



Premises & Estate Department
Local Head Office, 16, College Lane,
Chennai-600006
Tel: 044 28308401 / 8403

TENDER ID: PRE 202312001 DATED 18.12.2023

**EXPRESSION OF INTEREST (EOI) FOR ENGAGING
PROJECT MANAGEMENT CONSULTANT (PMC) FOR THE PROPOSED
CONSTRUCTION OF SBILD AT COOKS ROAD, PERAMBUR, CHENNAI**

- **ALL THE BIDDERS SHOULD HAVE DIGITAL SIGNATURE WITH ENCRYPTION.**
- **TENDER DOCUMENTS ARE TO BE SUBMITTED ONLINE ONLY. TENDER IS NOT REQUIRED TO BE SENT / SUBMITTED TO US IN HARD COPY.**

TENDER SUBMITTED BY:

NAME : _____

ADDRESS : _____

GSTIN NO. : _____

DATE : _____



Premises & Estate Department
Local Head Office, 16, College Lane,
Chennai-600006
Tel: 044 28308401 / 8403

TENDER ID: PRE 202312001 DATED 18.12.2023

**NOTICE INVITING COMPETITIVE BIDS IN TWO BIDS SYSTEM FOR
ENGAGING PROJECT MANAGEMENT CONSULTANT (PMC)**

State Bank of India (SBI) invites Expression of Interest (EOI) from reputed and experienced Project Management Consultants (PMC) to render Project Management Consultancy Services for the **Proposed Construction of SBILD at Cooks Road, Perambur, Chennai** at an estimated cost of approx. **Rs52.32 Crores**.

The pre-qualification / eligibility criteria, scope of the services to be rendered, terms and conditions of appointment and prescribed formats for submission of application can be downloaded from Banks website under Bank's <https://bank.sbi> <link>SBI in the News>Show More>Empanelment of Vendors from **18.12.2023 to 08.01.2024 up to 15.00 Hrs.**

Interested Project Management Consultant Firms complying prescribed eligibility criteria may submit their applications in the prescribed format with supporting documents in the online **e-Tender Portal: <https://etender.sbi>** latest by **15.00 hrs.** on **08.01.2024**. Applications received after due date and time will not be entertained. SBI reserves its right to accept or reject any or all applications without assigning any reasons therefor and no further correspondence shall be entertained in this regard.

Any addendum/corrigendum/date of extension in respect of above tender shall be issued only on website: <https://bank.sbi> <link>SBI in the News>Show More>Empanelment of Vendors only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit the said websites to keep themselves updated.

Place: Chennai

Assistant General Manager (P&E)

Date:18.12.2023

NOTICE INVITING EOI

State Bank of India invites Expression of Interest (EOI) from reputed and experienced Project Management Consultant for rendering PMC Services for Proposed Construction of SBILD at Cooks Road, Perambur, Chennai.

S.No.	Particulars	Details
1	Nature of Work	Project Management Consultancy Services
2	Brief Scope of work	Planning & Scheduling of Construction activities, Supervision, Quality Assurance & Control, Joint Measurements & Recording in M books, review of progress, preparation of Management reports, Coordination with SBI, Project Architect, Contractor or any other authority / entity related to above work, preparation and submission of necessary reports to SBI and any other Authority / Statutory Body and for obtaining Building Completion / Occupation Certificate, Certification of Bills of Contractor(s) and other details as spelt out in the tender document.
3	Total Time allowed for providing of Services.	Max. 24 months for 'Proposed Construction of SBILD at Cooks Road, Perambur, Chennai' from the date of issue of letter of intent till handing over of possession after completion of all development & common facility works etc.
4	Estimated cost of the project	Rs. 52.32 Crores (Approx.)
5	Availability of EOI documents	From 18.12.2023 to 08.01.2024 up to 15:00 on Bank's Website: https://bank.sbi <link>SBI in the News>Show More>Empanelment of Vendors and e-Tender Portal: https://etender.sbi
6	Address for submission of EOI documents	Assistant General Manager (P&E), State Bank of India, Premises & Estate Department, 4 th Floor, Local Head Office, Chennai 600 006.
7	Pre-Bid Meeting	On 03.01.2024 at 15:00 at State Bank of India, Premises & Estate Department, 4 th Floor, Local Head Office, Chennai-600 006. Interested firms are advised to attend the pre-bid meeting and get their doubts clarified.
8	Date & time for submission of online Technical Bid	From 18.12.2023 to 08.01.2024 by 15:00 To be submitted online on e-tender portal – https://etender.sbi

9	Date and Time of opening of e-Technical Bid.	On 08.01.2024 at 15:00 on e-tender portal – https://etender.sbi
10	Submission of price bid	To be intimated to the shortlisted bidders in the technical bid
11	For any clarifications / guidelines regarding, system requirements, digital signature, e-Tender procedure etc, applicants can contact	<p>The Technical Bids has to be submitted online in the website https://etender.sbi through M/s. e-Procurement Technologies Ltd, the service provider approved by the Bank for e-tendering</p> <p><u>Vendor requires both signing and encryption certificate to participate in tender.</u></p> <p>If you are first time participating in the e-tender then we request you to Register your id on website https://etender.sbi by clicking of Register link. For Profile activation, Digital Signature Certificate verification, Please send mail to our service provider harsh.dalwadi@abcprocure.com or call 079 68136866, +91 6353217080. To avoid any complications in last minute or in short time, Bidder are advised to check their login ID and DSC by login on the website before the 1 or 2 working days of event submission. For any Guidance/ Assistance of Event Submission, Please Contact on: +91 9510812960 9510812971 9904406300 OR Download the manuals from above website homepage to know the Minimum System Requirement, DSC settings, Submission Process.</p> <p>Instructions to participate in e-tender</p> <ul style="list-style-type: none"> • Login to website: https://etender.sbi • Log in with credentials • Click on RFX Tender à Search RFX Tender à you will find the Live e-Tender ID & details. • Click on Dashboard • Click on "I Agree" to confirm your participation. • Click on Fill next to the each Bidding Form. • After Filling all details along with Remarks, click on Save. • To upload supporting documents click on Map Documents. • After submitting filling all required details and Uploading all supporting documents verify entered details.

		<ul style="list-style-type: none"> • After Verification to submit your bid click on “Final Submission”. <p>If any clarification regarding tender submission or technical support kindly contact our service provide as in below numbers:</p> <p>M: +91 9904406300 +91 9510812960 +91 9510812971</p> <p>Mr. Nandan Valera ProcureTiger Private Limited A-201/208, Wall Street – II, Nr. Gujarat College, Ellisbridge, Ahmedabad – 380006, Gujarat (INDIA) E: nandan.v@eptl.in </p> <p>Office Timing:</p> <p>Please feel free to get in touch us with during week days (Monday - Saturday) any time between Indian Standard Time (+5:30 GMT): 10:00 AM - 07:00 PM (Monday to Friday)</p> <p>Indian Standard Time (+5:30 GMT): 10:00 AM - 06:00 PM (Saturday)</p>
12	Submission of Technical Bid	Bidders shall first upload the duly signed & stamped all required documents as per the check list in this NIT in support of his claim of eligibility.
13	Validity of Bids from the date of opening of price bid	90 Days

14. Conditional proposals are liable for disqualification.

15. SBI reserve their rights to accept or reject any or all the applications, either in whole or in part without assigning any reason(s) therefor and no correspondence shall be entertained in this regard.

16. In case, date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

17. For any clarifications please contact Assistant General Manager (P&E), Premises & Estate Department, 4th floor, State Bank of India, Local Head Office, Chennai-600006. Tel: 044 28308401 / 8403

**Assistant General Manager
(Premises & Estate)**

1. Disclaimer

- 1.1. The information contained in this EOI document or information provided subsequently to Project Management Consultant whether verbally or in documentary form / email by or on behalf of State of India, is subject to the terms and conditions set out in this EOI document.
- 1.2. This EOI is not an offer by SBI, but an invitation to receive responses from the eligible Project Management Consultant. No contractual obligation whatsoever shall arise from the EOI process unless and until a formal contract is signed and executed by duly authorized official(s) of State Bank of India with the selected Project Management Consultant.
- 1.3. The purpose of this EOI is to provide the Project Management Consultant(s) with information to assist preparation of their Bid proposals. This EOI does not claim to contain all the information each Project Management Consultant may require. Each Project Management Consultant should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information contained in this EOI and where necessary obtain independent advices /clarifications. SBI may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this EOI.
- 1.4. The SBI, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Project Management Consultant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in this bidding process.
- 1.5. The SBI also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any Project Management Consultant upon the statements contained in this EOI.
- 1.6. The issue of this EOI does not imply that the SBI is bound to select a PMC for the Project and the SBI reserves the right to reject all or any of the Project Management Consultant or Bids without assigning any reason whatsoever.
- 1.7. The Project Management Consultant is expected to examine all instructions, forms, terms and specifications in the bidding document. Failure to furnish all information required by the bidding document or to submit a Bid not substantially responsive to the bidding document in all respect will be at the Project Management Consultant's risk and may result in rejection of the Bid.

