



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE GUWAHATI
NORTH EAST CIRCLE

RFP Ref. No. P&E/ FIRE SAFETY /2022-23/ EOI/90

DATED: 14/11/2022

**EXPRESSION OF INTEREST (EOI)
FOR THE EMPANELMENT OF AGENCIES / FIRMS / COMPANIES FOR SUPPLY,
INSTALLATION, TESTING, REFILLING, & SERVICING**

OF

FIRE EXTINGUISHERS (AS PER BIS: 15683:2006 & BIS:2190:2010)

**FOR THE BANK BRANCHES / PREMISES LOCATED IN THE STATE OF
ASSAM, NAGALAND, MIZORAM, TRIPURA, MANIPUR, MEGHALAYA,
& ARUNACHAL PRADESH**

**UNDER THE JURISDICTION OF
STATE BANK OF INDIA, LOCAL HEAD OFFICE
GUWAHATI, NORTH EAST CIRCLE**

START DATE: 16/11/2022

CLOSE DATE: 06/12/2022 (BY 02.00 PM)

ADDRESS FOR COMMUNICATION

**ASSISTANT GENERAL MANAGER (PREMISES & ESTATE)
PREMISES & ESTATE DEPARTMENT
3RD FLOOR A-BLOCK, SBI LHO BUILDING,
P.O. ASSAM SACHIVALAYA, DISPUR,
GS ROAD GUWAHATI - 781 006, ASSAM**

E- mail: agmpne.lhoguw@sbi.co.in & copy to fo.lhoguw@sbi.co.in

ATTENTION FOR THE APPLICANTS:

- i. Applicants who are authorized Dealers/Manufactures of any one or more of the offered brands or equivalent brands of products and fulfilling the Technical specifications and eligibility criterion as mentioned in EOI may only apply. Selection of Brand / Make is the sole discretion of the Bank.
- ii. The existing empanelled vendor on the Bank's panel who fulfill the eligibility criteria are also required to apply afresh. The application cum tender documents can be downloaded from the Bank's web-site "www.sbi.co.in" under procurement news.



NOTICE FOR EMAPNELMENT OF VENDORS
FOR SUPPLY, INSTALLATION, REFILLING AND SERVICING/MAINTENANCE OF FIRE
EXTINGUISHERS
AS PER BIS: 15683:2006 & BIS: 2190:2010
IN SBI BUILDINGS / PREMISES IN THE STATE OF ASSAM, NAGALAND, MIZORAM,
TRIPURA, MANIPUR, MEGHALYA, & ARUNACHAL PRADESH
UNDER NORTH EAST CIRCLE

State Bank of India is a body corporate constituted under State Bank of India Act, 1955, having its Corporate Office at State Bank Bhawan, Madam Cama Road, Mumbai and one of its Local Head Office at Guwahati, North East Circle which expression shall mean and include its successors and assignees, hereinafter referred to as SBI / the Bank), represented by its authorized officer Assistant General Manager (P & E), SBI LHO Guwahati, North East Circle.

2. The Bank, hereby invites Expression of Interest (EOI) from the reputed firms/ Companies / Sole Proprietors for its Branches / Offices under the control of LHO, Guwahati and located in the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh for supply, installation, commissioning, maintenance / servicing of **FIRE EXTINGUISHERS**. The proposed empanelment exercise is meant for enlisting qualified and competent vendors to fulfill the following objective:

- i. Acceptance for executing Annual Maintenance Contract (AMC) in respect of existing **FIRE EXTINGUISHERS** already installed in Branches would be a mandatory condition.
- ii. To undertake fresh installation where warranted, as per new specifications laid down by the Bank for the future requirements at the Branches/Offices of approved Brand / Make as per relevant BIS.
- iii. To create and have a pool of readily available vendors capable of supplying required systems, equipment's / components or services as per laid down specifications at competitive rates without loss of time.

3. Empanelment of vendors for the purpose will be for a **period of three years however the same is subject to review by the Bank**. The performance of the contractors - will be reviewed on yearly basis or as per discretion of the Bank for determining their continuation or removal from the panel during this period.

4. The evaluation for inclusion on bank's panel for the above said purpose will be based on the experience, reputation, empanelment with other Bank's PSU's, Govt. institutions, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, etc. and if found necessary may also include inspecting the works undertaken by them for which, necessary co-ordination shall be provided by intending applicants. Based on the details furnished and inspection of works, eligibility criteria, the applicants will be shortlisted for empanelment. Decision of the Bank regarding selection / rejection for empanelment will be final.

5. Mere submission of application does not guarantee for empanelment, Bank may increase the numbers of Vendors in this category, if required and Bank's decision in this regard shall be final.



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Only short listed applicants who are included on bank's panel will be intimated by the Bank for submission of the price bidding etc.

6. Intending applicants are required to submit their applications with full bio-data giving details about their organization, experience, technical personnel in their organization, competence, and adequate evidence of their financial standing etc. in the enclosed form which will be kept confidential. **EOI** is divided into following parts:

- i. **Part I** - General Terms & Conditions [Contains General Information and Instructions for the Bidders about the EOI such as the time, place of submission, validity period of tenders, etc].
- ii. **Part II** - Pre- Qualification Eligibility Criteria
- iii. **Part III** - Evaluation Criteria Cum Selection Process
- iv. **Part IV** - Technical Specifications of the items / services required
- v. **Part V** - Scope of Work

7.0 For clarification, if any please contact **Manager (Fire)**, Premises & Estate Department, SBI LHO, Guwahati on Mob. No. 7570984242 during Office hours.



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1.0 PART – I: GENERAL INFORMATION AND TERMS & CONDITIONS:

1.1 INSTRUCTIONS TO THE APPLICANTS

The intending Applicants should be actively engaged in the field of supplying / maintenance of fire extinguishers with reputed Nationalized Banks / PSUs /State Govt. / Central Govt. /Large Private Sector Bank and other Financial Institution etc. and should have minimum experience as mentioned in Pre-Qualification Eligibility Criteria. Testimonials to be submitted along with the Application Form are as under: (Attested photocopies of all relevant documents as mentioned in the list of testimonials and other required documents, are to be submitted)

- i. List of clients, addresses, their contact numbers and Technical Specifications / Brochure of the product/s offered.
- ii. A valid current FY year Direct Authorized Dealer Certificate from Original Equipment Manufacturer (OEM) as well as Back-to-back agreement with OEM must be submitted, so that direct support for availability of spares and upgrades is available for at least 5 years.
- iii. Proof of registration with ESI and EPF and enrolment of employees under these schemes.
- iv. SBI reserves the right to change the dates mentioned in this document, which will be updated in the Banks website.
- v. The information provided by the vendors in response to this document will become the sole property of SBI and will not be returned. SBI reserves the right to amend, rescind, or reissue this application.
- vi. After scrutiny of applications for empanelment of vendors, Price bids will be invited from the technically short listed applicants/ vendors only. Communication of selection on Bank's panel will be made in this regard. No communication will be made to those applicants whose names are not included on Bank's panel after short listing exercise.
- vii. Please note that all the information required by the Bank needs to be provided and incomplete Application would lead to disqualification/ non-consideration of the proposal and no request in this regard shall be entertained.
- viii. The Bank reserves the right to reject any or all application or cancel the empanelment process without assigning any reasons whatsoever. The Bank also reserves the right to change or modify any specification / configuration on a later date / during the process of bidding / demonstration / actual installation of the system.
- ix. **OPEN TO SUPPORT OFFICE:** Shortlisted applicants should have an office or shall open a Branch / Office setup within one month from the date of allotment of work, under the jurisdiction of SBI Administrative Offices / Regional Business Offices located in States of North East under North East Circle, wherever work allotted with sufficient qualified and trained engineers / technicians / personals for supervision and sufficient spare parts in stocks for execution of works. The Bank may inspect the facilities of the vendors to verify the genuineness and to ensure the conformity with the details given. In case the applicant refuses or fails to open his office / setup within the stipulated time, his empanelment is liable for termination and his EMD / security money with the bank shall also be forfeited.



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- x. **AUTHORIZATION CERTIFICATES TO THE TECHNICIAN:** Shortlisted Vendors shall submit the name of Service Engineers/ Technician to the Bank and further Bank's Fire Officer, posted at P&E Deptt, LHO, Guwahati will evaluate the competency of the Service Engineers./ Technician and if found suitable authorization letter will be issued to perform the work at SBI Branches/Offices. Without authorization no other persons shall be allowed to visit / attend the Breakdown / AMC /New Installation of the System in SBI Branches/Offices.
- xi. **The intending vendors who are under arbitration / litigation with our bank or have been black listed / de-listed by any Nationalized Banks / PSUs /Govt./ Large Private Sectors Bank / Financial institutes will not be considered for Empanelment** and if it is found on latter stages, Bank will terminate his empanelment and also forfeit his EMD / Security Money deposited with the bank.
- xii. If the application is made by a partnership firm, a certified copy of the Partnership Deed, Current Address of the firm and the full names and current addresses of all the partners of the firm shall also accompany the application.
- xiii. If the application is made by a Limited Company it shall be signed by a duly authorized person holding the Board Resolution for signing the application in which case certified copies of the Power of Attorney and the Certificate of incorporation, Memorandum & Articles of Association shall accompany the application.
- xiv. If the space in the Application Form is insufficient for furnishing full details, the information shall be supplemented in separate sheets of paper stating therein the part of the statement and serial number. Separate sheets shall be used for each part, which shall have seal and signature.
- xv. The documents provided by the intended vendor are Non-returnable.
- xvi. The bank takes no responsibility of application lost or delays in receipt due to any reasons, whatsoever including natural calamity.
- xvii. The bank reserves its right to postpone the date of submission or issue any additional amendments/corrigendum, which will be published at Bank's website only.
- xviii. Applications received after due date and time or incomplete in any respect are liable to be rejected and no request in this regard will be entertained by the Bank.
- xix. Costs incurred by the applicant in applying, in providing necessary clarifications or attending discussion, conferences, or site visits or giving demonstration of equipment, will not be reimbursed by the bank.
- xx. The intending applicants are required to submit their full Bio-Data giving details about their organization, experience, technical personnel in their organization, competence and adequate evidence of their financial standing, etc., in the enclosed statement (along with requisite testimonials). Incomplete applications or applications without proper proof for establishing their credentials will not be considered for short listing for Empanelment.
- xxi. The decision of the bank with regards to short listing or selection of vendors will be final. The bank is not bound to assign any reason thereof.
- xxii. Technical Specifications / Brochure (wherever applicable) of the product offered will be attached along with the Application Form. The bank is at its discretion to call for demonstration of the product and also reserves its right to reject / select any of the products, which may not meet its requirement, without assigning any reason thereof.



