NOTICE INVITING ONLINE e-TENDER

FOR

CIVIL/STRUCTURAL WORK
AT
PROPOSED PREMISES OF
SBI BARRACKPORE ARMY CANTONMENT BRANCH (NEW BRANCH)
UNDER RBO-3 OF BIDHANNAGAR ZONAL OFFICE

Note: Contractor should possess valid Digital Signature for this E-Tender.

THE SBI APPROVED CONTRACTOR EMPANELLED ON FOLLOWING CATEGORY.
CIVIL/STRUCTURAL WORK CAT- 1(b)/SBI/LHO/ KOLKATA/2017

PART ‘A’ : TECHNICAL BID

Last date for submission of E-Tender : 15:00 hrs. (IST) on 26.12.2019
Opening of E-Tenders : 16:30 hrs. (IST) on 26.12.2019

Tender Submitted By:
Name of Contractor: ………………………………………………………………………
Address: ……………………………………………………………………………………………
GSTIN: ………………………………………………………….
Date: ……………………………………………………………

Contractor should submit Tender Processing Fee (TPF) through Online Mode only as mentioned in this NIT. TPF in the form of Demand Draft (DD) will not be accepted. Such tenders without Online Payment Receipt will be rejected.
Tender notice

SBI INFRA MANAGEMENT SOLUTIONS PVT.LTD
CIRCLE OFFICE, KOLKATA

e-TENDER NOTICE

SBI Infra Management Solutions Pvt Ltd (SBIIMSP) invites electronically sealed "Percentage rate" e-tenders for CIVIL/STRUCTURAL WORK PROPOSED PREMISES OF SBI BARRACKPORE ARMY CANTONMENT BRANCH (NEW BRANCH) UNDER RBO-3 OF BIDHANNAGAR ZONAL OFFICE in Two cover System from the Bank's empanelled interior contractors in (Category 1-b) for under Kolkata Circle through online e-Tender Portal: [https://etender.sbi](https://etender.sbi)

Details of tenders are as under:

1. **Name of Work**: CIVIL/STRUCTURAL WORK PROPOSED PREMISES OF SBI BARRACKPORE ARMY CANTONMENT BRANCH (NEW BRANCH) UNDER RBO-3 OF BIDHANNAGAR ZONAL OFFICE

2. **Tenders shall remain valid for**: 90 days from the date of opening of tenders.

3. **Time of completion of work**: 30 days from the date of issue of work order.

4. **Estimated Cost**: Rs. 14,28,272.00 (Rupees Fourteen Lacs Twenty Eight Thousand Two Hundred Seventy Two Only) This amount is exclusive of applicable Goods & Services Tax (GST), which shall be paid extra as applicable on final bill.

5. **Earnest Money Deposit**: Rs. 15,000.00 (Rupees Fifteen Thousand Only) by means of Demand Draft / Pay Order (To be deposited at the office of SBIIMSP, Circle Office, Kolkata in favor of SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD) under sealed envelope.

6. **Tender Processing Fee (TPF)**: Rs. 3,000/- (Rupees Three Thousand Only) to be credited through State Bank Collect (SB Collect an efficient MIS report generation tool) only. The steps involved in making the payment is provided at Annexure-A. The receipt generated with reference no. to be submitted along with Technical bid. GST number of contractor to be mentioned on it.

   Contractor should submit Tender Processing Fee (TPF) through Online Mode only as mentioned in this NIT. TPF in the form of Demand Draft (DD) will not be accepted. Such tenders without Online Payment Receipt will be rejected.

7. **Availability of Tender Documents**: Tender documents to be downloaded from the Bank's website or SBI e-tender portal [https://etender.sbi](https://etender.sbi)

8. **Tender document downloading Start Date**: From 11:00 A.M on 21.12.2019

9. **Tender document downloading End Date**: Upto 3.00 P.M on 26.12.2019

10. **Last date and time of submission of tenders**: Upto 3.00 P.M on 26.12.2019

11. **Date and time of opening of technical bid (EMD + Technical Bid)**: 26.12.2019 at 3.45 PM

In Case of Tender Opening date is declared as holiday, the
|   | Date and time of opening of Price bid | 26.12.2019 at 4.30 PM  
In Case of Tender Opening date is declared as holiday, the tender will open in the next working day at the same time. |
|---|---|---|
| 11 (b) | Place of opening tender | Vice President (Civil)  
Circle Office, SBIIMS, Block-D, 9th Floor, Samriddhi Bhawan, LHO, Kolkata-700001  
Contact No: +91 94370 26189 |
|   | Defects liability period | 12 months from the date of Virtual Completion of Work |
|   | Documents Required to be submitted with Technical Bid at SBIIMS Circle Office | 1. EMD as prescribed  
2. Tender Document Cost as prescribed  
3. Empanelment letter of SBI  
4. Process Compliance statement as per Annexure-I of NIT  
5. Page No. 1 Duly Signed by Vendor |
|   | Corrigendum: | (If any) is to be followed as published in https://etender.sbi portal only. |
|   | Notes: | a) All contractors who are empanelled with SBI Bengal Circle in the specific category are only eligible for the above mentioned work.  
b) Any abnormal increase from the quoted price / cost will not be acceptable.  
c) The Bank reserves the right to reject any or all the tenders without assigning any reason.  
d) If the L1 bidder quotes abnormally low (below 15% of the estimated cost), he will be required to furnish a Performance Guarantee Bond and Additional Security Deposit amounting to the Difference between Estimated and Quoted Amount which will be released after successful completion of Defect Liability Period.  
e) Electronically Sealed e-tenders are invited from the Bank's Empanelled Contractors having experience in the specific category in two parts, i.e. Cover - I and Cover - II separately. Sealed tenders in two parts i.e. cover-I and cover-II are to be submitted online on the website https://etender.sbi  
**Price bid shall not be accepted offline.**
<table>
<thead>
<tr>
<th>Tender no: KOL201912005</th>
<th>Category- 1 (b)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Cover-I (Technical Bid): Techno-commercial envelope called “Electronic Format of Technical Bid” shall contain the Electronic form of Technical Bid. Cover-I will be opened as per above mentioned date &amp; time in the presence of Tenderers who desire to attend. The tenderers can view the Tender opening details through their respective log in Ids on the above mentioned e-tender portal (Website).</td>
<td></td>
</tr>
<tr>
<td>(b) Cover-II (Price Bid): Shall contain the Electronic format of Price Bid. No condition/ stipulation in Cover-II other than unconditional general rebate shall be accepted. Cover-II (Price Bid) will be opened only of those bidders who are successfully in Technical Bid (Cover-I) after through scrutiny. The tenderers can view the Tender opening details through their respective log in Ids on the above mentioned e-tender portal (Website).</td>
<td></td>
</tr>
<tr>
<td>f) The Bidder is expected to examine all instructions, forms, terms and specifications in the bid documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of the bid.</td>
<td></td>
</tr>
<tr>
<td>g) In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.</td>
<td></td>
</tr>
<tr>
<td>h) The Bank reserves the right to reject all tenders without assigning any reason whatsoever.</td>
<td></td>
</tr>
</tbody>
</table>

