



STATE BANK OF TRAVANCORE
(Associate of the State Bank of India)
Head Office : Thiruvananthapuram
Stationery Department

Tender No. STY/2014012 dated 01/9/2014

REQUEST FOR PROPOSAL (RFP)
For

SUPPLY OF A4 SIZE PAPER
(Rate contract for 12 months from 01.10.2014 to 30.09.2015)

Sealed quotations are invited from **the Paper Manufacturers and their wholesale authorized distributors** of A4 size paper who fulfill the conditions/terms detailed in Technical Bid for the supply of A4 Paper as per specifications provided in the tender.

2. Details of the tender notification are as follows:

Date of posting Tender Documents on websites of State Bank of Travancore and M/s. e-Procurement Technologies Ltd.	From (Time) 10.00 a.m	on (Date) 03.09.2014
Last Date for Submission of Tender	Up to (Time) 5.00 pm	On (Date) 23.09.2014
Submission of written request for clarifications (Optional)	All communications regarding points/queries requiring clarifications shall be given in writing to the Chief Manager(Stationery), State Bank of Travancore, Chempikalom Buildings, Vazhuthacaud, Thiruvananthapuram-695014, Kerala (Fax No. 0471-2327939) or by e-mail at cmstn@sbt.co.in up to 17.00 Hrs on 13.09.2014	
Address for submission of bids	Sealed Tenders (Technical Bids) to be submitted to The Chief Manager, State Bank of Travancore, Stationery Department, Chempikalom Buildings, Vazhuthacaud, Thycaud.P.O., Thiruvananthapuram-695014, Kerala. The quotations should be submitted to our office either through courier/registered post or in person.to reach us on or before the due date	

Date of Opening of Technical Bid	(Time) 15.00 hrs. (Date) 24.09.2014 Authorized representatives of vendors may be present during opening of the Technical Bids. However, Technical Bids would be opened even in the absence of any or all of the vendors' representatives.
Date of Online Reverse Auction (Price Bid)	On a subsequent scheduled date, that will be communicated to each bidder who qualify in the Technical Bid.

3. Submission of Bids/Tender Documents: The response to the present tender will be submitted by way of two stage bidding process. The technical details with the relevant information/documents/acceptance of all terms and conditions strictly as described in this tender document will be submitted in sealed covers on or before the stipulated date and time. If short-listed, the vendor will have to participate in the online reverse auction to be conducted by M/s E-Procurement Technologies, Ahmedabad (the Company selected by State Bank of Travancore for conducting e-procurement reverse auction process). Short-listed vendors will be trained by e-Procurement Technologies Ltd., for this purpose, and they will have to abide by the e-business rules framed by State Bank of Travancore in consultation with e-Procurement Technologies Ltd.

4. The vendors will have to submit the duly signed tender document along with EMD for Rs 10,00,000/- (Rupees Ten Lakh only **(*)**) by way of BG or DD as part of technical bid. The Technical Bid with relative documents and EMD must be submitted in sealed cover latest by **17.00 hours on 23.09.2014.**

(*) as per chapter no 7 of policies and procedures manual, the EMD should be between 5% of the estimated value of goods or a , maximum of Rs 10,00,000/-)

5. Please ensure that all the required documents are attached while submitting the tender.

6. The bidders are requested to note that it is mandatory to have a valid digital certificate issued by any of the valid certifying authority approved by Government of India to participate in the online reverse auction process. The bidders are requested to ensure that they have the same, well in advance or if any assistance is required for the purpose, bidders can contact our service provider (M/s. e-Procurement Technologies Ltd., Ahmedabad).

7. Tenders submitted after due date or after the stipulated time of the Due Date or incomplete in any respect are liable to be rejected. Only the Vendor/Bidder, whose Technical Bid is found to be valid will be qualified to participate in the e-procurement Reverse Auction process.