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- xxiii. The evaluation of the applicant vendors and their products will be carried out by the bank as per the information / testimonials provided along with the Application Form. If after empanelment it is found that any information or details furnished by applicants is/are false / inadequate at the time of evaluation or any time in future or any material information is withheld which comes to the notice of the bank at a later date, the Empanelment of such applicant will be cancelled immediately, without notice and without assigning any reason there for.
- xxiv. Empanelment of vendor for the purpose will be for a period of three years however the same is subject to satisfactory review. The performance of the contractor will be reviewed on yearly basis or as per discretion of the Bank for determining their continuation or removal from the panel during this period. Bank shall reserve the right to cancel the panel of vendors, or any individual vendor on account of unsatisfactory performance or go in for fresh empanelment or extend the period of validity of empanelment at its discretion and it shall be binding upon all the vendors who are empanelled through this exercise.
- xxv. Bank reserves the right to reject any or all the applications without assigning any reason thereof and also reserves the right to restrict number of applicants for tendering at its sole discretion. Bank's decision in this regard shall be final and binding on all concerned.
- xxvi. The Empanelment of a vendor shall be cancelled any time during the validity period in case of poor performance, abnormal delay in completion of work, abandoning of allotted work, non participation in the tendering process, bankruptcy, for any activity detrimental to the interests of the bank and in case the Empanelment is secured based on false information / documents. In case of cancellation / de-listing from the Empanelment list, the vendor shall be debarred from tendering / taking of works in the bank for a period decided by the bank. In this regard decision of the bank will be final and binding on the party.
- xxvii. Empanelment of vendors does NOT guarantee for allotment of TENDER/WORK.
- xxviii. The Vendors shall comply with the Labour Laws and/or other laws in force at the relevant time and the Bank will not be responsible for any action/ inaction/ acts/ deeds of the vendor. In case of failure on the part of vendor in comply with any law, the vendor will be solely responsible for the same without any exception.
- xxix. In case of any dispute arising out of or in relation to this EOI, the dispute shall be resolved by way of Arbitration and the decision taken by the Arbitrator who will be appointed by the Bank will be final and binding on the Applicant / Vendor. The place of arbitration shall be at Guwahati and its proceeding shall be governed by Arbitration & Conciliation Act, 1996 as amended from time to time. Legal disputes, if any, shall be subject to the exclusive jurisdiction of Courts in Guwahati only.
- xxx. The vendor/bidder should not sub-let the contract awarded to him to any other person.
- xxxi. If at any stage the information furnished by the applicant is found to be incorrect the empanelment of the vendor is liable to be canceled at the discretion of the Bank.
- xxxii. Incomplete applications and those received late will be rejected by the Bank and will not be considered for further processing of empanelment exercise. The decision of



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- Bank to accept or reject any application for pre-qualification will be final and no request shall be entertained in this regard.
- xxxiii. Bank will not enter into any correspondence with applicant/vendor except in case of clarification sought with regard to this document and only if considered appropriate by the Bank. The applicants are aptly informed that all new Fire Safety Equipment's to be procured by the Administrative Offices / Branches / Offices should meet the new specifications (**PART IV - TECHNICAL SPECIFICATIONS**). The detailed specifications of required product is enclosed for submission of compliance in 'Yes' or 'No' format by the applicant. Existing Fire Safety Equipment's in use in Branches/Offices need not be replaced till such time they are in working condition or before exhausted their self life period as mentioned in EOI either work order has not been placed for new procurement by the competent authority of the Bank.
- xxxiv. Applicants to ensure that the required documents by the Bank for this application are duly filled up and are being submitted as per the **CHECK-LIST** and enclosed along with this application and supporting documents.
- xxxv. **Amendment:** At any time before the last date and time for submission of response to the EOI the Bank may, for any reason, modify the EOI document, by an amendment that would be displayed on Bank's website www.sbi.co.in; the Bank would make no other intimation in this regard. It would be the sole responsibility of the applicant to submit bid / proposal incorporating amendments, if any.
- xxxvi. **Disclaimer:** The EOI would bind neither the Bank in any contract nor in an offer of an assignment/contract. The Bank reserves the right to accept any bid/ proposal or reject any or all the bids/ proposals received in response to the EOI and to cancel the entire process at any time prior to award of the assignment/contract, without thereby incurring any liability to the affected respondent/s. The Bank shall not be bound to offer any reasons for such acceptance/ rejection nor shall entertain any correspondence with the rejected respondents in this matter. The Bank reserves the right to cancel the empanelment process altogether at any time for any reason whatsoever purely at the discretion of the Bank.
- xxxvii. The Vendors shall not use logo and name of the State Bank of India on their letter head, sign board, visiting card and rubber stamp etc., and there shall not be any principal agent relationship between the Bank and the Vendor.

1.2 DEFINITION OF TERMS & TERMINOLOGIES

- i. **Bank / Purchaser'** shall mean the client on whose behalf this tender is issued and his authorized representative.
- ii. **'Fire Engineers'** shall mean Fire Engineer / Fire Officer appointed by Bank for the project.
- iii. **'Bidder'** shall mean party who quotes against this enquiry.
- iv. **'Contractor'** shall mean the successful 'BIDDER' whose bid has been accepted by the Bank and on whom Purchase/Work Order will be placed.
- v. **'PROJECT'** shall mean the project specified in tender.
- vi. **'SITE'** shall mean the actual place of work as detailed in specification / tender



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- vii. **'SPECIFICATIONS'** shall mean collectively all the terms and stipulations contained in those portions of contract as general and special conditions, amendments, deletions, revisions as made in agreement or written agreements made pertaining to method of work.
- viii. **'Month'** shall mean Calendar month.
- ix. **'Plant/Equipment' and 'Works'** shall mean respectively the goods to be supplied and services to be provided by the contractor.
- x. **'Contract/Work Order'** shall mean the order specifying works and associated specifications to be executed by "Bank and Contractor."
- xi. **'Contract Period'** shall mean the period during which "Bank" and "Contractor" shall execute the entire contract as agreed.
- xii. **'Guarantee Period' / "Defect Liability Period"** shall mean period during which the plant / equipment and installations shall give same and trouble free performance as guaranteed by contractor.
- xiii. **'Fire Engineer's Instructions'** shall mean instruction oral or written, drawings, direction, explanations issued by Consultant / Fire Engineer / Architects on be-half of the Bank from time to time during period of contract. (All 'oral' instructions shall be authenticated by written instructions immediately.)
- xiv. **'Performance Tests'** shall mean all tests to be carried out by contractor as per specifications prior to installation being taken over by Bank under guarantee.
- xv. **'Commissioning'** shall mean integrated activity of carrying out performance tests, initial and trial operations of system.
- xvi. **'Drawings'** shall mean all drawings furnished by Fire Engineer / Bank for basis of proposal or for carrying out works, from time to time; all drawing submitted by vendor provided such drawings are acceptable to Fire Engineer/Bank.
- xvii. **'UR'** means quote unit rate.
- xviii. **Circulation Area** - Area (including a stairway) used mainly as a means of access between a room and an exit from the building or compartment.
- xix. **Floor** - Area contained on each storey of the building.
- xx. **Applicant** - means "Vendor" willing to apply Expression of Interest (EOI).

2.0 PART II: PRE- QUALIFICATION ELIGIBILITY CRITERIA

2.1 (a) FINANCIAL:

- i) Average Annual Turnover of **Rs. 20 Lac** for the last three consecutive years ending 31st March 2022 by virtue of audited Balance sheet in the same field of business of installation and maintenance of **FIRE EXTINGUISHERS** and should also be presently in same business (Supply/Installation of Fire Safety Equipments & Maintenance).
- ii) The applicant must have sound financial capacity / credit worthiness to be supported by a **Solvency Certificate of Rs.10 Lac issued not more than 3 month older from the last date of submission of application** as per **Annexure G**.



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- iii) **Solvency Certificate** must be produced in original on the letter head of issuing Bank and if applicant submitting EOIs in more than one categories then he may attach xerox copy by stating that original has been attached in which EOI (but only higher value of **Solvency Certificate** will be considered).
- iv) ITR for the last 3 Financial Years i.e. 2019-20, 2020-21 and 2021-22 ending March 2022. The company should be in profit during the last 03 consecutive years.
- v) Chartered Accountant Certified / Audited Balance Sheet and Profit & Loss Accounts.

2.1 (b) NON-FINANCIAL:

- i) The Vendor / Firms **should be in business of supply, installation, refilling and maintenance of ISI marked reputed brand like Cease Fire / Minimax / Safex /Kanex or equivalent brands** of Fire Extinguishers (as per BIS approved).
- ii) The applicant should be in the business of Fire Extinguishers (Manufacturer / Dealers) for the minimum **last five (05) years as on 31/10/2022**.
- iii) Supply, Installation, Refilling & Maintenance of ISI marked **Fire Extinguishers should be a primary activity of the applicants**.
- vi) The firms shall furnish documents evidencing and establishing the bidder's eligibility to supply the material by means of a **Back to Back Support Certificate for minimum 05 years from the Original Equipment Manufacturers (OEM)**, besides the brochures, literature, drawings etc. in support of Fire Extinguishers being offered, should be attached.
- vii) OEM Certificate / letter to be in Original and no photocopy or colored xerox will be acceptable **(In absence of the Original Certificate from the OEM the applicant will be disqualified)**.
- viii) Work Orders executed for Govt PSU/ Nationalized Bank / State Govt./Central Govt./Large Private Sector Bank etc. mentioning nature of work and their value.

2.2 PERFORMANCE CERTIFICATES:

Performance certificates must be submitted by the interested applicants against successful completion of work, and issued by the competent authority from the currently working deptt i.e. Govt. Sectors/ Public Sector Bank / PSU / Financial institutions issued during the current financial year issued **(Must be issued not more three months old from the date of publishing of the EOI)** and in case of applicant working with SBI "**Performance Certificates**" must be issued from the AOs/RBOs by the competent authority (not below the rank of Chief Manager (GB)/CM (CS)/CM (Admin) etc). Preference will be given if the Performance Certificates issued by the State Bank of India.

2.3 WORK EXPERIENCE:

The applicant should produce contract orders and installation certificate along with satisfactory performance certificate from customers for eligible services. The experience of having successfully completed similar works of supply, installation, testing, commissioning, maintenance and repair of FIRE EXTINGUISHERS during last five (05) years as on **31/10/2022** in PSU/ Nationalized Bank / State Govt./Central Govt./Large Private Sector Bank etc. of which one should be mandatorily be a **Public Sector Bank**, during last five years period and should have installed minimum **250 new supply of Fire Extinguishers** in last five years.



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2.4 APPLICANTS HAVING NEAR RELATIVES: Near relative shall mean spouse, father (including step father), Mother (including step mother), Son (including step son) and / or his wife, grandson, daughter (including step daughter) and/or her husband, brother (including step brother) and/or his wife, sister and/or her husband, Father-in-law, Mother-in-law, Brother-in-law and / or his wife, Sister-in-law and/or his husband. A declaration to the effect that near relative (s) is/are employed in SBI or not should be submitted by the applicant as per **Annexure-F**.

2.5 REGISTRATION REQUIREMENTS:

- i. Registration Certificate of the Firm showing the activities of the Firm or Certificate of Incorporation in case of Company.
- ii. GST Registration Certificate.
- iii. Pan Card.
- iv. The applicant firm/vendor must be registered for the purpose of service tax and have a registration number for the purpose.
- v. Registration Certificate under Shops & Establishment Act issued by the respective State Governments (**Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya, and Arunachal Pradesh**). Those applicants who do not have Shops & Establishment license must give an undertaking to submit the **same within 10 calendar days** from the date of last date of submission of EOI, failing which the candidature shall be cancelled and no separate reminder/communication will be done in the matter in this regard.

2.6 PRODUCTS CERTIFICATIONS:

Spare parts / Component of the **FIRE EXTINGUISHERS** should be as per Bank specifications as mentioned in **4.0 Part-IV [Technical Specification]** and certified as per mandatory certification given in specification and BIS. Also a valid copy of certifications should be enclosed accordingly.

