NOTICE INVITING e-TENDERS FOLLOWED BY e-REVERSE AUCTION

FOR

SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF AUDIO-VIDEO EQUIPMENTS
FOR CONVENTION CENTRE AT 6TH FLOOR OF ASHOKA BHAVAN AT
STATE BANK INSTITUTE OF LEADERSHIP, NEWTOWN, RAJARHAT

(FROM THE PREQUALIFIED VENDORS MENTIONED IN PAGE NO. 11 OF THIS NIT)

Tender Submitted By:
Name of Contractor: .................................................................
Address: ..................................................................................
GSTIN: ...............................................................................
Date: .................................................................

ARCHITECT:
M/s. SHETGIRI AND ASSOCIATES
SAFALYA, 1ST FLOOR, BLOCK NO 1,
S.K. BOLE ROAD,
DADAR, MUMBAI- 400028
TEL: (022)-2422 3900 / 24224014
CELL: - 9821138367 / 9423059834 / 9869049834.

E-Mail: shetgiriaassociates@yahoo.co.in / shetgiriaassociates@gmail.com

Note:
1. Contractor should possess valid Digital Signature for this e-Tender.
2. Contractor should submit Tender Processing Fee (TPF) through Online Mode only as mentioned in this NIT. TPF in the form of Demand Draft (DD) will not be accepted. Such tenders without Online Payment Receipt will be rejected.
NOTICE INVITING e-TENDERS

SBI Infra Management Solutions Pvt. Ltd. (SBIIMS), on behalf of State Bank of India, invites electronically sealed Item-rate **e-Tenders followed by e-Reverse auction** for SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF AUDIO-VIDEO EQUIPMENTS FOR CONVENTION CENTRE AT 6TH FLOOR OF ASHOKA BHAVAN AT STATE BANK INSTITUTE OF LEADERSHIP, NEWTOWN, RAJARHAT from *Prequalified vendors* (Please see page no. 11 of this NIT) under two-bids system from through online e-Tendering System Portal [https://etender.sbi](https://etender.sbi). Details of the e-Tender are as under:

The details of tender are as under:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name of work</td>
</tr>
<tr>
<td></td>
<td>SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF AUDIO-VIDEO EQUIPMENTS FOR CONVENTION CENTRE AT 6TH FLOOR OF ASHOKA BHAVAN AT STATE BANK INSTITUTE OF LEADERSHIP, NEWTOWN, RAJARHAT</td>
</tr>
<tr>
<td>2.</td>
<td>Time allowed for completion</td>
</tr>
<tr>
<td></td>
<td>NA</td>
</tr>
<tr>
<td>3.</td>
<td>Tender Processing Fee (TPF)</td>
</tr>
<tr>
<td></td>
<td>Rs. 5,000/- (Rupees Five Thousand only) - A Non-Refundable Tender Application &amp; Processing Fee to be paid through State Bank Collect ONLY as detailed under;</td>
</tr>
<tr>
<td></td>
<td>1) loginhttps://www.onlinesbi.com</td>
</tr>
<tr>
<td></td>
<td>2) Select SB Collect from Top Menu, click the checkbox and “Proceed”</td>
</tr>
<tr>
<td></td>
<td>3) Select “All India” in “State of Corporate/Institution” &amp; Select “Commercial Services” in “Type of Corporate/Institution” then “Go”</td>
</tr>
<tr>
<td></td>
<td>4) Select “SBI Infra Management Solutions Pvt. Ltd” in Commercial Services Name and “Submit”</td>
</tr>
<tr>
<td></td>
<td>5) Select “Tender Application Fee” in “Payment Category” and enter the “Tender ID” exactly as given in first page top of this tender (characters in upper case Only).</td>
</tr>
<tr>
<td></td>
<td>6) Fill up all fields such as email, GST No., Mobile No. Vendor/Firm Name etc. and make payment.</td>
</tr>
<tr>
<td></td>
<td>7) Enclose payment receipt having unique reference no. of Payment receipt copy.</td>
</tr>
<tr>
<td>4.</td>
<td>Earnest Money Deposit</td>
</tr>
<tr>
<td></td>
<td>Submitted already during prequalification process</td>
</tr>
<tr>
<td>5.</td>
<td>Total Security Deposit</td>
</tr>
<tr>
<td></td>
<td>5% of contract amount including EMD. Security Deposit will not carry any interest.</td>
</tr>
<tr>
<td>6.</td>
<td>Payment Terms</td>
</tr>
<tr>
<td></td>
<td>One R.A. bill will be paid for the entire tenor of the project whose value should not be less than 1.50 crores. Final bill will be paid after completion of the work on receipt of Tax Invoice.</td>
</tr>
<tr>
<td>7.</td>
<td>Availability of tender documents at Bank’s website</td>
</tr>
<tr>
<td></td>
<td>07.07.2020 to 21.07.2020 up to 3.00 P.M Available at <a href="https://etender.sbi">www.sbi.co.in</a> under &lt;Link&gt;procurement news.</td>
</tr>
<tr>
<td>8.</td>
<td>Last date &amp; time for submission of Technical bid, and copy of payment receipt of Tender</td>
</tr>
<tr>
<td></td>
<td>21.07.2020 by 3.00 PM</td>
</tr>
<tr>
<td><strong>9.</strong></td>
<td><strong>Address at which Technical bid (hard copy) along with copy of payment receipt of Tender Processing Fee has to be submitted.</strong></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td><strong>10.</strong></td>
<td><strong>Last date &amp; time for submission of online price bid.</strong></td>
</tr>
<tr>
<td><strong>11.</strong></td>
<td><strong>Date and Time for opening of online indicative Price Bid</strong></td>
</tr>
<tr>
<td><strong>Date &amp; Time of E-reverse auction</strong></td>
<td><strong>22.07.2020 at 3.00 P.M</strong></td>
</tr>
</tbody>
</table>
| **Duration of e-Reverse Auction** | **Total time: 60 minutes + 30 minutes = 90 minutes** | **Methodology for evaluating item rate and total amount of L1 bidder after e-Reverse Auction. All tender participants are hereby requested to note that the quoted amount by the L-1 bidder in e-Reverse Auction will be considered by Bank considering lower of following two values:**  
  1. Amount quoted in reverse auction by the bidder  
  2. Amount quoted by the same bidder in the price bid before reverse auction.  

Price bids (Indicative bids) submitted by the contractors shall be opened before e-reverse auction. At the end of reverse auction process, the lowest Bidder (L1) will be selected on the basis of Total Price, including taxes but excluding applicable GST. The item wise final price to be confirmed by the vendor shall be as under: “K” Factor = Final price after E-0 Reverse Auction/Initial Bid.  

Final Item Rate = \( K^* (R) \)  

<table>
<thead>
<tr>
<th>Sl.</th>
<th>Rate</th>
<th>Qty.</th>
<th>Amount (K<em>R</em>Qty.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Rs. 200 X 0.9</td>
<td>600</td>
<td>Rs. 108000/-</td>
</tr>
<tr>
<td>2.</td>
<td>Rs. 250 X 0.9</td>
<td>700</td>
<td>Rs. 157500/-</td>
</tr>
<tr>
<td>3.</td>
<td>Rs. 300X 0.9</td>
<td>200</td>
<td>Rs. 54000/-, etc.</td>
</tr>
</tbody>
</table>

Total amount worked out after e-Reverse Auction will be the sum of all items’ amounts of work schedule calculated as above.  