CHECK LIST OF DOCUMENTS TO BE SUBMITTED IN THE ONLINE PORTAL
(The following documents must be signed, stamped, scanned and uploaded in the online portal)

Note: While scanning, PDF format is most preferred as multiple pages can be scanned as one document. Please try to compress the PDF documents for easy uploading in the portal.

S.No.	Type of Document	Submitted
1	Proof of Constitution of firm	YES / NO
2	Proof of Experience	YES / NO
3	Proof of Local address in Chennai	YES / NO
4	Proof of Annual Turnover	YES / NO
5	PAN/GST Registration	YES / NO
6	Declaration cum Undertaking	YES / NO
7	This technical bid document signed & stamped	YES / NO
8	Annexure – ‘A’	YES / NO
9	Annexure – ‘B’	YES / NO
10	Annexure – ‘C’	YES / NO
11	Annexure – ‘D’	YES / NO
12	Annexure – ‘E’	YES / NO

INSTRUCTIONS TO PROSPECTIVE PROJECT MANAGEMENT CONSULTANT

1. BRIEF INFORMATION ABOUT THE PROJECT

SBI proposes to construct State Bank of India Learning Centre (SBILD) at Cooks Road, Perambur, Chennai. The Building is for the purpose of conducting training sessions for their staff with in-house hostel facilities. Bank is proposing to appoint a PMC to supervise and manage the said project in most professional and efficient manner and use best of their professional skills and judgment for the said purpose.

1. Location:

The site is located in Cooks Road, Perambur, Chennai.

2. Proposed Construction Work:

The building is planned to have 06 wings with built-up area of 9,735 sq.m. (1,09,718 sq.ft.) spread over G+3 floors. The pile foundation has been designed for G+4 floors with a provision for future expansion. The building is designed as per IGBC Platinum rating.

The amenities planed in various floors of the proposed SBILD building is detailed as hereunder:

S. No.	Description	No. of units
1	Ground Floor	
a	Reception cum security cabin	01
b	AGM cabin with secretary, visitor seating & admin staff	01
c	Meeting hall (150 seating capacity)	01
d	Record/compactor room	01
e	Executive lounge	01
f	Guest room	03
g	Hostel rooms (02 nos. reserved for physically challenged persons)	22
h	Staff room	01
i	Games room	01
j	Gymnasium	01
k	Discussion area & internet cafe	01 each
l	Classrooms	02
m	Board room	01
n	Faculty room	01
o	Library	01
p	Doctor's room	01
q	Storeroom	01 each
r	Housekeeping, laundry, janitors' room	01 each
s	Kitchen, dining halls, utility room, hand wash with required storerooms	01
2	First Floor	
a	Hostel rooms (02 nos. reserved for physically challenged persons)	23
b	Games room	02
c	Discussion area & internet cafe	01 each
d	Classrooms	01
e	Mini conference room	01

f	System & UPS room	01 each
g	Storeroom	01 each
h	Housekeeping, laundry, janitors room	01 each
3	Second Floor	
a	Hostel rooms (02 nos. reserved for physically challenged persons)	23
b	Discussion area & internet cafe	01 each
c	Computer lab	02
d	System cum UPS room	01
e	Storeroom	01
f	Housekeeping cum janitors room	01
4	Third Floor	
a	Hostel rooms	23
b	Housekeeping, laundry, janitors room	01

Apart from the above-mentioned amenities, other facilities like separate washrooms for gents, ladies & physically challenged, AHU room, Electrical room etc. as per requirement have been planned on each floor. Pile foundation up to 28 m to 30 m (i.e.92 to 98 feet) due to clayey soil, provision of more curvatures in elevation as aesthetical element etc.



2. THE SCOPE OF WORK OF THE PROJECT MANAGEMENT CONSULTANT SHALL BROADLY INCLUDE:

- 1) Programming, planning, monitoring, follow up action, supervision,
- 2) Measurement of Civil, Electrical, air-conditioning, lifts, sanitary, water supply, fire protection, roads, site development works and any other work comprised in the Project as a whole,
- 3) Scrutiny of bills, preparation of variation statement,
- 4) Arranging various tests on materials / works,
- 5) Arranging meetings, coordination of the works of various agencies and all other incidental works thereto.
- 6) Attend to inspection carried out by the various statutory / local authorities, Government, SBI and agencies such as Chief Technical Examiner (CTE) of Central Vigilance Commission, New Delhi and any other Authorities connected with the various works involved in the project
- 7) Assist the Bank to reply their queries/ objections and ensure removal of the deficiency pointed out by the agency during the inspection and the help SBI in replying to their observations from time to time till the matters are finally cleared by the C.T.E.'s Organization and settled.
- 8) Effect complete administration and management of construction, supply and installation of plant & machinery, equipment, lifts, firefighting arrangements etc. pertaining to the project contract till expiry of the defects liability period as indicated in the building contract and payment of final dues to the contractors are made, replies given to CTE's/ Chief Vigilance Organization (CVO) of the SBI observations are finally accepted by the CTE of CVC/ CVO of the SBI.
- 9) Effect coordination with the ACF, consultants, other contracting agencies and local authorities like Chennai Metropolitan Developmental Authority(CMDA), Greater Chennai Corporation(GCC), Tamilnadu Generation and Distribution Corporation (TANGEDCO), Chennai Metropolitan Water Supply and Sewerage Board(CMWSSB), Tamilnadu Electrical Inspectorate, Tamilnadu Fire and Recue Services etc..
- 10) Effect verification of work on virtual completion and actual completion of the project and advise the Bank suitably.
- 11) Advise SBI with regard to extra claims or disputes, Chief Technical Examiner's observations, arbitration cases between SBI and the contractors, if any and assist SBI in case of any dispute till the cases are resolved either by mutual negotiation or through Arbitration or Court, as the case may be.
- 12) Collect and deliver to SBI any specific, written warrantee/s or guarantee/s given by Specialist firms / Suppliers including all required trade contractors, insurance policies, performance guarantees and warranties.
- 13) Work as conciliator in the event of any dispute arising between the Contractors engaged in the project and SBI before the matter goes to arbitration.

Further clarification for firm's services:

- 14) Day to day supervision and ensuring that the said works are being executed as per the plans and designs and specification prepared by the Architects and provided for in the contract agreements with the selected / appointed contractors for various disciplines of the

said works, monitoring of the project, checking the materials / works, getting various tests for material and works done, correct measurements of the works, initial scrutiny of the contractors bills at site and making the recommendations to the Bank. The ACF shall be involved in the project right from the beginning from the stages of soil exploration, prequalification of the contractors as the Bank's agency to remain fully associated with the project and day to day work.

15) Assisting the Bank in scrutiny of the recommendation, reports, plans, estimates etc. received from the Architects with a view of expediting the decisions in the matters at the Bank's end. It is expected that the Architects and the PMC work jointly as team in good spirit with a view to getting the said works completed in best possible manner and efficiently without bringing in aspect of ego while performing their duties.

16) The Firm is expected to go through the draft tender specifications, drawings and schedules thoroughly and suggest modification wherever considered necessary by them to the Bank for the Bank's consideration to improve the performance of the project components, affect economy in cost and ease in monitoring and control and expedite progress with particular attention to construction techniques, durability of permanent components, water tightness of roofs, walls, sanitary block etc., ease of construction, quality surveillance, technical audit and quality control.

17) In any of these suggestions involve any likely extra cost, they shall clarify the same to SBI to enable the latter to take decision and advise the Architect suitably. The firm is expected to scrutinize in detail the tenders received and Architects recommendations and advise the Bank on reasonableness or other with of the lowest tender and the Architects' recommendations after evaluating terms and conditions and price bid of various tenderers.

18) Arranging periodical and emergency joint meetings of the Joint Project Committee (JPC), consultants, contractors etc. and develop project schedules for both management and working level use and co-ordination of the works of the "Construction agencies" including that of with SBI's estimates and construction schedules. Update the project schedule from time to time and generate detailed working schedules for all activities of project, including realistic activity sequences and durations, processing of the drawings issued, identifying bottle necks and incorporating remedial measures to make up lost time, if any.

19) ACF shall review, audit and ensure systematic and timely supply of drawings, estimates, work orders as per the conditions of contract entered into with various contractors by SBI by necessary communications in writing as well as by holding discussion in advance with the Bank for this project. They shall maintain daily record of receipt of plans/ designs and other details and issue of the same to the concerned contractors and present such documents to SBI from time to time as and when required.

20) For the purpose of supervision and site activities, the ACF shall employ or engage suitably qualified and experienced engineers and overseers of adequate number at their own cost. Without prejudice to this, the ACF agrees that it shall deploy the following minimum staff at the site.

STAFF TO BE DEPLOYED FOR THE PROJECT

21) One Project Manager for overall control, coordination and liaison purposes. He may or may not be stationed at the site. He shall have a minimum of 15 years field experience after graduation.