2.7 AUTHORIZATION LETTER:

- i. The applicant should submit the authorization Letter from the Principal / OEM whose products are proposed.
- ii. The applicant should either be the original equipment manufacturer of the proposed system or a subsidiary company of a manufacturer company for such system or an authorized supplier/channel partner of a manufacturer of a proposed system.
- iii. If the Applicant is authorized supplier of the equipment, he shall have back to back agreement with each of the equipment manufacturer, so that direct support for maintenance, spares parts are available for at least 5 years.
- iv. The Manufacturer of the equipment must have a sound and well documented Quality framework. Applicant is permitted to submit a valid ISO certificate or equivalent for the manufacturer in support of this clause. The applicant should have a well-equipped workshop and arrangements /tie up with authorized company (PESO Licensee) for hydraulic testing facility of gas based fire extinguishers and refilling of clean agent, CO2 and ABC stored pressure modular fire extinguishers with sufficient qualified staff with proper qualified technical support in office/workshop.
- v. State Bank of India reserves the right to visit / inspect Applicant / Manufacturer facilities to ascertain the above facts. The Bank's representatives may visit the



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applicant's factory site/offices and contact his past clients for verification of information given by the applicant. The applicant will be required to give them the necessary facilities for verification.

2.8 PRODUCT LITERATURE:

Applicant shall furnish Product Literature as a part of bid documents establishing the applicant's ability to supply the material as per Bank's approved specifications. The applicant shall also submit documentary evidence in the form of literature, drawing, & data on the product offered. Evaluation will be done on the basis of the documents submitted along with the bid without any further reference to the applicant.

2.9 SERVICE SUPPORT OFFICE:

- i. The applicant should have an established Office / Service Center with technical personnel or else must open the said office within one month from the date of receipt of work allotment letter (undertaking to be submitted as per **Annexure-I**) for providing 24x7 post implementation support, proof for the same to be submitted.
- ii. The applicant should be prepared to open the additional support offices at new centers within the area of jurisdiction of Administrative Offices Guwahati (Assam), Dibrugarh (Assam & Arunachal Pradesh), Shillong (Meghalaya & Manipur), Jorhat (Assam,Nagaland), and Silchar (Mizoram, Tripura). Complete address, contacts, and documentary evidence for the same needs to be provided to the Bank. The contact details, especially the telephone numbers, or service focal point/s should remain unchanged during the currency of vendor's relation with SBI North East Circle. In case, these are changed, the vendor should inform the same to the Bank 15 days in advance.
- iii. Details area of operations under North East Circle are as under:

S.NO.	Network	ZONES	AREA OF OPERATION
i.	NW-I	AO Guwahati	<u>Branches / Offices are under the state of Assam covering Districts:</u> Bongaigaon, Baksa, Barpeta, Chirang, Dhubri, Goalpara, Hojai, Kamrup, Kamrup Metro, Karbi Anglong, Kokrajhar, Morigaon, Nagaon, Nalbari, South-Salmara-Mancachar, West Karbi Anglong
ii.		AO Dibrugarh	<ol style="list-style-type: none"> i. <u>Branches / Offices are under the state of Assam covering Districts:</u> Biswnath, Darrang, Dhemaji, Dibrugarh, Lakhimpur, Sonitpur, Tinsukia and Udalguri. ii. <u>Branches / Offices are under the state of Arunachal Pradesh covering Districts:</u> West Siang, West Kameng, Upper Subansiri, Upper Siang, Tirap, Tawang, Subansiri, Siang, Papumpare, Namsai, Lower Subansiri, Lower Dibang Valley, Longding, Lohit, Kurung Kumey, Kra Daadi, Kameng, East Siang, East Kameng, Dibang Valley, Chunglang, Anjaw.



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iii.	NW-II	AO Shillong	<p>i. <u>Branches / Offices are under the state of Manipur covering Districts:</u> Bishnupur, Chandel, Churachandpur, Imphal East, Imphal West Jiribam, Kakching, Kamjong, Kangpokpi, Noney, Pherzwal, Senapati, Tamenglong, Tengnoupal, Thoubal & Ukhrul.</p> <p>ii. <u>Branches / Offices are under the state of Meghalaya covering Districts:</u> East Garo Hills, East Jaintia Hill, East Khasi Hills, North Garo Hill, Ri Bhoi, South Garo Hills, South West Garo Hill, South West Khasi Hills, West Garo Hills, West Jaintia Hill & West Khasi Hills.</p>
iv.		AO Jorhat	<p>i. <u>Branches / Offices are under the state of Assam covering Districts:</u> Charaideo, Golaghat, Jorhat, Majuli and Sibsagar.</p> <p>ii. <u>Branches / Offices are under the state of Nagaland covering Districts:</u> Dimapur, Kiphire, Kohima, Longleng, Mokochung, Mon, Peren, Phek, Tuen Sang, Wokha, Zunheboto.</p>
v.		AO Silchar	<p>i. <u>Branches / Offices are under the state of Assam covering Districts:</u> Kachar, Dima Hasao, Hailakandi & Karimganj.</p> <p>ii. <u>Branches / Offices are under the state of Tripura covering Districts:</u> Dhalai, Gomati, Khowai, North Tripura, Sepahijala, South Tripura, Unakoti & West Tripura.</p> <p>iii. <u>Branches / Offices are under the state of Mizoram covering Districts:</u> Aizwal, Champhai, Hnahthial, Khawzawl, Kolasib, Langtlai, Lunglei, Mamit, Saiha, Saktual & Serchip.</p>

3.0 PART IV- EVALUATION CRITERIA CUM SELECTION PROCESS:

3.1 EVALUATION BASED ON ELIGIBILITY CRITERION:

Bank will evaluate the application for Empanelment on the basis of pre-qualification mandatory requirements based on eligibility criterion and those who meet the criteria will be evaluated based on the scoring sheet where cut off requirements for scoring is **30/90 mark** in total and minimum score for parameters given at each requirement is mandatory for short listing the applicants for further evaluation. (Copy of Evaluation Mandatory requirements cum scoring sheet is enclosed **Annexure-C**). Also it may kindly be noted that there are some mandatory requirements (Minimum 5 marks must be scored in each category as mentioned in referred Annexure) in the scoring sheet which must be complied, failing which the application would not be considered although minimum qualifying marks are scored (30 out of 90).



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3.2 EVALUATION BASED ON PRESENTATION CUM DEMONSTRATION:

Only the shortlisted applicants based on their eligibility criteria (Annexure-C) would be invited by the Bank to make a presentation/demonstration of the equipments on their capabilities and their proposed methodology for execution of this project on all the Technical specifications of the Bank at date, time and place (to be intimated by the Bank to those who technically qualify and meets the eligibility criteria) on their own cost/arrangements. Demonstration cum presentation will also be evaluated based on the scoring sheet where cut off requirements for scoring is **35/45 mark** in total and minimum score for parameters given at each requirement is mandatory for short listing the applicants for further evaluation (copy of evaluation mandatory requirements cum scoring sheet is enclosed **Annexure-D**). Also it may kindly be noted that there are some mandatory requirements (Minimum 5 marks must be scored in each category as mentioned in referred Annexure) in the scoring sheet which must be complied, failing which the application would not be considered although minimum qualifying marks are scored.

3.3 Based on the **Annexure- C & D “Pre-Qualification Mandatorily Evaluation cum Scoring Sheet”** the designated committee will decide to qualify /disqualify the applicants. The applicants at this stage after the satisfactory presentation, considered eligible for empanelment would then be invited to participate in the financial bid by the Bank (which could be by e-tendering) for the final selection of vendors. Marks under each parameter will be awarded by the committee but will not be disclosed to the applicants. The cut off requirements for scoring is **65/135 mark** in total is mandatory for short listing the applicants for further empanelment and onwards submission of price bid.

3.4 The applicants who are included in the Bank’s panel will only be allowed to participate in price bid through e-tendering on prefixed date & time as decided by the Bank. If the rates, terms and conditions of Bank are accepted by them then the work will be distributed amongst the finalist as per the discretion of the Bank (**Quantum of allotment of Branches / Offices will be advised before the price bid to the eligible applicants only**). Although allotment of work and the area of operation amongst the finally empanelled vendors would be the sole discretion of the Bank.

3.5 After inclusion in the bank’s panel, applicants have to submit along with their financial bid a Security Money Deposit (Refundable) of **Rs. 20,000/- (Rs. Twenty thousand only)** issued separately in the form of a Demand Draft / Banker's Cheque in favor of State Bank of India and payable at Guwahati. The Security Money Deposit will be refunded to unsuccessful bidders. However, in case of successful bidders /empanelled vendor, this Security Money deposit will be refunded only after successful completion of the referred empanelment. The Bank will not pay any interest on Security Money Deposit. If any empanelled vendor wishes to withdraw his security deposit money between the validity of empanelment period, then in that case his empanelment will be terminated. The security money so deposited with the Bank shall be subject to forfeiture in terms of this EOI.

3.6 The Bank reserves the right to assign or withdraw any work to or from any empanelled vendor or successful bidder without assigning any reasons and can cancel the empanelment by giving one month notice without assigning any reason in this regard.

3.7 Vendors so empanelled should comply with all statutory and labour laws or any other law in for, the time being, rules, and regulations of central / state government at their own cost.

4.0 PART IV - TECHNICAL SPECIFICATIONS OF FIRE EXTINGUISHERS: (WATER CO2 /CO2 TYPE / DCP/ ABC & ABC MODULAR TYPE): The following specifications required for Portable Fire Extinguisher as per IS: 15683/IS: 2190. Details are as under:

- i. **WATER TYPE FIRE EXTINGUISHERS:** It should be of gas cartridge type, provided with squeeze grip control valve operating mechanism overall conforming to IS 15683 and ISI marked.
- ii. **DRY CHEMICAL POWDER (DCP/ABC) TYPE FIRE EXTINGUISHERS:** It should be of gas cartridge type provided with squeeze grip control valve operating mechanism overall conforming to IS 15683 and IS marked.
- iii. **CARBON DIOXIDE TYPE FIRE EXTINGUISHERS:** It should be of wheel type control valve operating mechanism over all conforming to IS 15683 and ISI Marked.
- iv. **CLEAN AGENT TYPE FIRE EXTINGUISHERS:** It should be pressurized provided with squeeze grip control valve operating mechanism overall conforming to IS 15683 and IS marked.

V. 5 KG ABC AUTOMATIC MODULAR TYPE FIRE EXTINGUISHER

- a) An automatic detection and suppression system together in a single unit and should be reusable cylinder.
- b) The system should provide Automatic round the clock protection and non freezing.
- c) Extinguishing media should be used ABC (mono ammonium phosphate-90) powder

(Note: All components of the above fire extinguishers should satisfy the requirements of construction material, dimensions, sizes, ratings, tests criteria and all other requirements as per IS:15683:2006 and it should be overall conforming to IS:15683 with ISI mark. The CE certified brand shall be preferred.)

4.1 DRY CHEMICAL POWDER (DCP)/ABC, CARTRIDGE TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers should contain Mono-ammonium- phosphate (MAP-90) based dry powder as per BIS and **capable of fire fighting class B and C** Fires. Propellant in cartridge operated extinguishers shall be carbon dioxide gas cartridge. The method of expulsion of dry power shall be by means of pressure produced from compressed or liquefied gas from gas cartridge attached to the cap after piercing it by the squeeze grip.