8. The necessary Tender Documents are attached in the form of Annexure.

Yours faithfully,

Chief Manager (Stationery)

LIST OF ANNEXURES

Sl. No.	Particulars	Annexure Number
1	Specifications and approximate quantity.	Annexure I
2	Terms and Conditions	Annexure II
3	Technical Bid Format	Annexure III
4	List of Documents to be submitted along-with Technical Bid	Annexure IV
5	Business Rules & Terms & Conditions for supply of A4 size paper	Annexure V

ANNEXURE I

A-4 SIZE PAPER

(Rate should include all charges)

Particulars	Quantity per quarter (Approx.)
A-4 size 75 GSM Paper – Packets of original mill supply – The supply has to be made as per our requirement – Bulk supply once in a quarter to our Zonal Offices in Kerala, Stationery Depots at Thiruvananthapuram and Ernakulam and the Regional Office at Nagercoil.	Upto 30,000 packets app.(containing 500 sheets per packet)

List of offices to which supplies are to be made:

- 1) SBT,Zonal Office, Thiruvananthapuram. -5000 packets per Quarter(10 packets=1 box)
- 2) SBT,Zonal Office, Kollam -3000 ,,
- 3) SBT,Zonal Office, Kottayam -5000 ,,
- 4) SBT,Zonal Office, Ernakulam -6000 ,,
- 5) SBT,Zonal Office, Thrissur - 2000 ,,
- 6) SBT,Zonal Office, Kozhikode - 6000 ,,
- 7) SBT,Stationery Depot,Thiruvananthapuram - 1000 ,,
- 8) SBT,Stationery Depot,Ernakulam -1000 ,,
- 9) SBT,Regional Office, Nagercoil -1000 ,,

ANNEXURE II

STATE BANK OF TRAVANCORE, STATIONERY DEPARTMENT, THIRUVANANTHAPURAM

TERMS & CONDITIONS:

1. The vendors who fulfill the following eligibility criteria may submit the sealed quotation:
 - i) A Member of the 'Indian Paper Manufacturers' Association' or an authorized wholesale distributor of the manufacturers .
 - ii) Minimum experience in the line for 5 years
 - iii) Annual Turnover should be Rs.100 lakhs and above

They should furnish their latest Financial Statements and other documentary evidence in respect of the above to enable State Bank of Travancore to verify their eligibility.

Specimen: A specimen of the item(full size sheet, noting therein the name of the manufacturer, its grade and the GSM should accompany the Technical Bid).

Rate: The rate should be inclusive of cost of paper, all taxes, freight, transit, insurance etc., without any additional charges to the account of the Bank. The rate should be firm and should not be subject to any revision during the period of contract.

Delivery schedule : The approximate time required for the delivery of the item should be 30 days. The delay in execution of order will attract penalty on the cost of item supplied as under:-

I. Delay of upto 30 days	: 0.50% per week – Maximum 2%
II. Delay beyond 30 days to 60 days	: 5%
III. Delay beyond 60 days to 90 days	: 7%
IV. Delay beyond 90 days to 120 days	: 8%
V. Delay beyond 120 days	: 10%

Higher penalty or action like de-list/blacklist/debar a vendor permanently or for a specific period, from further participation in tenders with the approval of the competent/appropriate authority.

2. **SIGNATURES:** In the event of the quotation being submitted by a firm, it must be signed separately by each member thereof, or in the event of the absence of any one or more of the partners, it must be signed on his/her/their behalf by a person holding a Power of Attorney authorizing him to do so. In the case of authorized person, the copy of the letter issued by competent authority to sign on behalf of the firm should be enclosed.

3. **PROCEDURE FOR QUOTING RATES:** The rates should be quoted on-line as per the Business Rules for Reverse Auction given in Annexure V.

4. **VENDOR NOT TO MAKE ANY ALTERNATION IN ANNEXURE III:** The vendor should not make any alterations in the specification given in the Annexure III. If any such alterations are made, the quotation shall be treated as invalid. Remarks or explanations should be set out in Technical Bid (Compliance Form) and shall become binding only if specifically accepted in writing by State Bank of Travancore at the time of acceptance of the quotation. Any quotation, which purports to alter, vary or omit any of the conditions herein, is liable to be rejected.

5. VENDOR TO GATHER ALL INFORMATION FOR / BEAR COST FOR SUBMITTING QUOTATION:

- i. The vendor must obtain for himself on his own responsibility and at his own expenses all the information necessary, including risks, contingencies and other circumstances to enable him to prepare a proper quotation and to enter into a contract with State Bank of Travancore.
- ii. The vendor should also bear all the expenses in connection with the preparation and submission of quotation.
- iii. The vendor whose quotation is accepted shall not be entitled to make any claim for increase in the rates quoted and accepted.
- iv. The vendors should see the entire corrigendum issued by State Bank of Travancore before submitting the quotation and a certificate to this effect should be enclosed with the tender.

6. DETAILS OF APPROXIMATE QUANTITY: The details are given in Annexure I

7. The format for submission of technical details and bids is as given in the Technical Bid – Annexure III.

8. Vendors must submit the Technical Bid (Non-financial) in sealed cover as per the terms specified in the Tender Document provided for the purpose. Bids submitted otherwise will not be accepted.