- 22) One full time Resident Civil Engineer-in-charge for supervision measurements, scrutiny of the bills, testing and quantity control. He shall have minimum 10 years field experience after graduation. He shall be stationed at site.
- 23) One full time Electrical Engineer to supervise electrical and A/C/ works. He shall have a minimum of 10 years field experience in electrical works, installation of A.C, public address system, pumps etc.
- 24) For other specialized works, the PMC may appoint such other full or part time technical staff as may be required during the execution of those works.
- 25) The above requirements are only the minimum. However, more Engineers and other categories of staff as may be considered necessary by the ACF for satisfactory management of the entire project have to be appointed by the PMC.
- 26) If necessary, for satisfactory supervision and coordination, it is specifically agreed that SBI shall have no responsibility for any staff/ officers/ Engineers/ workmen engaged by the ACF and the said ACF alone shall be responsible as Bank for them nor that they are the employees of SBI at any point of time and there being to employer-employee relationship between the Bank and those employed by ACF for any purpose whatsoever.
- 27) The PMC shall fully supervise the various works at the site including scaffolding, form works etc. and ensure complete quality of the work at the site, including materials incorporated in the work and effect measures to get the works completed without any time and cost over-run.
- 28) They shall provide constant day to day technical supervision over the interior / building services / installation work including recording of measurements as and when necessary, scrutiny and certification of contractor's bills for making recommendations to the Bank, review and monitoring of materials supply storage and utilization so as to ensure requisition and procurement of the same on time (by the contractors) and conforming to approved specifications and standards.
- 29) They shall prepare, check and monitor weekly and monthly programs of work and submit a copy thereof to the Asst. General Manager (Premises) of SBI along with progress reports for the previous periods highlighting delays and suggestions and implement remedial actions necessary for making up the lost time along with technical directions and procedure wherever necessary for achieving the same.
- 30) Ensure that the extra items / quantities of items are not executed until and unless the same have been approved by SBI and maintain necessary site records for the same as soon as the same is envisaged.
- 31) They will also approve materials after the contractors carry out tests on the same as stated in tender and or as per approved procedures and standards laid down in the tender and maintain adequate records thereof.
- 32) They shall recommend to the Bank bills for the accuracy for quantity and quality of the items of works for payments to the contractors after amending the rates claimed by the contractors wherever necessary in their opinion.
- 33) They shall maintain genuine hindrance register, records of site meetings and issuing minutes of meetings recommendation of applications for time extension to the contractors, scrutiny and recommendations for rates of extra items, scrutiny of the contractor's claims under PVA Clauses if any for labour and materials as provided in the agreement to the Architects / Consultants and prepare quantity variations statement, ensure quality control of materials and workmanship and detailed scrutiny / checking for running / final bills and

prepare the statement of theoretical estimated and actual consumption of materials if any as per specification and schedules laid down in the relevant contracts.

34) Ensure that essential gauges, instruments are in order for testing.

35) The PMC shall maintain necessary site records and obtain data in support of the same.

36) They shall arrange to carry out field and laboratory tests through the contractor on materials of construction as well as partially or complete erected structures etc. if required and maintain adequate records thereof.

37) Suggesting modifications, if any, due to site conditions and advising regarding cost variations on account of extra items and excesses during the progress of works.

38) The certification of all the bills shall be done by the authorized engineer of the ACF as approved by SBI and recommendations therefor shall be made to the Bank along with a forwarding letter by the PMC.

39) To check PERT/BAR networks chart prepared by the contractors for project programming and progress control and keep constant check on various activities and coordinate with various agencies to get the project completed on time and within the budgeted costs. These charts will also be updated.

40) They will also suggest suitable remedial actions to be taken to clear bottlenecks / delays / loss of progress etc. progressively and promptly.

41) Co-ordination with all contracting agencies

42) Rendering generally all technical services at site as may in anyway relate to or arise out of the construction of the said works.

43) Rendering to SBI every assistance, guidance or advice on any matter concerning the technical aspect of the project.

44) To work as conciliator in the event of any dispute arising between the parties before the matter goes to legal forum.

45) Render all assistance as may be required from the project site to the Bank for obtaining necessary certificates from the local authorities for occupation of the buildings.

MINIMUM ELIGIBILITY CRITERIA:

1. **Establishment of firm:** Minimum **7 years** experience as a Project Management Consultant as on **30.11.2023**.

Documents to be submitted for Proof of Registration of the company / firm etc.

a) In case of Company - Certificate of Registration issued by ROC

b) In case of firm - Partnership deed, Municipal registration or any other document issued by the Authorities confirming the establishment of the firm

c) In case of Individual Proprietorship - Municipal registration or any other document issued by the Authorities confirming the establishment of the firm

2. **Experience of the firm:** The Project Management Consultant should have rendered satisfactory professional services in supervision / monitoring of similar building construction projects, from inception to completion stage. These building projects should be residential/ commercial/ institutional building projects with **pile foundation**. For the purposes of satisfying the Conditions of Eligibility and for evaluating the Proposals under this EOI, below mentioned completed consultancy assignments taken up during the last seven years ending 30.11.2023 shall be deemed as eligible assignments:

a. Rendering Project Management Consultant PMC works of 03 (Three) similar completed works each project value not less than Rs. 21 Crores each.

Or

b. Rendering Project Management Consultant PMC works of 02 (Two) similar completed works each project value not less than Rs. 26 Crores each.

Or

c. Rendering Project Management Consultant PMC works of 01 similar completed works each project value not less than Rs 42 Crores each.

Note: “Similar Completed Work” under this clause means the Project Management Consultant shall have experience in providing PMC Services for construction of Multi storied Office, Residential and Commercial Buildings (Minimum G+3 storied) with relevant development services including Civil, Plumbing, Sanitary, Interior & Furnishing, Fire Fighting and Electrical Installation work for Central Govt. Dept./State Govt. Dept./ SemiGovt. Dept./PSU/Public sector Banks during last 7 years. Preference shall be given to the PMC with experience of having rendered PMC services for the multi storied building having pile foundation.

Documents to be submitted for Proof of qualifying experience

- a) Experience Certificate issued by the previous clients mentioning the details of the Project like name of project, site location, Value of the project, fees paid to PMC, Scope of work of PMC, Feedback on the PMC etc and duly signed and stamped by the official not below the rank of EE or DE or equivalent.
- b) The previous client shall be preferably the Central / State Government Departments or PSU or Public Sector Banks or Insurance Companies etc.

3. **Local office at Chennai:** The Project Management Consultant firms should either have their local / Branch Office in Chennai with qualified & experienced technical team at its disposal for deployment at site for day-to-day supervision of the project execution from date of commencement of work to handing over of the entire infrastructure to the SBI. The PMC should have adequate knowledge of local byelaws / statutory requirements and are capable to liaise with local civic Authorities

Documents to be submitted for Proof of local office:

- a) Lease deed with the landlord or latest landline telephone bill (not more than 2 months old) or Electricity bill.
- b) Firms not having local office to submit an undertaking in the letterhead to open their office within two months in Chennai at their cost, if work is allotted to them

4. **Annual Turnover:** The average annual turnover of the Project Management Consultant by way of professional Fee in last three financial years ending on **31.03.2023** shall not be less than **Rs.15.70 lacs**.

Documents to be submitted for Proof of annual turnover:

Copies of the audited Annual Balance sheet for the last three financial years ending on **31.03.2023** shall be submitted in support of claims.

5. **PAN&GST:** The Project Management Consultant should have valid and active GST Registration Certificate and PAN..

Documents to be submitted:

Copies of supporting documents to be attached

6. **DECLARATION:** The Project Management Consultant should not have been blacklisted by the Govt. of India Organizations / PSU / PSE / Govt. Depts. etc. for breach of any applicable laws or violation of regulations or breach of contractual agreement or rendering unsatisfactory professional services during the last 7 (seven) years.

Documents to be submitted:

Self-declaration to be submitted by the Project Management Consultant in their letter head.

OTHER TERMS AND CONDITIONS WITH REGARD TO ELIGIBILITY CRITERIA:

i) The Project Management Consultants satisfying the prescribed eligibility criteria shall only become eligible to bid the assignment. Clear supporting evidence like certificates issued by client's organizations, photographs, signed and stamped copy of relevant documents for aforesaid qualifying criteria need to be uploaded and submitted along with the bid. However, merely fulfilling the prescribed eligibility criteria shall not entitle the Project Management Consultant for shortlisting and invitation for participation in the proposed price bid submission for the project. The shortlisting as well as final selection of Project Management Consultant for the project shall be subject to independent verification of credentials, inspection of project sites, calling confidential reports from the present/previous employers etc.

ii) The Project Management Consultant should be the sole Project Management Consultant.

iii) Joint-venture / consortium of firms / companies shall not be allowed. The Project Management Consultant Firms / Individuals who rendered their services as sub-consultancy will not be considered as eligible experience.

iv) Experience of work in Foreign Countries shall not be considered.

GENERAL CONDITIONS OF CONTRACT

1. Definitions: -

In the contract, the following expressions shall, unless the context otherwise requires, have the meaning hereby respectively assigned to them.

1.1 "Contract" means the documents forming the tender and the acceptance thereof and the ~~firm~~ agreement executed between State Bank of India and Project Management Consultant, together with the documents referred there in including these conditions and instructions issued from time to time by the Bank and all these documents taken together shall be deemed to form one contract and shall be complementary to one another.