4.1.1 PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY -02KG	CAPACITY -04KG	CAPACITY -06KG
Approvals/certification	IS:15683, ISI Marked	IS:15683, ISI Marked	IS:15683, ISI Marked
Fire Rating	08 B or upwards	21B or upwards	21B or upwards
Working/Operating Temperature (°C)	-30 to +55	-30 to +55	-30 to +55
Burst Pressure	55/80 bar (min)	55/80 bar (min)	55/80 bar (min)
Cylinder Testing Pressure	35 bar	35 bar	35 bar
Service/Working Pressure	15-19 bar max	15 -18 bar max	15 -18 bar max



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Min-Max			
Minimum Effective Discharge Time	09-13 Seconds	13-28 Seconds	08-18 Seconds
Bulk Range % Discharge	2 to 3 meter, 85%	2 to 4 meter, 85%	2 to 6 meter, 85%
Propellant	Carbon Dioxide Gas, 60gm	Carbon Dioxide Gas, 100-120 gm	Carbon Dioxide Gas, 100-120 gm
Thickness (Approx.)	1.6 mm	1.6 mm	1.6 mm
Height Without Base (Approx.)	360-380mm	385-510 mm	520-540 mm
Diameter (Approx.)	106-108 (+/- 10) mm	140-150 (+/-10) mm	140-150 (+/-10) mm
Gross Weight (Approx.)	4.0 kg	7-8.5 kg	10-11.5 kg
Extinguishing Agent Charge	Mono-ammonium-phosphate (MAP-90)	Mono-ammonium-phosphate (MAP-90)	Mono-ammonium-phosphate (MAP-90)

These cartridge operated extinguishers the cartridge shall be pierced and the pressure allowed to build for 06 second before opening the control valve.

4.1.2 CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, gas cartridge and cartridge holder, plunger rod and piercing mechanism, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

4.1.3 MANUFACTURING TESTS: The Extinguishers shall comply all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.

4.1.4 COLOUR: The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.

4.1.5 MARKING:

- a) The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
- b) The marking shall include a sequential serial number.
- c) The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
- d) The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
- e) The applicable statement or the equivalent shall be included in the marking: Recharge immediately after any use.
- f) The gas cartridge shall be permanently marked with:
 - a. Empty mass in gram,
 - b. Nominal full mass in gram,
 - c. Year of manufacturer, and
 - d. Name or code of the manufacturer.



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- g) The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
- h) The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- i) Operating instructions: the operating instructions shall be arranged as follows:
 - i. Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - ii. Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- j) The extinguisher shall be marked with letters "B", and "C" indicating their suitability for respective class of fires.

4.2 CARBON DIOXIDE (CO₂) GAS TYPE FIRE EXTINGUISHERS:

4.2.1 These Extinguishers shall be based on. The Carbon Dioxide (CO₂) gas shall confirm to IS: 15222. The quantity shall be determined by weighing. The filling ratio is the ratio of mass of liquefiable gas that is allowed to be filled into the container in view of safety considerations to the mass of water required to fill the container at 15degree centigrade. It is operated by holding upright, removing the locking pin or seal or safety device from the **wheel type control valve operating mechanism**.

4.2.2 The Extinguisher is made from **seamless** manganese steel cylinders confirming to IS: 7285 with ISI Marked & **approved from Chief Controller of Explosives (CCE)**. Valve confirming to IS: 3224 with ISI Mark.

4.2.3 The extinguisher discharge horn shall be constructed to withstand crushing when 25 kg applied to its extremity for 5 min immediately after having completely discharged the extinguisher through the horn. Check that the horn does not show any evidence of cracking or breakage.

4.2.4 PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY -03KG	CAPACITY - 4.5KG	CAPACITY -22.5KG
Approvals/certification	IS:15683, ISI Marked	IS:15683, ISI Marked	IS: 2878, ISI Marked
Fire Rating	8B-13B	13B-21B	As per BIS, Min 21B
Working / Operating Temperature (Degree Centigrade)	-30 to +55	-30 to +55	-30 to +55
Burst Pressure (Approx.)	335-350 bar	335-350 bar	335-350 bar
Cylinder Testing Pressure	250 bar	250 bar	250 bar
Minimum Effective Discharge Time	08-15 Second	08-17 Second	20-60 Second

Bulk Range % Discharge	01 to 04 meter, 85%	02 to 04 meter, 85%	BIS, 95%
Propellant	Carbon Dioxide Gas	Carbon Dioxide Gas	Carbon Dioxide Gas
Thickness (Approx.)	4.2 mm	4.2 mm	5.5 mm
Height (Approx.)	435-545mm	610-700 mm	1030 mm
Diameter (Approx.)	140 (+/- 10) mm	140-150 (+/- 10) mm	267 mm
Gross Weight (Approx.)	12.5 kg	17 kg	93 kg
Extinguishing Agent Charge	CO ₂ Gas	CO ₂ Gas	CO ₂ Gas

4.2.5 CONSTRUCTION: The cylinder body, discharge fittings, trolley, valve, (i.e. Nozzle, Hose, etc) shall be confirmed as per Indian Specification IS: 15683 & IS: 2878.

4.2.6 PAINTING:

- Each Extinguisher shall be painted fire red confirming to shade No. 536 or 537 of IS: 5.
- A picture showing a man operating the extinguisher in the correct manner shall be shown on the body of the extinguisher.
- The extinguisher shall be marked with the letters B, & C indicating their suitability for respective classes of fires as laid down in IS: 2190:1992.

4.2.7 MARKING: Each extinguisher shall be clearly and permanently marked with the following information:

- Manufacturer's name or trade – mark, serial No., and year of manufacture shall be **EMBOSSSED** at the bottom ring/body/neck.
- Method of operation in prominent letter.
- The words “Carbon Dioxide Type” “class BC
- Capacity of the extinguisher in kg.
- Year of manufacturer of extinguisher and date of refilling.
- Source, Year of manufacture of the cylinder and its test pressure.
- The product shall be marked with BIS Standard Mark.

The following information to facilitate filling or recharging shall also be marked on the head of extinguisher or on the neck of the cylinder:

- the weight of extinguisher (to include operating head, Internal discharge tube and carrying handle but not any hose or discharge horn assembly) shown as EW.
- Filled weight of extinguisher (to include operating head, internal discharge tube, carrying handle and gas filled contents but not any hose or discharge horn assembly) shown as FW.

4.3 WATER CO₂ SQUEEZE GRIP CARTRIDGE TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers shall water as per IS: 15683 and **capable of fire fighting class A** Fire. Propellant in cartridge operated extinguishers shall be carbon dioxide gas cartridge. The method of expulsion of water shall be by means of pressure produced from compressed or liquefied gas from gas cartridge attached to the cap after piercing it uprightly or by piercing the squeeze grip.

4.3.1 PERFORMANCE & CONSTRUCTION REQUIREMENT:



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PERFORMANCE	CAPACITY -06 Liter	CAPACITY -09 Liter
Approvals/certification	IS:15683, ISI Marked	IS:15683, ISI Marked
Fire Rating	2 A	2 A
Working/Operating Temperature (°C)	+05 to +55	+05 to +55
Burst Pressure	55/80 bar (min)	55/80 bar (min)
Cylinder Testing Pressure	35 bar	35 bar
Service / Working Pressure (Approx.)	15-18 bar	14-15bar
Minimum Effective Discharge Time	13-33 Second	13-42 Second
Bulk Range % Discharge	02-06 meter, 85%	02-07 meter, 85%
Propellant	Carbon Dioxide Gas Cartridge	Carbon Dioxide Gas Cartridge
Thickness (Approx.)	1.6 mm	1.6 mm
Height (Approx.)	530-570 mm	570-585 mm
Diameter (Approx.)	150-175(+/- 10) mm	175-180 (+/- 10) mm
Gross Weight (Approx.)	06-10 kg	12-15kg
Extinguishing Agent Charge	Water	Water

These cartridge operated extinguishers the cartridge shall be pierced and the pressure allowed to build for 06 second before opening the control valve.

4.3.2 CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, gas cartridge and cartridge holder, plunger rod and piercing mechanism, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

4.3.3 MANUFACTURING TESTS: The Extinguishers shall fulfill all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.

4.3.4 COLOUR: The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.

4.3.5 MARKING:

- a) The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
- b) The marking shall include a sequential serial number.
- c) The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
- d) The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
- e) The applicable statement or the equivalent shall be included in the marking: Recharge immediately after any use.



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- f) The gas cartridge shall be permanently marked with:
 - a. Empty mass in gram,
 - b. Nominal full mass in gram,
 - c. Year of manufacturer, and
 - d. Name or code of the manufacturer.
- g) The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
- h) The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- i) Operating instructions: the operating instructions shall be arranged as follows:
 - i. Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - ii. Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- j) The extinguisher shall be marked with letters "A" indicating their suitability for respective class of fires.

4.4 CLEAN AGENT TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers should contain Clean Agent like HFC, HCFC blends etc (Halotron, NAF, PV, HFC-36), Fluoro ketone. These extinguishers should have zero global warming or zero ozone depletion as per IS: 15683 and **capable of fire fighting class A, B and C Fires**. The cylinders shall be seamless.

4.4.1 PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY -02kg	CAPACITY -04
Approvals/certification	IS:15683, ISI Marked	IS:15683, ISI Marked
Fire Rating	1A 8B	1A 13B
Working /Operating Temperature (°C)	-30 to +55	-30 to +55
Burst Pressure	55/80 bar (min)	55/80 bar (min)
Cylinder Testing Pressure	35 bar	35 bar
Service / Working Pressure (Approx.)	15-18 bar	14-15bar
Minimum Effective Discharge Time	09-13 Second	08-14 Second
Bulk Range % Discharge	02-03 meter, 85%	02-04 meter, 85%
Propellant	Nitrogen Gas	Nitrogen Gas
Thickness (Approx.)	1.6 mm	1.6 mm
Height (Approx.)	380 mm	185 mm
Diameter (Approx.)	106-108(+/- 10) mm	140-150 (+/- 10) mm
Gross Weight (Approx.)	3.5 kg	7 kg



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Extinguishing Agent Charge	Clean agent	Clean Agent
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4.4.2 CONSTRUCTION: The cylinder shall be seamless joint body, expansion space, neck ring, cap, gas cartridge and cartridge holder, plunger rod and piercing mechanism, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

4.4.3 MANUFACTURING TESTS: The Extinguishers shall fulfill all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.

4.4.4 COLOUR: The colour for extinguisher bodies shall be as per IS: 15683.

4.4.5 MARKING: The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.

- a) The marking shall include a sequential serial number.
- b) The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
- c) The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
- d) The applicable statement or the equivalent shall be included in the marking: Recharge immediately after any use.
- e) The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
- f) The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- g) Operating instructions: the operating instructions shall be arranged as follows:
 - i. Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - ii. Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- h) The extinguisher shall be marked with letters "AB & C" indicating their suitability for respective class of fires.

(NOTE: All components of above fire extinguishers mentioned above as serial number from 4.1 to 4.4 should satisfy the requirements of construction material, dimensions, sizes, ratings, tests criteria and all other requirements as per IS:15683:2006 and it should be overall conforming to IS 15683 with ISI mark.)



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4.5 ABC TYPE MODULAR TYPE SELF EXTINGUISHING FIRE EXTINGUISHER, CAP-5KG

4.5.1 The following important features should be:

- a) An automatic detection and suppression system together in a single unit and should be reusable cylinder.
- b) The system should provide Automatic round the clock protection and non freezing.
- c) The system should be Rechargeable and easy to service.