| **12.** | **Place of opening tenders** | **The Vice President and Circle Head, SBI Infra Management Solutions Pvt. Ltd, Circle Office, Kolkata “Samriddhi Bhavan”, 1, Strand Road, Kolkata- 700001.** |
| **13.** | **Liquidated Damages** | **0.50% of contract amount per weeks subject to max. 5% of contract value or final bill value.** |
| **14.** | **Defects Liability / Warranty period** | **Nil. However, Contract period will be for 1 year with renewal up to 5 years.** |
| **15.** | **Validity of offer** | **180 days from the date of opening of Price-bid** |
16. Retention Money

5% of Contract Value/actual cumulative Invoice value at the Bank in the form of Bank Guarantee (BG) issued by any Scheduled Bank, as per format supplied/approved by the SBI. Till such time BG is submitted, the SBI shall be at liberty to retain the equivalent sum from the Bills of the Vendor (which will subsequently be released by the Bank on receipt of BG).

17. Release of Initial Security Deposit

ISD shall be released to the bidders by the SBIIMS on successful completion of work. EMD of unsuccessful bidders will be returned within 30 days after finalization of L1 vendor.

18. e-Tender Service Provider

Service provider:

M/s. e-Procurement Technologies Limited
(abc procurement / Auction Tiger)

Help Desk:
Contact Persons:

1. Geeta Goutam, Mobile: +91 6354919566, Telephone: +91-79-68136814 e-Mail: geeta@auctiontiger.net
2. Sujith Nair (Shark ID - SUJITHN), Sr. Executive - Implementation & Support e-Mail: sujith@eptl.in
Phone: +91-79-68136857 / 6863 / 6835 / 6829 / 6831 / 6840 (Monday to Friday: working hours between 10 AM to 7 PM)
(Saturday: working hours between 10AM to 4PM)

Other Contacts:

1. JAYMEET RATHOD: 079-6813 6829, jaymeet.rathod@eptl.in
2. VINAYAK KHAMBE: 079-6813 6835, vinayak.k@eptl.in
3. NADEEM MANSURI: 079-6813 6853, nadeem@eptl.in
4. NANDAN VALERA: 079-6813 6843, nandan.v@eptl.in
5. HEMANGI PATEL: 079-6813 6852, hemangi@eptl.in
6. KANCHAN KUMARI: 079-68136820, kanchan.k@eptl.in
7. DEEPAK NAREKAR: 079-68136863, deepak@eptl.in
8. ANSHUL JUNEJA: 079-68136840, anshul.juneja@eptl.in
9. SALINA MOTANI: 079-68136831, salina.motani@eptl.in
10. DEVANG PATEL: 079-68136859, devang@eptl.in

Notes:

a) All contractors who are prequalified are only eligible to participate in this tender. Names of prequalified vendors are mentioned in page no 11.
f) The Bidder is expected to examine all instructions, forms, terms and specifications in the bid documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder’s risk and shall result in rejection of the bid.
g) In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
i) The Bank reserves the right to reject all tenders without assigning any reason whatsoever.
The tender shall be submitted in both physical and online in two cover system in accordance with the procedure detailed herein below. Specified documents shall be sealed in envelope of appropriate size shall be sealed.

**Envelope marked Cover 1 shall contain**

1. Covering Letter
2. Online receipt of Processing Fee of the Tender Document.
3. Process compliance statement i.e, copy of “page 9” signed by vendor.
4. 1st Page of this NIT duly signed by bidders.

This envelope shall be endorsed on the outside face as under

“SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF AUDIO-VIDEO EQUIPMENTS FOR CONVENTION CENTRE AT 6TH FLOOR OF ASHOKA BHAVAN AT STATE BANK INSTITUTE OF LEADERSHIP, NEWTOWN, RAJARHAT”.

Only the envelope marked Cover 1 containing the tender documents as per instructions mentioned above shall be submitted in the office of

**VICE PRESIDENT & CIRCLE HEAD, SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.,**

Circle Office, 9th Floor, Block-D, Samriddhi Bhawan, Kolkata - 700 001

1. Conditional Tender Or Incomplete Tender Shall Be Summarily Rejected.

2. Corrigendum if any will be published on SBI e-tender portal [https://etender.sbi/SBIETENDER](https://etender.sbi/SBIETENDER)

4. **Price bid in offline mode will not be accepted** which can be submitted online through [https://etender.sbi/SBIETENDER](https://etender.sbi/SBIETENDER) portal only.

