SBI INFRA MANAGEMENT SOLUTIONS PVT LTD  
(WHOLLY OWNED SUBSIDIARY OF SBI)  

INVITES  

SEALED QUOTATION  

FOR  
NON-COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT  
FOR FIRE HYDRANT SYSTEM AT  
STATE BANK BHAVAN,  
KOLLAM  

Last date for submission of Tender: 3:00 P.M. (IST) on 15. 06. 2020.  

Opening of Tenders: 3:30 PM. (IST) on 15. 06.2020.  

Contractors who are on the panel of SBIIMS, Thiruvananthapuram Circle, (LHO) in the category Maintenance of Fixed Fire Fighting Installations (FOM ) upto 2 lacs only eligible.  

NIT No: THI202005025  

The Assistant General Manager,  
SBI Infra Management Solutions Pvt. Ltd.  
4th Floor, SBI LHO Building,  
Poojappura,  
Thiruvananthapuram– 695012
NOTICE INVITING SEALED QUOTATION

Sealed Quotation are invited from contractors who are empaneled for works of SBI, Thiruvananthapuram Circle in the category of Maintenance of Fixed Fire Fighting Installations (FOM) up to 2 lacs by State Bank of India Infra Management Solutions Pvt. Ltd., (SBIIMS)

<p>| | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of the work:</td>
</tr>
<tr>
<td>2</td>
<td>Period of AMC</td>
</tr>
<tr>
<td>3</td>
<td>Estimated cost of Work</td>
</tr>
<tr>
<td>4</td>
<td>EMD</td>
</tr>
<tr>
<td>5</td>
<td>Last date and time for submission of tender.</td>
</tr>
<tr>
<td>6</td>
<td>Tender document fee (non refundable)</td>
</tr>
<tr>
<td>7</td>
<td>Date and Time of opening</td>
</tr>
<tr>
<td>8</td>
<td>Bidder Contact Details.</td>
</tr>
<tr>
<td>9</td>
<td>For any clarifications and drawings contact</td>
</tr>
</tbody>
</table>

The SBIIMS reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever. Tenderer should submit the quotation duly filled up along with all the required information/documents within the prescribed date and time. The sealed envelope should super scribe "QUOTATION FOR AMC FOR FIRE HYDRANT SYSTEM, AT STATE BANK BHAVAN, KOLLAM". Tender submitted in accordance with the terms and conditions and complete in all respects alone will be considered.
DECLARATIONS

(Letter to the bank on the Supplier’s letterhead)

To
The Assistant General Manager,
SBI Infra Management Solutions,
Thiruvananthapuram.

Dear Sir,

Sub: Your tender for AMC of Fire Hydrant System at State Bank Bhavan, Kollam.

With reference to your tender for Annual Maintenance Contract (Non-comprehensive) for Fixed Fire Fighting Hydrant System installed at State Bank Bhavan, Kollam having visited, examined and understood the instructions, terms and conditions forming part of the tender, we hereby enclose our offer for the AMC of Fire Hydrant as detailed in your above referred tender.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender.

The AMC is for initial period of one year, subject to review quarterly. The same can be terminated by giving a month notice in writing. The AMC can be extended for further period based on the satisfactory performance to maximum period of three years.

We also confirm that the offer shall remain valid for 90 days from the date of evaluation of technical bid.

We hereby undertake to provide an Agreement of AMC duly typed on a stamp paper of appropriate value.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has the right to reject the offer in full or in part without assigning any reason whatsoever.

Yours faithfully,

Authorised Signatories
**SEAL BID**

**NON COMPREHENSIVE ANNUAL MAINTENANCE OF FIRE HYDRANT SYSTEM AT STATE BANK BHAVAN, KOLLAM**

<table>
<thead>
<tr>
<th>Description of work</th>
<th>Period</th>
<th>Rate in ₹</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Comprehensive AMC CHARAGES FIRE HYDRANT SYSTEM</td>
<td>12 Months</td>
<td>In figure In words</td>
</tr>
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</table>

The AMC charges is inclusive of monthly/quarterly service/maintenance of Fire Hydrant System (Integrated) and break down maintenance if any, during the AMC period. The spares if any up to Rs.250/- will be supplied without any additional charges. The parts/spares/material over and above Rs.250/- will be supplied after due approval of Bank and will charged to the Bank.

*(The tender should visit the site before submitting the sealed bid)*

Seal & Signature of the Company
GENERAL CONDITIONS FOR NON-COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF FIRE HYDRANT SYSTEM

Whereas the agency has to come forward with an offer to provide Non-comprehensive Annual Maintenance Contract as required by the bank, and the bank has accepted the said offer with the following terms & conditions:

1. The Agency shall inspect the Fire Hydrant System and obtain all the information required on all matters such as, working conditions, obstructions and hindrances that may arise etc. Ignorance of nature of works to be carried out, working conditions etc., will not be entertained at a later date.
2. Only well trained & experienced personnel should be deputed for carrying out the maintenance work.
3. Maintenance work will be done only during office hours. Checking & testing of the hydrant system and related accessories should be done after office hours or during Sunday / Holidays.
4. Annual maintenance charges shall be exclusive of taxes, should be shown both in Words and figure.
5. All arrangements for transporting the men required, to the office premises shall be done by the Agency at their own cost and expense.
6. The rate quoted shall be deemed to include everything necessary to satisfactorily carry out the maintenance of fire hydrant system and its operations as determined to be necessary.
7. The rate quoted shall be firm and valid for the entire duration contract period i.e. for a period of 12 months from the date of issue of work order. This contract will be in force for a period of 12 months, but may be terminated by giving ONE MONTH’S notice by the bank. No escalation on any account in any form will be entertained during the above contract period.
8. The validity period of the tender shall be for period of 30 days from the date of opening of Tenders.
9. The Agency shall carry out the works in harmony with the officials of the Bank in the best overall interest of the work.
10. The agency shall ensure that his employees carrying identify cards issued by the Agency whenever carrying out maintenance work and the same is visibly displayed.
11. The agency shall take full responsibility for all acts of commission and or omission by his employees and will meet all liabilities arising out of such situation.
12. The Fire Hydrant System will be checked/maintained quarterly. The breakdown/emergency maintenance if any during the AMC period shall be carried out without any charge and same should form part of maintenance contract & report submitted to Manager (Security), AO, Kollam.
13. The replacement of part if any till the value of Rs.250/- should form part of the AMC charges and will be replaced free of cost from the AMC charges.
14. The Spares/part/material required over and above Rs.250/- will be supplied by the AMC contractor along with the GST bill and can be billed to the Bank separately.
15. **No advance shall be paid for Annual Maintenance Contract or for any other work. The bills will be paid in arrears at the end of every Quarter.**
16. **PAYMENT TERMS:** The payment will be made in arrears on the basis of the bills submitted by the vendor to Bank at the end of each quarter, for having carried out maintenance operations during the quarter, based on the rates accepted by bank and as per the agreement to be signed between the Vendor whose tender is accepted and the bank.
17. Deduction of TDS will be made at the prevailing rates under Income Tax Act and relevant notifications, from the bills. Deductions towards any other taxes as per statutory requirements will be made from the bills. The bill submitted will be scrutinised and certificate for having carried out the work satisfactory on the bill and passed for payment.

**INDEMNITY BY THE AGENCY:**

SBIIMS, Thiruvananthapuram
Bank shall be indemnified and saved harmless by agency from and against all loss, claims, damages, penalties, costs and expenses, including attorney’s fees, caused by the negligence of the Agency, fraud committed by its employees or its authorized representatives, arising out of the performance or non-performance of Agency’s obligations.

GENERAL PROVISION:
The Agency shall be vicariously liable for any acts, deeds or things done by their employees, agents, contractors, sub-contractors etc., which is outside the scope of power vested or instructions issued by the Bank. The Agency shall be the principal employer of the employees, agents, contractors, subcontractors etc., engaged by the Agency and shall be vicariously liable for all the acts, deeds or things whether the same is within the scope of power or outside the scope of power, vested under this Agreement. No right of any employment shall accrue or raise, by virtue of engagement of employees, agents, contractors, subcontractors etc., by the Agency for any assignment under this agreement. All remuneration, claims, wages dues etc. of such employees, agents, contractors, subcontractors etc., of the Agency shall be paid by the Agency alone and the Bank shall not have any direct or indirect liability or obligation to pay any charges, claims or wages of any of the Agency’s employees, agents, contractors, subcontractors etc. The agency agrees to hold the Bank, its successors, assigns and administrators fully indemnified, and harmless against loss or liability, claims, actions or proceedings, if any, that may arise from whatsoever nature caused to the Bank through the action of Agency’s, employees, agents, contractors, subcontractors etc. The written demand by the Bank as to the loss/damages shall be final, conclusive and binding on the Agency and the Agency shall be liable to pay on demand without any contestation, demur the amount of such loss/damages caused to the Bank.

NO EMPLOYER-EMPLOYEE RELATIONSHIP:
It is further expressly agreed that either party shall not under any circumstances be deemed to have any employer-employee relationship with other parties or any of its employees/officers/staff/representatives/personnel agents.

DISPUTE RESOLUTION:
In the event of any dispute or difference at any time arising between the parties to the Agreement in respect of the construction of the Agreement or concerning anything herein contained or in connection with or arising out of the agreement or as to the rights, liabilities or duties of the party hereunder, which cannot be mutually resolved by the parties, the same will be referred to the Arbitration of single Arbitrator, in which the Agency agrees that the single Arbitrator shall be appointed by the Bank and such arbitration shall be in Reconciliation Act.1996 or any statutory modification or enactment thereof for the time being in force. The arbitration shall be held in THIRUV ANANTHAPURAM and, shall be governed by the said Act.

PENALISATION & TERMINATION OF THE AGREEMENT:
During the currency of the agreement if the services rendered by agency is not up to desired standard, the same may be brought to the notice of agency with a view to provide the agency an opportunity to improve the same in a stipulated period. If no improvement in the services rendered during the stipulated period is observed a penalty equivalent up to 15% (Fifteen percent) of the value of quarterly payment will be levied on the agency and will be deducted from the quarterly bill. During the currency of agreement the bank shall be a liberty to terminate the agreement by giving one month’s notice in writing. No such notice will be required if the Agency has failed to perform its obligations under this agreement.
NATURE & SCOPE OF WORK FIRE HYDRANT SYSTEM
(MONTHLY MAINTENANCE)

1.0 Jockey Pump, Main Pump, Diesel Driven Pump & Panel.
   • Checking freeness of coupling.
   • Checking RPM.
   • Priming of suction line.
   • Checking of gland seals.
   • Checking motor in manual start.
   • Checking pressure switch contact.
   • Checking indication lamps.
   • Checking & maintaining the water (electrolyte) level of batteries
   • Cleaning of Hydrant Point and polishing with brasso/silvo etc.

(QUATERLY/YEARLY MAINTENANCE)

1.0 VALVES & PRESSURE GAUGES:
Testing of pressure release valves/pressure gauges/isolating butterfly valves.

2.0 HYDRANT POINT (Double Headed & Single Headed) & HOSE REEL:
   • Every hydrant point will be serviced & overhauled. Hydrant to be tested once a quarter with all hydrant
     valves closed and running test with one or two hoses at a time.
   • Rotation of wheel & free movement of lugs will be checked.
   • All cut of valves to be overhauled once in a quarter to remove foreign matter.
   • All cut of valves to be operated and oiled every quarter.
   • Valves and spring catches to be checked to ensure that they are in good condition.
   • Branch pipes, Hydrant point & house coupling to be polished with basso etc. monthly.
   • Every rubber hose reel drum will be serviced and overhauled. Rotation of hose reel drum and the nozzle
     will be checked.
   • Every hose box will be cleaned and locking facility checked.
   • Hoses should be thoroughly dried after use.

RATES ONLY FOR REFERANCE

<table>
<thead>
<tr>
<th>Description</th>
<th>MAKE</th>
<th>Basic cost new equipment</th>
<th>Painting Cost of outer/inner surface</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landing Valve</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>RRL Fire Hose</td>
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<tr>
<td>CP Hose</td>
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<tr>
<td>Dish Washer</td>
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<tr>
<td>Hydrant Lip Washer</td>
<td></td>
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<tr>
<td>Hose Reel (Pipe)</td>
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</tr>
<tr>
<td>Hose reel Nozzle</td>
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<tr>
<td>Double door Hose box</td>
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Date:       (SIGNATURE)

PLACE:       Name & Address: (of the Vendor)
ANNEXURE –I

Procedure for payment of TENDER FEE through SBI Collect

The Vendor needs to use SBI internet banking site [https://www.onlinesbi.com](https://www.onlinesbi.com)

Select "SB Collect" from Top Menu, that will lead to the next page:

"Proceed" will lead to the next page:
Select "All India" in "State of Corporate / Institution" & Select "Commercial Services" in "Type of Corporate / Institution".

“Go” will lead to the next page:
Select "SBI Infra Management Solutions" in Commercial Services Name and “Submit”
Select “Tender Application Fee” in “Payment Category” and enter the “Tender ID” exactly as we preloaded with characters in Uppercase only in place of Circle Codes.

The next Page will be ready with few of the Preloaded Tender Details:
# Provide details of payment

<table>
<thead>
<tr>
<th>Field</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select Payment Category</td>
<td>Tender Application Form</td>
</tr>
<tr>
<td>Tender ID</td>
<td>A444D99101</td>
</tr>
<tr>
<td>Tender Name</td>
<td>[]</td>
</tr>
<tr>
<td>Open Date</td>
<td>22-01-2019</td>
</tr>
<tr>
<td>End Date</td>
<td>31-01-2019</td>
</tr>
<tr>
<td>Amount in rupees</td>
<td>[]</td>
</tr>
<tr>
<td>Vendor Email ID</td>
<td>[ ]</td>
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<tr>
<td>Vendor GST No</td>
<td>[ ]</td>
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<tr>
<td>Vendor Mobile No</td>
<td>[ ]</td>
</tr>
<tr>
<td>Vendor Name</td>
<td>[ ]</td>
</tr>
<tr>
<td>Remarks</td>
<td>[ ]</td>
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</tbody>
</table>

Please enter your Name, Date of Birth (For Personal Banker), Incorporation (For Corporate Banker) & Mobile number. This is required to reprint your receipt/ remittance (A*) form if the need arises.

<table>
<thead>
<tr>
<th>Field</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>[ ]</td>
</tr>
<tr>
<td>Date of Birth / Incorporation</td>
<td>[ ]</td>
</tr>
<tr>
<td>Mobile Number</td>
<td>[ ]</td>
</tr>
<tr>
<td>Enter the text as shown in the image*</td>
<td>LE3E</td>
</tr>
</tbody>
</table>

Submit  Revert  Back
The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

Procedure for reprinting challan

Login to SBI internet banking site https://www.onlinesbi.com
Select "SB Collect" from Top Menu, that will lead to the next page:

“Proceed” will lead to the next page:
Select "Reprint Remittance Form"
The Vendor will have to fill up the fields properly and upon submission of the same, receipt will be regenerated.