4.5.2 The following performance required as data given as under:

- a) Propellant should be used as Nitrogen Gas.
- b) Working pressure should be 7 to 15 kgs/cm².
- c) Testing pressure should be 35 kgs/cm².
- d) Area of protection should be 3.5 to 4.0 meter square and volume protection should be 8.0 m³
- e) Feasible to hang vertically above risk is 1.5 to 2.0 meter.
- f) Operation time should be 99% in 10-15 seconds.
- g) Extinguishing media should be used ABC (mono ammonium phosphate-90) powder.
- h) The cylinder should be MIG welded M.S. Body 2mm CRC Sheet upper part of which is fitted with adapter or flange for fixing on ceiling wall and below part fixed automatic release Nozzle based on Sprinkler technology unlike the sprinkler nozzle is gas tight the release temperature is adjusted with sprinkler bulb as 57 to 68 degree centigrade with pressure gauge fitted for instant verification of reliability of every unit.
- i) Nozzle should give more than 95% discharge and scattering cone on 40 to 45 degree angle.

5.0 PART-V : SCOPE OF WORK

5.1 REFILLING AND SERVICING / MAINTENANCE OF FIRE EXTINGUISHER AS PER BIS 2190:2010

- a. Annual Maintenance Contract (AMC), will be awarded after completion of warranty period counting from the date of handing over the system to the branch/office as per the rate and term & condition agreed upon the Bank. The vendor has to perform the AMC work as per relevant BIS standards and NFPA's as well as Bank Instructions. Details of schedule will be given to all successful applicants for performing new supply wherever warranted as well servicing/maintenance work. Maintenance/Refilling Schedule for Fire Extinguishers and Schedule for Operational Test on Fire Extinguishers to be Refilled/ Operated for Performance Test in Annually Cyclic Manner as per IS: 2190 : 2010 (All The maintenance scheduled followed by the vendor as per the BIS 2190:2010).
- b. In corrosive environments, it is desirable to have the discharge test carried out at half the frequency mentioned.
- c. AMC will include minimum **ONE** visit in a year and any number of breakdown calls. Inspecting, weighing, and cleaning of all fire extinguishers. Changing of water in water CO₂ type Fire Extinguishers.
- d. Removing dust/corrosion and polishing metal parts. Greasing of moving/other metallic parts where greasing is required. Pressure testing of fire extinguishers and changing of components, if required.
- e. Refitting of wall brackets etc. if these are found to be loose or if they are located at wrong / inconvenient place. Also important to place suitable Fire Extinguishers at prominent place.



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- f. The refilling and maintenance of the fire extinguishers and periodicity of Refilling, Hydraulic Pressure testing should be as per IS-2190-2010. The refill packs/materials will be used as per BIS marked.
- g. The periodicity of refilling of different types of fire extinguishers may be decided by the bank keeping in view of the staff training and weather conditions of the location of the branch/office.
- h. **REFILLING / SERVICING SLIP:** Vendors /Firms must maintained a record in their book of records wherein schedule for refilling / servicing are mentioned and accordingly performed the work of Refilling/Servicing within the due date and paste a service slip / tag (Bin Card inside transparent plastic cover) at the fire extinguishers body as **sample** given below: (Service / Maintenance Slip (should be with good quality of adhesive if pasted on body) for Fire Extinguisher / Modular).

REFILLING / SERVICING SLIP				
Branch Code:		Branch Name:		
Vendor / Firm Address and contact nos.				
Type of Fire Extinguisher		Example: Water CO2 (CT)		
Capacity	9Ltr	Body No.		
New Supply Date		01.10.2022		
S.No.	Refilling Date	Next Due Date of Refilling	Remarks	Sign of Technician
1	01.10.2022	30.09.2025		
2				
3				
S.No.	Servicing Date	Next Due date of Servicing		
1	30.09.2023	30.09.2024		
2				
3				
4				
5and so on.....and so on.....		

- i. Apart from the above visits all complaints / breakdown calls will have to be attended free of cost within 24 hours for city / local branches and within 72 hours for outstation branches. **An alternative serviceable unit shall be provided in case the existing unit has to be taken out for necessary repairs/refilling/servicing and the original unit / part shall be refitted after repairs at the earliest.**

5.2 REFILLING SCHEDULE FOR VARIOUS TYPE OF FIRE EXTINGUISHER/ABC MODULAR

5.2.1. ONCE IN THREE YEARS

- a) **Portable fire extinguisher, water type 9 litre (gas cartridge).**
- b) **Portable fire extinguisher, mechanical foam type 9 litre (gas cartridge type).**
- c) **Wheeled fire extinguisher, water type 50 litre (gas cartridge).**
- d) **Wheeled fire extinguisher, mechanical foam type 50 litre (cartridge type).**



- e) **BC and ABC powder extinguisher confirming to IS 4308 and IS 14609 respectively**

5.2.2. ONCE IN FIVE YEARS

- a) Portable fire extinguisher, water type stored pressure.
- b) Portable fire extinguisher, mechanical foam type stored pressure.
- c) 135 litre fire engine, foam type.
- d) **Fire extinguisher, carbon dioxide type (portable and trolley mounted).**
- e) Higher capacity dry powder fire extinguisher (trolley mounted).
- f) Dry powder fire extinguisher for metal fires.
- g) Clean agent fire extinguishers

5.2.3 REFILLING / MAINTENANCE OF ABC TYPE 5 Kg AUTOMATIC MODULAR FIRE EXTINGUISHER

Since there is no BIS for ABC Modular Fire Extinguisher, but due to similar nature of work with Stored Pressure ABC Fire Extinguishers. It has been advised to refill /maintained or hydraulic pressure test, to be carried out as per the scheduled of Dry Powder/ABC (Stored Pressure) as laid down in BIS 2190:2010.

5.3 SCHEDULES FOR HYDRAULIC PRESSURE TESTING OF FIRE EXTINGUISHERS

- 5.3.1 Every extinguisher installed in premises shall be hydraulically pressure tested as per the schedule given below. There shall not be any leakage or visible distortion. Extinguisher which fails in this requirement shall be replaced.
- 5.3.2 The carbon dioxide type and clean agent type fire extinguishers shall be pressure tested every time when the cylinders are sent for recharging (after periodic discharge test or otherwise) to the pressure specified in the relevant Indian Standard specifications.
- 5.3.3 **Every extinguisher with cap** shall be hydraulically pressure tested (HPT) as per the schedule given above. Extinguisher which fails in this requirement shall be replaced. Test certificates have to be submitted in the branch/office.
- 5.3.4 The carbon dioxide type fire extinguishers shall be pressure tested every time when the cylinders are sent for recharging (after periodic discharge test or otherwise) to the pressure specified in IS:2190.
- 5.3.5 In case of Fire Extinguisher while servicing, if any refill is found to be leaked or pressure has gone down, fully or partially or any other defect is found, the same will be brought to notice of the Branch Manager. Accordingly the refilling will be done only after rectification of the defect, notwithstanding the periodicity of refilling.
- 5.3.6 Please note that refilling /servicing / maintenance of fire extinguishers is a continuous process and it is required to be carried out once a year or earlier (in case, the extinguisher has been used to extinguish fire). The due date for refilling /servicing/maintenance must be strictly adhered to and no delay will be acceptable.

5.4 HPT TABLE AS PER BIS: 2190:2010

S.No.	Type of Extinguisher	Interval Test Year	Pressure Test Kg/cm2	Maintained Pressure for Min
a	Water Type (Gas Cartridge)	3	35	2.5
b	Water Type (Stored Pressure)	3	35	2.5
c	Water Type (Gas Cartridge)	3	35	2.5



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d	Mechanical Foam Type (Gas Cartridge)	3	35	2.5
e	Mechanical Foam Type (Stored Pressure)	3	35	2.5
f	Mechanical Foam Type (Gas Cartridge)	3	35	2.5
g	Mechanical Foam Type (Gas Cartridge) 135 litre	3	35	2.5
h	Dry Powder (Stored Pressure)	3	35	2.5
i	Carbon Dioxide	5	250	2.5
j	Clean Agent (BIS:15683)	3	35	2.5
k	Dry Powder (Gas Cartridge) (BIS:2171, BIS: 10658 and BIS:11833)	3	35	2.5

5.5 LIFE OF FIRE EXTINGUISHERS

S. NO.	TYPE OF FIRE EXTINGUISHERS	LIFE TIME IN YEARS
i.	Water Type (Gas cartridge/Stored pressure) Fire Extinguishers	10
ii.	Dry Powder Type (Gas cartridge/Stored pressure), (BC/ABC) Fire Extinguishers	10
iii.	Clean Agent Type Fire Extinguishers (IS:15683)	10
iv.	Carbon Dioxide Type Fire Extinguishers	15

NOTE: Life of extinguishers shall be considered from date of manufacture of extinguishers. In case of failure in hydraulic pressure testing, extinguisher shall be rejected immediately before the life time given above.

5.6 DEMONSTRATION /TRAINING ON HANDLING OF FIRE EXTINGUISHERS:

Imperative Training / demonstration on handling of Fire Extinguishers is vital role for the Bank's staff posted at the Branches / Offices. Therefore, to avert any Fire Incident in its incipient stage the occupants must have the knowledge on handling /operation of the Fire Extinguishers available at the site. It is necessary for the Vendors / Firms /Contractors, to visit the Branches for refilling /Servicing as per schedule (whenever they due), or on any Breakdown whenever warranted. Representative of the Firm have to conduct demonstration with prior permission to the BM to conduct a small training session (10-15 minutes) during refilling / servicing of the due Fire Extinguishers. The details of training /demonstration must be recorded in Security Information register and also mentioned in Service Certificate issued to the Branches/Offices.

6.0 OTHER IMPORTANT TERMS & CONDITIONS

6.1 BANK'S RIGHT TO ISSUE CLARIFICATIONS, ADDENDUMS, CORRIGENDUM ETC:

The Bank can at any time issue clarifications, addendums or corrigendum before finalization of empanelment. The same will be published on the Bank's website. The applicants are requested to regularly visit the Bank's website.

6.2 PURCHASE THROUGH GEMS PORTAL (GOVERNMENT E-MARKET): The Bank reserves the right to purchase the system/equipments/items through GeM portal of Govt. of India and provide the same to the Agency for installation and commissioning in the



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required branch. However, cost of any material / component provided by the agency for installation and commissioning of the system will be paid as per approved rates, including installation charges.

- 6.3 GUARANTEES:** The Fire Extinguisher including all components delivered to the Bank should be brand new and as per BIS 15683. The supplier should also guarantee that maintenance and refilling to be carried out as per BIS 2190.
- 6.4 AVAILABILITY OF SPARES:** Spares for the product offered should be available for at least 05 years.
- 6.5 WARRANTY:** The offer must include comprehensive on-site warranty of 01- year for all type of fire extinguishers except modular automatic fire extinguishers which shall carry a warranty of 03 years from the date of installation and commissioning of the equipment. Service Provider shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories, etc., covered by the offer. The supplier must warrant all equipment, accessories, spare parts etc., against any manufacturing defects during the warranty period. During the refilling contract period the Service Provider shall depute their representative for refilling of extinguisher.
- 6.6 MAINTENANCE STANDARD EXPECTED DURING WARRANTY:** The supplier should ensure that in case the equipment cannot be repaired within the stipulated period, the supplier should provide a replacement till the system/equipment is returned duly repaired.
- 6.7 RECORDS:** As per requirement of the Bank / Branch, if request is made by the Bank / Branch to the vendor for providing details of all fire extinguishers branch-wise with date of installation and due date of refilling, **the vendor shall make arrangements to provide the details.**
- 6.8 FALL CLAUSE:** At any point of time if it is observed that the vendor is supplying to other financial institutions / firms similar equipments/ material / services at lower rates than offered to Bank, then the vendor shall have to compensate the Bank by paying the difference amount and downward revise the rate of respective item / services at the time of renewal of contract/agreements as applicable.
- 6.9 GUIDELINES FOR THE OEM:** OEM should have online dedicated support center available during working hours and a fully equipped repair and maintenance office in India. Document details to be submitted for the same for verification.
- OEM should have valid BIS Certification.
 - Documents of Manufacturing license/ Excise Registration of the OEM factory need to be submitted for verification.
 - Product Certification copies to be attached as per the specifications.
 - Vendor will be responsible for non-genuine products. Audit for Banks whether actual material is provided or not needs to be done by OEM, as and when required by Bank, without any additional cost, as a service support to Bank.
- 6.10** Random Check / inspection of Bills & Service Certificates as well as quality of Servicing / Refilling will be carried out by the Bank Fire Officer, LHO, and severe action (as deemed fit) will be initiated against the firm if any abnormality noticed against the Bank's instruction.