9. Technical bid should include the following details.

- a. Details of empanelment with Government Departments/Banks etc. for supply of A-4 size paper along with satisfactory performance certificates at least from two customers.
- b. Letter indicating that the vendors have accepted all the terms and conditions detailed in the Technical Bid.
- c. The successful tenderer will enter into an agreement with State Bank of Travancore.

10. EARNEST MONEY DEPOSIT: Bank Guarantee/ demand draft/bankers' cheque for Rs.10,00,000/- (Rupees Ten lac only) favouring State Bank of Travancore payable at Thiruvananthapuram should be submitted along-with the Technical Bid. The technical bids without EMD are liable to be rejected and they will not be allowed to participate in the price bidding by way of Reverse Auction.

Refund of the EMD of unsuccessful tenderers will be made after finalization of the tender. EMD of successful tenderer will be refunded on successful completion of contract.

EMD is liable to be forfeited:

- a. if a bidder withdraws his bid during the period of bid validity (contract period)
- b. if a successful bidder fails to honour its commitments
- c. if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender
- d. If the bidder misrepresents State Bank of Travancore with regard to any matter relating to tender, which may materially affect the contract.

11. SUBMISSION OF BIDS/TENDER DOCUMENTS: Technical Bids should be submitted in sealed covers in the format given in Annexure III along with all documents listed in Annexure IV. Please also refer para 3 of the RFP.

12. OPENING OF BIDS: The Technical Bid/Tender will be opened on **24.09.2014 at 15.00 Hours**. State Bank of Travancore will notify any change in opening date and time. After opening of the Technical Bid, during the technical evaluation, if any, further clarifications are warranted, the same should be submitted physically / e-mail to the Chief Manager, State Bank of Travancore, Stationery Department, Chempikalom Buildings, Vazhuthacaud, Thiruvananthapuram-695014, Kerala within a maximum period of 2 days time. (The period may vary depending on urgency). After Technical Evaluation of the bids, vendors found to be eligible will be short listed and invited to participate in the Reverse Auction. Incomplete, unsigned pages, non-submission of required documents or evidence as specified by State Bank of Travancore will be treated as non-compliance and the vendors' bid may be liable for rejection.

The Reverse Auction will be conducted by M/s E-Procurement Technologies Ltd. (abc Procure), Ahmedabad and the date, time of the Reverse Auction will be advised separately to short listed bidders.

Necessary training, procedure and business rules applicable for Online Technical Bidding and Reverse Auction procedure will be provided by M/s E-Procurement Technologies Ltd. to the vendors.

The vendors are required to execute all the required documents for the e-procurement reverse auction, if any, as per stipulation as and when necessary.

State Bank of Travancore will prescribe a Start Bid Price and Bid Decrement Amount for the Reverse Auction. Vendors have to adhere to the terms and conditions and business rules prescribed for participation in the Reverse Auction proceedings. Participation in the Reverse Auction will be deemed to acceptance of terms and conditions of the auction. The terms and conditions and business rules will be specified and advised to participating vendors in advance through M/s. E-Procurement Technologies Ltd.

13. CANCELLATION OF TENDER: State Bank of Travancore reserves the right to cancel the tender at any time at its sole discretion without assigning any reason.

14. State Bank of Travancore reserves the right to decide whether or not, to open one or all the covers of the vendor / to permit the vendor to participate in the reverse auction without assigning any reason whatsoever. No bids will be considered unless accompanied by technical documentation or literature giving the full particulars offered to State Bank of Travancore. Insufficient, incorrect or invalid information provided by the vendor or his representative, if any may disqualify the vendor and vendor's bid may not be considered valid. State Bank of Travancore reserves the right to disqualify the vendor without any notice in all such events.

15. Vendors should generally seek clarifications, if any, at least five working days before the last date for submission of the tender.

16. Tender containing any condition leading to unknown/indefinite liability, are liable to be summarily rejected.

17. VALIDITY OF OFFER : The validity of prices finalized in the tendering process will remain valid for a period of 1 year from 01.10.2014 to 30.09.2015.

18. TERMS OF PAYMENT: The bills should be submitted to us in duplicate together with receipted copies of the delivery challans/acceptable evidence of delivery, for payment.

1. The payment of the bill shall be made after verification of the stocks as regards to quantity/quality.
2. The payment of the bill shall be made by means of **ECS,EFT**, normally within 30 days from the date of receipt of the bill. **No advance payment/part payment will be allowable.**
3. Income Tax/Taxes as applicable from time to time will be deducted at source at the time of payment of the bill.

19. TAXES / LEVIES / DUTIES : The quoted prices should be inclusive of service tax. All other taxes, duties, Octroi/Entry Tax and other charges should be included in the price.

20. Termination: Without prejudice to any other rights or remedies that either party may have under law, Agreement may be terminated forthwith by either party, if the other commits a material breach and/or persistently breaches the terms of the Agreement and (in the case of a breach or breaches capable of being remedied) fails to remedy the breach or breaches within thirty (30) days after the receipt of a request in writing from the other party to remedy the same (such request to contain a wording of such party intention to terminate the Agreement). State Bank of Travancore may terminate this Agreement forthwith at any time by giving notice in writing, if there is any change in control of the Vendor that would prejudicially affect the interests of State Bank of Travancore.

Notwithstanding anything contained elsewhere in this Agreement, State Bank of Travancore retains the right to terminate the Agreement without cause, by giving sixty (60) days' Notice in writing to the vendor

All contracted costs will be paid for upto the date of termination and any expiry or termination of this Agreement (howsoever arising) shall not affect any accrued rights or liabilities of either party.

On the termination and/or expiry of the Agreement for whatever reasons, the Vendor shall cooperate fully with State Bank of Travancore to enable the Vendor's obligations under this Agreement to be transferred to and the service to be undertaken by a new Vendor, subject to such new Vendor undertaking to abide by the confidentiality requirement of the Vendor. State Bank of Travancore will bear/pay suitable charges incurred by the Vendor in doing so.

21. ADJUDICATION:

- i) All disputes and differences of any kind whatsoever arising out of or in connection with the contract shall be referred to arbitration. A single arbitrator should be appointed by both the parties jointly or in case of disagreement as regards appointment of a single arbitrator, both the parties shall appoint one arbitrator each and the two arbitrators so appointed shall appoint the third arbitrator, who shall act as the presiding arbitrator. The provisions of Arbitration and

Conciliation Act, 1996, or any statutory modification or re-enactment thereof and rules framed thereunder from time to time shall apply to such arbitrations. The arbitrator, Arbitrators as the case may be, shall give reasoned award in respect of each item of disputes, which shall be final and binding on both the parties.

- ii) The venue of arbitration shall be Thiruvananthapuram
- iii) The language of arbitration shall be English
- iv) Each party will bear the expenses/costs incurred by them in appointing the Arbitrator. However, the cost of appointing the third Arbitrator shall be borne equally by both the parties.

Notwithstanding anything contained herein above, in case of any dispute, claim and legal action arising out of this RFP, the parties shall be subject to the jurisdiction of Courts at Thiruvananthapuram only.

22. OTHER TERMS AND CONDITIONS:

1. Canvassing in connection with tender is strictly prohibited and tenders submitted by vendors who resort to canvassing are liable to be rejected.
2. In case the vendor does not honour the commitments, the EMD will be forfeited.
3. Clarifications, if any, may be sought from the Chief Manager, State Bank of Travancore, Stationery Department, Chempikalom Buildings, Vazhuthacaud, Tiruvananthapuram-695014, Kerala (Phone/Fax: 0471-2335367 Mob: +919446575409, e-mail cmstn@sbt.co.in)
4. Conditional quotations will not be accepted.
5. State Bank of Travancore reserves the right to accept or reject any of the quotations without assigning any reasons therefore.

ACCEPTED ALL THE ABOVE CONDITIONS.

SIGNATURE OF AUTHORISED SIGNATORY OF THE VENDOR

(SEAL)

ANNEXURE III**TECHNICAL BID****(NO ALTERATION PERMITTED IN THE FORMAT BELOW)**

Particulars	Approximate Quantity Per Quarter
A-4 size 75 GSM Paper – Packets of original mill supply – The supply has to be made as per our requirement – Bulk supply once in a quarter to our Zonal Offices in Kerala, Stationery Depots at Thiruvananthapuram and Eranakulam and the Regional Office at Nagercoil.	30,000 packet(500 sheets in a packet)

List of offices to which supplies are to be made:

1. SBT,Zonal Office, Thiruvananthapuram. -5,000 packets per Quarter(10 packets=1 box)
2. SBT,Zonal Office, Kollam -3,000 ,,
3. SBT,Zonal Office, Kottayam -5,000 ,,
4. SBT,Zonal Office, Eranakulam -6,000 ,,
5. SBT,Zonal Office, Thrissur - 2,000 ,,
6. SBT,Zonal Office, Kozhikode - 6,000 ,,
7. SBT, Stationery Depot, Thiruvananthapuram - 1,000 ,,
8. SBT, Stationery Depot, Eranakulam - 1,000 ,,
9. SBT, Regional Office, Nagercoil -1,000 ,,

CHECK LIST

Sl. No	Particulars	Complied YES / NO
1	Technical Bid with all details enclosed	
2.	Latest Financial Statements and other documents required regarding the eligibility to participate in the tender	
3	Details of empanelment with Government Departments/Banks etc. for supply of A-4 Size Paper. (with supporting documents)	
4	Satisfactory performance certificates from at least two customers enclosed	
5	Complete Tender Document duly signed by the authorized signatory of the Company with seal submitted	
6	All pages of Terms & Conditions governing the quotations or wherever signature required has been signed.	
7	Company seal wherever required has been affixed	
8	EMD for Rs.10,00,000/-(Rupees Ten Lakh only) by way of BG/DD/Bankers' Cheque enclosed	
9	Declaration signed by the Authorized Signatory enclosed	
10	Certificate to the effect that they have visited the website of STATE BANK OF TRAVANCORE and taken notice of all the corrigendum published	
11	In the case of an authorised wholesale distributor, authorisation letters received from the manufacturers(who are members of 'Indian Paper Manufacturers Association')appointing them as their wholesale distributor.	

DECLARATION:

- Having read and understood, we hereby undertake and agree to abide by all the terms and conditions stipulated by State Bank of Travancore in this tender document including all annexures, addendum and corrigendum.
- We shall participate in the online Reverse Auction conducted by M/s E-Procurement Technologies Ltd. and submit our financial bid. We shall also abide by the Business Rules prescribed for online auction.
- Certify that our quotations for all items herein conform to the manner of quoting specified in the General Instructions and Terms & Conditions
- No dealers/distributors/stockists etc. (including individuals and third party firms/ companies) will be involved in delivery of items or maintenance.
- Certify that all the details filed-in by us and the details in the attached sheets are correct and complete.

SIGNATURE OF AUTHORISED SIGNATORY OF THE VENDOR

Place :

Date :

(SEAL)

ANNEXURE IV**LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH TECHNICAL BID**

Technical bid should include the following details.

- a. Details of empanelment with Government Departments/Banks etc. for supply of A-4 size Paper along with satisfactory performance certificates from at least two customers.
- b. Letter indicating that the vendors have accepted all the terms and conditions detailed in the Technical Bid.
- c. The successful tenderer will enter into an agreement with State Bank of Travancore.
- d. In the case of a wholesale dealer/distributor, authorisation letters received from the manufacturers(who are members of Indian Paper Manufacturers' Association) appointing them as their wholesale dealer or distributor.

ANNEXURE V

Tender No 2014012 dated 03/09/2014.

CUSTOMER NAME	State Bank of Travancore Stationery Department, Thiruvananthapuram-695014, Kerala.
AUCTION TO BE CONDUCTED BY	M/s E-Procurement Technologies Ltd. (abcprocure) A-201-208,WallStreet-II,Opp.OrientClub, Nr. Gujarat College, EllisBridge, Ahmedabad – 380 006, Gujarat, India Phone No. : +91 79 40016 837 / 867 / 886 / 883 / 881 Fax : +91 79 40016 876
DATE OF REVERSE AUCTION	Will be advised separately to the bidders who qualify in the technical bid
DOCUMENTS ATTACHED	Business rule for reverse auction Terms & conditions of reverse auction Process Compliance Statement (Annexure B) Price Confirmation Letter (Annexure C) Contact Information
SPECIAL INSTRUCTIONS	<u>Bidding in the last minutes and seconds should be avoided in the bidders own interest. Neither the Service Provider nor State Bank of Travancore will be responsible for any lapses /failure on the part of the vendor, in such cases.</u>

ANNEXURE- A

The List of Items to be procured along with the Quantities and the Auction Start Time & Close Time is as follows:

ITEM DESCRIPTION:

Item	Quantity	Opening Prices in Rs.	Bid Decrement in Rs	Opening Time	Closing Time
A-4 size 75 GSM Paper – Packets of original mill supply – The supply has to be made as per our requirement – Bulk supply once in a quarter to our Zonal Offices in Kerala, our depots at Thiruvananthapuram and Ernakulam and our Regional Office at Nagercoil	1,20,000 packets (1 packet = 500 sheets)				