1.2 'SBI / Bank / Employer' shall mean The Assistant General Manager, State Bank of India, Premises & Estate Department, 4th Floor, Local head office, Chennai 600 006 and includes the Client's representatives, successors and assigns.

1.3 'The Project Management Consultant' or "PMC" or the "applicant" or the "bidder" shall mean the individual or firm or company selected and engaged as Project Management Consultant and shall include legal representative of individual or comprising the firm or

company and the permitted assignees of individual or firms or company.

1.4 'The Contractor/Vendor' shall mean the individual or firm or company whether incorporated or not, undertaking the construction works and shall include legal personal representative of such individual or the composing the firm or company and the permitted assignees of such individual or firms of company.

1.5 "Month" means calendar month. "Week" means seven consecutive days. "Day" means a calendar day beginning and ending at 00 Hrs and 24 Hrs respectively

1.6 "The Works/Project" shall mean the Construction works to be executed or done by the contractor.

1.7 "The Project Site/Site" means the location where the building is constructed

Words importing persons include firms and corporations. Words importing the singular only, also include the plural and vice versa where the Context requires.

2.0. LANGUAGE

The language in which the Contract documents shall be drawn shall be in English.

3.0 BID PREPARATION:

3.1 The tenderer must obtain himself on his own responsibility and expenses, all information and data which may be required for the purpose of filling this tender document. The Tenderer is requested satisfy himself regarding the site conditions, transport and communication facilities, labour, the law and order situation, climatic conditions, local authorities requirement, traffic regulations etc. The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

3.2 The Bidder will be fully responsible for considering the financial effect of any or all the above factors while submitting his Bid. The Bank shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder regardless of the conduct or outcome of the bidding process.

3.3 The bidder will submit their bid after carefully examining the whole of the Tender documents, conditions of Tender, Conditions of Contract, drawings, specifications, and bill of quantities after inspecting the site.

3.4 No claim by the bidder for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining incorrect information or the failure to obtain correct information relieve him from any risks or from the entire responsibility for the fulfilment of Contract.

3.5 **SUBMISSION OF BID DOCUMENTS** : Only those bidders satisfying the eligibility criteria given in the NIT need to apply. Bids should be submitted online in the website <https://etender.sbi>. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. The server time (which is displayed on the e-tender portal dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission. Bidder will be responsible for any delay due to other issues. **The BID IS NOT REQUIRED TO BE SENT / SUBMITTED TO US IN HARD COPY.**

3.6 The list of documents as required shall be scanned and uploaded in the online portal

3.7 The bidders should submit their bids online with their valid digital certificate, which confirms that the bidders have read and understood the tender terms and conditions. Claiming ignorance of all the terms and conditions in this tender either before or after the PO is issued or during the progress of the work will not be accepted.

3.8 The bidder shall submit the documents enlisted in the checklist in the NIT in the softcopy format. ie scanned copy of the documents either in PDF or JPEG format as required. The SBI will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.

3.9 The documents submitted online in the Technical Bid should NOT contain any price information. Such Bid, if received, will be rejected.

3.10 No claim for submission of offline bids will be entertained. Such bids will not be considered.

3.11 Canvassing in connection with Tender is strictly prohibited and Tender submitted by the Contractors who resort to canvassing are liable to be rejected.

3.12 Tenders not fulfilling any or all of the conditions prescribed, or which are incomplete are liable to be rejected. Bank reserve the right to accept or reject any tender in whole or in part without assigning for any reason.

3.13 All pages of the Tender documents should be signed and stamp affixed by the Successful Tenderer and only the successful tenderer should submit the Hard copies of Technical and Price bid at SBI office..

3.14 No part of the tender document should be deleted/altered/modified.

4.0 **CLARIFICATION /AMENDMENTS AND CORRIGENDUM:**

4.1 Bidder requiring any clarification of the bidding document may attend the pre-bid meeting and get their queries clarified

4.2. The clarifications to the queries received or amendments in the tender will be posted on the Bank's website and e-tender portal as a corrigendum/Addendum. No individual communication will be conveyed to the Bidders. The interested parties/Bidders are advised to check the above website regularly till the date of submission of Bid document and ensure that clarifications / amendments issued, if any, have been taken into consideration before submitting the Bid. Such amendments/clarifications, if any, issued by the Bank will be binding on the participating Bidders. SBI will not take any responsibility for any such omissions by the Bidder. SBI, at its own discretion, may extend the deadline for submission of Bids in order to allow prospective Bidders a reasonable time to prepare the Bid, for taking the amendment into account.

4.3 SBI reserves the right to amend, rescind or reissue the bids, at any time prior to the deadline for submission of Bids.

4.4. No request for change in commercial/legal terms and conditions, other than what

has been mentioned in the tender or any addenda/corrigenda or clarifications issued in connection thereto, will be entertained and queries in this regard, therefore will not be entertained.

4.5 Queries received after the scheduled date and time will not be responded/acted upon.

5.0 The successful Tenderer shall furnish a list of his relatives working with SBI along with their designations and addresses.

6.0 No employee of SBI is allowed to work as a Contractor for a period of 2 years from his retirement from the service under SBI without the previous permission of SBI. The Contract (awarded) is liable to be cancelled if either the Contractor or any of his Employees is found at any time to be such a person who had not obtained the permission, as afore said before submission of Tender, or engagement in the Contractor service.

7.0 OPENING AND EVALUATION OF BIDS

7.1 The online Bids will be opened at the office of the AGM(P&E) in LHO, Chennai. Representatives of Bidder may be present during opening of Bids. However, Bids would be opened even in the absence of any or all the bidder's representatives.

7.2 In the two bid system, the technical bids will be opened at the scheduled time mentioned in the NIT. In case, if the date of opening is declared as nonworking day or Holiday, the bids will be opened on the next working day.

8.0 VALIDITY OF BID

Bids shall remain valid and open for acceptance for a period stipulated in this document from the date of opening of price bid. If the Bidder withdraws his/her offer during the validity period or makes modifications in his/her original offer, which are not acceptable to the Bank, without prejudice to any other right or remedy, the Bank will not consider the bidder for future bids.

9.0 PRELIMINARY EXAMINATION

9.1 SBI will examine the Bids to determine whether they are complete, on required formats & accompanied by supporting Documents and the Bids are conforming to all the terms and conditions of the Bidding Document without any deviations and are generally in order.

9.2 If a Bid is not conforming to the terms and conditions, it will be rejected. However, SBI will have right to demand submission of more information as required, if any of the document is partly submitted. If the bidder does not respond within the stipulated time, SBI will reject or disqualify the bid.

10.0 TECHNICAL EVALUATION

10.1 Only those Bidders and Bids who have been found to be in conformity of the eligibility terms and conditions during the preliminary evaluation would be taken up for further detailed evaluation. Those Bids who do not qualify the eligibility criteria and all terms during preliminary examination will not be taken up for further evaluation.

10.2 The Bank will evaluate the bids on technical & functional parameters including site visit and feedback from the previous employers of the bidder.

10.3 During evaluation of bids, the SBI may, at its discretion ask the bidders for clarification of its bid. The request for clarification shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of the bidder shall be entertained.

10.4 The tenders must be unconditional. Conditional tenders leading to unknown / indefinite liability may be summarily rejected.

11.0 PROJECT MANAGEMENT CONSULTANT'S FEES

The fees also include all cost towards living and traveling expenses to site of work/ to laboratories for testing / to different sites for inspection of source of materials etc. cost of stationery, drafting suitable draft replies to CTE's observations, if any/ arbitration proceedings etc. if any, arisen due to dispute between the Bank and any contractors of any works of this project.

12.0 EVALUATION OF PRICE BIDS AND FINALIZATION

12.1 Only those Bidders who qualify in Technical evaluation would be shortlisted and will be allowed to participate in the online price bidding process. While quoting, the Project Management Consultant are advised to **quote professional fee (excluding GST) for the Project Management Consultancy Services in the Price Bid** within following limits: -

Upper Cap on Professional Fee (**Maximum Fee limit**) will be **@ 1 %** (one percent) of the Actual project cost (exclusive of taxes).

12.2 The L1 Bidder will be selected on the basis of lowest price as quoted in the on line bidding.

13.0 TERMS OF PAYMENT OF FEES

- a. 90% payment against progressive bills after 15 days of payment to the contractor.
- b. 5% after 36 months of settlement of final bills of all the contractors.
- c. Balance 5% after expiry of latest of the Defects Liability periods of the various contractors. OR after attending to the CTE's observations, if any, from time to time till its final disposal and award of arbitration, if any, whichever is later.

14.0 TRAVELLING EXPENSES:

No travelling expenses will be paid to the PMC or their staff to the work site, laboratories or quarries, statutory offices in Chennai. SBI may require the firm to go out of Chennai, for proper discharge of any of their duties enumerated herein about and on earlier pages without any extra charge of fees. In such case, the firm shall except in the case of visit to work site, Laboratories, quarries be entitled to traveling and Daily Allowance permissible as under.