Circle Head & Vice President (Civil)
SBIIMS, Circle office, Kolkata.
E-TENDERING INSTRUCTIONS TO BIDDERS

State Bank of India hereby publish the TENDER on e-tendering Portal (Website) https://etender.sbi in Electronic mode hereinafter referred as “e Tendering” and TENDER will be hereunder called as “e-Tender”. The e-tender published online through above portal (website) consisting of standard tender conditions, specifications, schedule of quantities, drawings (if any) for above referred work. Please note that copy of the above etender can be downloaded from above portal (website) and should be mandatorily submitted in Online Electronic Mode hereinafter referred as “Online Offer”. The submission of Online offer duly Encrypted & Digitally signed on above portal should be in prescribed Electronic Forms (Online) available on above portal for respective tender in Online Envelope(s) on or before as per the key Dates mentioned in the Tender Notice in this document and online portal for above tender.

Instructions

1. Tender Bidding Methodology:

2. Broad outline of activities from Bidders prospective:
 1. Procure a Digital Signing Certificate (DSC)
 2. Register on the e-Procurement portal https://etender.sbi
    (The contractors need to upload scan copy of their valid empanelment letter in the portal otherwise their registration would be cancelled)
 3. Create Users and assign roles on the above portal
 4. View Notice Inviting Tender (NIT) on the above portal
 5. Download Official Copy of Tender Documents from the above portal
 6. Clarification to Tender Documents on the above portal
 7. Bid-Submission on the above portal
 8. Attend Public/Limited Online Tender Opening Event (TOE) on the above portal
     - Opening of Technical-Part
 9. Post-TOE Clarification on the above portal (Optional)
     - Respond to SBI’s Post-TOE queries
 10. Attend Public/Limited Online Tender Opening Event (TOE) on the above portal
     - Opening of Financial-Part (Only for Technical Responsive Bidders)
 11. Participate in e-Reverse Auction on the above portal

For participating in this tender online, the following instructions are to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the above portal.

3. Digital Certificates
For integrity of data and authenticity/ non-repudiation of electronic records, and to be complaint with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). also referred to as Digital Signature Certificate (DSC), of Class II or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer http://www.cca.gov.in].

4. Registration
To use the Electronic Tender portal https://etender.sbi, vendors need to register on the portal. Registration of each organization is to be done by one of its senior persons vis-avis Authorized Signatory who will be the main person coordinating for the e-tendering activities. In the above portal terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and follow further instructions as given on the site.

Note: After successful submission of Registration details please contact to the Helpdesk of the portal to get your registration accepted/activated.

Help Desk:
Contact Persons: Geeta Goutam, M: +91 6354919566 | T: +91 79 68136814
Email:geeta@auctiontiger.net
Sujith Nair (Shark ID – SUJITHN) | Sr. Executive - Implementation & Support e-Procurement Technologies Limited Contact: sujith@eptl.in | Phone: +91-79-68136857 | 6863 | 6835 | 6829 | 6831 | 6840 (Mon-Fri working Hours 10 AM to 7 PM) (Sat working hours 10AM to 4PM)
TENDER NO: KOL202007001

5. Bidding related Information for this Tender (Sealed Bid)
The entire bid-submission would be online on the portal and offline in hard form at SBIL.

Broad outline of submissions are as follows:
- Submission of Cost of Bid Document
- Submission of digitally signed copy of Tender Documents/ Addendum
- Power of Attorney
- Two Envelopes
- Technical-Part
- Financial-Part

Each of the above electronic envelopes consists of Main bid and Electronic form (both mandatory) and bid Annexure (Optional).

NOTE: Please note that above e-Tendering system is an automatically time locked system which will be locked immediately as soon as due date and time is over and will not accept any offer after that. So, the tenderers are strictly advised to do their process well before the due date and time to avoid any such instances.

6. Tender Opening Event (TOE)
The e-Procurement portal offers a unique facility for ‘Public/Limited Online Tender Opening Event (TOE)’. Tender Opening Officers as well as authorized representatives of bidders can attend the Public/Limited Online Tender Opening Event (TOE) from the comfort of their offices. For this purpose, representatives of bidders (i.e. Supplier organization) duly authorized are requested to carry a Laptop and Wireless Connectivity to Internet. Every legal requirement for a transparent and secure ‘Public/Limited Online Tender Opening Event (TOE)’ has been implemented on the portal. As soon as a Bid is decrypted with the corresponding ‘Pass-Phrase’ as submitted online by the bidder himself (during the TOE itself), salient points of the Bids are simultaneously made available for downloading by all participating bidders. The tedious of taking notes during a manual ‘Tender Opening Event’ is therefore replaced with this superior and convenient form of ‘Public/Limited Online Tender Opening Event (TOE)’.

The portal has a unique facility of ‘Online Comparison Chart’ which is dynamically updated as each online bid is opened. The format of the chart is based on inputs provided by the Buyer for each Tender. The information in the Comparison Chart is based on the data submitted by the Bidders. A detailed Technical and/ or Financial Comparison Chart enhance Transparency. Detailed instructions are given on relevant screens. The portal has a unique facility of a detailed report titled ‘Minutes of Online Tender Opening Event (TOE)’ covering all important activities of ‘Online Tender Opening Event (TOE)’. This is available to all participating bidders for ‘Viewing/ Downloading’. There are many more facilities and features on the portal. For a particular tender, the screens viewed by a Supplier will depend upon the options selected by the concerned Buyer.

IMPORTANT NOTE: In case of internet related problem at a bidder’s end, especially during ‘critical events’ such as - a short period before bid-submission deadline, during online public/limited tender opening event, it is the bidder’s responsibility to have backup internet connections. In case there is a problem at the e-procurement/ e-auction service provider’s end (in the server, leased line, etc.) due to which all the bidders face a problem during critical events, and this is brought to the notice of SBIIIMS by the bidders in time, then SBIIIMS will promptly re-schedule the affected event(s). 7. Minimum Requirements at Bidders end In order to operate on the electronic tender management system, the user’s machine is required to be set up. The machine must have running XP service Pack 3 or higher version of Windows like Vista or Window 7. Also need to install Mozilla Fire fox web browser and latest Version of Java.
PROCEDURE OF E-TENDERING

Online Tendering:

(a) The soft copy of the Technical as well as Price Bid is available on the Bank’s website during the period specified in the NIT.

(b) Online e-Tendering is open to the prequalified bidders only.

(c) The Price Bid shall be made available online by the Service Provider wherein the contractors will be required to fill-in their Item-wise rates for each item.

(d) The Contractors are advised not to wait till the last minute to submit their online item-wise quote in the price bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.

It is mandatory to all the bidders participating in the price bid to quote their rates for each and every item. In case, contractor fails to quote their rates for any one or more tender items, their tender shall be treated as “Incomplete Tender” and shall be liable for rejection.

1. LOG-IN NAME & PASSWORD: Each Bidder is assigned a Unique User Name & Password by M/s. e-Procurement Technology Limited. All bids made from the Login ID given to the bidder will be deemed to have been made by the Bidder.

2. BIDS PLACED BY BIDDER: Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the Bidder shall be bound to execute the work at the quoted bid price. In case the L-1 Bidder backs out or fail to complete the work as per the rates quoted, SBIIMS shall at liberty to take action as deemed necessary including de-paneling such contractors and forfeiting their EMD.

3. At the end of the e-Tendering, SBIIMS will decide upon the successful bidder. The decision of SBIIMS on Award of Contract shall be final and binding on all the Bidders.

4. SBIIMS shall be at liberty to cancel the e-Tendering process/tender at any time, before ordering, without assigning any reason whatsoever.

5. SBIIMS shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.

6. Other terms and conditions shall be as per the Techno-Commercial Bids and other correspondences till date.

7. OTHER TERMS & CONDITIONS:

   The Bidders shall not involve themselves or any of their representatives in Price Manipulation of any kind, directly or indirectly, by communicating with other suppliers/bidders.

   The Bidder shall not divulge either his Bids or any other exclusive details of SBIIMS to any other party.

   The decision of SBIIMS on Award of Contract shall be final and binding on all the Bidders.

   SBIIMS reserve their rights to extend, re-schedule or cancel any e-Tendering within its sole discretion.
TENDER NO: KOL202007001

SBIIMS or its authorized service provider shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.

SBIIMS or its authorized service provider is not responsible for any damages, including damages that result from their works, but are not limited to negligence.

SBIIMS or its authorized service provider will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information, etc.

N.B.: All the Bidders are required to submit the Process Compliance Statement (Annexure - I), duly signed, to the Service Provider.

All the bidders are requested to ensure that they have a valid Digital Signature Certificate (DSC) well in advance to participate in the online event.
PROCEED TO COMPLIANCE STATEMENT (ANNEXURE I)

(The bidders are required to print this on their company’s letter head and sign, stamp and submit with technical Bid)

To,

M/s. e-Procurement Technologies Limited
B - 705, Wall Street - II, Opposite Orient Club, Ellis Bridge,
Near Gujarat College, Ahmedabad - 380 006, Gujarat.

AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS FOR THE ONLINE e-TENDERING FOR THE WORK OF

Tender No.: KOL202007007

Dear Sir,

This has reference to the Terms & Conditions for the e-Tendering mentioned in the Tender Document.

This letter is to confirm that:

1) The undersigned is authorized representative of the company.

2) We have studied the Commercial Terms and the Business Rules governing the e-Tendering as mentioned in NIT / RFP / GCC of SBIIMS as well as this document and confirm our agreement to them.

3) We also confirm that we have taken the training on the e-Tendering Tool and have understood the functionality of the same thoroughly.

4) We confirm that SBIIMS and M/s. e-Procurement Technology Limited shall not be liable and responsible in any manner whatsoever for my/our failure to access and bid on the e-Tendering Platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC or any other unforeseen circumstances, etc., before or during the e-Tendering event.

5) We confirm that we have a valid Digital Signature Certificate (DSC) issued by a valid Certifying Authority.

6) We hereby confirm that we will honour the bids placed by us during the e-Tendering process.

With regards,

Date:

Signature with company seal Name:
Company / Organization:
Designation within Company / Organization:
Address of Company / Organization:

e-Mail ID:
Phone No.:
NAME OF THE PREQUALIFIED BIDDERS ARE AS UNDER:

1. **M/s. Progility Technologies Pvt Ltd.**
   5th Floor, Stesalit Tower, Plot No E-2-3 Block-EP

2. **M/s. Unicom Infotel Pvt Ltd.**
   Primarc Tower, Unit No-501, 5th Floor, Plot-36, Block-DN, Sector-V,
   Salt Lake, Kolkata 91. M-8017219539/8420197124

3. **M/s. Godrej & Boyce Mfg Co Ltd,**
   Block-GN, No 30, Sector V, Salt Lake
   Kolkata 91 M-9713070531/9051260703

TENDER TERMS & CONDITIONS, SCOPE OF WORK:

1. Scope of work, Specification of Work will be same as mentioned in the Notice published during prequalification vide Tender no. **KOL202002001 dated 16.02.2020**

2. Vendors are requested to download the notice/Tender no. **KOL202002001 dated 16.02.2020** & follow scope of work & specification etc. mentioned in the notice.