7.0 SERVICE CERTIFICATE / REPORT

Three copies of visit report will be prepared after testing /maintenance of the system by the authorized technician of the company. The Branch Manager/Authorized officials will stamp and countersign all reports after satisfying them that the system is fully functional.

- **One copy will be handed over to the Branch,**



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- **Second copy** to be retained by the **Vendor**,
- **Third copy** shall be sent to **Fire Officer, P&E Department at Local Head Office, Guwahati** on quarterly interval along with forwarding letter and highlight of the severe abnormalities, if any.
- Format for the **Service Certificate** will be advised to the shortlisted vendors in due course which shall be bind to implement.

8.0 CONFIDENTIALITY:

The vendor or its employees are required to maintain total and complete secrecy and assure not to communicate or allow to be communicated to any person or divulge in any matter/information relating to the ideas, concepts, know-how, techniques, data, facts, figures, and all information what so ever concerning, relating to the bank and its affairs to which the employees have the access.

9.0 MODE OF PAYMENT:

Bill will be paid as per the approved rates of the items after successful completion of work order for New Installation/AMC; vendor will have to submit the bills endorsed by the respective Branch Manager along with the Service Certificates to the concern RBO for the payments of the Bill. Bank's Fire Officer, P&E department, LHO Guwahati will cross checks the Billing system randomly at RBOs or Vendors Office. The bills of all the branches will be centrally paid by the respective Regional Business Office.

10.0 PENALTY CLAUSE:

- a) If any service/ refilling/ new supply/ repair /request/ demand or complaint is not satisfactorily attended within the stipulated time period, the Bank will levy a **penalty of 100/- per day for each instance of delay and up to maximum 10% of the AMC/New Installation work value (Total lump sum amount for all the branches of that particular region) and** the same shall be deducted from the AMC amount as applicable. Security Deposit may also be forfeited as per discretion of the Bank.
- b) In case of repeated complaints from the Branches, the vendor's services may be discontinued and the Bank may also delist him from the panel and/or black list him from the bank.

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**AVAILABILITY OF APPLICATION FORM FOR
EXPRESSION OF INTEREST AND SUBMISSION THERE OF:**

Document/Application form for EOI may be downloaded from <http://www.sbi.co.in> under link **Procurements News** without editing the text whatsoever. Any violation of this condition shall render the application invalid.

The duly filled in and sealed tender documents including complete set of supporting documents in **ONE envelope shall be sent to “The Assistant General Manager (P&E), State Bank of India, Premises & Estate Department, 3rd Floor A-Block, Local Head Office, P.O. Assam Sachivalaya, Dispur, GS Road Guwahati - 781 006 Guwahati, Assam”**

Complete set of Tender documents with all supporting documents, copies / photocopies duly filled in & self-attested with company seal on all pages, to be submitted by the bidders and submit in a separate envelop (in case of applying in multiple categories). Applicants who fulfill the eligibility criteria need to apply with covering letter (as per **Annexure –‘A’**) and application form for EOI (as per **Annexure-‘B’**), may post or drop their dully filled EOI application in all respect, to the under mentioned address latest by **02: 00 pm on or before 06.12.2022**. Any application received through e-mail, will not be entertained and only hard copy (physical form) of EOI will be accepted: The Address for submission of EOI as under-

IF WALK TO DROP IN TENDER BOX	IF BY POST / COURIER
<p>Tender Box: Expression of Interest for the Fire Safety Equipments.</p> <p>Ground Floor Lobby, State Bank of India Local Head Office Building, Opposite Assam Sachivalaya PO: Assam Sachivalaya, Dispur, GS Road Guwahati - 781 006, Assam</p>	<p>To,</p> <p>The Assistant General Manager (P & E) Premises & Estate Department 3rd Floor A-Block,SBI LHO Building, P.O. Assam Sachivalaya, Dispur, GS Road Guwahati - 781 006 , Assam</p>

Envelope should be **SUPER SCRIBED / MARKED** as below:

“EXPRESSION OF INTEREST (EOI) FOR THE EMPANELMENT OF AGENCIES / FIRMS / COMPANIES/SOLE PROPRIETORS FOR SUPPLY, INSTALLATION, TESTING, REFILLING, & SERVICING OF FIRE EXTINGUISHERS (AS PER BIS: 15683:2006)”

Note:

- Single envelope must contain ONE (1) application and multiple applications in single envelope will not be considered.
- If the space provided in the form is not sufficient, additional sheets may be attached for which suitable mention should be made in the form. All such sheets must be signed by authorized signatory.
- The interested are advised to keep checking Bank’s web site for any subsequent changes /corrigendum /additions /updates etc. for which there would be no separate press notifications.



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DATED: 14/11/2022

Annexure A

(On Bidder's Company letter head)

Letter No.

Date:

To,
The Assistant General Manager (Premises & Estate)
Premises & Estate Department
3rd Floor A-Block, SBI LHO Building,
P.O. Assam Sachivalaya, Dispur,
GS Road Guwahati - 781 006 (Assam)

Dear Sir,

APPLICATION FOR EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF AGENCIES / FIRMS / COMPANIES/ SOLE PROPRIETORSHIP FOR SUPPLY, INSTALLATION, TESTING, REFILLING, & SERVICING OF FIRE EXTINGUISHERS AT SBI, NORTH EAST CIRCLE

With reference to advertisement notification **No. P&E/ FIRE SAFETY /2022-23/ EOI/.....**dated....., for the captioned work, we enclose herewith for kind consideration our profile in the format along with necessary supporting documents as per **Annexure (B to J)**, with an additional set of it's Xerox copies, duly signed and sealed by the authorized signatory of the company/agency/firm. A copy of the authorization letter is enclosed. We confirm that the details furnished by us are true and correct and no material information has been withheld

2. We undertake to produce the original of all documents attached herewith as and when asked for by the Bank and shall extend all assistance to the Bank Authorities for the purpose of empanelment.

3. We clearly understand & undertake that mere submission of application does not guarantee for our empanelment and Bank's decision in this regard shall be final and binding on us. We submit this application in token of our acceptance of the terms and conditions laid down in this advertisement (EOI).

Thanking You,

Yours faithfully,

(Name of Authorized Signatory)
(Seal of the firm)



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Annexure-‘B’

**APPLICATION FOR EXPRESSION OF INTEREST (EOI) FOR THE EMPANELMENT OF AGENCIES / FIRMS / COMPANIES FOR
SUPPLY, INSTALLATION, TESTING, REFILLING, & SERVICING OF FIRE EXTINGUISHERS AT SBI, NORTH EAST CIRCLE**

1	NAME OF ORGANISATION				
2	CONSTITUTION (PROPRIETARY/ PARTNERSHIP/ HUF/ PRIVATE LIMITED/ PUBLIC LIMITED/ CO- OPERATIVE SOCIETY (PLEASE ENCLOSE A COPY CERTIFICATE OF REGISTRATION/PARTNERSHIP DEED)				
3	YEAR OF ESTABLISHMENT	(NB: DATE OF COMMENCEMENT OF BUSINESS IN CASE OF COMPANY)			
4	DETAILS OF PARTNERS/ KEY/ SENIOR OFFICIALS / DIRECTORS / TECHNICAL OFFICER	NAME	DESIGNATION	QUALIFICATION	EXPERIENCE
5	NO. OF OFFICES IN INDIA AND NORTH EASTERN STATES UNDER SBI NORTH EAST CIRCLE				
6	REGISTERED/HEAD OFFICE ADDRESS WITH DETAILS	ADDRESS			
		MOBILE NO			
		PHONE NO			
		FAX NO			
		E MAIL ADDRESS			
7	LOCAL OFFICE ADDRESS WITH DETAILS	ADDRESS			
		MOBILE NO			
		PHONE NO			
		FAX NO			
		E MAIL ADDRESS			
8	CONTACT DETAILS FOR CORRESPONDENCES IN CONNECTION WITH TENDER	ADDRESS			
		MOBILE NO			
		PHONE NO			
		FAX NO			
		E MAIL ADDRESS			
9	WHETHER REGISTERED / EMPANELLED WITH ANY ORGANISATION / PUBLIC BODY	NAME OF ORGANISATION	SINCE WHEN		
		ENCLOSE DOCUMENTARY PROOF			



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10	PLEASE FURNISH COMPLETE DETAILS OF OFFICES (ADDRESS AND CONTACT DETAILS LIKE MOBILE NO., PHONE NO, FAX, EMAIL ADDRESS) WITH NUMBER OF SUPPORT ENGINEERS. WHETHER HAVING OFFICES AT UNDER NOTED LOCATIONS?				
	SERVICE SUPPORT IN NORTH EAST CIRCLE (PROVIDE DETAILS AS PER FORMAT) ALSO, REFER PARA 2.9 OF NOTICE AND LIST OF DISTRICTS UNDER CONTROL OF ADMINISTRATIVE OFFICES	LOCATION	OFFICE AVAILABLE (YES/NO)	ADDRESS AND CONTACT DETAILS LIKE MOBILE NO , PHONE NO, FAX, EMAIL ADDRESS) WITH NUMBERS OF SUPPORT ENGINEERS AND THEIR NAMES	
		Guwahati			
		Dibrugarh			
		Jorhat			
		Shilong			
Silchar					
11	SALES TAX / VAT REGISTRATION/GST NUMBER	(PLEASE ENCLOSE A CERTIFIED COPY)			
12	PAN (PERMANENT ACCOUNT NUMBER) OF FIRM/ENTITY AND TIN	(PLEASE ENCLOSE A CERTIFIED COPY OF LATEST INCOME TAX CLEARANCE CERTIFICATE/RETURN FILED/ASSESSMENT ORDER)			
13	REGISTRATION NUMBER AS PER SHOPS AND ESTABLISHMENT ACT	(PLEASE ENCLOSE COPY OF REGISTRATION CERTIFICATE)			
14	KEY FINANCIALS	AS AT CLOSE OF BUSINESS AS ON			
	(RS IN LACS)	31.03.20	31.03.21	31.03.22	
	TURNOVER/SALES				
	OTHER INCOME				
	PROFIT BEFORE TAX				
	PROFIT AFTER TAX				
	CAPITAL& RESERVES				
(PLEASE ENCLOSE COPIES OF AUDITED PROFIT AND LOSS AND BALANCE SHEET ALONG WITH AUDITOR'S NOTE)					
15	NAME AND ADDRESS OF BANKERS	(PLEASE ENCLOSE SOLVENCY CERTIFICATE OF RS.10 LACS ISSUED NOT MORE THAN 3 MONTH OLDER FROM THE LAST DATE OF SUBMISSION OF APPLICATION AS PER ANNEXURE G)			
16	LIST OF CLIENTS WHOSE WORK HAS BEEN UNDERTAKEN DURING LAST FIVE YEARS				
	CLIENT NAME AND WORK LOCATION ADDRESS	CONTACT PERSON WITH TELE NO	NAME OF WORK	AMOUNT OF WORK UNDERTAKEN	START DATE AND COMPLETION DATE
(PLEASE ENCLOSE ORDER COPY/CONTRACT COPY/ AND INSTALLATION CERTIFICATE/ CERTIFICATE OF SUCCESSFUL WORK FROM CUSTOMERS)					