14.1 SENIOR PARTNERS AND SENIOR CONSULTANTS

Actual traveling charges (permitted to travel by air) lodging plus boarding charges together not exceeding Rs.2000/- + taxes per day after producing necessary bills / receipts in support of their claims.

14.2 OTHER ENGINEERS / ARCHITECTS / EMPLOYEES / JUNIOR PARTNERS:

Traveling expenses: 1st class train fare, lodging and boarding charges not exceeding Rs.1,000/- + taxes per day after producing necessary bills / receipts is support of their claims.

15.0 CONTACTING THE BANK:

15.1 No Bidder shall contact SBI or Bank on any matter relating to its Bid, from the time of opening of Price Bid to the time the Contract is awarded.

15.2 Any effort by a Bidder to influence Bank in its decisions on Bid evaluation, or contract award may result in rejection of the Bid.

16.0 AWARD OF WORKS

16.1 Within the validity period of the Tender the Bank shall issue a letter of acceptance either directly or by registered post or by e-mail to the successful bidder's email id registered with the Bank or otherwise depositing at the address of the bidder as given in the Tender to enter into a Contract for the execution of the work as per the terms of the Tender. The letter of acceptance shall constitute a binding Contract between SBI and the bidder.

16.2 Bank reserves the right at the time of award of contract to increase or decrease the quantity of services from what was originally specified while floating the tender without any change in price or any other terms and conditions.

17.0 SECURITY DEPOSIT AND PERFORMANCE BOND

17.1 The firm will furnish to SBI a security deposit in the form of a Bank Guarantee for an amount of 10% of their total fees (approx.) within 30 days of the date of Agreement. On completion of the entire job the Bank Guarantee against security deposit will be converted to a Performance Bond to be valid for 36 months from the date of virtual completion of different works.

17.2 No interest shall be paid on the amount retained by the Bank as Security Deposit.

17.3 Security deposit shall be refunded without interest after sixty days after the end of defects liability period provided the PMC ensures that the contractor has satisfactorily attended to all defects in accordance with the conditions of contract including site clearance.

18.0 SIGNING OF CONTRACT DOCUMENTS

The successful Bidder shall be bound to execute the Agreement in a non judicial stamp paper of appropriate value within 15 days from the receipt of intimation of acceptance of his Bid by SBI/Architect. However, the written acceptance of the Bid by the Bank will constitute a binding agreement between the Bank and successful Bidder pending execution of formal agreement. All expenses, stamp duty and other charges/ expenses in connection with the execution of the Agreement as a result of this tendering process shall be borne by the successful bidder.

19.0 LIQUIDATED DAMAGES

In the opinion of the Bank, if any delay in execution is attributable to the fault of the firm, SBI shall be entitled to recover liquidated damages at the rate of 0.5% of the total fees per week (7 days) of delay. Total recoveries on account of delays and / or any other loss or damage caused to the Bank due to defective / faulty supervision on part of PMC shall be limited to

maximum of 15% of total fees payable to PMC on entire actual work, for which the PMC's services availed by the Bank. The decision of the Bank in this matter after giving due hearing to the PMC's arguments, shall be final and binding on the PMC.

20.0 SBI's RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

20.1 SBI reserves the right to accept or reject any Bid in part or in full or to cancel the Bidding process and reject all Bids at any time prior to award of the contract, without incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the SBI's action.

20.2 The acceptance of a tender rests with the Competent Authority, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received, without assigning any reasons. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

20.3 The notification of award will constitute the formation of the Contract. The selected Bidder should convey acceptance of the award of contract by returning duly signed and stamped duplicate copy of the award letter within 15 days of receipt of the communication and to enter into an agreement with the Bank.

21.0 PROJECT COORDINATION COMMITTEE

21.1 A Joint Project Committee (hereinafter referred to as JPC) for assessing and reviewing the progress of the work on the project shall be constituted. JPC will issue instructions or directions from time to time for being observed and followed by the PMC and other Consultants / Contractors engaged in the execution of the project.

(i) AGM(P&E), SBI, LHO, Chennai shall be the Chairman of the Committee.

(ii) Bank's Engineers (Civil & Electrical) in charge of this project, as may be nominated as Members.

(iii) Concerned director / partner of the ACF and their Resident Architects as Members.

(iv) Project Manager and Resident Engineer-in-Charge of the project of the PMC and Secretary respectively.

21.2 The Secretary of the Committee may convene the meetings of the SBI, ACF and the concerned Contractors / Consultants at such regular intervals or frequently as may be instructed by the Chairman of the JPC and shall record and circulate to all concerned the decisions of the JPC for implementation/ information as may be applicable.

21.3 The PMC shall keep the Chairman of the Committee posted with the information relating to implementation of the JPC's decision and also the usual progress reports of the Project work fortnightly.

22.0 OBLIGATIONS

22.1 SBI shall designate representatives who shall be fully acquainted with the project and have authority to communicate approvals of project construction budgets variation and technical approvals of all cases consistent with project, schedule and furnish information expeditiously.

22.2 SBI shall not employ any of the firm's employees during the tenure of this contract and for a further period of one year. Also, the firm commits itself not to employ any of SBI employees within one year of their leaving SBI unless such employees or retired employees

of SBI had already joined the firms service prior to the date of notice for pre-qualification of PMC.

23.0 CHANGES IN THE PROJECT

23.1 SBI without invalidating this agreement, may order changes in the project within the general scope of this agreement consisting of additions, deletions, or other revisions. All such changes in the project shall be authorized by change order.

23.2 A change order is written order to the contractors signed by SBI issued after the execution of this agreement, authorizing a change in the scope of the project, services to be provided.

23.3 NO COMPENSATION ON RESTRICTIONS OF WORK

The SBI shall be at liberty to abandon or reduce the scope of professional services of the Project Management Consultant for the reasons whatsoever including unsatisfactory performance or inordinate delay in rendering professional services in the project. In such an eventuality, the Project Management Consultant shall have no right to claim any payment/ compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the work fully but which he did not derive in consequence of the foreclosure of the whole or part of the work.

24.0 TERMINATION OF THE CONTRACT

24.1 If the firm fails to perform any of its obligations under this agreement and if SBI is dissatisfied with the services of the firm, SBI may terminate the services of the firm after serving a notice giving the Project Management Consultant a period of one month to wind up without prejudice to other clauses of the agreement.

24.2. Termination for Default

The SBI, without prejudice to any other remedy for breach of Contract, by a written notice of not less than 30 (thirty) days sent to the Project Management Consultant, may terminate the Contract in whole or in part:

- a. If the Project Management Consultant fails to deliver any of the Services within the period(s) specified in the Contract, or within any extension thereof granted by the SBI; or
- b. If the Project Management Consultant fails to perform any other obligation(s) under the contract; or
- c. Laxity in adherence to standards laid down by the SBI; or
- d. Discrepancies/deviations in the agreed processes or
- e. Violations of terms and conditions stipulated in this EOI.
- f. If the Project Management Consultant fails to open their office locally at Chennai within the timeline specified in this EOI.

24.3 In the event the SBI terminates the Contract in whole or in part for the breaches attributable to the Project Management Consultant, the SBI may engage, upon such terms and in such manner as it deems appropriate, Services ~~in~~ to those undelivered, at the cost of Project Management Consultant and shall be liable to the SBI for any increase in cost for such similar Services. However, they shall continue to provide all their professional services to the extent same are not terminated as per agreement.

24.4 If the contract is terminated under any termination clause, the Project Management Consultant shall handover all design documents/ executable/ SBI's data or

any other relevant information to the SBI in timely manner and in proper format/soft copies as well as hard copies as per scope and shall also support the orderly transition to another Project Management Consultant or to the SBI as decided by the SBI.

24.5 During the transition, the Project Management Consultant shall also support the SBI on technical queries/support on process implementation.

24.6 The SBI's right to terminate the Contract will be in addition to the penalties and other actions as deemed fit.

24.7 TRANSITION PHASE:

In the event of failure of Project Management Consultant to render the Services or in the event of termination of Contract or expiry of term or otherwise, without prejudice to any other right, the SBI at its sole discretion may make alternate arrangement for getting the Services contracted with another Project Management Consultant. In such case, the SBI shall give prior notice to the existing Project Management Consultant. The existing Project Management Consultant shall continue to provide services as per the terms of Contract until a 'New Project Management Consultant completely takes over the work. During the transition phase, the existing Project Management Consultant shall render all reasonable assistance to the new Project Management Consultant within such period prescribed by the SBI, at no additional cost to the SBI, for ensuring smooth switch over and continuity of services.

24.8 If the firm fails to perform any of its obligations under this agreement, SBI may terminate the services of the firm with such other action as may be available in law during which period the firm fails to perform such obligations, make good such deficiencies.

