<tr>
<td></td>
<td>b) Mobile</td>
</tr>
<tr>
<td></td>
<td>c) Email ID</td>
</tr>
<tr>
<td></td>
<td>Year of Establishment</td>
</tr>
<tr>
<td>4</td>
<td>Status of the firm whether company/ Firm/ Proprietary.</td>
</tr>
<tr>
<td>5</td>
<td>Name of the Director/ Partners/ Proprietor</td>
</tr>
<tr>
<td>6</td>
<td>Whether Registered with Registrar of the Companies/Registrar of firms. If so, mention number and date.</td>
</tr>
<tr>
<td>7</td>
<td>Name and address of Bankers</td>
</tr>
<tr>
<td>8</td>
<td>Whether registered for GST, if so, Registration No and date (enclose copy)</td>
</tr>
<tr>
<td></td>
<td>Whether an assesses of Income Tax, if so, mention PAN number.(Furnish copies of I.T. Clearance certificate.)</td>
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Signature & Seal of Contractor

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<p>| | |</p>
<table>
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<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>10</strong></td>
<td>Whether Registration / Obtention of license from State/Central Govt. Authorities e.g. labour dept, ESIC, etc. are in place (enclose copy)</td>
</tr>
<tr>
<td><strong>11</strong></td>
<td>If you are registered in panel of organization/ statutory bodies such as CPWD, PWD, MES, Banks etc. furnish their names, category and date of registration.</td>
</tr>
<tr>
<td><strong>12</strong></td>
<td>Detailed description of three hiring done during last 7 years, as per the criteria given. (i.e. name of organization, value of work done and date of completion) Copies of work orders, present status must be enclosed.</td>
</tr>
<tr>
<td><strong>13</strong></td>
<td>Annual turnover for the last 3 years</td>
</tr>
<tr>
<td><strong>14</strong></td>
<td>Names and addresses of the persons who will be in position to certify about the quality as well as performance of your organization.</td>
</tr>
<tr>
<td><strong>15</strong></td>
<td>Whether willing to work anywhere in State of Telangana or mention places where you are willing to work.</td>
</tr>
<tr>
<td><strong>16</strong></td>
<td>Enclose copy of valid Electrical contractors license for the state of Telangana/ Andhra Pradesh (applicable only for the firms / contractors applying for empanelment as electrical contractor.)</td>
</tr>
</tbody>
</table>
| **17** | Application Fee details  
Amount (Rs.)  
DD/ Banker’s Cheque No.  
Name of Bank  
Date |
| **18** | Declaration regarding near relatives working in the Bank |

I hereby confirm that all information, particulars, copies of certificates & testimonials in connection with my empanelment are correct and genuine. I am, therefore, liable to face appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine.  
Signature with seal

Place:  
Name:  
Date:

**Note:** Enclose certified Xerox copies of all relevant documents in support of the information furnished above.
## HIRING OF DG SETS DURING LAST SEVEN YEARS

<table>
<thead>
<tr>
<th>Name of the work and location</th>
<th>Contract Amount</th>
<th>Date of Award</th>
<th>Name &amp; Address Of Client</th>
<th>Name &amp; Phone Nos Of client’s Contact Person</th>
<th>Present status</th>
</tr>
</thead>
</table>

Please attach evidence like copy of award letter and completion certificate given by client / architect. Please also attach colored photographs of completed work.
CERTIFICATE OF THE CONTRACTOR:

I / We read and understood the above conditions and requirements of SBIIMS in Empanelment for Hiring of DG set at various branches/ offices of SBI in Telangana and agree to the same.

Signature

Place: (Name and Address of the Contractor) with Seal

Date:
GENERAL CONDITIONS AND INFORMATION TO THE CONTRACTORS:

1. Conditional quotes and quotations not satisfying SBIIM’s terms and conditions shall be rejected.

2. Non submission of required documents, incomplete tenders will be rejected.

3. TDS as applicable will be deducted from the charges payable to the contractor.

4. The Hire charges quoted shall be inclusive of all taxes including duties, operator charges, transportation, loading & unloading, visit charges of Service Engineer, night duty allowances if required, Overtime charges if required etc except GST. Applicable GST will be paid by the SBI.

5. The initial period of contract is for 3 year renewable for further period of 3 year with same terms and conditions, subject to half year review by SBIIMS of satisfactory services and without any increase in the charges.

6. SBIIMS reserves the right to terminate the contract with a 1 month prior notice. The contractor has also option to withdraw the contract with 4 months prior notice to the SBIIMS.

7. Contractors are advised to inspect the site before quoting.

8. All men and machinery has to be covered under suitable insurance and a copy of insurance policy for the service engineer those who are visited to SBI on daily basis and the equipment has to be furnished to the SBIIMS immediately after installation.

9. SBIIMS is not liable to pay any compensation for the damages to men and machinery under any circumstances.

10. The SBIIMS does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all the tenders received without, assigning any reason.

11. Final award of the contract will be subject to the approval of the Competent Authority in the SBIIMS.

12. Bidder has to provide & maintain the Log book at site with his cost, operator has to fill the details like fuel levels, load current, rpm, frequency, voltage, coolant condition, lubricant levels and condition etc,