Annexure- B

Process Compliance Form

(The bidders are required to print this on their company's letter head and sign, stamp before faxing)

To,
e-Procurement Technologies Ltd. (abcprocure)
A-201, Wall Street - II,
Opp. Orient Club,
Nr. Gujarat College,
Ahmedabad - 380 006
Gujarat State, India

Sub: Agreement to the Process related Terms and Conditions for the Reverse Auction

Dear Sir,

This has reference to the Terms & Conditions for the Reverse Auction mentioned in the Tender document for supply of A-4 size Paper **at State Bank of Travancore, Stationery Department, Vazhuthacaud, Thiruvananthapuram, Kerala.**

This letter is to confirm that:

The undersigned is authorized representative of the company.

We have studied the Commercial Terms and the Business rules governing the Reverse Auction as mentioned in RFP of State Bank of Travancore as well as this document and confirm our agreement to them.

We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.

We confirm that State Bank Group and ETL shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-auction platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the auction event.

We understand that in the event we are not able to access the auction site, we may authorize ETL to bid on our behalf by sending a fax containing our offer price before the auction close time and no claim can be made by us on either State Bank Group or ETL regarding any loss etc. suffered by us due to acting upon our authenticated fax instructions.

I/we do understand that ETL may bid on behalf of other bidders as well in case of above mentioned exigencies.

We also confirm that we have a valid digital certificate issued by a valid Certifying Authority.

We also confirm that we will fax the price confirmation of our quoted price as per Annexure III of Tender Document within 24 hour of the completion of the reverse auction and the format as requested by the Bank/ ETL.

We, hereby confirm that we will honour the Bids placed by us during the auction process.

With regards

Signature with company seal

Name –

Company / Organization –

Designation within Company / Organization –

Address of Company / Organization –

Sign this document and Fax at +91 - 079 - 40016816

Annexure C

Price Confirmation

To,

e-Procurement Technologies Ltd. (abcprocure)

A-201, Wall Street - II,

Opp. Orient Club, Nr. Gujarat College,

Ahmedabad - 380 006 Gujarat State, India

Sub: Final price quoted during reverse auction and price break -up

Ref : Tender No. 2014012 dated 01.09.2014

Dear Sir,

We confirm that we have quoted the rates as under

Particulars	Rate per packet (Rs.)
A-4 size 75 GSM Paper – Packets of original mill supply – The supply has to be made as per our requirement – Bulk supply once in a quarter to our Zonal Offices in Kerala, our depots at Thiruvananthapuram and Ernakulam and our Regional Office at Nagercoil.	

The L1 vendor has to submit to us the cost of item (inclusive of all charges) immediately after completion of the event.

Thanking you and looking forward to the valuable order from State Bank of Travancore

Yours sincerely,

For _____

Name:

Company:

Date:

Seal:

Annexure D
Price Break Up Format

Commercial Break Up format from RFP.

PRICE BID THROUGH ONLINE REVERSE AUCTION

QUANTITY REQUIRED BY STATE BANK OF TRAVANCORE

AND COST QUOTATION BY THE TENDERER

Particulars	Quantity per quarter (Approx.)	Rate per packet	Total for 12 months
A-4 size 75 GSM Paper – Packets of original mill supply – The supply has to be made as per our requirement – Bulk supply once in a quarter to our Zonal Offices in Kerala, our depots at Thiruvananthapuram and Ernakulam and our Regional Office at Nagercoil.	30000 packets (3000 boxes)		

For arriving at a decision to accept a bid and award a contract, grand total quoted amount will be the criteria.

All terms and conditions of tender accepted

(Authorised signatory with seal)

CONTACT INFORMATION

E -Procurement Technologies Ltd.	STATE BANK OF TRAVANCORE, STATIONERY DEPARTMENT, THIRUVANANTHAPURAM , KERALA
A-201-208,WallStreet-II,Opp.OrientClub, Nr. Gujarat College, EllisBridge, Ahmedabad – 380 006, Gujarat, India Vaishali Soni Phone No. : +91 79 40016 837 / 867 / 886 / 883 / 881 Fax : +91 79 40016 876 e-Mail : vaishali@abcprocure.com	Chempikalom Buildings., Vazhuthacaud, Thiruvananthapuram-695014, Kerala Ph: 0471- 2335367. Fax: 0471-2327939 Email: cmstn@sbt.co.in