SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.
(A wholly owned subsidiary of State Bank of India)
CIN: U9300MH2016PTC282507
CIRCLES OFFICE, KOLKATA
SAMRI DDHI BHAVAN, BLOCK D, 9TH FLOOR,
1, STRAND ROAD, KOLKATA - 700 001.

NOTICE INVITING e-TENDERS

FOR

ELECTRICAL WORK FOR CREATION OF CONVENTION CENTRE
AT 6TH FLOOR OF ASHOKA BHAVAN AT
STATE BANK INSTITUTE OF LEADERSHIP (SBIL), KOLKATA.

The Bank’s Empanelled Contractors under the following category only are eligible to apply -

ELECTRICAL WORKS - Category 3 (b) (SBI/ LHO/KOLKATA/2017)

Last Date & Time for submission of e-Tender: 27.11.2019 till 3:00 PM

Opening of e-Tender: 4:00 PM on 27.11.2019

Tender Submitted By:

Name of Contractor: ……………………………………………………………………………
Address: ……………………………………………………………………………………………..
GSTIN: …………………………………………………………………………………………….. Date: ……………

ARCHITECT:

M/s. SHETGIRI AND ASSOCIATES
SAFALYA, 1ST FLOOR, BLOCK NO 1,
S.K. BOLE ROAD,
DADAR, MUMBAI - 400028
TEL: (022)-2422 3900 / 24224014
CELL: - 9821138367 / 9423059834 / 9869049834.

E-Mail: -shetgiriassociates@yahoo.co.in / shetgiriassociates@gmail.com

Note:

1. Contractor should possess valid Digital Signature for this e-Tender.
2. Contractor should submit Tender Processing Fee (TPF) through Online Mode only as mentioned in this NIT. TPF in the form of Demand Draft (DD) will not be accepted. Such tenders without Online Payment Receipt will be rejected.
NOTICE INVITING TENDERS

SBI Infra Management Solutions Pvt. Ltd. (SBIIMS), on behalf of State Bank of India, invites electronically sealed Item-rate e-Tenders under two-bids system from the Bank's empanelled contractors for Electrical Works under **Category 3b** (work value above Rs. 10.00 Lakh up to Rs. 30.00 Lakh) through online e-Tendering System Portal [https://etender.sbi](https://etender.sbi). Details of the e-Tender are as under:

The details of tender are as under:

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<tr>
<th>S.No.</th>
<th>Description</th>
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<td>1.</td>
<td>Name of work</td>
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<td>2.</td>
<td>Nature of Work</td>
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<td>3.</td>
<td>Time allowed for completion</td>
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<td>4.</td>
<td>Tender Processing Fee (TPF)</td>
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<td>5.</td>
<td>Earnest Money Deposit</td>
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<td>6.</td>
<td>Initial Security Deposit</td>
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<td>Availability of Tender Documents</td>
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<td>8.</td>
<td>Last date &amp; time for submission of Technical bid, EMD and cost of tender document</td>
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<tr>
<td>9.</td>
<td>Address at which Technical bid (hard copy) along with EMD &amp; Cost of tender document has to be submitted.</td>
</tr>
<tr>
<td>10.</td>
<td>Last date &amp; time for submission of online price bid.</td>
</tr>
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</table>

**S.No.**

1. **Name of work**
   - ELECTRICAL WORK FOR CREATION OF CONVENTION CENTRE AT 6TH FLOOR OF ASHOKA BHAVAN AT STATE BANK INSTITUTE OF LEADERSHIP (SBIL), KOLKATA

2. **Nature of Work**
   - Interior Renovation works

3. **Time allowed for completion**
   - 4 (Four) Months

4. **Tender Processing Fee (TPF)**
   - Rs. 3,000/- (Rupees Three Thousand only) - A Non-Refundable Tender Application & Processing Fee
   - TPF is to be credited through State Bank Collect (SB Collect, an efficient MIS report generation tool) only. The steps involved in making the payment is provided in Annexure II. The receipt generated with reference number is to be submitted along with Technical Bid (Cover – I).
   - GSTIN of contractor is to be mentioned on it.
   - Please submit TPF through Online Mode only as mentioned in this NIT. TPF in the form of DD will not be accepted. Such tenders without Online Payment Receipt will be rejected.

5. **Earnest Money Deposit**
   - Rs. 26,000/- (Twenty Six Thousand only) by means of Demand Draft (Valid for a period of 180 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favour of SBI Infra Management Solutions Pvt. Ltd. and payable in Kolkata.

6. **Initial Security Deposit**
   - 2% of contract amount including EMD

7. **Availability of Tender Documents**
   - 20-11-2019 to 27-11-2019
   - Tender documents are to be downloaded from the Bank’s website (www.sbi.co.in) or SBI e-Tender Portal [https://etender.sbi](https://etender.sbi).

8. **Last date & time for submission of Technical bid, EMD and cost of tender document**
   - 27-11-2019 by 3.00 PM

9. **Address at which Technical bid (hard copy) along with EMD & Cost of tender document has to be submitted.**
   - To,
   - **The Vice President and Circle Head,**
   - SBI Infra Management Solutions Pvt. Ltd,
   - Circle Office, Kolkata ,“Samriddhi Bhavan”,
   - 1, Strand Road, Kolkata- 700001.

10. **Last date & time for submission of online price bid.**
    - 27-11-2019 at 3.00 PM
    - At: [https://etender.sbi](https://etender.sbi)
11. Date & time for opening of online price bid. | 27-11-2019 at 3.30 PM  
At: [https://etender.sbi](https://etender.sbi).

12. Place of opening tenders | Office of,  
The Vice President and Circle Head,  
SBI Infra Management Solutions Pvt. Ltd,  
Circle Office, Kolkata  
“Samriddhi Bhavan”, 1, Strand Road, Kolkata- 700001.

13. Liquidated Damages | 0.50% of contract amount per weeks subject to max. 5% of contract value or final bill value.

14. Defects liability period | **12 Months** from the date of Virtual Completion of Work

15. Validity of offer | 90 days from the date of opening of Price-bid

16. Payment Terms | No advance on materials / plant / machinery or mobilization advance/RA Bill shall be paid under any circumstances.

Only First & Final bill will be paid after scrutiny by the Consultant as well as SBIIMS Engineer.

17. For e-Tender related queries | **Service provider:**

*M/ s. e-Procurement Technologies Limited*  
(abc procurement / Auction Tiger)


**Help Desk:**

**Contact Persons:**

1. **Geeta Goutam,** Mobile: +91 6354919566, Telephone: +91-79-68136814  
e-Mail: geeta@auctiontiger.net

2. **Sujith Nair (Shark ID ~SUJITHN),** Sr. Executive - Implementation & Support  
e-Mail: sujith@eptl.in  
Phone: +91-79-68136857 / 6863 / 6835 / 6829 / 6831 / 6840  
(Monday to Friday: working hours between 10 AM to 7 PM)  
(Saturday: working hours between 10AM to 4PM)

**Other Contacts:**

1. JAYMEET RATHOD: 079-6813 6829, jaymeet.rathod@eptl.in
2. VINAYAK KHAMBE: 079-6813 6835, vinayak.k@eptl.in
3. NADEEM MANSURI: 079-6813 6853, nadeem@eptl.in
4. NANDAN VALERA: 079-6813 6843, nandan.v@eptl.in
5. HEMANGI PATEL: 079-6813 6852, hemangi@eptl.in
18. Project Architect

M/s. Shetgiri & Associates

Safalya, 1st Floor, Block No. 1, S. K. Bole Road, Dadar, Mumbai – 400 028, Maharashtra.

Contact No.: (022) – 24223900 / 24224014

Mobile No.: +91 – 9821138367 / 9423059834 / 9869049834

e-Mail ID:
shetgiriassociates@yahoo.co.in  shetgiriassociates@gmail.com.

19. Documents Required to be submitted with Technical Bid at SBIIMS Circle Office

1. EMD as prescribed
2. **Printed copy of Online Payment Receipt** of Tender Application & Processing Fee (TPF) as prescribed
3. **Process Compliance Statement** as per Annexure I of NIT Page No. 1 of NIT (Filled up & signed by the Contractor)

N.B.: Corrigenda, if any, is to be followed as published in [https://etender.sbi](https://etender.sbi) portal only.

Sd/-

**Vice President & Circle Head**

SBI Infra Management Solutions Pvt. Ltd.

Circle Office, Kolkata.

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20. Tenders can be downloaded from the bank's website [www.sbi.co.in](http://www.sbi.co.in) (link) <Procurement News>. It shall be responsibility of the contractor to arrange and ensure that all pages of technical and financial bid are properly bound separately. Tenders in loose pages may be disqualified.

21. The contractor shall sign and stamp each page of the tender document thereby ensuring the number and sequence of all pages.

22. No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.

23. The bidding contractor shall possess valid electrical contractor license with supervisory certificate and should submit the same along with technical bid failing which their tender is liable for disqualification.

24. The SBIIMS Pvt. Ltd. reserve their rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.

25. Tenders received without EMD and Cost of Tender Documents shall be summarily rejected and such tenders shall not be allowed to participate in the online price bidding process.

26. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
27. SBIIMS Pvt. Ltd. has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.

Yours Faithfully,

Sd/-

Vice President & Circle Head
SBI Infra Management Solutions Pvt. Ltd.
Circle Office, Kolkata.