**E-TENDERING INSTRUCTIONS TO BIDDERS**

**General**
State Bank of India hereby publish the TENDER on e-tendering Portal (Website) [https://etender.sbi](https://etender.sbi) in Electronic mode hereinafter referred as “e Tendering” and TENDER will be hereunder called as “e-Tender”. The e-tender published online through above portal (website) consisting of standard tender conditions, specifications, schedule of quantities, drawings (if any) for above referred work. Please note that copy of the above e-tender can be downloaded from above portal (website) and should be mandatorily submitted in Online Electronic Mode hereinafter referred as “Online Offer”. The submission of Online offer duly Encrypted & Digitally signed on above portal should be in prescribed Electronic Forms (Online) available on above portal for respective tender in Online Envelope(s) on or before As per the key Dates mentioned in the Tender Notice in this document and online portal for above tender.

**Instructions**

1. **Tender Bidding Methodology:**

2. **Broad outline of activities from Bidders prospective:**
   1. Procure a Digital Signing Certificate (DSC)
   2. Register on the e-Procurement portal [https://etender.sbi](https://etender.sbi)
      (The contractors need to upload scan copy of their valid empanelment letter in the portal otherwise their registration would be cancelled)
   3. Create Users and assign roles on the above portal
   4. View Notice Inviting Tender (NIT) on the above portal
   5. Download Official Copy of Tender Documents from the above portal
   6. Clarification to Tender Documents on the above portal
   7. Bid-Submission on the above portal
   8. Attend Public/Limited Online Tender Opening Event (TOE) on the above portal
      - Opening of Technical-Part
   9. Post-TOE Clarification on the above portal (Optional)
      - Respond to SBI’s Post-TOE queries
   10. Attend Public/Limited Online Tender Opening Event (TOE) on the above portal
       - Opening of Financial-Part (Only for Technical Responsive Bidders)
   11. Participate in e- on the above portal
For participating in this tender online, the following instructions are to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the above portal.

3. Digital Certificates

For integrity of data and authenticity/non-repudiation of electronic records, and to be complaint with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC), also referred to as Digital Signature Certificate (DSC), of Class II or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer http://www.cca.gov.in].

4. Registration

To use the Electronic Tender portal https://etender.sbi, vendors need to register on the portal. Registration of each organization is to be done by one of its senior persons vis-a-vis Authorised Signatory who will be the main person coordinating for the e-tendering activities. In the above portal terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and follow further instructions as given on the site.

Note: After successful submission of Registration details please contact to the Helpdesk of the portal to get your registration accepted/activated.

Help Desk: Contact Persons: Geeta Goutam, M: +91 6354919566 | T: +91 79 68136814 Email:geeta@auctiontiger.net

Sujith Nair (Shark ID – ~SUJITHN) | Sr. Executive - Implementation & Support e-Procurement Technologies Limited Contact: sujith@eptl.in | Phone: +91-79-68136857 | 6863 | 6835 | 6829 | 6831 | 6840 (Mon-Fri working Hours 10 AM to 7 PM) (Sat working hours 10AM to 4PM)

5. Bidding related Information for this Tender (Sealed Bid)

The entire bid-submission would be online on the portal. Broad outline of submissions are as follows:
· Submission of Bid Security/ Earnest Money Deposit (EMD) & Cost of Bid Document
· Submission of digitally signed copy of Tender Documents/ Addendum
· Power of Attorney
· Two Envelopes
· Technical-Part
· Financial-Part

Each of the above electronic envelopes consists of Main bid and Electronic form (both mandatory) and bid Annexure (Optional).

NOTE: Please note that above e-Tendering system is an automatically time locked system which will be locked immediately as soon as due date and time is over and will not accept any offer after that. So, the tenderers are strictly advised to do their process well before the due date and time to avoid any such instances.

6. Tender Opening Event (TOE)

The e-Procurement portal offers a unique facility for ‘Public/Limited Online Tender Opening Event (TOE)’. Tender Opening Officers as well as authorized representatives of bidders can attend the Public/Limited Online Tender Opening Event (TOE) from the comfort of their offices. For this purpose, representatives of bidders (i.e. Supplier organization) duly authorized are requested to carry a Laptop and Wireless Connectivity to Internet. Every legal requirement for a transparent and secure ‘Public/Limited Online Tender Opening Event (TOE)’ has been implemented on the portal. As soon as a Bid is decrypted with the corresponding ‘Pass-Phrase’ as submitted online by the bidder himself (during the TOE itself), salient points of the Bids are simultaneously made available for downloading by all participating bidders. The tedium of taking notes during a manual ‘Tender Opening Event’ is therefore replaced with this superior and convenient form of ‘Public/Limited Online Tender Opening Event (TOE)’. The portal has a unique facility of ‘Online Comparison Chart’ which is dynamically updated as each online bid is opened. The format of the chart is based on inputs provided by the Buyer for each Tender. The information in the Comparison Chart is based on the data submitted by the Bidders. A detailed Technical and/ or Financial Comparison Chart enhance Transparency. Detailed instructions are given on relevant screens. The portal has a unique facility of a detailed report titled ‘Minutes of Online Tender Opening
Event (TOE) covering all important activities of ‘Online Tender Opening Event (TOE)’. This is available to all participating bidders for ‘Viewing/ Downloading’. There are many more facilities and features on the portal. For a particular tender, the screens viewed by a Supplier will depend upon the options selected by the concerned Buyer.

IMPORTANT NOTE: In case of internet related problem at a bidder's end, especially during ‘critical events’ such as – a short period before bid-submission deadline, during online public/limited tender opening event, it is the bidder’s responsibility to have backup internet connections. In case there is a problem at the e-procurement/ eauction service-provider’s end (in the server, leased line, etc) due to which all the bidders face a problem during critical events, and this is brought to the notice of SBIIMS by the bidders in time, then SBIIMS will promptly re-schedule the affected event(s).

7. Minimum Requirements at Bidders end

In order to operate on the electronic tender management system, the user’s machine is required to be set up. The machine must have running XP service Pack 3 or higher version of Windows like Vista or Window 7. Also need to install Mozilla Fire fox web browser and latest Version of Java.

Vice President & Circle Head
SBIIMSPL, CO-Kolkata
PROCESS COMPLIANCE STATEMENT (ANNEXURE I)
(The bidders are required to print this on their company's letter head and sign, stamp and submit with technical Bid)

To,
M/s. E-procurement Technologies Limited

AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS FOR THE CIVIL/STRUCTURAL WORK PROPOSED PREMISES OF SBI BARRACKPORE ARMY CANTONMENT BRANCH (NEW BRANCH) UNDER RBO-3 OF BIDHANNAGAR ZONAL OFFICE

This has reference to the Terms & Conditions for the E-tendering mentioned in the Tender document

This letter is to confirm that:

1) The undersigned is authorized representative of the company.

2) We have studied the Commercial Terms and the Business rules governing the E- tendering as mentioned in RFP of SBIIMS Pvt. Ltd. as well as this document and confirm our agreement to them.

3) We also confirm that we have taken the training on the E-tendering tool and have understood the functionality of the same thoroughly.

4) We confirm that SBIIMS Pvt. Ltd. and M/s. e-Procurement Technology, shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-E-tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E-tendering event.

5) We confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.

6) We, here by confirm that we will honour the Bids placed by us during the E-tendering process.

With regards,

Date:

Signature with company seal Name: Company / Organization:
Designation within Company / Organization:
Address of Company/Organization:
Sealed Tenders are invited by SBIIMSPL for the **CIVIL/STRUCTURAL WORK PROPOSED PREMISES OF SBI BARRACKPORE ARMY CANTONMENT BRANCH (NEW BRANCH) UNDER RBO-3 OF BIDHANNAGAR ZONAL OFFICE**

### Site and its location

The Above Mentioned Work Is To Be Carried Out AT **CIVIL/STRUCTURAL WORK PROPOSED PREMISES OF SBI BARRACKPORE ARMY CANTONMENT BRANCH (NEW BRANCH) UNDER RBO-3 OF BIDHANNAGAR ZONAL OFFICE**

### Tender documents

The work has to be carried out strictly according to the conditions stipulated in the tender consisting of the following documents and the most workmen like manner. *) Instructions to tenderers, *) General conditions of Contract, *) Special conditions of Contract, *) Additional Specifications, Drawings, *) Price bid

***** IMPORTANT NOTE:

The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a)</td>
<td>Price Bid</td>
</tr>
<tr>
<td>b)</td>
<td>General Terms &amp; conditions of contract</td>
</tr>
<tr>
<td>c)</td>
<td>Instructions to Tenderers</td>
</tr>
<tr>
<td>d)</td>
<td>Drawings</td>
</tr>
<tr>
<td>e)</td>
<td>Special conditions of contract</td>
</tr>
<tr>
<td>f)</td>
<td>Technical specification</td>
</tr>
</tbody>
</table>

**The tender documents are not transferable.**

### Site Visit:

The tenderer must obtain himself on his own responsibility and his own expenses all information and data that may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The tenderer is requested satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc; The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

### Earnest Money:

The tenderers are requested to submit the Earnest Money of **Rs 15,000.00** by means of Demand Draft / Pay Order (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favour of **SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.**

EMD in any other form other than as specified above will not be accepted. Tender not accompanied by the EMD in accordance with clause 4.1 above shall be rejected.

No interest will be paid on the EMD.

EMD of unsuccessful tenderer will be refunded within 30 days of award of Contract.

EMD of successful tenderer will be retained as a part of security deposit.

### 5.0 Initial/ Security Deposit:

The successful tenderer will have to submit a sum equivalent to **2%** of accepted tender value less EMD by means of DD drawn in favour of **SBI Payable at Kolkata** within a period of 7 days of acceptance of tender.
Security Deposit:
Total security deposit shall be 5% of contract value. Out of this 2% of contract value is in the form of Initial Security Deposit (ISD) which includes the EMD. Balance 3% shall be deducted from the running account bill of the work at the rate of 10% of the respective running account bill i.e., deduction from each running bill account will be @10% till Total Security Deposit (TSD) including ISD reaches to 5% of contract value. The 50% of the Total Security Deposit shall be paid to the contract on the basis of architect’s certifying the virtual completion. The balance 50% would be paid to the contractors after the defects liability period as specified in the contract.

Additional Security Deposit: in case L-1 bidder quotes abnormally low rates (i.e. 15% or more, below estimated project cost), SBIIMS/the bank may ask such bidder to deposit additional security deposit (ASD) equivalent to difference of estimated cost vis-à-vis L-1quoted amount for due fulfilment of contract. Such ASD could be in the joint name of the Bank and bidder in the form of FDR / Bank’s guarantee as per format approved by the Bank. On successful completion of work ASD will be returned to the contractor. In case contractor fails to complete the work in time or as per tender specification or leave the job incomplete, the bank will be at liberty to recover the dues from ASD or to forfeit such ASD as the case may be within its sole discretion. No interest shall be paid to the amount retained by the Bank as Security Deposit for the defect liability period of one year from the date virtual completion certificate (VCC).

However, interest on FDR for additional security deposit will be received by the bidder.

7.0 Signing of contract Documents:
The successful tenderer shall be bound to implement the contract by signing an agreement and conditions of contract attached herewith within 15 days from the receipt of intimation of acceptance of the tender by the Bank. However, the written acceptance of the tenders by the Bank will constitute a binding agreement between the Bank and successful tenderer whether such formal agreement is subsequently entered in to or not.

8.0 Completion Period:
Time is essence of the contract. The work should be completed in all respect accordance with the terms of contract within a period of 30 days from the date of award of work.

9.0 Validity of tender:
1. Tenders shall remain valid and open for acceptance for a period of 90 days from the date of e-. If the tenderer withdraws his/her offer during the value period or makes modifications in his/her original offer which are not accurate, SBI IMS/ Competent Authority has the right to accept/reject any/all tenders without assigning any reasons whatsoever.

DECLARATION
I/We have understood all the above conditions. If I/We fail to start/ or execute work within the stipulated period of time, our Security deposit will be forfeited.

Place: 
Date: 
Signature of Contractor
C. INSTRUCTIONS TO THE TENDERERS

While quoting for each item of work, the tender should consider for the following, irrespective whether it has been mentioned or not in the description of the item without any extra claim/payment:

1. All paper connected with the tender, including these instructions, schedule of items, technical specification, drawing etc should be signed & returned by the tenderer to the bank while submitting the tenders. Incomplete tenders are liable for rejection.

2. No alteration shall be made on the tender documents including schedule of items by the tenderers. Any discrepancy noticed in the tender documents shall be brought to the notice of the concerned official of the bank & any returned instructions received from the bank as reply will be deemed to have been incorporated herein.

3. The tender should quote his rates & amounts for all items of the tender schedule. All the rates & amounts quoted should be written both in figures & words & where there is a difference between the two, the rates given in words will be taken as authentic. Should there be any discrepancy between unit rate & amount; unit rate shall be considered as correct one. All arithmetical mistakes noticed during verifications of the tender shall be corrected.

4. All entries in tender document should be in English & in Ink or typed. All corrections should be attested under full signature of the contractor. Corrections where necessary should be made by scoring the wrong words/figures & attesting by full signature of the contractor. These shall not be erased/overwritten/corrected by whitener.

5. Tender with corrections and or overwriting if not authenticated will be liable for rejection. No advice for any change in rate or conditions after the opening of the tender will be entertained.

6. Rate quoted should be for specified brand only. Contractor cannot be permitted for use of non-specified brand. If specified brand is not available, equivalent brand can be used as per permission of bank's engineer. For civil & interior work, specification of CPWD shall be followed if there is any doubt about specification of the work given in the tender.

7. Incomplete tender, conditional tenders, tender received after prescribed time & date through courier/post or by hand, tenders not confirming to the terms & conditions prescribed in the tender documents shall be rejected.

8. Tender sum shall be calculated on each page and carried over to the next page. Tenders shall be submitted in original and duplicate. Final tender sum shall be written in words also. All corrections, overwriting etc shall be properly authenticated. Whitener correction pen shall not be used under any circumstance because your tender may be cancelled if desired by Bank. The decision of Bank shall be final and binding on contract. No correspondence shall be entertained by Bank.

9. CAUTION NOTE: Please note that the contractor quoting abnormally low / erratic rates may be asked to submit rate analysis or performance guarantee or in the form of Bank Guarantee or both issued by any scheduled Bank as per draft supplied by the Bank, within a period of one week before award the work. The amount of said Bank Guarantee shall be equal to 110% of the value difference of total value.
of the items marked as ALR at the time of vetting and the proposed estimated cost of the same items as mentioned in NIT. Alternatively, the contractor may choose to deposit the said amount in the form of STDR/FDR in favour of Deputy EMD in favour of the R.M, of aforesaid address OR SIMPLY SBI, Kolkata, preferably issued by the SBI. This Bank Guarantee/STDR/FDR will be treated as an additional security deposit for due fulfillment of contract and will be retained by the SBI for entire completion period of the project. The contractor shall undertake not to cancel/withdraw the said Bank Guarantee/STDR. In case contractor fails to undertake the job within stipulated time or leave the same incomplete or carryout substandard job, the bank will be at liberty to forfeit the said initial security deposit and additional security deposit by invoking the Bank Guarantee/en-cashing the STDR/FDR.

10. The work has to carry out strictly according to the conditions stipulated in tender consisting the following documents & most workmen like manner.

a) Notice Inviting Tender  
b) General conditions of contract  
c) Instructions to tenderer  
d) Technical Specification  
e) Special Conditions of Contract  
f) Drawings

DECLARATION

We confirm that we are submitting our tender duly filed in & rates have been quoted after thorough study of site conditions & above stated contract documents issued by the bank. I/we hereby accord our unqualified consent & agreement to the said conditions. 

Place
Date: 
Signature of Contractor
D. TECHNICAL SPECIFICATIONS.

1. VITRIFIED TILE FLOORING / SKIRTING:

Supplying & laying true to line & level Double charged Vitrified Tiles (Colour Pattern to be approved by EIC before execution) of size 600 mm x 600 mm x 10 mm min. thick) in floors, skirting, etc. set in 20 mm sand cement mortar (1:4) and 2 mm thick cement slurry using back side of tiles using cement @ 2.91 KG. /M2 or using polymerized adhesive (6 mm thick layer) applied directly over finished laid after application slurry using 1.75 KG of cement per Sqm. below mortar only, joints grouted with admixture of white cement and colouring pigment to match with colour of tiles / epoxy grout materials of approved make as directed and removal of works coating of top surface of tiles with warm water and polishing the tiles using soft and dry cloth up to mirror finish complete including the cost of materials, labour and all other incidental charges complete true to the manufacturer's specifications and direction. (White cement, synthetic adhesive and grout materials as required are to be supplied by the contractor. If necessary then the existing floor shall be made in line and level with PCC (1:2:4) with required thickness as per site condition to fix the tile. The rate shall include entire operations involved for this work. The base price of the tile shall be Rs 75.00 Sqft at depot, Kolkata. Tile Sample has to be approved before starting of the work.

1.1 LAYING OF TILES FOR FLOORING:

a) The tiling work shall be done as per the pattern shown in the drawing or as directed by the Engineer-in-Charge. As a general practice laying of tiles shall be commenced from the centre of the area and advanced towards the walls. Cut tiles, if any, shall be laid along wall with necessary border pattern as shown / directed by the Engineer-in-Charge. Tiling work shall be completed by pressing tiles firmly into place along the wall / floor. A white cement slurry to the back of the tile to be applied to ensure proper and full bedding. The tiles shall be laid on the bedding mortar when it is still plastic but has become sufficiently stiff to offer a fairly firm cushion for the tiles. Tiles, which are fixed on the flooring adjoining the wall, shall be so arranged that the surface on the round edge tiles shall correspond to the skirting or dado. Press gently the tile with wooden mallet for even adherence at the back of the tile. Do not use an iron hammer or some heavy material to press the tile.

b) The edges of the tiles shall be smeared with neat white cement slurry and fixed in this grout one after the other, each tile being well pressed and gently tapped with a wooden mallet till it is properly bedded and in level with the adjoining tiles. There shall be no hollows in bed or joints. The joints shall be kept as close as possible and in straight line. Unless otherwise specified, joint-less tiling shall be done butting the tiles with each other. If joint is specified, the same shall not exceed 1.00 mm. in width. The joint shall be grouted with white / matching colour cement slurry. After fixing the tiles, finally in an even plane or slope, the flooring shall be covered with wet sand and allowed undisturbed for 14 days.

1.2 GROUTING OF JOINTS IN FLOOR / SKIRTING / DADO:

c) The joints, if specified, shall be cleaned off and all dust and loose particles removed. Joints shall then be filled with approved adhesive grouts. After finishing the grouting process, after 15 minute, wipe off excess grout with a damp sponge and polish the tiles with a soft & dry cloth for a clean surface. The Finished work shall not sound hollow when tapped with a wooden mallet.

1.3 MODE OF MEASUREMENT AND RATE:

d) Dado / flooring / skirting shall be measured in sqm correct to two places of decimal. Length and breadth shall be measured correct to 1 cm. between the exposed surfaces of skirting or dado. No deductions shall be made nor extra paid for any opening of area upto 0.1 sqm. The rate shall include all the cost of labour and materials involved.

2.0 BRICK WORKS:

1st Brick Work in Superstructure:

Providing and laying BRICK MASONRY WITH FLY ASH BRICKS OF CLASS 5.0 confirming to IS:12894 in cementmortar 1:6 (1 Cement : 6 Sand) in one or more brick thickness and in any shape (excluding...
circular/curvedbrick masonry) at all depths below plinth level including the cost of materials, labour, scaffolding/ staging, sampling & testing, soaking of bricks, cutting and laying of bricks, providing recesses, making openings of any shape & size, finishing the joints flush below ground level and raking out the joints above ground level, sealing the gap between masonry and soffit of beam/slab, embedding the fittings & fixtures, curing, etc. all complete as per specifications. ALL MATERIALS INCLUDING CEMENT SUPPLIED BY THE CONTRACTOR.

2.2 MORTAR

Unless otherwise specified, mortar for brick work shall be composed of 1 part of cement to 6 parts of approved sand for walls of one brick thick (25 cm) and over and one part of cement to 4 parts of approved sand for half brick thick and brick on edge walls.

2.3 CONSTRUCTION DETAILS

a) Soaking: All brick shall be immersed in water for 24 hours before being put into work so that they will be saturated and will not absorb water from the mortar.

b) Bats: No bats or cut bricks shall be used in the work unless absolutely necessary around irregular openings or for adjusting the dimensions of different course and for closers, in which case, full bricks shall be laid at corners, the bats being placed on the middle of the courses.

c) Laying: The bricks shall be laid in mortar to line, level and shapes shown on the plan, slightly pressed and thoroughly bedded in mortar and all joints shall be properly flushed and packed with mortar so that they will be completely filled with mortar and no hollows left anywhere. Bricks shall be handled carefully so as not to damage their edges. They should not also be thrown from any height to the ground T5. Civil-26 but should be put down gently. All course shall be laid truly horizontal and all vertical joints made truly vertical. Vertical joints on one course and the next below should not come over one another and shall not normally be nearer than quarter of a brick length. For battered faces beading shall be at right angles to the face. Fixtures, plugs, frames etc. if any, shall be built in at place shown in the plans while laying the courses only and not later by removal of bricks already laid. The top layer of bricks of one or more thick wall coming in contact with R.C.C beam, slab and at window sill level etc shall be laid on edge as per direction.

d) Care shall be taken during construction to see that edges of bricks at quoins, sills, heads etc. are not damaged.

e) The verticality of the walls and horizontality of the courses shall be checked very often with plumb bob and spirit level respectively. All external wall should have fair face on exterior surface.

f) Bond: Unless otherwise specified, brick work shall be done in English Bond. All walls, coming in contract with reinforced concrete columns, beams etc. should be properly bonded by inserting reinforcements. Extra labour shall be included in the rates (reinforcements will be measured and paid separately against reinforcement item provided in the Schedule of Quantities.

g) Joints shall not exceed 10 mm (about 3/8”) in thickness and this thickness shall be uniform through out. The joints shall be raked out not less than 10mm (about 3/18”) deep when the mortar is green where pointing is to be done. When the brick surface are to be plastered, the joints shall be raked to a depth of 5 mm when the mortar is green, so as to provide good key to plaster.

2.4 SCAFFOLDING

The scaffolding must be of approved type strong and rigid stiffened with necessary cross bearers and safe to prevent injury to persons or materials. The contractor shall have to allow other trades to make reasonable use of his scaffolding as directed by the Owner/ Architects. If for the interest of work the contractor have to erect scaffolding in the other properties including local bodies or Corporation, the arrangement for the same including the cost of licensing fees etc. shall have to be borne by the contractor and the Owner should be kept free from any liability on this account. Put log holes shall be made good by bricks to match the face work when put logs are removed after ensuring that the holes behind are solidly filled in with 1:4:8 cement.

2.5 CURING
All brick works shall be kept well watered for 14 days after laying. While pozzalana cement is used for mortar the curing shall be extended by one week at contractors expense.

2.6 **HALF BRICK/BRICK ON EDGE WORK**

e) Half brick thick and brick on edge walls, shall be provided H.B. wire netting of approved quality as reinforcements. For half brick thick wall and brick on edge wall H.B. wire netting reinforcements of approved quality shall be provided at every third course and in alternate course respectively according to standard practice.

2.7 **RATES TO INCLUDE:**

Apart from other factors mentioned elsewhere in this contract, the rates for items of brick work shall include for the following:

a) All labour, materials, use of tools, equipment and other items incidental to the satisfactory completion of brick masonry at all heights and levels.

b) Erecting and removing of all scaffolding, ladders and plant required for the execution of the work to the height and depths and shapes as shown on the plan or as ordered by the Bank/Consultant including extra labour and materials for using cut bricks in the construction of wall of varying thickness other than one brick, one and half brick, half brick and brick on edge walls as per drawings.

c) Constructing brick work to lines, levels, batters, pillars, curve, projection, cutting, tooting etc. in strict conformity with the drawings and to any position or shape, to any heights or levels including raking out joints and housing frames, fixtures etc.

d) Necessary charges of outside scaffolding work for construction of external brickwork from outside to have fair face on exterior surface.

e) Curing brick work.

f) Extra labour for bonding brick work to R.C. works as specified.

g) Removing of all stains and adhering mortar lumps on the brick work surface.

h) Cost of reinforcement in half brick walls and brick on edge walls.

i) Raking out joints for receiving plaster as specified.

2.8 **MEASUREMENTS:**

a) Half brick thick and brick on edge walls shall be measured net in sq.m unless otherwise mentioned.

b) One brick wall and thicker walls shall be measured in cum. Brick walls up to and including 3 brick in thickness should be measured in multiples of half bricks which shall be deemed to be inclusive of mortar joints. Widths of more than three bricks in walls will be measured actually and limited to the width specified.

3.0 **CEMENT PLASTER:**

a) Preparation of Surface: The walls to be plastered to have all joints raked out to a depth of 10 mm, if not already done. R.C.C surface shall be properly hacked to get good key to the plaster. All dust and oily matter, if any, shall be brushed and cleaned and surface to be plastered shall be kept wet for 6 hours before plastering is commenced.
b) **Proportion of Mortar**: The plaster in walls, lintels, columns, ceiling, ceiling beams, projected slabs, rails, chajja, marquise, domes etc. shall be done with sand cement mortar in the proportion as described in the Schedule of Quantities. No more cement mortar shall be prepared than that can be used within half an hours.

c) **Application of Plaster**: The mortar shall be applied evenly with force on the surface to be plastered. The mortar surface shall be finished at once by being rubbed over with a trowel till the cement appears on the surface. All corners, angles and junctions shall be truly vertical and horizontal as the case may be, carefully and neatly finished. Rounding of corners and junctions where required shall be done without extra charge. The mortar shall adhere to the surface intimately when set and there should be no hollow sound when struck.

d) When neat cement finish is specified over the plaster surface, a coat of pure Portland cement slurry, 1.5 mm thick shall be applied and well rubbed to the plaster surface while the plaster surface is still fresh.

e) When no finish is specified, the plastered surface shall be rubbed well to an even plane with a wooden float for external surface and finished smooth with a steel trowel for internal surface.

f) **Rates to include**: Apart from other factors mentioned elsewhere in the contract rates for the item of plaster shall include for the following:

   a) Erecting, dismantling and removing the scaffolding.
   b) Preparing the surface to receive the plaster.
   c) Providing cement plaster of the specified average thickness.
   d) All labour, materials, use of tools and equipment to complete the plastering as per specification.
   e) Curing for 7 days.
   f) Any molding work if shown on the drawings or as specified unless separately provided in the tender.
   g) Labour for plastering the surface in two operations when thickness of plaster is more than 12 mm thick.
   h) Plaster work in bends, arises, rounded angles, fair edges, narrow returns, quirks 'V' joints, splays, drip mouldings, making good to metal frame junctions with skirting of dados narrow width and small quantities, making good to metal frame junctions with conduits, timbers, sills, brackets, railings, etc and making good after all the sub-contractors or nominated sub-contractors have done their work.
   i) Neat cement finish when specified in the item.

g) **Mode of Measurement**: Plaster shall be measured nett in square metre. The measurement of wall plastering shall be not taken between the walls or partitions (the dimensions before plastering shall be taken) for the length and from the top of floor or skirting depending upon the situation to the ceiling for the height after making deductions for openings.

4. **PAINTING**:

   a) **Material**: Ready mixed oil paints and primer, in general shall be of approved quality, color and shall manufactured by ICI, Berger Paints (India) Ltd, Asian Paints Ltd. These materials shall be in sealed tins and shall be opened in the presence of the Bank/Consultant at site.

   b) **Preparation of Surface**

      I) **Iron and Steel works**: Surface to be painted shall be thoroughly cleaned, sand papered and/or rubbed with emery cloth, if necessary, to remove grease, mortar or any other foreign materials. In case of rusted surface, it shall be first cleaned with wire brushes till the corroded rust is removed. the prepared surface shall be shiny and free from brush marks, patches, blisters and other irregularities. The surface thus finished shall be got approved for painting.

      II) **Wood Work**: All surfaces to be painted shall be thoroughly cleaned sand papered and removed of all foreign materials. In case of surfaces having knotted and nail holes, this shall be filled with knotting and stopping materials. The knotting materials shall consist of pure shellac dissolved in methylated spirit. Stopping materials shall consist of putty. The surface thus treated shall be allowed to dry and then sand papered smooth.
Application

After preparing the surface, a primer coat shall be applied. The primer coat shall be ready mix of approved make and manufacturer. After the primer coat is applied and perfectly dried, all holes, cracks, etc. which shall remain, shall be T.S. Civil-41 filled in with putty and the surface sand papered smooth. Then a second coat of paint of approved shade and manufacturers shall be evenly applied and allowed to dry. The third coat shall be carefully applied to achieve smooth and even surface after the previous coat has dried up. Minimum 3 coats of paint shall be applied inclusive of a primer coat. If a proper and even surface is not obtained to the satisfaction of the Bank/Consultant in 3 coats, contractor shall carry out additional coats of painting to approval, at contractor's expenses. Care shall be taken that dust or other foreign materials do not settle or otherwise disfigure the various coats.

Rates to include:

1) All labour, materials equipment necessary to carry out the work.
2) Supplying the approved paint for priming and finishing coats.
3) Preparing the surface including knotting and stopping for receiving the priming and finishing coats.
4) Scaffolding including its erection and dismantling.
5) Application of at least one primer coat and two coats of finishing for wood work and at least two finishing coats for steel work unless otherwise specified. If a proper and even surface is not obtained to the satisfaction of the Bank/Consultant, contractor shall carry out additional coats of painting to approval at contractor's expense.
6) Protection to painted surface till dried and handed over.

Mode of Measurement

Painting to wood work and steel shall be measured net separately in SQMTR as prescribed in IS codes.

Roof Treatment Work:

Supplying and laying 3 mm thick pre-fabricated Plastomeric Water-proofing Membrane including preparation of surface:
The Membrane shall be manufactured with Atactic Poly-Propylene (APP) modified premium grade asphalt.
APP will be specially reinforced with non-woven polyester core with polyester reinforcement @ 160 g per sqm.
Both faces of the reinforced core shall be covered up with thermo-fusible polyethylene film.
A mineral coating is to be applied on top face over a coat of primer on the prepared smooth, clean and dry surface.
The priming coat should have a dosage @ 0.40 litre per sqm area as per the manufacturer's specification.
Lap joints are to be provided @ 75 mm along longitudinal and @ 100 mm along transverse directions.
All joints are to be fused using LPG / Propane torch employing extra care towards ensuring full bonding. Also, complete removal of entrapped air and sealing of edges into grooves in appropriate manner as directed are to be ensured.
The APP Water-proofing Membrane must conform to EN 12311-1 & ASTM D 5147.
Membrane Property:

(i) Softening Point > 150°C
(ii) Cold Flexibility < (-) 6°C
(iii) Tensile Strength (N / cm) : 600 (longitudinal), 450 (transverse)
(iv) Tearing Strength (N) : 300 (longitudinal), 200 (transverse)
(v) Supporting documents certifying application of the product by an authorized applicator are to be produced for payment of this item including certificate from the dealer certifying use of the product.
(vi) The work is to be completed with all materials, accessories, labour, tools & tackles, and in strict conformity with manufacturer's specification & recommendations.

All materials should be approved by the Bank.
Area of finished surface is to be measured for finished work.

Providing and laying ordinary Cement Concrete by screeding on the treated surface of roof as directed:
The average thickness of concrete shall be 50 mm to 75 mm.
The mix proportion of the cement concrete shall be 1 : 2 : 4 for nominal mix with a water-cement ratio of 0.4.
The concreting is to be done with graded stone aggregates of 10 mm nominal size of Pakur variety.
The stone chips shall be made saturated with surface dry by dipping into potable water before using for concreting.
An admixture of water proofing compound of approved make is to be mixed with the cement paste in a mix proportion of 1 : 4.
Thereafter, the above mixture is further to be mixed with sand and stone chips to produce the desired concrete.
Mixing of water proofing admixture shall be done strictly as per manufacturer's specification.
Chequering is to be done by making panels of 2.0 m X 2.0 m on the concrete surface.
Proper curing must be ensured with potable water.
Rate is to include cost of water proofing compound and polymer based paint.
The work is to include all necessary materials, accessories, labour, tools & tackles.
All materials should be approved by the Bank.
Executed surface area is to be measured for finished work

**AREA OF WORK : (WHOLE ROOF ABOVE 3rd FLOOR)**

**VENDOR HAS TO PROVIDE A 10 YEARS WARRANTY AFTER COMPLETION OF JOB.**

6. **UPVC WINDOWS:**

Supply and fixing of KOMERLINK/ WinteCH/PRoMINANCE Sliding Windows at all levels made out of Un-plasticized Poly Vinyl Chloride (UPVC) three chambered profile frames in pristine white color.

Material Properties:
1. Material - uPVC (Unplasticized Poly Vinyl Chloride)
2. Vicat Softening Temperature - 87.0°C @ 5kg Load [ISO306]
3. Flexural Strength - 74.58 Mpa @ 1.4mm/Min [ASTM D 790]
4. Flexural Modulus - 3193.6 Mpa @ 1.4mm/Min [ASTM D 790]
5. Tensile Strength - 42.93 Mpa @ 50mm/Min [ASTM D 638]
6. Charpy Impact Strength - No Break @ 111.75 Kj/m2 [ASTM D 256]
7. UV-Treated Profiles Tested with 8000 Hrs @ Irradiation dose of 16Gj/m2
8. Lead Free Profiles.

**WINDOW PROFILES: In Pristine White**

The outer profile frame size of 45w x 58h mm, mullion profile frame size of 45w x 80h mm, shutter (sash) profile frame size of 45w x 80h mm of Indian make must be confirming to the following standards, tests and norms (for Se1.5K): Work shall be executed as per manufacturer’s specification. Basic Price should be equal or above Rs 550 per Sqft.

**VENDOR HAS TO PROVIDE A CERTIFICATE FOR 20 YEARS WARRANTY FROM MANUFACTURER AFTER COMPLETION OF JOB.**

******* 7. R.C.C Work Has to Be Carried Out As per IS 456-2000 (Strictly)*******

**NOTE: VENDORS ARE ADVISED TO FOLLOW STRICTLY THE SPECIFICATION OF UNIFORM LAYOUT, ELEVATION & COLOR SCHEME OF BRANCHES UNDER SBI**

List Of approved Make:

**ANNEXURE-I**

<table>
<thead>
<tr>
<th>SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A Wholly Owned Subsidiary of State Bank of India)</td>
</tr>
<tr>
<td>CIRCLE OFFICE, KOLKATA</td>
</tr>
<tr>
<td>APPROVED MAKE OF MATERIALS</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>A. Interior Furnishing Works</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>False Ceiling System</td>
<td>India Gypsum / Armstrong / Gypsum / USG</td>
</tr>
<tr>
<td>Plywood &amp; Block Board (BWP Grade)</td>
<td>Century Club Prime / Green Club / Mayur Royal / Globe Ply</td>
</tr>
<tr>
<td>Flexible Plywood</td>
<td>Century / Green Flexi-ply / Globe / Mayur Flexi-ply</td>
</tr>
<tr>
<td>MDF Board</td>
<td>Green Panelmax</td>
</tr>
<tr>
<td>Fire Rated Cement Board</td>
<td>PermaBase (National Gypsum) / USG Durock / V-Board</td>
</tr>
<tr>
<td>Flush Door (BWP Grade)</td>
<td>Century / Green Doors / Mayur Flush Door / Duroplast</td>
</tr>
<tr>
<td>Fibreglass Reinforced Polyester Door</td>
<td>Duroplast / Sintex / Falcon</td>
</tr>
<tr>
<td>Tender no: KOL201912005</td>
<td>Category- 1 (b)</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td><strong>Laminate</strong></td>
<td>: Century Laminates / Formica / Greenlam / Sun Mica</td>
</tr>
<tr>
<td><strong>Teak Wood Veneer</strong></td>
<td>: Century Veneers / Green Naturals</td>
</tr>
<tr>
<td><strong>Solid Surface Material</strong></td>
<td>: Du-Pont Corian (or, Merino-Hanex Solid Surfaces as an alternative, if approved).</td>
</tr>
<tr>
<td><strong>GI Sections for Framework</strong></td>
<td>: Gypsum Ultra of India Gypsum / Armstrong</td>
</tr>
<tr>
<td><strong>Aluminium Sections</strong></td>
<td>: Hindalco / Jindal / Indal</td>
</tr>
<tr>
<td><strong>Glass</strong></td>
<td>: Modifloat / Saint Gobain / Indo Asahi.</td>
</tr>
<tr>
<td><strong>Wood</strong></td>
<td>: Malaysian Sal / Kapur / Hallack.</td>
</tr>
<tr>
<td><strong>PVC &amp; Vinyl Flooring</strong></td>
<td>: Armstrong / Krishna Vinyl / Square Foot / Wonder Floor</td>
</tr>
<tr>
<td><strong>Aluminium Composite Panel</strong></td>
<td>: AluDecor / AluStar / AStrong / AluBond</td>
</tr>
<tr>
<td><strong>Heavy Duty Hydraulic Door Closer</strong></td>
<td>: Godrej / Sterling / Doorset / Golden / Vel</td>
</tr>
<tr>
<td><strong>Locks</strong></td>
<td>: Godrej / Efficient / Acme / Ebco.</td>
</tr>
<tr>
<td><strong>Adhesive</strong></td>
<td>: Godrej / Golden / Acme.</td>
</tr>
<tr>
<td><strong>Floor Spring</strong></td>
<td>: Fevicol / Jeevanjor.</td>
</tr>
<tr>
<td><strong>Patch Fittings</strong></td>
<td>: Godrej / Doorset / Ozone / Garnish.</td>
</tr>
<tr>
<td><strong>Hardware</strong></td>
<td>: Dunex / Dorma / Haffle / Ozone.</td>
</tr>
<tr>
<td><strong>Vertical Blinds</strong></td>
<td>: ISI Marked (SS Or Brass CP)</td>
</tr>
<tr>
<td><strong>Sparkle Series Frosted Film</strong></td>
<td>: Vista Levolor / Mac / Hunter Douglas.</td>
</tr>
<tr>
<td><strong>CPU Trolley &amp; Key Board Tray</strong></td>
<td>: 3M or approved equivalent.</td>
</tr>
<tr>
<td><strong>Chairs (Model to be approved)</strong></td>
<td>: Inoffit / Ebco / Hettich.</td>
</tr>
<tr>
<td><strong>B. Civil Works</strong></td>
<td>: Featherlite / Godrej / Wipro</td>
</tr>
<tr>
<td><strong>Vitrified Tiles</strong></td>
<td>: Black Galaxy Granite and Blue Pearl Granite (as directed).</td>
</tr>
<tr>
<td><strong>Ceramic Tiles</strong></td>
<td>: Nitco / Somany / Orient / Johnson / Euro</td>
</tr>
<tr>
<td><strong>Granite Stone</strong></td>
<td>: Nitco / Somany / Orient / Johnson / Kajaria</td>
</tr>
<tr>
<td><strong>Paint</strong></td>
<td>: Asian Paints / Berger / ICI / Nerolac / J &amp; N.</td>
</tr>
<tr>
<td><strong>Sanitary ware</strong></td>
<td>: Cera / Parryware / Hindware / Johnson / Jaquar.</td>
</tr>
<tr>
<td><strong>Cement</strong></td>
<td>: ACC / Ultratech / Ambuja / Nuvoco Vis</td>
</tr>
<tr>
<td><strong>Cement Putty</strong></td>
<td>: Birla White / JK White / Asian Wall Putty</td>
</tr>
<tr>
<td><strong>Rebar</strong></td>
<td>: SAIL / TISCON TMT Bars (HYSD Tor Steel Bars).</td>
</tr>
</tbody>
</table>

# Bank reserves the right to select any material out of the specified make.
NOTE :- IN CASE OF NON-AVAILABILITY OF PARTICULAR SHADE / DESIGN OF MATERIAL OF APPROVE
MAKE/BRAND, THE ALTERNATIVE EQUIVALENT QUALITY SHALL BE PERMITTED, TO BE USED, ONLY AFTER
DISCUSSION WITH THE COMPETENT AUTHORITY OF SBIIMSPL.

VICE PRESIDENT & CIRCLE HEAD
Sbi Infra Management Solutions Pvt. Ltd.
Circle Office - Kolkata

The challan of the materials or the invoice or the certificate from concerned companies will be required to be
submitted if demanded by bank’s engineer at the time of submission of the final bill. If the approved brands
mentioned as mentioned in the item are not available or requisite shade/ quality is not available, other brand as
approved by the Bank’s Engineer only to be used for the work. Decision of bank’s engineer shall be final and binding
on the contract.

Caution: 1) At the time of handing over the site, if any scratches or decoration of above specified material as used is
being observed, then Bank shall have the right to insist application of another coat or replacement of the material as
required.
2) All the hardware shall be of high quality brass oxidizing/ polished brass fittings finish of Approved make &
confirming to IS specification. Sample shall be shown in advance & Approval obtained before procurement.
3) All materials specified above shall be used only after quality check/inspection/approved by EIC.

E. SPECIAL CONDITION OF CONTRACT
1. Setting out the work: a) The contractor shall set out the work and shall be responsible for the true and perfect
setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts
thereof and get it approved by the consultant/ Bank’s Engineer before proceeding with the work. If at any time
any error in this respect shall appear during the progress of the works, irrespective of the fact that the layout had
been approved by the consultant/ Bank’s Engineer the contractor shall be responsible for the same and shall at
his own expenses rectify such error, if so, required to satisfaction of the SBI.
   b) The dimension provided in the schedule as well as in the drawing are likely to vary slightly according to
the size & space available in the Premise Area where they are to be provided or placed, Bank have the
right to slightly modified the dimensions of the items to suit the site & no claim therefore shall be made
by the contractor.
2. Protection of works and property: The contractor shall continuously maintain adequate protection, of all his
work from damage and shall protect the SBI’s properties from injury or loss arising in connection with contract.
He shall make good any such damage, injury, loss due to his fault or negligence except which are due to causes
beyond his control.
3. Inspection of Work: The Bank’s Engineer/Consultant or their representatives shall at all reasonable time have
free access to the work site and/or to the workshop, factories or other places where materials are lying or from
where they are obtained and the contractor shall give every facility for inspection and examination and test of the materials and workmanship.

4. **Quality of Materials, Workmanship & Test:** All materials and workmanship shall be best of the respective kinds described in the contract and in accordance with Bank’s Engineer/Consultant instructions and shall be subject from time to time to such tests as the Bank’s Engineer/Consultant may direct at the place of manufacture or fabrication or on the site or an approved testing laboratory. The contractor shall provide such assistance, instruments, machinery, labour and materials as are normally required for examining measuring sampling and testing any material or part of the work before/after incorporation in the work for testing as may be selected and required by the Architect/Consultant.

5. **Obtaining Information related to execution of work:** No claim by the contractor for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining incorrect information or the failure to obtain correct information relieve him from any risks or from the entire responsibility for the fulfillment of contract.

6. **Works to be measured:** The Bank’s Engineer/Consultant may from time to time intimate to the contractor that he required the work to be measured and the contractor shall forthwith attend or send a qualified representative to assist the them in taking such measurements and calculation and to furnish all particulars or to give all assistance required by any of them. The contractor or his authorized representative shall sign all the pages of the measurement book in which the measurements have been recorded in token of his acceptance. All authorized extra work, omissions and all variations made shall be included in such measurements.

7. **Bill Submission Format:** The bill shall be as per tender specification as detailed below along with Detail Measurement Sheet. Bill will not be accepted if detail calculation sheet of the quantity executed at site is not being attached. If required then the contractor may be ask to submit the Manufacturing certificate in due course of bill checking period

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Description</th>
<th>Unit</th>
<th>Ted rate</th>
<th>Ten qty</th>
<th>Act qty (L/B/D)</th>
<th>Ted amount</th>
<th>Act amount</th>
</tr>
</thead>
</table>

**Declaration**

I/We hereby declare that I/We have read the above terms and conditions /instructions carefully and fully understood and will abide by the same.

Signature of the vendor with seal

Place : 

Date :
Annexure-A

The steps involved in making the payment through SB Collect are as under:
1. The Vendor needs to use SBI internet banking site http://www.onlinesbi.com/.
2. Select “SB Collect” from Top Menu, that will lead to the next page:
3. “Proceed” will lead to the next page
4. Select “All India” in State of Corporate/Institution” & select “Commercial Services” in “Type of Corporate/Institution”.
5. “Go” will lead to the next page
6. Select “SBI Infra Management Solutions” in Commercial Services Name and “Submit”
7. Select “Tender Application Fee” in “Payment Category” and enter the “Tender ID” exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
8. The next page will be ready with few of the Preloaded Tender Details:
9. The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

NOTE: Any type of vendor, whether dealing with SBI or other bank can use the SB Collect facility. Even a contractor not dealing with any bank can use this portal and generate challan and deposit by cash in any SBI branch. The bank charges for cash deposit will be also borne by the vendor himself.
The Vendor needs to use SBI internet banking site [https://www.onlinesbi.com/](https://www.onlinesbi.com/).

Select "SB Collect" from Top Menu, that will lead to the next page:
Tender no: KOL201912005

Category- 1 (b)

"Proceed" will lead to the next page:

Select "All India" in "State of Corporate / Institution" & Select "Commercial Services" in "Type of Corporate / Institution".
Tender no: KOL201912005

Category- 1 (b)

“Go” will lead to the next page:

Select "SBI Infra Management Solutions" in Commercial Services Name and “Submit”

Select “Tender Application Fee” in “Payment Category” and enter the “Tender ID” exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

**SPECIAL NOTE:**
1. VENDORS ARE REQUESTED TO SUBMIT THE COPY OF PAYMENT RECEIPT OF TENDER APPLICATION FEE ALONG WITH THE TECHNICAL BID IN HARD COPY.
2. VENDORS ARE REQUESTED TO CONTACT THE CONCERNED EIC FOR ANY FURTHER QUARRY RELATED TO THIS PROJECT.
3. IF ANY CONFUSION ARISES BETWEEN SPECIFICATION WRITTEN IN THIS NIT & SPECIFICATION MENTIONED IN THE WORK SCHEDULE (PRICE BID) COPY, **SPECIFICATION OF WORK SCHEDULE COPY WILL BE FINAL.** PLEASE CONTACT CONCERNED CIVIL ENGINEER IF ANY CONFUSION ARISES.
APPROVED LAYOUT OF BRANCH