24.9 TERMINATION FOR INSOLVENCY:

If the firm is adjudged as Bankrupt, or if they make a general assignment for the benefit of its creditors or if a receiver is appointed on account of their insolvency or persistently disregards law, ordinances, rules, regulations or orders of any public authority having jurisdiction, or otherwise is guilty of a substantial violation of provisions of the agreement then SBI may terminate the services of the firm with a notice of winding up within a period of one month without prejudice to any right or remedy and after giving the firm and his surety, if any, seven days written notice, during which period firm fail to cure the violation, terminate the services of the consultants with a notice of winding up within a period one month and take possession of the site and may finish the project by whatever method they may deem expedite. In such case, the firm shall not be entitled to receive any further payment, if due at the time of termination, until the project is finished nor shall be relieved from his obligations assumed under this article.

24.10 The firm has been given various powers under this agreement for the completion of the project as Project Manager – cum – Monitor – cum – Supervisor and the said power shall not be deemed to be as a power of attorney for the development, construction, sale or improvement of the property.

24.11 TERMINATION FOR CONVENIENCE

The SBI, by written notice of not less than 30 (Thirty) days sent to the Project Management Consultant, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the SBI's convenience, the extent

to which performance of the Project Management Consultant under the Contract is terminated, and the date upon which such termination becomes effective.

25.0 ARBITRATION CLAUSE

Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, design, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions orders or these conditions or otherwise concerning the work or the execution or failure to execute the same whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter:

i) If any dispute, difference, or question shall at any time arise between the PMCs and the Employer as to the interpretation of this agreement or concerning anything herein contained or arising out of this agreement except that state in (I) above or as to the rights, liabilities and duties of the said parties hereunder, or as to the execution of the said works, except in respect of the matters for which it is provided herein, that the decision of the Employer is final and binding, the same shall be referred to the Arbitration for settlement of disputes and final decision of the arbitrator to be agreed upon and appointed by both the parties.

ii) For the purpose of appointing the (.....) based sole Arbitrator referred to above, the Appointing Authority i.e. the Chief General Manager of (.....was local Head Office) of the Bank or on his behalf the Asst. General Manager (Premises),(.....)Local Head Office will send within thirty days of receipt by him of the written notice aforesaid to the Architects a panel of three names of technically competent persons not below the rank of Superintending Engineer or equivalent position in Public Sector Banks / CPSEs, CPWD, LIC, RBI etc.

iii) The PMCs shall on receipt by them of the names of aforesaid, select any one of the persons named to be appointed as a sole Arbitrator and communicate his name to the Appointing Authority who shall thereupon without any delay appoint the said person as the sole Arbitrator. If the PMCs fail to communicate such selective as provided above within the period Specified, the Appointing Authority shall make the selection and appoint the selected person as the sole Arbitrator.

iv) If the Appointing Authority fails to send to the Architects the panel of three names as aforesaid within the period specified, the PMC shall send to the Appointing Authority a panel of three names of technically competent persons not below the rank of Superintending Engineer or equivalent position in Public Sector Banks / CPSEs, CPWD, LIC, RBI etc. The Appointing Authority shall on receipt of the names of the aforesaid persons and appoint his as the sole Arbitrator within 30 days of receipt by him of the panel and inform the PMC accordingly. If the Appointing Authority fails to do so, the PMC shall be entitled to appoint one of the three persons from the panel as the sole Arbitrator and communicate his name to the Appointing Authority.

v) If the Arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed as aforesaid.

- vi) The work under the contract shall, however, continue during the arbitration proceedings, no payment due or payable to the PMC shall be withheld on account of such proceedings except the disputed payment of fees, if any, on account of other provisions in this agreement.
- vii) The arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties fixing the date of the first hearing.
- viii) The arbitrator may from time to time, with the consent of the parties, enlarge the time for making and publishing the award.
- ix) The arbitrator shall give a separate award in respect of each dispute or difference referred to him. The arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasoned award. The venue of arbitration shall be such place in as may be fixed by the arbitrator in his sole discretion.
- x) The fees, if any, of the Arbitrator, if require to be paid before the award is made and published by paid half by each of the parties. The cost of the reference and of the award including the fees, if any of the Arbitrator who may direct to and by whom and in what manner, such costs or any part thereof shall be paid may fix or settle the amount of cost to be so paid.
- xi) The award of the Arbitrator shall be final and binding on both the parties.
- xii) Subject to aforesaid, the provisions of the Arbitration Act 1940 or any statutory, modification of re-enactment thereof and the rules made thereunder, and for the time being in force shall apply to the arbitration proceedings under this clause.

26.0 ASSIGNMENT AND SUBLETTING

The Project Management Consultant shall not directly entrust and engage or indirectly transfer, assign or underlet the Project or any part or share thereof or interest therein to any other Project Management Consultant.

27.0 Fraud & Corrupt Practices

24.12 The Project Management Consultant and their respective employees, agents and advisers shall observe the highest standard of ethics during the bidding process. Not with standing anything to the contrary contained herein, the SBI shall reject an Application or any such suggestion of Project Management Consultant without being liable in any manner whatsoever to the Project Management Consultant, if it determines that they have, directly or indirectly or through an agent, engaged in corrupt / fraudulent / coercive / undesirable or restrictive practices in the bidding process.

24.13 Without prejudice to the rights of the SBI herein above, if a Project Management Consultant is found by the SBI to have directly or indirectly or through an agent, engaged or indulged in any corrupt/fraudulent/coercive/undesirable or restrictive practices during the bidding process or during any course of the project, such ProjectManagement Consultant shall not be eligible to participate in any EOI issued by the SBI during the next period as decided by the SBI.

24.14 For the purposes of this Clause, the following terms shall have the meaning hereinafter, respectively assigned to them:

- a. **“Corrupt practice”** means

(i) The offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the bidding process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the SBI who is or has been associated in any manner, directly or indirectly with the bidding process or the Letter of Authority or has dealt with matters concerning the Concession Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the SBI, shall be deemed to constitute influencing the actions of a person connected with the bidding process); or

(ii) Engaging in any manner whatsoever, whether during the bidding process or after the issue of the Letter of Authority or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the Letter of Authority or the Agreement, who at any time has been or is a legal, financial or technical adviser of the SBI in relation to any matter concerning the Project.

b. **“Fraudulent practice”** means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the bidding process.

c. **“Coercive practice”** means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence any person’s participation or action in the bidding process.

d. **“Undesirable practice”** means

(i) Establishing contact with any person connected with or employed or engaged by the SBI with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the bidding process; or

(ii) Having a Conflict of Interest.

“Restrictive practice” means forming a cartel or arriving at any understanding or arrangement among Project Management Consultant with the objective of restricting or manipulating a full and fair competition in the Bidding Process.

28.0 Compliance with Laws

It shall be the sole responsibility of Project Management Consultant to comply with the provisions of all the applicable laws, concerning or in relation to rendering of Services by Project Management Consultant as envisaged under this. Project Management Consultant through design builder shall procure and maintain all necessary licenses permissions, approvals from the relevant authorities under the applicable laws towards its Services throughout the currency of the Contract.

The Project Management Consultant would indemnify/make good for the losses to the SBI for non-compliance or any claims against the SBI arising out of any non-compliance as above.

29.0 Non-Hire and Non-Solicitation

During the term of the Contract and for a period of one year thereafter, neither party shall (either directly or indirectly through a third party) employ, solicit to employ, cause to be solicited for the purpose of employment or offer employment to any employee/s or sub-contractor/s of the other party, or aid any third person to do so, without the specific written consent of the other party.

30.0 Notices

Any notice given by one party to the other pursuant to this contract shall be sent to other party in writing/ scanned and confirmed in writing/scanned to other Party's address. The notice shall be effective when delivered or on the notice's effective date whichever is later.

FOR SELECTION OF PROJECT MANAGEMENT CONSULTANT FOR PROPOSED CONSTRUCTION OF SBILD AT COOKS ROAD, PERAMBUR, CHENNAI.

BRIEF TECHNICAL PARAMETER FOR EVALUATION BASED ON SPECIFIC EXPERIENCE AND KEY PROFESSIONALS OF THE CONSULTANT FIRM RELEVANT TO THE ASSIGNMENT / JOBS

- TOTAL MARKS = 100
- MIN. QUALIFYING MARKS = 60

Sr. No.	Broad criteria / Technical parameter	Maximum Marks
1	<u>Experience of the firm in working similar works as PMC</u> More than 15 years = 20 marks More than 10 and up to 15 years = 15 marks More than 7 and up to 10 years = 10 marks Min. 7 years = 07 marks	20
2	<u>Maximum value (Project Cost) of any single project handled in the last 7 years as on 30.11.2023:</u> (i) Project value ≥ Rs. 53 Cr = 15 marks (ii) Project value between Rs. 26 to 53 Cr = 10 marks. (iii) Project value between Rs. 21 to 26 Cr = 05 marks.	15
3	<u>Having Local Office at Chennai :</u> Full Fledged Office = 10 marks, Branch Office = 05 marks, No. Office = 00 marks	10
4	<u>Performance Certificate from Existing Clients:</u> a. Excellent = 10 marks b. Good = 08 marks c. Satisfactory = 06 marks	10
5	Having Project Management licensed software like Primavera, MS projects or similar	10
6	<u>Number of technical staff (Project Management Consultant and Engineers) in main office (on pay roll):</u> More than 40 = 20 marks More than 30 and up to 40 = 15 marks More than 20 and up to 30 = 10 marks More than 10 and up to 20 = 05 marks Up to 10 = 02 marks	20
7	Constitution of firm: Public Limited Company = 5 marks Private Limited Company = 4 marks Partnership Firm = 3 marks Proprietorship Firm = 2 marks	5
8	Proven experience in green building handling (IGBC: Platinum – 10, Gold – 5, Silver – 2)	10
	TOTAL	100

**PRE-CONTRACT INTEGRITY PACT
(TO BE STAMPED AS AN AGREEMENT)**

GENERAL

This pre-Bid pre-contract Agreement (hereinafter called the Integrity Pact) is made onday of the month of 2024, between, on the one hand,

The State Bank of India (a body corporate incorporated under the State Bank of India Act, 1955) having its Corporate Center at State Bank Bhavan, Nariman Point, Mumbai through its.....Department / Office at.....(hereinafter called the "SBI", which expression shall mean and include, unless the context otherwise requires, its successors) of the First Part and M/s represented by Shri.....MD & Chief Executive Officer (hereinafter called the "PROJECT MANAGEMENT CONSULTANT" which expression shall mean and include, unless the context otherwise requires, its / his successors and permitted assigns of the Second Part.