Terms & Conditions of e-Tendering

SBIIMSPL shall finalize the Tender through e-Tendering mode, for which M/s. e-Procurement Technology Limited have been engaged by SBI. Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid:

1. e-Tendering shall be conducted by SBIIMS through M/s. e-Procurement Technology Limited on pre-specified date. While the Contractors shall be quoting from their own offices/ place of their choice, Internet Connectivity and other paraphernalia requirements shall have to be ensured by the Contractors themselves. In the event of failure of the Internet Connectivity due to any reason whatsoever, it is the Bidders’ responsibility only.

In order to ward-off such contingent situation, Bidders are requested to make all the necessary arrangements/alternatives such as back-up power supply whatever required, so that they are able to circumvent such situation and still be able to participate in the e-Tendering successfully. Failure of power at the premises of Contractors during the e-Tendering cannot be the cause for not participating in the e-Tendering. On account of this, the time for the e-Tendering cannot be extended and SBIIMS is not responsible for such eventualities.

2. M/s. e-Procurement Technology Limited shall arrange to train the Bidders and their nominated person (s) without any cost to them. They shall also explain the former all the rules related to the e-Tendering. The Bidders are required to give their compliance on it before start of the Bid Process.

3. BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding will be conducted in Indian Currency (INR) and Unit of Measurement will be displayed in online e-Tendering.

4. BID PRICE: The Bidder has to quote the rate as per the tender document provided by SBIIMSPL or their appointed Architects.

5. VALIDITY OF BIDS: The quoted Bid Price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.

Procedure of e-Tendering

Online Tendering:

(a) The soft copy of the Technical as well as Price Bid is available on the Bank’s website during the period specified in the NIT.

(b) Online e-Tendering is open to the empanelled bidders in the respective category.
The PriceBid shall be made available online by the Service Provider wherein the contractors will be required to fill-in their Item-wise rates for each item.

The Contractors are advised not to wait till the last minute to submit their online item-wise quote in the price bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.

It is mandatory to all the bidders participating in the price bid to quote their rates for each and every item. In case, contractor fails to quote their rates for any one or more tender items, their tender shall be treated as “Incomplete Tender” and shall be liable for rejection.

1. **LOG-IN NAME & PASSWORD:** Each Bidder is assigned a Unique User Name & Password by M/s. e-Procurement Technology Limited. All bids made from the Login ID given to the bidder will be deemed to have been made by the Bidder.

2. **BIDS PLACED BY BIDDER:** Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the Bidder shall be bound to execute the work at the quoted bid price. In case the L-1 Bidder backs out or fail to complete the work as per the rates quoted, SBIIMS shall at liberty to take action as deemed necessary including de-paneling such contractors and forfeiting their EMD.

3. At the end of the e-Tendering, SBIIMS will decide upon the successful bidder. The decision of SBIIMS on Award of Contract shall be final and binding on all the Bidders.

4. SBIIMS shall be at liberty to cancel the e-Tendering process/tender at any time, before ordering, without assigning any reason whatsoever.

5. SBIIMS shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.

6. Other terms and conditions shall be as per the Techno-Commercial Bids and other correspondences till date.

7. **OTHER TERMS & CONDITIONS:**
   - The Bidders shall not involve themselves or any of their representatives in Price Manipulation of any kind, directly or indirectly, by communicating with other suppliers/bidders.
   - The Bidder shall not divulge either his Bids or any other exclusive details of SBIIMS to any other party.
   - The decision of SBIIMS on Award of Contract shall be final and binding on all the Bidders.
   - SBIIMS reserve their rights to extend, re-schedule or cancel any e-Tendering within its sole discretion.
   - SBIIMS or its authorized service provider shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
   - SBIIMS or its authorized service provider is not responsible for any damages, including damages that result from their works, but are not limited to negligence.
   - SBIIMS or its authorized service provider will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information, etc.

**N.B.:** All the Bidders are required to submit the Process Compliance Statement (Annexure – I), duly signed, to the Service Provider.

All the bidders are requested to ensure that they have a valid Digital Signature Certificate (DSC) well in advance to participate in the online event.
**FORM OF TENDER**

To,

**The Vice President and Circle Head,**
SBI Infra Management Solutions Pvt. Ltd,
Circle Office, Kolkata "Samriddhi Bhavan",
1, Strand Road, Kolkata- 700001.

**Dear Sir,**

Having examined the drawings, specification, design and schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said memorandum at the rates mentioned in the attached Schedule of Quantities and in accordance in all respects with the specifications, design, drawings and instructions in writing referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for by, and in all other respects in accordance with such conditions so far as they may be applicable.

**MEMORANDUM**

<table>
<thead>
<tr>
<th>Description of work</th>
<th>Proposed Electrical Works of Convention Centre For SBI At 6th Floor, Ashoka Bhavan Of SBIL, Rajarhat, Kolkata.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earnest Money</td>
<td>Rs.26,000/- (Twenty six Thousand only) by means of Demand Draft (Valid for a period of 180 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favour of SBI Infra Management Solutions Pvt. Ltd. and payable in Kolkata.</td>
</tr>
<tr>
<td>Percentage, if any, to be deducted from Bills and total amount to be retained</td>
<td>Total 5% of contract amount or actual Final Bill value including EMD &amp; Initial Security Deposit.</td>
</tr>
<tr>
<td>Time allowed for completion of the Works from fourteenth day after the date of written order or date of handing over of the site (whichever is later) to commence the work</td>
<td>4 (Four) Months</td>
</tr>
</tbody>
</table>
I / We have deposited a sum of **Rs. 26,000/-** of the total tender amount as Earnest Money with the SBI Infra Management Solutions Pvt.Ltd. which amount is not to bear any interest. Should I / We fail to execute the Contract when called upon to do so I / We do hereby agree that this sum shall be forfeited by me/us to SBI Infra Management Solutions Pvt. Ltd.

1) Our Bankers are:
   
   i) 
   
   ii) 

The names of partners of our firm are:

   i) 
   
   ii) 

Name of the partner of the firm

Authorised to sign

Or

(Name of person having Power of Attorney to sign the Contract.

(Certified true copy of the Power of Attorney should be attached)

Yours faithfully,

Signature of Contractors.

Signature and addresses of Witnesses

i) 

ii)
PROCESS COMPLIANCE STATEMENT (Annexure I)
(The bidders are required to print this on their company's letter head and sign, stamp and submit with technical Bid)

To,

M/s. e-Procurement Technologies Limited

B – 705, Wall Street – II, Opposite Orient Club, Ellis Bridge.


AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS

FOR THE ONLINE e-TENDERING FOR THE WORK OF

**Tender No.**: KOL201911005

Dear Sir,

This has reference to the Terms & Conditions for the e-Tendering mentioned in the Tender Document.

This letter is to confirm that:

1. The undersigned is authorized representative of the company.

2. We have studied the Commercial Terms and the Business Rules governing the e-Tendering as mentioned in NIT / RFP / GCC of SBIIMS as well as this document and confirm our agreement to them.

3. We also confirm that we have taken the training on the e-Tendering Tool and have understood the functionality of the same thoroughly.

4. We confirm that SBIIMS and M/s. e-Procurement Technology Limited shall not be liable and responsible in any manner whatsoever for my/our failure to access and bid on the e-Tendering Platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC or any other unforeseen circumstances, etc., before or during the e-Tendering event.

5. We confirm that we have a valid Digital Signature Certificate (DSC) issued by a valid Certifying Authority.

6. We hereby confirm that we will honour the bids placed by us during the e-Tendering process.

With regards,

Date:

Signature with company seal Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

e-Mail ID:

Phone No.: 

PAYMENT OF TENDER APPLICATION FEE THROUGH SB COLLECT (Annexure II)

The steps involved in making the payment through SB Collect are as under:

2. Select “SB Collect” from Top Menu, that will lead to the next page.
3. “Proceed” will lead to the next page.
4. Select “All India” in State of Corporate/Institution” & select “Commercial Services” in “Type of Corporate/Institution”.
5. “Go” will lead to the next page.
6. Select “SBI Infra Management Solutions” in Commercial Services Name and “Submit”.
7. Select “Tender Application Fee” in “Payment Category” and enter the “Tender ID” exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
8. The next page will be ready with few of the Preloaded Tender Details.
9. The Contractor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

NOTE: Any type of contractor, whether dealing with SBI or other bank can use the SB Collect facility.

Even a contractor not dealing with any bank can use this portal and generate challan and deposit by cash in any SBI branch. The bank charges for cash deposit will be also borne by the contractor himself.
The Vendor needs to use SBI internet banking site [https://www.onlinesbi.com/](https://www.onlinesbi.com/). Select "SB Collect" from Top Menu, that will lead to the next page:
Select "All India" in "State of Corporate / Institution" & Select "Commercial Services" in "Type of Corporate / Institution".
“Go” will lead to the next page:

Select "SBI Infra Management Solutions" in Commercial Services Name and "Submit"

Select "Tender Application Fee" in "Payment Category" and enter the "Tender ID" exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
SPECIAL NOTE:

1. CONTRACTORS ARE REQUESTED TO SUBMIT THE COPY OF PAYMENT RECEIPT OF TENDER APPLICATION FEE ALONG WITH THE TECHNICAL BID IN HARD COPY.

2. CONTRACTORS ARE REQUESTED TO CONTACT THE CONCERNED EIC FOR ANY FURTHER QUARRY RELATED TO THIS PROJECT.