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	ASSOCIATE FIRMS/COMPANIES WITH DETAILS OF ACTIVITY AND TURNOVER	NAME OF FIRM	ACTIVITY	ANNUAL TURNOVER
17				
18	DEALING WITH STATE BANK OF INDIA	SINCE: (PLEASE ENCLOSE ORDER COPY/CONTRACT COPY AND INSTALLATION CERTIFICATE(S)/SATISFACTORY PERFORMANCE CERTIFICATES FROM THE CONTROLLING OFFICE		
19	DEALING WITH PUBLIC SECTOR BANKS(OTHER THAN SBI)	(PLEASE ENCLOSE ORDER COPY/CONTRACT COPY AND INSTALLATION CERTIFICATE/ SATISFACTORY PERFORMANCE CERTIFICATE FROM CONTROLLING OFFICES OF BANKS CONCERNED		
20	DECLARATION REGARDING NEAR RELATIVE WORKING IN SBI AS PER ANNEXURE-F. PLEASE READ THE CLAUSE 2.4 OF THIS EOI.	(MENTION IN YES OR NO)		
21	MENTION ANY LITIGATION/ARBITRATION CASE PENDING AGAINST THE FIRM, IF YES, FURNISH DETAILS AND REASONS.	(MENTION IN YES OR NO)		
22	HAVE YOU BEEN BLACK LISTED /DELISTED BY ANY ORGANISATION IN THE PAST, IF YES, FURNISH DETAILS AND REASONS FOR BLACK LISTED / DELISTED	(MENTION IN YES OR NO)		
23	WHETHER THE APPLICANT IS WILLING TO MAINTAIN / REPAIR THE EXISTING FIRE EXTINGUISHER AND ITS ACCESORIES	(MENTION IN YES OR NO)		



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Annexure-‘C’

**PRE-QUALIFICATION OF MANDATORY REQUIREMENTS
EVALUATION CUM SCORING SHEET FOR 'SUPPLY, INSTALLATION, REFILLING/SERVICING OF FIRE
EXTINGUISHERS AS PER BIS 15683:2006**

[BASED ON THE ELIGIBILITY CRITERION]

M/s.....

E-MAIL:.....Mob/PH.No.....

	PARTICULARS	MARKS	MARKING BY THE APPLICANT	EVALUATION BY THE COMMITTEE
1	SERVICE SUPPORT CENTERS WITHIN THE AREA OF JURISDICTION OF AO GUWAHATI / DIBRUGARH / SHILLONG / JORHAT & SILCHAR [SUPPORTED BY DOCUMENTS WHICH IS ACCEPTABLE TO THE BANK]			
	3 TO 5 SERVICE SUPPORT OFFICE	15		
	2 TO 3 SERVICE SUPPORT OFFICE	10		
	0-1 (PRESENTLY NO / NIL - REFER, PARA 2.9 OF RFP)	05		
2	RELEVANT EXPERIENCE IN FIRE EXTINGUISHERS (AS ON 31.10.2022)			
	10 YEARS AND ABOVE	15		
	MORE THAN 5 YEARS AND LESS THAN 10 YEARS	10		
	MINIMUM 5 YEARS	05		
3	NO. OF INSTALLATIONS OF FIRE EXTINGUISHERS IN LAST FIVE YEARS AS ON 31.10.2022			
	MORE THAN 750 NOS	15		
	MORE THAN 500 NOS. AND UP TO 750 NOS.	10		
	MINIMUM 250 NOS. AND UP TO 500 NOS.	05		
4	AVERAGE ANNUAL TURN OVER LAST 3 YEARS			
	ABOVE 50 LACS	15		
	MORE THAN 30 LACS - UPTO 50 LAKHS	10		
	MINIMUM 20 LAKHS - UPTO 30 LAKHS	05		
5	WORKING EXPERIENCE IN PSU/ NATIONALIZED BANK / STATE GOVT./CENTRAL GOVT./LARGE PRIVATE SECTOR BANK ETC. OUT OF WHICH, NOS OF PUBLIC SECTOR BANK DURING LAST FIVE YEARS AS ON 31.10.2022.			
	4 OR MORE THAN 4 ORGANIZATIONS OF WHICH 3 OR MORE PUBLIC SECTOR BANKS.	15		
	MINIMUM 3 ORGANIZATIONS OF WHICH 2 PUBLIC SECTOR BANKS.	10		
	MINIMUM 2 ORGANIZATIONS OF WHICH 1 PUBLIC SECTOR BANKS	05		
6	APPLICANT HAVING SHOP & ESTABLISHMENT LICENCE ISSUED BY THE CONCERNED DEPTT OF THE STATE GOVT.			
	MORE THAN 5 NE STATES UNDER NORTH EAST CIRCLE	15		
	MINIMUM 2 TO 5 NE STATES UNDER NORTH EAST CIRCLE	10		
	MINIMUM 0-1 NE STATES UNDER NORTH EAST CIRCLE [PRESENTLY NO. / NIL - REFER, PARA 2.5 (v) OF EOI]	05		
	TOTAL MARKS [Max Marks:90 and Min :30 Marks to be scored]	90		

Note:

- Minimum score (5 mark) in each category is mandatorily requirement.
- Minimum qualifying mark in total is 30.
- Committee Marking will be Final, based on the document submitted by the applicant

Seal & Signature of Authorized Officials

Committee Member Signature



**STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE GUWAHATI
NORTH EAST CIRCLE**

RFP Ref. No. P&E/ FIRE SAFETY /2022-23/ EOI/90

DATED: 14/11/2022

(NOT TO BE FILLED BY THE APPLICANTS)

Annexure- D

**PRE-QUALIFICATION OF MANDATORY REQUIREMENTS
EVALUATION OF CUM SCORING SHEET FOR 'SUPPLY, INSTALLATION, TESTING & MAINTENANCE
OF FIRE EXTINGUISHERS AS PER BIS 15683:2006**

[BASED ON PRESENTATION CUM DEMONSTRATION OF THE EQUIPMENTS]

> MINIMUM QUALIFYING MARKS IS 35 > SHOULD SCORE MINIMUM MARKS IN EACH CATEGORY. > SECTION -1.0 [a, b, c & d] ARE MANDATORILY TO QUALIFY > SECTION -2.0 [b, c & d] ARE MANDATORILY TO QUALIFY			
PARTICULARS		MAX MARKS	MARKS SCORED
Sec 1.0	a. ON SUCCESSFUL DEMONSTRATION OF THE EACH FIRE EXTINGUISHERS AS MENTIONED UNDER: [THESE ARE THE TENSTIVE ITEMS AND MAY BE CALL OTHERS ITEMS AT THE TIME OF DEMONSTRATION] <ul style="list-style-type: none"> • W / CO2 9 LTR [CT] [SATISFACTORY / UNSATISFACTORY] • CO2 4.5 KG [SATISFACTORY / UNSATISFACTORY] • DCP / ABC 6 KG [CT] [SATISFACTORY / UNSATISFACTORY] • 5 KG ABC MODULAR [SATISFACTORY / UNSATISFACTORY] [NOTE: ONLY ONE CHANCE FOR ONE ITEM WILL BE GIVEN, IF EVEN MINOR LEAKAGE, UNSUCCEFULL DISCHARGE / PERFORMANCE NOTICED IN ANY ITEMS, WILL LEADS TO DISQUALIFY THE APPLICANT]	5	
	b. PERFORMANCE OF HPT FOR CT TYPE OF FIRE EXTINGUISHERS /MODULARS AT THE SITE. (NOTE: EACH VENDORS MUST HAVE THEIR OWN HPT MACHINE, AND ABSENCE OF THIS HPT MACHINE VENDORS MAY NOT BE CONSIDERED FOR DEMONSTRATION: CALIBRATED PRESSURE GAUGE MUST BE BROUGHT)	5	
	c. QUALITY / WORKMAN SHIP OF THE OFFERED BRAND / MAKE EXTINGUISHERS [VIZ: PAINTING / EPOXY COATING / FINISHING OF THE BODY / DISCHARGE HOSE QUALITY / MANUAL OF INSTRUCTION ON THE BODY / CAP ASSEMBLY, MARKING ON THE BODY I.E BATCH / LOT NO, MANUFACTURING YEAR / MONTH, GAUGE OF THE BODY OF THE CYLINDER AS PER BIS ETC.]	5	
	d. HAVING BIS CERTIFICATION FOR THE OFFERED BRAND AND BACK TO BACK SUPPORT FOR SPARE PARTS FOR AT LEAST THREE YEARS	5	
	e. HAVING TIE-UP/AGREEMENT WITH AN AGENCY APPROVED BY THE CHIEF CONTROLLER OF EXPLOSIVES (CCE) [CERTIFIED AGENCY] FOR HPT OF CO2 AND STORED PRESSURE TYPE OF FIRE EXTINGUISHERS IN NORTH EAST CIRCLE (PRODUCED COPY OF CERTIFICATION & AGREEMENT)	5	
	Section-1.0 [Max Marks : 25 & Min Marks: 20]	25	
COMMITTEE EVALUATION			
Sec 2.0	a. MARKS SCORED MORE THAN 50% TO 100% OF TOTAL MARKS IN PRE-QUALIFICATION EVALUATION OF CUM SCORING SHEET (ANNEXURE - C) ASSESSED BY THE COMMITTEE.	10	
	b. IF SCORED BETWEEN 33% TO UP TO 50% OF TOTAL MARKS IN PRE-QUALIFICATION EVALUATION OF CUM SCORING SHEET (ANNEXURE - C) ASSESSED BY THE COMMITTEE.	5	
	c. SATISFACTORY PERFORMANCE CERTIFICATE SUBMITTED BY THE FIRMS / VENDORS ISSUED NOT MORE THREE MONTHS OLD FROM THE DATE OF PUBLISHING OF THE EOI, AS MENTIONED IN PARA 2.2 OF THIS EOI [PREFERENCE WILL BE GIVEN TO THE PERFORMANCE CERTIFICATES F ISSUED BY STATE BANK OF INDIA].	5	
	d. OVERALL ASSESSMENT BY THE COMMITTEE MEMBER (ASSESSMENT OF COMPANY WITH REGARD TO ITS REPUTATION, PERFORMANCE FEEDBACK, EXPERIENCE AND INFRASTRUCTURE)	5	
Section- 2.0 [Max Marks: 20 & Min Marks :15]	20		
TOTAL MAX MARKS :45 [Section - 1 + Section - 2], Min Marks:35 to be scored		45	

FINAL SCORING SHEET

M/s.....

E-MAIL:..... Mob/PH.No.....

Marks Scored in Technical Bid [Annexure-C] Max:90, Min:30	Marks Scored in Demonstration [Annexure-D] Max:45, Min:35	Total Score [Max:135, Min:65]	Remarks Qualified = > 65 Disqualify < 65

Committee Member :



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE GUWAHATI
NORTH EAST CIRCLE

RFP Ref. No. P&E/ FIRE SAFETY /2022-23/ EOI/90

DATED: 14/11/2022

Annexure- E

(On Bidder's Company letter head)

**NOS. OF NEW FIRE EXTINGUISHER SUPPLIED DURING
THE LAST FIVE YEARS [AS ON 31.10.2022]**

S.NO	BLOCK YEAR	Nos. of installations / supply of New Fire Extinguishers as on 31.10.2022 [Water CO ₂ (CT/SP) 9 Liter / CO ₂ 4.5kg / 22.5 Kg / 5Kg ABC Modular / DCP/ABC Type (SP/CT) (5.0/ 6.0 Kg)]	Work Value supported by Bill Invoice / Work Order Copy	Name of organization with contact persons where work undertaken with contact details
1.	2017-18			
2.	2018-19			
3.	2019-20			
4.	2020-21			
5.	2021-22			
TOTAL				

Note: - The figures quoted above should be verifiable from the audited balance sheet as well as Work Order/Bills/Tax Invoice (self attested copy must be enclosed) wherein quantities are mentioned clearly. Also note that wrong information in this regard may disqualify the applicants.

(Authorized signatory)

Seal of the firm

Date:

Place:



ANNEXURE - F

DECLARATION OF NEAR RELATIVES OF SBI EMPLOYEES

[Crossed with double diagonally line, which one is not applicable]

If having near relatives

I,/We.....
S/O,D/O,W/O.....
residing at.....hereby certify that one or more of our
near relative(s) as defined in the pre-qualification notice is/are employed in the State Bank of India,
whose details are as under:

<u>S.No.</u>	<u>Employee PF No.</u>	<u>Name</u>	<u>Age</u>	<u>Male/Female</u>	<u>Branch/Office</u>
1.					
2.					
3.					

In case at any stage, it is found that the information given by me/ us is false/incorrect, State Bank of India shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

If not having near relatives

I,/We.....
S/O,D/O,W/O.....
residing at.....hereby certify that none of our near
relative(s) as defined in the pre-qualification notice is/are employed in the State Bank of India. In
case at any stage, it is found that the information given by me/ us is false/incorrect, State Bank of
India shall have the absolute right to take any action as deemed fit, without any prior intimation to
me.

***The near relatives are members of Hindu Undivided family/husband and wife/the one related to the other in the manner as father, mother, son(s) and son's wife (daughter in laws), daughter(s) and daughter's husband (son in law), brother(s) and brother's wife, sister(s) and sister's husband (brother in law).

Place: Signature with Seal

Date: Name in Block Letters:

Designation: Address:



ANNEXURE-G

(On Bank's letter head)

SOLVENCY CERTIFICATE FORMAT

This is to certify that to the best of my knowledge and information
M/s.....(Firm
/ Company / Sole Proprietorship name with address) having marginally noted address, a customer
of our bank is/are respectable and can be treated as good for any engagement up to a limit of
Rs.....(Rupees.....).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature of Branch Manager with Seal)

Note:

1. Banker's certificate should be on the letter head of the Scheduled Commercial Bank
2. In case of partnership firm, certificate to include names of all partners as recorded with the Bank.



Annexure-H

(On Bidder's Company letter head)

UNDERTAKING
FOR ACCEPTANCE OF TECHNICAL SPECIFICATION
AND AMC / NEW SUPPLY OF EXISTING VARIOUS TYPE OF FIRE EXTINGUISHERS

I, undertake to provide the **EQUIPMENTS AND THEIR SPARE PARTS** as per the specifications and also maintain existing / newly installed system in good/functional condition during the AMC as per scheduled as given **in this** EOI or as advised by the bank from time to time.

2. And, I also agree to undertake that if any abnormalities are noticed by any inspecting Officials of the Bank in this regard, the Bank may impose suitable penalty and deduct the amount equivalent to loss to the Bank from my/our Bill/Bills or forfeit our Security Money deposited against non-adherence of Bank instructions as stipulated by the Bank.

Place:
Date:

Signature with Seal of the Company/Firm

Name in Block Letters:

Designation:

Address:



(On Bidder's Company letter head)

ANNEXURE - I

UNDERTAKING FOR

**OPENING OF SUPPORT OFFICE AND SUBMISSION OF SHOP AND ESTABLISHMENT
REGISTRATION CERTIFICATE ISSUED BY STATE GOVT.**

I/We..... hereby undertake that I shall open support office / service center with technical personnel within a month from the date of **ALLOTMENT OF WORK** in the area where work is allotted to me in any North Eastern States under the SBI North East Circle for providing 24X7 post implementation support and proof for the same along with details of Technical Staff will be submitted to the Bank.

- 2. I, also undertake to submit Shop & Establishment Certificate within the due date as mentioned in Clause 2.5 (v) of this EOI.
- 3. And I understand that physical verification of the support office / service center will be done by Bank Officials and if any deviation is found, the empanelment is liable to be canceled without any notice.

Place:

Signature with Seal

Date:

Name in Block Letters:

Designation:

Address:



ANNEXURE - J

PERFORMANCE CERTIFICATE

(On letter head of the issuing authority/department)

This is to certify that M/s.....
Address :is being providing / have been provided the services
of.....(mentioned the category of Fire Safety work for which applied) to our Offices / Branches since.....to.....

2. We are satisfied with the performance of work of installation / maintenance services provided by the Vendor/Firms. The Certificate is issued based on the information and records available with us and is true to the best of my knowledge and belief.

3. Details of work of new installation/supply and maintenance, and their work value are as under during the last.....years.

S.NO.	Period	Nature of the Services provided	Work Value supported by Bill Invoice / Work Order	Name of organization with contact persons where work undertaken with contact details
i.				
ii.				
iii.				
....				
TOTAL				

[Note: Issued not more than **THREE MONTH OLDER** from the date of publishing of EOI & as per para 2.2]

(Signature)

Name of Organization:

Designation:

Contact No.

Date:

Place:

Office Seal/Stamp



**STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE GUWAHATI
NORTH EAST CIRCLE**

RFP Ref. No. P&E/ FIRE SAFETY /2022-23/ EOI/90

DATED: 14/11/2022

CHECK-LIST

(TO BE FILLED BY APPLICANTS, ON COMPANY LETTER HEAD, AND IT MUST BE FIRST PAGE OF THE DOCUMENTS)

M/s.....

E-MAIL:.....Mob/PH.No.....

S.No	PRE-QUALIFICATION OF MANDATORY REQUIREMENTS	WHETHER COMPLIED?	ATTACHED AS FLAG
1	COVERING LETTER AND APPLICATION FORM (AS PER ANNEXURE - A , B)	YES / NO	Flag - A
2	PRE-QUALIFICATION OF MANDATORY REQUIREMENTS (AS PER ANNEXURE - C)	YES / NO	Flag - B
3	AVERAGE AUDITED ANNUAL TURNOVER RS. 20 LACS IN LAST THREE YEARS.	YES / NO	Flag - C
4	COPY OF AUDITED BALANCE SHEET,IT RETURNS AND PROFIT AND LOSS ACCOUNTS SUPPORTED BY CHARTED ACCOUNTANT NOTES DURING LAST THREE FINANCIAL YEARS (I.E. 2019-20, 2020-21 & 2021-22)	YES / NO	Flag -D
5	MINIMUM FIVE YEARS RELEVANT EXPERIENCE IN THE FIELD OF FIRE SAFETY EQUIPMENTS SUPPLY /INSTALLATION (SUPPORTED BY WORK ORDER / COMPLETION CERTIFICATE)	YES / NO	Flag - E
6	WORKING EXPERIENCE IN MINIMUM ONE PUBLIC SECTOR BANK (SUPPORTED BY WORK ORDER /AGREEMENT COMPLETION CERTIFICATE)	YES / NO	Flag - F
7	MINIMUM 250 NEW FIRE EXTINGUISHER INSTALLATIONS IN LAST FIVE YEARS AS PER BIS:15683:2006 (SUPPORTED BY WORK ORDER/BILL/INVOICE, (AS PER ANNEXURE-E)	YES / NO	Flag - G
8	PAN, GST CERTIFICATE	YES / NO	Flag - H
9	DECLARATION OF NEAR RELATIVES OF SBI EMPLOYEES (AS PER ANNEXURE- F)	YES / NO	Flag - I
10	AUTHORIZATIONS LETTER FROM PRINCIPAL / OEM AND BACK TO BACK SUPPORT FOR UNINTERRUPTED SUPPLY OF FIRE SAFETY EQUIPMENTS AND ITS SPARE PARTS.	YES / NO	Flag - J
11	PRESENTLY SERVICE SUPPORT OFFICE IN NORTH EAST CIRCLE WITH ADDRESS AND CONTACT DETAILS.	YES / NO	Flag - K
12	BLACK LISTED FROM ANY PUBLIC SECTOR BANK'S / GOVT UNDERTAKING (AN UNDERTAKING MUST BE SUBMITTED IN THIS REGARD ON FIRM LETTER HEAD)	YES / NO	Flag - L
13	IS THERE ANY DISPUTE PERTAINING TO BUSINESS AS RENDERED / SOUGHT BY YOU IN COURT OF LAW OR ANY JUDICIAL AUTHORITY. (AN UNDERTAKING MUST BE SUBMITTED IN THIS REGARD ON FIRM LETTER HEAD)	YES / NO	Flag - M
14	SOLVENCY / EQUIVALENTV CERTIFICATE SUBMITTED/ENCLOSED OF Rs. 10 LACS DATED AS NOT MORE THAN 3 MONTH OLDER FROM LAST DATE OF SUBMISSION OF APPLICATION (AS PER ANNEXURE-G)	YES / NO	Flag - N
15	WILLING TO ACCEPT ANNUAL MAINTENANCE CONTRACT (AMC) FOR EXISTING AND SUPPLY OF NEW FIRE EXTINGUISHERS AS PER TECHNICAL SPECIFICATION (AS PER ANNEXURE-H)	YES / NO	Flag - O
16	UNDERTAKING FOR OPEN SERVICE SUPPORT OFFICE [SEE CLAUSE: 2.9 OF EOI], AND SHOP & ESATBLISHMENT REGISTRATION CERTIFICATE WITHIN DUE DATE AS MENTIONED IN EOI OFFICE [SEE CLAUSE: 2.5 (v) OF EOI], (AS PER ANNEXURE- I)	YES / NO	Flag - P
17	REGISTRATION CERTIFICATE ISSUED BY STATE GOVT UNDER SHOPS AND ESTABLISHMENT ACT BY ANY NE STATES UNDER NORTH EAST CIRCLE.[SEE CLAUSE:2.5 (v) OF EOI]	YES / NO	Flag - Q
18	PERFORMANCE CERTIFICATE ISSUED BY EXISTING OR PREVIOUS EMPLOYER AS PER ANNEXURE-J, NOT MORE THAN THREE MONTH OLD [SEE CLAUSE:2.2 OF EOI,PREFERENCE WILL BE GIVEN TO THE PERFORMANCE CERTIFICATES IF ISSUED BY STATE BANK OF INDIA]	YES / NO	Flag - R

(Note: - Please enclose valid supporting documents for each item from Sr. No. 1 to 18 in the given order only.)

(Authorized signatory & seal)