WHEREAS the SBI proposes to appoint a PROJECT MANAGEMENT CONSULTANT for Proposed Purchase of ready built / Under- Construction/construction of about 60 flats (in an exclusive block for SBI) on package deal basis in Mahalaxmi, Parel, Lower Parel or Worli area for Executives of State Bank of India and the PROJECT MANAGEMENT CONSULTANT is willing to offer/has offered the services and WHEREAS the PROJECT MANAGEMENT CONSULTANT is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the SBI is an Office / Department of State Bank of India performing its functions on behalf of State Bank of India. NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:

- Enabling the SBI to obtain the desired service / Equipment/ product at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement; and
- Enabling PROJECT MANAGEMENT CONSULTANT to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the SBI will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

1. Commitments of the SBI

1.1. The SBI undertakes that no official of the SBI, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favor or any material or immaterial benefit or any other advantage from the PROJECT MANAGEMENT CONSULTANT, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, Bid evaluation, contracting or implementation process related to the contract.

1.2. The SBI will, during the pre-contract stage, treat all PROJECT MANAGEMENT CONSULTANT alike, and will provide to all PROJECT MANAGEMENT CONSULTANT the same information and will not provide any such information to any particular PROJECT MANAGEMENT CONSULTANT which could afford an advantage to that particular PROJECT MANAGEMENT CONSULTANT in comparison to other PROJECT MANAGEMENT CONSULTANT .

1.3. All the officials of the SBI will report to the appropriate authority any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

1.4. In case any such preceding misconduct on the part of such official(s) is reported by the PROJECT MANAGEMENT CONSULTANT to the SBI with full and verifiable facts and the same is prima facie found to be correct by the SBI, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the SBI and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the SBI the proceedings under the contract would not be stalled.

2. COMMITMENTS OF PROJECT MANAGEMENT CONSULTANT

2.1. The PROJECT MANAGEMENT CONSULTANT commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its Bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:

2.2. The PROJECT MANAGEMENT CONSULTANT will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the SBI, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

2.3. The PROJECT MANAGEMENT CONSULTANT further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the SBI or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with State Bank of India for showing or forbearing to show favor or disfavor to any person in relation to the contract or any other contract with State Bank of India.

2.4. Wherever applicable, the PROJECT MANAGEMENT CONSULTANT shall disclose the name and address of agents and representatives permitted by the Bid documents and Indian PROJECT MANAGEMENT CONSULTANT shall disclose their foreign principals or associates, if any.

2.5. The PROJECT MANAGEMENT CONSULTANT confirms and declares that they have not made any payments to any agents/brokers or any other intermediary, in connection with the is Bid/contract.

2.6. The PROJECT MANAGEMENT CONSULTANT further confirms and declares to the

SBI that the PROJECT MANAGEMENT CONSULTANT is the original SIs in respect of Equipment / product / service covered in the Bid documents and the PROJECT MANAGEMENT CONSULTANT has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the SBI or any of its functionaries, whether officially or unofficially to the award of the contract to the PROJECT MANAGEMENT CONSULTANT, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

2.7. The PROJECT MANAGEMENT CONSULTANT, at the earliest available opportunity, i.e. either while presenting the Bid or during pre-contract negotiations and in any case before opening the financial Bid and before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the SBI or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

2.8. The PROJECT MANAGEMENT CONSULTANT will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, Bid evaluation, contracting and implementation of the contract.

2.9. The PROJECT MANAGEMENT CONSULTANT will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

2.10. The PROJECT MANAGEMENT CONSULTANT shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the SBI as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The PROJECT MANAGEMENT CONSULTANT also undertakes to exercise due and adequate care lest any such information is divulged.

2.11. The PROJECT MANAGEMENT CONSULTANT commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

2.12. The PROJECT MANAGEMENT CONSULTANT shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

2.13. If the PROJECT MANAGEMENT CONSULTANT or any employee of the PROJECT MANAGEMENT CONSULTANT or any person acting on behalf of the PROJECT MANAGEMENT CONSULTANT, either directly or indirectly, is a relative of any of the officers of the SBI, or alternatively, if any relative of an officer of the SBI has financial interest/stake in the PROJECT MANAGEMENT CONSULTANT's firm, the same shall be disclosed by the PROJECT MANAGEMENT CONSULTANT at the time of filing of tender. The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act 1956.

2.14. The PROJECT MANAGEMENT CONSULTANT shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the SBI.

3. Previous Transgression

3.1. The PROJECT MANAGEMENT CONSULTANT declares that no previous

transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise / Public Sector Banks in India or any Government Department in India or RBI that could justify PROJECT MANAGEMENT CONSULTANT 's exclusion from the tender process.

3.2. The PROJECT MANAGEMENT CONSULTANT agrees that if it makes incorrect statement on this subject, PROJECT MANAGEMENT CONSULTANT can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

4. Sanctions for Violations

4.1. Any breach of the aforesaid provisions by the PROJECT MANAGEMENT CONSULTANT or any one employed by it or acting on its behalf (whether with or without the knowledge of the PROJECT MANAGEMENT CONSULTANT) shall entitle the SBI to take all or any one of the following actions, wherever required:

i. To immediately call off the pre contract negotiations without assigning any reason and without giving any compensation to the PROJECT MANAGEMENT CONSULTANT . However, the proceedings with the other PROJECT MANAGEMENT CONSULTANT would continue, unless the SBI desires to drop the entire process.

ii. To immediately cancel the contract, if already signed, without giving any compensation to the PROJECT MANAGEMENT CONSULTANT .

iii. To recover all sums already paid by the SBI, and in case of an Indian PROJECT MANAGEMENT CONSULTANT with interest thereon at 2% higher than the prevailing Base Rate of State Bank of India, while in case of a PROJECT MANAGEMENT CONSULTANT from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the PROJECT MANAGEMENT CONSULTANT from the SBI in connection with any other contract for any other stores, such outstanding could also be utilized to recover the aforesaid sum and interest.

iv. To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the PROJECT MANAGEMENT CONSULTANT , in order to recover the payments, already made by the SBI, along with interest.

v. To cancel all or any other Contracts with the PROJECT MANAGEMENT CONSULTANT . The PROJECT MANAGEMENT CONSULTANT shall be liable to pay compensation for any loss or damage to the SBI resulting from such cancellation/rescission and the SBI shall be entitled to deduct the amount so payable from the money(s) due to the PROJECT MANAGEMENT CONSULTANT

vi. To debar the PROJECT MANAGEMENT CONSULTANT from participating in future bidding processes of the SBI or any of its Subsidiaries for a minimum period of five years, which may be further extended at the discretion of the SBI. To recover all sums paid, in violation of this Pact, by PROJECT MANAGEMENT CONSULTANT to any middleman or agent or broker with a view to securing the contract. Forfeiture of Performance Bond in case of a decision by the SBI to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

vii. Intimate to the CVC, IBA, RBI, as the SBI deemed fit the details of such events for

appropriate action by such authorities.

4.2. The SBI will be entitled to take all or any of the actions mentioned at para 6.1(i) to (x) of this Pact also on the Commission by the PROJECT MANAGEMENT CONSULTANT or any one employed by it or acting on its behalf (whether with or without the knowledge of the PROJECT MANAGEMENT CONSULTANT), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

4.3 The decision of the SBI to the effect that a breach of the provisions of this Pact has been committed by the PROJECT MANAGEMENT CONSULTANT shall be final and conclusive on the PROJECT MANAGEMENT CONSULTANT. However, the PROJECT MANAGEMENT CONSULTANT can approach the Independent Monitor(s) appointed for the purposes of this Pact.

5. Fall Clause

PROJECT MANAGEMENT CONSULTANT undertakes that it has not supplied/is not supplying similar service/product/equipment/systems or subsystems at a price lower than that offered in the present Bid in respect of any other Ministry/Department of the Government of India or PSU or any other Bank and if it is found at any stage that similar Equipment/product/systems or sub systems was supplied by the PROJECT MANAGEMENT CONSULTANT to any other Ministry/Department of the Government of India or a PSU or a Bank at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the PPA cum PMC to the SBI, if the contract has already been concluded.

6. Independent External Monitors

6.1. The SBI has appointed Independent Monitors (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission.

6.2. The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

6.3. The Monitors shall not be subjected to instructions by the representatives of the parties and perform their functions neutrally and independently.

6.4. Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings. Parties signing this Pact shall not approach the Courts while representing the matters to Independent External Monitors and he/she will await their decision in the matter.

6.5. As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will also inform the Authority designated by the SBI.

6.6. The PROJECT MANAGEMENT CONSULTANT (s) accepts that the Monitor has the right to access without restriction to all Project documentation of the SBI including that provided by the PROJECT MANAGEMENT CONSULTANT. The PROJECT MANAGEMENT CONSULTANT will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Sub -contractors.

The Monitor shall be under contractual obligation to treat the information and documents of the PRINCIPAL PROJECT ARCHITECT CUM PROJECT MANAGEMENT CONSULTANT /Sub-contractor(s) with confidentiality.

6.7. The SBI will provide to the monitor enough information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

6.8. The Monitor will submit a written report to the designated Authority of SBI/Secretary in the Department/ within 8 to 10 weeks from the date of reference or intimation to him by the SBI / PROJECT MANAGEMENT CONSULTANT and, should the occasion arise, submit proposals for correcting problematic situations.

7. Facilitation of Investigation

In case of any allegation of violation of any provisions of this Pact or payment of commission, the SBI or its agencies shall be entitled to examine all the documents including the Books of Accounts of the Project Management Consultant and the Project Management Consultant shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

8. Law and Place of Jurisdiction

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the Project Management Consultant .

9. Other Legal Actions

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

10. Validity

10.1. The validity of this Integrity Pact shall be from date of its signing and extend up to 5 years or the complete execution of the agreement to the satisfaction of both the SBI and the Architect, including warranty period, whichever is later. In case Architect is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract, with the successful PROJECT MANAGEMENT CONSULTANT by the SBI.

10.2. Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

11. The parties hereby sign this Integrity Pact at _____ on _____

For SBI FOR PROJECT MANAGEMENT CONSULTANT
Name of the Officer
Chief Executive Officer Designation
Office/Department/Branch

GENERAL APPROACH AND METHODOLOGY, WORK AND STAFFING SCHEDULE

Technical approach, methodology and work plan are key components of the Technical Proposal. The Consultant is suggested to present their Technical Proposal (not more than 10 pages, inclusive of charts and diagrams) divided into the following three chapters:

- a) Technical Approach and Methodology,
- b) Work Plan, and
- c) Organization and Staffing,

a) **Technical Approach and Methodology:** In this chapter Consultant should explain their understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. They should highlight the problems being addressed and their importance, and explain the technical approach they would adopt to address them. They should also explain the methodologies they propose to adopt and highlight the compatibility of those methodologies with the proposed approach.

b) **Work Plan:** In this chapter they should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the Client), and delivery dates of the reports. The proposed work plan should be consistent with the technical approach and methodology, showing understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents, including reports, drawings, and tables to be delivered as final output, should be included here.

c) **Organization and Staffing:** In this chapter they should propose the structure and composition of their team. They should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support staff.

(Signature of Applicant)

Date:

Place:

FIRM - PROFILE
SELECTION OF PROJECT MANAGEMENT CONSULTANT FOR PROPOSED
CONSTRUCTION OF SBILD AT COOKS ROAD, PERAMBUR, CHENNAI

1	Name of the Firm			
2	Address			
3	Telephone No. with STD code & Mobile Number			
4	Primary e-mail address			
5	Date of Establishment			
6	Constitution of the Firm	Proprietorship Firm / Partnership Firm / Private Limited Company / Public Limited Company		
7	Name of document of evidence of establishment like certificate of incorporation and its number (if any) and date of issue			
8	Name of proprietor / Partners / Directors			
9	Details of Bank account of firm			
10	PAN number			
11	GST registration number			
12	Turnover of the firm during last 3 years (amount in lacs)	Year ended on	Turn Over	
		31.03.2021		
		31.03.2022		
		31.03.2023		
13	Number of Project Management Consultant / Engineers who are promoters or permanent employee of the firm	Project Managers	Engineers	Total
14	If firm is not having office in Chennai, then indicate the time by which it is likely to open an office thereat			
15	The details of Project Management licensed software like Primavera, MS projects or similar			
	i. Name of Software			
	ii. License number			

Signature of the Project Management Consultant with Seal

Date:

Place:

BIO-DATA OF THE PARTNERS / DIRECTORS

SELECTION OF PROJECT MANAGEMENT CONSULTANT FOR PROPOSED CONSTRUCTION OF SBILD AT COOKS ROAD, PERAMBUR, CHENNAI

Use separate form for each partner/director.

1	Name	
2	Designation/position	
3	Associated with the firm since	
4	Date of Birth	
5	Professional Qualification	
6	Professional Experience	
7	Professional Affiliation	
8	Details of Membership	
9	Detail of the papers published in Magazine (s) (If enclosed in separate sheet then indicate Annexure number)	

Signature of the Project Management Consultant with seal

Date:

Place:

Annexure- C

BIO-DATA OF TECHNICAL STAFF (PROJECT MANAGER / PROJECT CIVIL ENGINEER / PROJECT ELECTRICAL ENGINEER) Use separate form for each Executive

PROJECT MANAGEMENT CONSULTANT FOR PROPOSED CONSTRUCTION OF SBILD AT COOKS ROAD, PERAMBUR, CHENNAI

S. No	Details	Project Manager	Resident Civil Engineer-in-charge	Electrical Engineer	Other specialized technical staff, if any
1	Name				
2	Designation/position				
3	Associated with the firm since				
4	Date of Birth				
5	Professional Qualification				
6	Professional Experience				
7	Field of expertise				
8	Contact number				
9	e-mail Id				
10	Aadhar ID				

Signature of the Project Management Consultant with Seal

Date:

Place:

DETAIL OF MAJOR BUILDING CONSTRUCTION AS A PMC
completed during the last 7 years (as on 30.11.2023)

- (i) Use separate sheet for each work.
- (ii) Mention only those completed projects which are **complying the eligibility criteria**

Project 1 :

1	Name and address of the Client		
2	Client's status (please tick)	Public Sector Organization / Public Sector Bank / Government Department	
3	Name of Project		
4	Description and nature of work		
5	Location of the building with complete address		
6	Estimated value of project (Rs in Cr)		
7	Final value of Project (Rs in Cr)		
8	Date of start of project	As per Schedule	Actual
9	Date of completion of project	As per Schedule	Actual
10	Reasons of cost/ time over run, if any		
11	Area of the building & Number of stories		
12	Height of building from ground (in meters)		

Note:

- (a) The work should have been executed by the firm under the name in which they are submitting the application.

Signature of the Project Management Consultant with Seal

Date:

Place:

Project 2 :

1	Name and address of the Client		
2	Client's status (please tick)	Public Sector Organization / Public Sector Bank / Government Department	
3	Name of Project		
4	Description and nature of work		
5	Location of the building with complete address		
6	Estimated value of project (Rs in Cr)		
7	Final value of Project (Rs in Cr)		
8	Date of start of project	As per Schedule	Actual
9	Date of completion of project	As per Schedule	Actual
10	Reasons of cost/ time over run, if any		
11	Area of the building & Number of stories		
12	Height of building from ground (in meters)		

Note:

- (b) The work should have been executed by the firm under the name in which they are submitting the application.

Signature of the Project Management Consultant with Seal

Date:

Place:

Project 3 :

1	Name and address of the Client		
2	Client's status (please tick)	Public Sector Organization / Public Sector Bank / Government Department	
3	Name of Project		
4	Description and nature of work		
5	Location of the building with complete address		
6	Estimated value of project (Rs in Cr)		
7	Final value of Project (Rs in Cr)		
8	Date of start of project	As per Schedule	Actual
9	Date of completion of project	As per Schedule	Actual
10	Reasons of cost/ time over run, if any		
11	Area of the building & Number of stories		
12	Height of building from ground (in meters)		

Note:

- (c) The work should have been executed by the firm under the name in which they are submitting the application.

Signature of the Project Management Consultant with Seal

Date:

Place:

LIST OF PENDING ARBITRATION / LITIGATION / SUITS WITH PREVIOUS CLIENTS

PROJECT MANAGEMENT CONSULTANT FOR PROPOSED CONSTRUCTION OF SBILD AT COOKS ROAD, PERAMBUR, CHENNAI

S. no.	NAME OF PROJECT WITH NAME OF CLIENT	PENDING SINCE	REASONS FOR PENDING	ANNEXURE NUMBER OF SUPPORTING DOCUMENT
1				
2				
3				
4				

Signature of the Project Management Consultant with Seal

Date:

Place: