



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT,
LOCAL HEAD OFFICE, BHUBANESWAR

Tender ID: BHU/P&E/07/2023-24 /03B, Dated: 28/07/2023

REF. NO. WFFS/24

STATE BANK OF INDIA, BHUBANESWAR CIRCLE

INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM APPLICANTS
HAVING PROVEN CAPABILITES

FOR

SUPPLY, INSTALLATION, TESTING AND COMMISSIONING (SITC) OF THE WATER BASED FIXED FIRE FIGHTING SYSTEMS LIKE HYDRANT, WET RISER, HOSE REEL, DOWN COMER, FIRE PUMPS (ELECTRIC & DIESEL), SPRINKLER SYSTEMS AND THE ANNUAL MAINTENANCE

AND

EMPANELMENT OF SAME FOR VARIOUS BRANCHES / OFFICES OF STATE BANK OF INDIA LOCATED
IN SBI BHUBANESWAR CIRCLE

TO BE SUBMITTED

ON OR BEFORE 1500HRS ON 28/08/2023

The existing empaneled vendor on the Bank's panel who fulfill the eligibility criteria are also required to apply afresh. The application cum tender documents can be downloaded from the Bank's website "www.sbi.co.in" under procurement news and the application along with all necessary documents for empanelment should be submitted to the under mentioned office.

ADDRESS TO:

Assistant General Manager (P&E),
State Bank of India, Premises & Estate Department, 02nd Floor,
Local Head Office, III/1, Pandit Jawaharlal Nehru Marg,
Bhubaneswar, Odisha- 751 001
Tel Ph: - (0674) – 2600526
E mail - agmpre.lhobhu@sbi.co.in or fo.lhobhu@sbi.co.in

Note:

- 1) *SBI reserves the right to change the dates mentioned in this document, which will be updated on the website.*
- 2) *The information provided by the vendors in response to this document will become the sole property of SBI and will not be returned. SBI reserves the right to amend, rescind or reissue this application.*
- 3) *Please note that all the information desired needs to be provided. Incomplete information would lead to disqualification/ non-consideration of the proposal.*
- 4) *Applicants who are authorized dealers / manufacturers of any one or more of the offered brands or equivalent brands of products and **fulfilling the Technical specifications and eligibility criterion as mentioned in EOI may only apply.** Selection of Brand / Make is the sole discretion of the Bank.*

A. APPENDIX TO THE APPLICANTS FOR GENERAL INFORMATION

1.	Cost of Tender fees	Rs. 2000/- (Rupees Two Thousand only)
2.	Scope of Work	“Expression of Interest for Supply, Installation, Testing & Commissioning (SITC), Maintenance and Repair of Water Based Fixed Fire Fighting Arrangements Like Hydrant, Wet Riser, Hose Reel, Down Comer, Fire Pumps (Electric & Diesel), Sprinkler Systems”
3.	Empanelment in the Category for the Value	Category A: Up to 50 Lakhs Category B: 100 Lakhs or more Please apply in each category separately. Those bidders qualify in the Category B, they will also, be consider the empanelled in Category-A.
4.	Date and time where application form available	Available from 28/07/2023 to 28/08/2023 up to 1500hrs The application may be downloaded from Bank’s website i.e., www.sbi.co.in under link of procurement news.
5.	Time and last date of submission of applications	Up to 1500hrs on 28/08/2023 <i>Sealed Bid received later than the given time/date will be summarily rejected. Canvassing in any form will lead to disqualification.</i>
6.	Address for submission of application / contact person / telephone no / e mail address	Assistant General Manager (P&E), State Bank of India, Premises & Estate Department, 02nd Floor, Local Head Office, III/1, Pandit Jawaharlal Nehru Marg, Bhubaneswar, Odisha- 751 001 Tel Ph: - (0674) – 2600526 agmpre.lhobhu@sbi.co.in & fo.lhobhu@sbi.co.in
7.	Date, Time & Place for Opening of Technical Bid	28/08/2023 at 1500hrs at State Bank of India, Premises & Estate Department, 02nd Floor, Local Head Office, III/1, Pandit Jawaharlal Nehru Marg, Bhubaneswar, Odisha- 751 001 <i>If, on 28/08/2023 is declared a holiday, then tenders would be accepted by 1500hrs on the next working day and accordingly would be opened at 1500hrs on the same day. You may send your representatives to attend the tender opening process at the given time and date.</i>
8.	Time allowed for completion	03 - Calendar months from the date of placing work order on need basis
9.	Jurisdiction	Bhubaneswar
10.	Inspection	As per site requirement.
11.	Fire NOC from local authority	It will be in contractor’s preview to obtain required No Objection Certificate (NOC) from fire department / district administration. The actual fees paid will be reimbursed to the contractor by the bank on production of the receipts.
12.	Test Certificates	Manufacturer’s test certificates for engine, pumps, electrical panels etc. wherever applicable on demand of Employer / Consultants.
13.	Insurance	Worker Insurance Policy for contractor’s men, material in transit and third-party insurance to be arranged by contractor.
14.	Power and Water supply	The Employer shall arrange the power and water for erection and commissioning at one single point free of cost, further distribution, and safe drawl to be arranged by contractor through proper rated electrical safety equipment’s MCB/RCCB etc.

NOTICE INVITING EOI APPLICATION

State Bank of India invites applications for Empanelment of Company/Firms dealing work for Supply, Installation, Testing, and Commissioning (SITC) of the water based fixed firefighting arrangements like Hydrant, Wet Riser, Hose Reel, Down Comer, Fire Pumps (Electric & Diesel), Sprinkler Systems and Annual Maintenance Contract of the existing system are required case to case basis at branches/offices across SBI, Bhubaneswar Circle, (Odisha).

The empanelment shall be valid for an initial period of **Three Years** from the date of intimation letter. This empanelment may be extended or curtailed at the sole discretion of the Bank, on the existing terms and conditions. The proposed empanelment exercise is meant for enlisting qualified and competent vendors for following:

- a) Acceptance for executing Annual Maintenance Contract (AMC) in respect of existing Water Based Fixed Fire Fighting Arrangements Like Hydrant, Wet Riser, Hose Reel, Down Comer, Fire Pumps (Electric & Diesel), Sprinkler Systems etc. already installed in Branches would be a mandatory condition.
- b) To undertake new Supply, Installation, Testing & Commissioning, where warranted, as per specifications laid down herein after by the Bank for future requirements.
- c) Company/Firm should possess valid digital signature for price bidding participation.

1. MINIMUM & MANDATORY ELIGIBILITY CRITERIA:

TABLE-A

Work	Category	Eligibility Limit (Amount in Rupees Excluding Taxes)	# Similar Work Executed / Completed During Last 07 Years Ending On 31/03/2023 (Amount in INR Excluding Taxes)	* Average Turnover of Last 3 Years (Minimum) (Excluding Taxes)	Experience of the Firm / Company
Supply, Installation, Testing & Commissioning (SITC), Maintenance and Repair of Water Based Fixed Fire Fighting Arrangements Like Hydrant, Wet Riser, Hose Reel, Down Comer, Fire Pumps (Electric & Diesel), Sprinkler Systems	Cat-A	Up to Rs.50 Lakh	One work of Rs. 40Lakh or Two works of Rs. 25Lakh each or Three works of 20 Lakh each	20.00 Lakhs	Minimum 05 Years
	Cat-B	Up to Rs.100 Lakh or more	One work of Rs.80Lakh or Two works of Rs.50Lakh each or Three works of 40 Lakh each	50.00 Lakhs	Minimum 05 Years

- (#) Applicants should have experience in having successfully completed similar works of value as prescribed in Table 'A' above for Government / Semi-Government / PSUs / PSBs/Financial Institutions / reputed MNCs during the last 05 years ending on 31.07.2023. The information must be supported with the copies of Work Order, Satisfactory Completion Certificate, etc., proof of payment /Form 26 AS etc.
- (*) Applicants should have minimum average annual turnover prescribed in above table during last 3 years ending on 31st March of last financial year i.e., 31.03.2022.

Envelope should be SUPER SCRIBED / MARKED as below:

“EXPRESSION OF INTEREST (EOI) FOR THE EMPANELMENT OF VENDORS / FIRMS / COMPANIES / FOR Supply, Installation, Testing & Commissioning (SITC), Maintenance and Repair of Water Based Fixed Fire Fighting Arrangements Like Hydrant, Wet Riser, Hose Reel, Down Comer, Fire Pumps (Electric & Diesel), Sprinkler Systems”

Note:

- i.) **Single envelope must contain single (1) application** and multiple applications in single envelope will not be considered.
- ii.) If the space provided in the form is not sufficient, additional sheets may be attached for which suitable mention should be made in the form. All such sheets must be signed by authorized signatory.
- iii.) The interested vendors are advised to keep checking Bank’s web site for any subsequent changes /corrigendum /additions /updates etc. for which there would be no separate press notifications.

2. OTHER MANDATORY ELIGIBILITY CRITERIA:

A. FINANCIAL:

- i) Average Annual Turnover mentioned in the Table -A for the last three consecutive years ending 31st March 2023 by virtue of audited Balance sheet in the same field of business of installation and maintenance of **Water Based Fixed Fire Fighting Arrangements Like Hydrant, Wet Riser, Hose Reel, Down Comer, Fire Pumps (Electric & Diesel), Sprinkler Systems etc.** and should also be presently in same business.
- ii) *The applicant should not have incurred any major loss in last 3 (three) years or more during the last five years ending 31/03/2023, duly certified by a Chartered Accountant. The firm should not be under liquidation, court receivership or similar proceedings.*
- iii) *The applicant should have a solvency of Rs. 10 Lakhs / 20 Lakhs and above certified by a Scheduled Bank, for Category-A and Category-B respectively. The Solvency Certificate should not have been older than 06 months from the date of NIT publication. In case, the applicant is not able to supply the solvency certificate in original, then the copy of the certificate shall be attested by a Notary.*

B. WORK EXPERIENCE:

The preliminary evaluation will be done on the following parameters based on proof documents submitted along with the tender and offers from firms not conforming to any of these parameters or not supported by proof document will be rejected.

- i) The Agency / Company / Firm should be a contractor firm for the Supply, Installation Testing & Commissioning (SITC) of the various fire protection systems **such as Water Based Fixed Fire Fighting Arrangements Like Hydrant, Wet Riser, Hose Reel, Down Comer, Fire Pumps (Electric & Diesel), Sprinkler Systems etc. from last 05 Years as on 31/07/2023.** The system to be installed should conform to relevant BIS code viz. Sprinkler System should be as per IS: 15105, Fire hydrant & wet riser system should conform to IS: 3844, Installation of hose reel should conform to IS: 884 etc. and relevant BIS, NBC-2016 & NFPA.
- ii) The Agency / Company / Firm should also SITC experience of **Water Based Fixed Fire Fighting Arrangements** in the commercial buildings (at least 04 floors) / Shopping mall etc. copy of the work order and completion certificates should enclosed. Out of these installations at least 01 SITC work should be completed in a Govt. Deptt / Public Sector Undertaking and the total value of work should be Rs. 20 Lakhs / 40 Lakhs and above, for Category-A and Category-B respectively.

- iii) The Agency / Company / Firm should AMC experience of minimum **10 Water Based Fixed Fire Fighting Arrangements (02 AMC / Each Year)** installed in the buildings of minimum 04 floors / Shopping mall etc. copy of the work order / agreement and completion certificates enclosed.
- iv) **Out of 02 AMC each year, minimum 01 AMC/each year** should be occupied by a Govt. Deptt / Public Sector Undertaking.

C. REFERENCE FROM CUSTOMERS:

The Firm should submit, along with the Tender, Certificates in Original about the fact that the Firm is holding AMC for Fire Hydrant System and SITC about the quality of the Firm's Services from minimum 03 of each their customers. Firm should furnish details like name, address, email, and telephone numbers of references as per Annexure.

D. SITE VISITS:

The short listing of firms will be done after scrutinizing and verification of the documents, work carried out / product demonstration & Site Visits.

E. DEFINITION OF SIMILAR WORKS:

- i) "SIMILAR WORKS" under this clause shall mean "Successful completion of the work for reputed corporate clients, PSU's etc. including all the components executed under single contract covering all major works such as Civil, Plumbing, Electrical, Integrated Building Management System, Fire Fighting etc.
- ii) Work/ project completed in all aspects and handed over to client will only be considered.
- iii) *The contractor / firm must have the experience of carrying out successfully works for reputed corporate client / PSU / Govt. The contractor must enclose sufficient documentary proof in this regard.*
- iv) Partial Completion of new work will not be considered even if the amount of completed work exceeds the minimum limit. For example, if a contractor has similar work of amount say 20 Lakhs and he has completed works of say 16 Lakhs, but the project is not completed, in that case the work will not be considered for empanelment.
- v) "Cost of work" shall mean actual gross value of completed "similar" work including all the components executed under single contract. The applicant shall submit a certificate of completion from the client.
- vi) Similar works / projects penalized with Liquidated damages for delay (LD) by the client shall not be considered for empanelment. Contractor shall submit certificate from client ensuring that no LD imposed for the said work. Applications without this certificate shall not be considered for empanelment.
- vii) In case contractor appoints sub-contractors for the MEPF services, Bank reserves its rights to review their credentials and works done, prior to approving them for being part of the subject project in any way – Bidder shall be responsible to submit all their sub-contractor credential for Bank's pre-approval (at no extra cost paid to bidder) – Bank reserves full right to accept or reject any such sub-contractor without giving any reason what-so-ever.
- viii) The applicant shall agree and authorize the Bank to obtain the confidential report from the clients of the applicant, to obtain an idea about the quality of work executed and to obtain credit opinion from applicant's bank.

F. STATUTORY PROVISIONS: /REGISTRATION REQUIREMENTS:

- a) Registration Certificate of the Firm showing the activities of the Firm or Certificate of Incorporation in case of Company.
- b) GST Registration Certificate.
- c) Pan Card.

- d) The applicant firm/vendor must be registered for the purpose of service tax and have a registration number for the purpose.
- e) Registration Certificate under Shops & Establishment Act issued by State Government. Those applicants who do not have valid Shops & Establishment license must enclosed herewith applied for certificate as evidence, failing which the candidature may cancelled.
- f) **Statutory Provisions:** Manufacturers/ Firms/ Companies/ Dealers/ Vendors should comply with all the labour laws, Rules, Regulation of concerned States and Central Government.

G. APPLICANTS HAVING NEAR RELATIVES:

Applicants having near relatives in the State Bank of India may not be considered for empanelment. Near relative to mean spouse, father (including stepfather), Mother (including stepmother), Son (including stepson) and / or his wife, grandson, daughter (including stepdaughter) and/or her husband, brother (including stepbrother) and/or his wife, sister and/or her husband, Father-in-law, Mother-in-law, Brother-in-law and / or his wife, Sister-in-law and / or his husband. A declaration to this effect should be submitted by the applicant as per Annexure.

H. REGISTRATION REQUIREMENTS:

- i) They must have the PAN Number, Aadhar card and must submit copies of return of Income Tax of last 3 years, FY – 2019-20, 2020-21 & 2021-22.
- ii) They must have the, Aadhar Card, and GSTs (As and when enforced by the Government) as required for carrying out works in the State, failing which the empanelment of the copy/vendor would be liable to be cancelled and at the discretion of the Bank.
- iii) The applicant must be registered for the purpose of service tax and have a registration number for the purpose.

I. PRODUCTS CERTIFICATIONS:

Component of the fire protection (water based) system should be as per Bank specifications viz New age / Mather & plat / Kirloskar / AAAG or any other if considered equivalent at the discretion of the Bank, to be specified by the bank at the time of tendering for the project/work. However, it is advised that as per the requirements / discretion of the Bank amendment may be made with regards to equipment specifications.

J. AUTHORIZATION LETTER:

- i) The applicant should submit the authorization Letter from the principles / OEM whose products are proposed.
- ii) The applicant should either be the original equipment manufacturer of the proposed system or a subsidiary company of a manufacturer company for such system or an authorized supplier/channel partner of a manufacturer, of a proposed system. If the Applicant is authorized supplier of the equipment, he shall have back-to-back agreement with each of the equipment manufacturer, so that direct support for maintenance, spares and upgrades is available for **at least 5 years**.
- iii) State Bank of India reserves the right to visit/inspect Applicant / Manufacturer / workshop facilities to ascertain the above facts. The Bank's representatives may visit the applicant's factory site/offices and contact his past clients for verification of information given by the applicant. The applicant will be required to give them the necessary facilities for verification.

K. SERVICE SUPPORT OFFICE:

- i) The firm should have to open an office of their own in State of Odisha within One month from the issuance of empanelment letter and having their own Technicians and trained operators

in state of Odisha. Complete address, contacts, email, and Documentary evidence for the same needs to be provided to the Bank. The contact details, especially the telephone numbers, or service focal point/s should remain unchanged during the currency of vendor's relation with SBI Bhubaneswar Circle. In case, these are changed, the vendor would inform the Bank 15 days in advance.

- ii) The Engineers / technicians should be trained in Fire Safety and Management from reputed Fire Training Institute preferably from Delhi, Nagpur, or any other Govt. Run Training College. Copy of their certificates should be enclosed.
- iii) The applicant should have enough Technical and Administrative employees on their roles for the proper execution of the contract as per the format enclosed. Only such Contractors who fulfill the aforesaid eligibility criteria need apply. **Joint ventures are not accepted.**
- iv) **The application not meeting any of the above minimum eligibility criteria will summarily be rejected without further communication in this regard.**

L. PERMITS AND COMPLIANCE OF LAWS:

The Contractor shall, without additional expenses to the Company, obtain all required licenses and permits and be responsible for all damages to persons or property that occur as a result of his fault or negligence in connection with the prosecution of the work and shall be responsible for the proper care and protection of all material delivered and work performed until completion and final acceptance.

Contractor shall comply with all the laws and regulations including various labour laws in respect of the work covered under this contract and in respect of workers, employees and subcontractors employed by the Contractor.

M. DISPUTES AND SETTLEMENT:

All disputes arising out of or any matter covered under this Contract shall be settled by referring the same to the arbitration of the Indian Council of Arbitration. Company shall have an absolute right to appoint sole arbitrator from the panel of the arbitrators of the Indian Council of Arbitrators. Venue of the arbitration shall be Bhubaneswar.

N. DEFINITIONS: -

- 1) **“Employer/Client”** shall mean M/s. _____ shall include his / their heir, legal representatives, assignees & Successors.
- 2) Employer’s Representative i.e., **“Fire Officer”** shall mean any Project Management Consultant (PMC) / Chief Engineer appointed by the Employer to perform the duties henceforth as per clause. Engineer In-Charge of Works will issue the Completion /Payment Certificates in consultation with the Consultants and the Client. The Engineer In-Charge will also issue Clarifications requested by Contractors on working drawings, as also instructions and decisions directly at site after consulting the Consultant or the Client at site,
- 3) **“Contractor”** shall mean the applicant, whose tender has been accepted and shall include his / their heirs, and legal representatives, and the permitted assigns.
- 4) **“Works”** shall mean the works to be executed & recorded in accordance with the Contract and shall include all extra or additional altered or substituted works as required and recorded for the performance of the Contract.
- 5) **“Contract Documents”** shall include the notice inviting tenders, the articles of agreements, the General Conditions of Contract the Appendices, The Schedule of quantities, Specifications for Materials, Worksheet and mode of measurements, and drawings pertaining to the work. All sections of this Contract Document are to be read together including all modifications in the Contract mutually agreed upon in writing & signed by Contractor and the Client. The letters, correspondence, etc. exchanged between Contractor and Consultant and Client with written consent of client shall also form part of the Contract.
- 6) **“Drawings”** shall mean the drawings referred to in the specifications and any modifications of such drawings approved in writing by the Engineer and the Consultants and such other drawings as may from time to time be furnished or approved in writing by the SBI Fire Officer and the Consultants. And if any changes in the drawing/ specification prior approval is required from the engineer in-charge / Fire officer (SBI LHO)
- 7) **“Notice in Writing”** or written notice shall mean a notice in writing, typed or printed characters, sent (unless delivered personally or otherwise) proved to have been received by registered post to the last known private or business address or registered office of the address and shall be deemed to have been received when in the ordinary course of post it would have been delivered.
- 8) **“Act of Insolvency”** shall mean any Act of Insolvency as defined by the Presidency Towns Insolvency Act, or the Provincial Insolvency Act amending such original.
- 9) **“Virtual Completion”** shall mean that the works are in the opinion of the Consultants, and Client complete or fit for occupation.
- 10) Words importing persons include firms and Corporations, words importing the singular only also include the plural and vice versa where the context requires.
- 11) **“Contract Price”** shall mean the total amount referred to in Article / Price Schedule, subject, however, to any valid adjustments made through the application of relevant Contractual provisions herein.
- 12) **“Effective Date of the Contract”** shall mean the date that the Contract comes into force in accordance with Article.
- 13) **“Final Acceptance”** shall mean the acceptance by the Purchaser / Client / Employer of the Works in accordance with conditions of Contract & the issue of a final acceptance certificate.
- 14) **“Site”** shall mean the land upon which the Works are to be constructed as specified in Drawing.

O. INSTRUCTIONS TO THE APPLICANTS & AVAILABILITY OF APPLICATION FORM FOR EXPRESSION OF INTEREST AND SUBMISSION THERE OF:

Please read these instructions carefully before filling up the application form.

- 1) The application must be submitted in the Proforma to be downloaded from our website i.e., www.sbi.co.in without editing the text whatsoever. Any violation of this condition shall render the application invalid.
- 2) The tender documents have to be submitted in the prescribed format in a sealed **cover** along with other details etc. as laid down in the enclosed Annexure with the super scribed **“Expression of Interest for Supply, Installation, Testing, Commissioning, Maintenance and Repair of Water Based Fixed Fire Fighting Arrangements Like Hydrant, Wet Riser, Hose Reel, Down Comer, Fire Pumps (Electric & Diesel), Sprinkler Systems, Category-A / B (must be specified)”**
- 3) The last date for submission of duly filled tender documents in the prescribed format at the office of “Assistant General Manager (P&E), State Bank of India, Premises & Estate Department, 02nd Floor, Local Head Office, III/1, Pandit Jawaharlal Nehru Marg, Bhubaneswar, Odisha- 751 001”, (in tender box/by post).
- 4) For eligibility criteria and further details, please login to our website www.sbi.co.in and visit ‘**Procurement News.**’ The application form should be accompanied with Demand draft / Banker’s cheque of Rs. **2000/- (Rupees Two Thousand only), drawn** in favour of SBI, Bhubaneswar as application fee which will be nonrefundable in any conditions.
- 5) Any & all cost / expenditure incurred by the applicants in relation to making the application shall be borne by the applicant. No payment by way of compensation or whatsoever shall be made by the Bank.
- 6) The applications not complying with this requirement are liable to be rejected outright without assigning any reason as the sole discretion of the Bank.
- 7) **Contents of Cover:** The application form is to be submitted in a sealed cover together with the Annexures & Flags specified in the application form duly sealed and signed along with the certified and attested true copies of required documents. ***Indicative list is mentioned as Flag):***
- 8) Average Annual Turnover as per Table-A for the last three consecutive years ending 31st March 2022. Certificate issued by CA in respect of average annual financial turnover, for last three years and IT returns.
- 9) Average Annual Turnover for the last 3 years (Enclose Profit & Loss Account and Balance Sheet for the year ending March – 2020, March – 2021 & March – 2022) of Company/Firm. Copy of audited balance sheet during last 03 financial years (2019-20, 2020-21 & 2021-22)
- 10) The solvency of Rs. 10Lakhs/20Lakhs certified by a Scheduled Bank.
- 11) Certificates in Original about the fact that the Firm is holding AMC for Fire Hydrant System and SITC about the quality of the Firm’s Services from minimum 03 of each their customers. Firm should furnish details like name, address, email, and telephone numbers of references as per Annexure.
- 12) The authorization Letter from the principles / OEM whose products are proposed & back-to-back support letter for 5 years (enclosed).
- 13) Must have valid PAN, Aadhar card, GSTs, and Service Tax Registration Number etc. The applicant must be registered for the purpose of service tax and have a registration number for the purpose.
- 14) Manufacturers/ Firms/ Companies/ Dealers/ Vendors should comply with all the labour laws, Rules, Regulation of concerned States and Central Government.

- 15) Applicants having near relatives in the State Bank of India. A declaration to this effect should be submitted by the applicant as per Annexure.
- 16) An office of their own in State of Odisha if any having their own Technicians and trained operators in state of Odisha. Complete address, contacts, and Documentary evidence for the same.
- 17) The applicant should have enough Technical and Administrative employees on their roles for the proper execution of the contract as per the format enclosed
- 18) If the space in Performa is insufficient for furnishing full details, such information may be supplemented on separate sheet stating therein the part of Performa and serial number. Separate sheets may be used for each part of application.
- 19) Bank's representatives may visit the applicant's projects and contact his past clients for verification of information given by the applicant. The applicant will be required to give them the necessary facilities and arrangements for verification.
- 20) The ability and competence of the applicant to render required services within the specified time frame will be a major factor while deciding the empanelment of Contractors.
- 21) Decision of the State Bank of India regarding short listing of Contractors for the empanelment bid will be final and binding. Shortlisted Contractors will be informed.
- 22) It is also imperative that the Contractors submit their application on the prescribed format along with colour photographs of the system installed (if available), Certificates of satisfactory completion of the job from their respective Clients.
- 23) ***Applications received after the due date & time, incomplete/partly filled/unsigned applications, applications not accompanied with relevant annexure, enclosures, documents etc are liable to be rejected outright without assigning any reason at the sole discretion of the Bank.***
- 24) The Bank reserves its right to accept or reject any or all the applications without assigning any reasons whatsoever thereof.
- 25) Those agencies / firms / manufacturers who are presently on the Bank's panel either permanent or temporary are also required to apply fresh.

Note: The interested firm are advised to keep on visiting Bank web site for any subsequent changes / corrigendum / additions / updates etc. for which there would no press notifications.

E. OTHER TERMS & CONDITIONS:

- a) The Applicant must obtain himself/themselves at his/their own Expenses all the information that may be necessary for the purpose of filling of this Empanelment Tender and before submitting the tender, may scrutinize and inspect the site of work and acquaint himself/themselves with all local conditions & matter pertaining thereto.
- b) Conditional applications will be rejected.
- c) Each page of the tender documents is required to be signed by the person/duly authorized persons as token of his/their having acquainted himself/themselves with the general conditions etc. as lay down herein. Any tender with any of the documents not so endorsed is liable to be rejected.
- d) The application forms must be filled in English and all entries must be typed. If any of the documents is missing or unsigned, the tender shall be considered invalid. No column shall be left blank.
- e) All erasures and alterations made while filling the tender must authenticated by the initials of the Applicant. Over writing is not permitted. Failure to comply with any change in conditions after submitting of the tender will not be entertained.

- f) The empanelment application submitted by an Applicant shall become the property of SBI and SBI shall have no obligation to return the same to the Applicant.
- g) Applicants not giving the full particulars as mentioned above or as called for or not complying with any of the conditions set forth above or therein are liable to be summarily rejected.
- h) For any clarification of technical details/ location and the site you may contact Fire Officer - (0674) – 2600526 / 07600035062, E - mail - fo.lhobhu@sbi.co.in. And can meet for any clarifications, preferably between 11:00 to 17:00hrs with prior intimation/appointment.
- i) Only the short-listed Applicants, who are declared as pre-qualified by the Bank, will be eligible for participating in tendering process.
- j) *The pre-qualified contractors will have to execute the agreement with SBI regarding Integrity pact in a prescribed format as per guidelines of Central Vigilance Commission and it shall be pre-requisite for participation in tendering process.*
- k) ***The agencies / firms / manufacturers shall not use logo and name of the State Bank of India on their letter head, sign board and rubber stamp etc.***

F. EXECUTION OF CONTRACT / TRANSFER AND SUB LETTING:

- a) The Agencies/Firms shall be solely responsible for the execution of the contract and the whole contract is to be executed to the entire satisfaction of the Bank.
- b) The Contractor **shall not sublet, transfer, assign or otherwise part with the contract** to any person, firm, or company directly or indirectly, or any part thereof.
- c) In case of any deviation of the said instructions is detected / observed during the currency of the contract the said Firm/Agency would be liable to be de-listed/de empanelled from the bank.

G. AREA OF THE OPERATIONS UNDER THE CONTROL OF ADMINISTRATIVE OFFICES (AOS):

S.NO.	ZONES & AREA OF OPERATION
1.	AO Bhubaneswar: Branches / Offices are located under the geographical ambit area / districts of Bhubaneswar, Cuttack, Puri, Khurda, Jagatsinghpur etc.
2.	AO Balasore: Branches / Offices are located under the geographical ambit area / districts of Balasore, Angul, Keonjhar, Jajpur Road, Baripada etc.
3.	AO Sambalpur: Branches / Offices are located under the geographical ambit area / districts of Sambalpur, Rourkela, Jharsuguda, Bolangir, Bargarh etc.
4.	AO Berhampur: Branches / Offices are located under the geographical ambit area / districts of Berhampur, Jeypore, Rayagada, Bhawanipatna, Phulbani, Aska etc.

H. PURCHASE THROUGH GEMS PORTAL (GOVERNMENT E-MARKET):

Bank reserves the right to purchase the system/equipment/items through GeM portal of Govt. of India and provide the same to the Agency for installation and commissioning in the required branch. However, cost of any material / component provided by the agency for installation testing and commissioning of the system will be paid as per approved rates, including installation charges.

I. SELECTION PROCESS:

- 1) Bank will evaluate the application for EOIs on empanelment mandatory requirements based on eligibility criteria, and those who meet the criteria will be evaluated based on the parameters given at each serial number is mandatory for short listing the applicants for further evaluation.
- 2) The applicants at this stage after the satisfactory presentation and based on the scoring sheet, considered eligible for empanelment.
- 3) ***All the shortlisted empanelled vendor of this category will be invited for sealed tender/price bid by the Bank for the project/work as per prevailing guidelines of the Bank from time to time, as per Bank specifications, and the winner bidder will be eligible to carry out that works.***
- 4) This exercise is only for the empanelment of the suitable firms for the captioned work. Empanelling with Bank does not mean the guarantee for the allotment of work/contract.
- 5) Allotment of work and the area of operation to the finally empanelled vendors would be the sole discretion of the Bank.
- 6) Vendors so empanelled should comply with all statutory and labour laws, rules, and regulations of Central/State Govt. at their own cost.
- 7) Training to be provided by Firm/agency/manufacturer at site to Department officers. Operator level training should be provided by the applicant at their own cost.
- 8) Incomplete applications and those received late will be rejected by the Bank. The decision of Bank to accept or reject any application for empanelment will be final.
- 9) The Bank reserves the right to reject or accept any or all the offers without assigning any reasons and to cancel the empanelment later by giving clear one month notice.
- 10) If at any stage the information furnished by the applicant is found to be incorrect the empanelment of the applicants is liable to be canceled at the discretion of the Bank.
- 11) Bank will not enter any correspondence with applicant except in case of clarification sought about this document only if considered appropriate by the Bank.
- 12) The Bank also reserves the right to change or modify any specification / configuration on a later date / during the process of bidding / demonstration / actual installation of the system.
- 13) This is to be noted that the EMD for each work / project allotted to any of the so empanelled vendors will be collected at the time of the allotment of work / project by the Bank at the discretion of the Bank.
- 14) Applicants to ensure that the required documents by the Bank for this application are given in all Annexure to be filled up and enclosed along with this application.

J. "MINIMUM TECHNICAL SPECIFICATIONS WILL BE CONSIDERED "FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING (SITC) OF THE WATER BASED FIXED FIRE FIGHTING ARRANGEMENTS LIKE HYDRANT, WET RISER, HOSE REEL, DOWN COMER, FIRE PUMPS (ELECTRIC & DIESEL), SPRINKLER SYSTEMS AND THEIR ANNUAL MAINTENANCE CONTRACT (AMC):

Design Confirmation: Generally, works to be carried out as per BIS standard and applicable and National Building Code of India (NBC), some of the IS Codes are listed below:

- a) IS: 884-1995: Specification for first Aid Hose Reel for Fire Fighting.
- b) IS: 901-1988: Specification for couplings, double male and double female, instantaneous Pattern, for firefighting purposes (revised).
- c) IS: 902-1992: Specification for suction hose couplings for firefighting purposes (revised).
- d) IS: 903-1993: Specification for fire hose delivery couplings, branch. Pipe, nozzle, and nozzle Spanner (revised).
- e) IS: 904-1983: Specification for two-way and three-way suction collecting heads for firefighting Purposes (revised).
- f) IS: 905-1980: Specification for delivery breaching, dividing, and collecting, instantaneous Pattern, for firefighting purposes (revised).
- g) IS: 906-1992: Specification for branch with revolving head for firefighting purposes (revised).
- h) IS: 907-1984: Specification for suction strainers, cylindrical and hose types for firefighting Purposes (revised).
- i) IS: 908-1975: Specification for fire hydrant, stand post type (revised).
- j) IS: 909-1992: Specification for underground fire hydrant, sluice valve type 30 (revised).
- k) IS: 910-1980: Specification for combined key for hydrant, hydrant cover and valve.
- l) IS: 936-1966: Specification for underground fire hydrant, double-valve type (revised).
- m) IS: 937 -1981: Specification for washers for water fittings for firefighting purposes (revised).
- n) IS: 1641-1988: Code of practice for fire safety of buildings (general): General principles and fire grading.
- o) IS: 1642-1989: Code of practice for fire safety of buildings (general): Materials and details of Construction.
- p) IS: 1646-1982: Code of practice for fire safety of buildings (general): Electrical installation.
- q) IS: 2871-1983: Specification for branch pipe, universal, for firefighting purposes.
- r) IS: 3582-1991: Specification for basket strainers for firefighting purposes (cylindrical type).
- s) IS: 3844-1989: Code of practice for installation of internal fire hydrants in i multi-storey buildings.
- t) IS: 5290-1993: Specification for landing valves.
- u) IS: 1239: Providing, fixing, testing, and commissioning of Above Ground M.S. ERW Black C Class Heavy duty pipes (up to 150 mm dia.) and
- v) IS: 3589: providing, fixing, testing, and commissioning of Above Ground M.S. ERW Black C Class Heavy duty pipes (up to 200 mm dia. And above)

K. TENTATIVE LIST OF APPROVED MAKES FOR FIRE FIGHTING WORKS

All materials to be used in the work shall conform to relevant Indian Standard Specifications and wherever available ISI marked materials will be used. All material procured shall be subjected to relevant tests specified in B.I.S. at the frequency specified therein from any Government recognized laboratory. The specifications and makes may be changed as per requirements of the Bank.

S. No.	MATERIAL	MAKES (Tentative)
1.	Hydrant pumps and jockey pumps	Kirloskar, Mather & platt, KSB or equivalent Only
2.	Electric motor	Kirloskar, KSB, Crompton, & ABB or equivalent Only
3.	Diesel Engine	Kirloskar (KOEL), Cummins, Ashok Leyland or equivalent Only
4.	Battery	Exide, Amron, SF Sonic, Luminous, Tata Green or equivalent Only
5.	M.S. / GI Pipe	Jindal, Tata, and Surya or equivalent Only
6.	Sluice Valve	Kirloskar, Upadhaya, Kartar & Kalpana or equivalent Only
7.	CI Non-Return Valve	Kirloskar, Upadhaya, Kartar & Kalpana or equivalent Only
8.	CI Butterfly valves	Audco, Kartaar, Upadhaya & Kalpna or equivalent Only
9.	Hydrant valve	Shah Bhogilal, GEI (Ghosh engg), New age, Safex or equivalent Only
10.	Y Type Strainer	Leader, Prime, Kartar, Hammer, Kalpana, Worth or equivalent Only
11.	Basket type Strainer	Leader, Prime, Kartar, Hammer, Kalpana, Worth or equivalent Only
12.	Pressure switch	Indfoss , Switcher, donfos or equivalent Only
13.	Pressure Gauge	H.Guru , Fiebig, Warree or equivalent Only
14.	Starter, Switches	L & T, Siemens or equivalent Only
15.	Pump Panel Components	L & T, Siemens, Schinder, and ABB or equivalent Only
16.	Flow switch	Honeywell, System Sensor, Potter or equivalent Only
17.	Annunciation Panel	AGNI, RAVEL, EAGLE or equivalent Only
18.	Cables	Incab, Gloster, CCI, Finolex, Polycab (ISI Marked) or equivalent Only
19.	Fire Hose	Shah Bhogilal, Newage , Jayshree, CRC, Priyanka, BRG or equivalent Only
20.	SS Branch Pipe & Nozzle	Shah Bhogilal, NewAge, GEI or equivalent Only
21.	Hose Reel Drum	AAAG, New age, or equivalent Only
22.	Rubber Hose	Dunlop, Deep Jyoti, Jyoti, & Padmini, or equivalent Only
23.	SS Ball Valve	Audco , Leader , Sant, & Zoloto or equivalent Only
24.	CS Ball Valve	Audco , Leader , Sant & Zoloto or equivalent Only
25.	Fire Brigade Inlet	AAAG (Shah Bhogilal), New age, GEI (Ghosh engg), & Newage or equivalent Only
26.	Hose Box	Fabricated as per standard
27.	Quartzite Bulb Type Sprinkler	HD, TYCO or equivalent (UL Only)
28.	Paint (as per IS: Fire Red)	Asian Pain, Nerolec, Burger or equivalent Only
29.	Anticorrosive Tap	Pipekot, IWL, Rustech or equivalent Only

L. SCOPE OF WORK FOR NEW SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF THE FIXED FIRE FIGHTING ARRANGEMENTS LIKE FIRE HYDRANT / WET RISER / DOWN COMER / HOSE REEL SYSTEM COVERS THE FOLLOWING:

- 1) Supply, installation, testing, commissioning, handing over to Owner the complete fire fighting system as per specification, BIS and as per latest edition of National building code.
- 2) Transportation to site, unloading and intermediate storage at site, complete work of erection including final grouting, testing, and commissioning and putting into operation of entire fire protection system.
- 3) Supply, installation, testing & commissioning of fire hydrant cum sprinkler pump, jockey pump, electric control panels etc. as per schedule of work & specification.
- 4) Supply, installation, testing & commissioning of complete set of piping, valves, fittings, specialties, instruments elect. Panel, cabling etc as required for the Complete Fire Fighting System.
- 5) All bolts, foundation bolts, nuts, gaskets, packing, pipe hangers, support / thrust block etc. as needed for complete erection & commissioning of system shall be included in the piping. The cost of the same shall be considered in the piping rate. No extra / separate payment will be made for this.
- 6) Supply of all consumable materials required to complete erection of the system.
- 7) Supply, installation, testing, commissioning of complete cabling for motors, from control panel including earthing cable etc.
- 8) Supply, installation, testing and commissioning of complete cabling of the flow Switches from flow switch to their control panel.
- 9) Supply, installation, testing and commissioning of the cabling of the manual call Point and hooter.
- 10) Supply and application of primer and final painting as per specifications.
- 11) Supply, laying and testing of cables from motor to panel including earthing of motor & panel.
- 12) Supply of various drawings, data, test reports, test certificates, operation, and Maintenance manual as necessary.
- 13) First fill of all fuel -25 liter (approx) and lubricants (as required) at no extra cost.
- 14) All spare parts and tools and tackles as per specification.
- 15) All final dressing of foundations, grouting of equipment and patch work during and after Erection.
- 16) Carrying out 25% radiography of weld joints of piping, hydro testing of piping loop.
- 17) Getting approved from Local authority approval on complete fire fighting system.
- 18) The cost incurred for covering complete scope of work specified above shall be included in various items of schedule of works. No extra payment shall be given for covering anything of the above scope of works.
- 19) Civil works like equipment foundations, concrete trench, fire water tank, etc are inclusive from Bidder's scope of work. Such civil works will be provided by the contractor based on the detailed dimensioned drawings, specification and loading data furnished by the Bidder where-ever required.
- 20) **SHOP DRAWINGS:**
 - a) Before starting the work, the contractor shall submit to the Fire Officer for his approval in the prescribed manner, the shop / execution drawings for the entire Installation.
 - b) The BANK reserves the right to alter or modify these drawings if they are found to be insufficient or not complying with the established technical standards or if they do not offer the most satisfactory performance or accessibility for maintenance. Contractor shall supply in six (6) sets of all approved shop drawings for execution. Shop drawings shall be submitted

under the following conditions: -

- i) Large scale drawings showing fixing detail of fixtures, equipment and showing co-ordination with other services.
- ii) Showing any change in layout in the Fire Fighting drawings.
- iii) Equipment layout, piping and wiring diagram.
- iv) Manufacturers or Contractor's fabrication drawings for any materials or equipment supplied by him.
- v) The contractor shall submit four copies of catalogues, manufacturer's drawings, equipment characteristics data or performance chart as required by the Engineer-in-Charge.

21) INSTRUCTION/MAINTENANCE MANUAL:

The Contractor shall prepare and produce instruction, operation, and maintenance manuals in English for the use, operation and the maintenance of the supplied equipment and installations and submit to the Bank in (2) copies at the time of handing over. The manual shall generally consist of the following:

- a) Description of the project.
- b) Operating instructions.
- c) Maintenance instructions including procedures for preventive maintenance.
- d) Manufacturer's catalog.
- e) Spare parts list.
- f) Trouble shooting charts.
- g) Drawings.
- h) Type and routine test certificates of major items.
- i) One (1) set of reproducible 'as built' fire fighting system drawings.

22) COMPLETION CERTIFICATE: On completion of the Fire Fighting installation a certificate shall be furnished by the contractor countersigned by the licensed supervisor, under whose direct supervision the installation was carried out. This certificate shall be in the prescribed form as required by the local supply authority. ***The contractor shall be responsible for getting the Fire Fighting installation inspected and approved by the local concerned authorities and for obtaining the necessary clearance certificates /NOCs (pre & post) from the authorities.***

23) GUARANTEE: At the close of the work and before issuance of final certificate of completion by the SBI FIRE OFFICER/Consultants, the contractor shall furnish written guarantee indemnifying the owner against defective materials and workmanship for a period of **One Year**. The contractor shall hold himself fully responsible for reinstallation or replacement, free of cost to owner, the following:

- a) Any defective work or material supplied by the Contractor.
- b) Any material or equipment supplied by the owner which is damaged or destroyed because of defective workmanship by the contractor.
- c) Any material or equipment damaged or destroyed because of defective Workmanship by the contractor.

24) MAINTENANCE DURING WARRANTY PERIOD:

- a) During the currency of the **warranty and annual maintenance contract, any number of fault complaints shall have to be attended-to, free of charge. It is to be noted well that any such complaint has to be attended within the timeframe laid down i.e. within 24 hrs. Failure on this score may invite penal action.**
- b) The initial maintenance during the warranty period of the system as well as the battery (which is covered by its separate warranty) will be free of charge and shall include free replacement of any / all failed components / spares, **with regular quarterly visits to carry out maintenance of the system, as per the enclosed schedule** and scope of work under AMC.

25) REQUIREMENTS FOR ANNUAL MAINTENANCE CONTRACT OF FIXED FIRE FIGHTING ARRANGEMENTS LIKE FIRE HYDRANT / WET RISER / DOWN COMER / HOSE REEL SYSTEM OF BUILDINGS UNDER SBI BHUBANESWAR CIRCLE.

Annual Maintenance Contract of fixed fire fighting arrangements like fire hydrant / wet riser /down comer / hose reel system at the various buildings under SBI LHO Bhubaneswar circle. This would include repair and maintenance of the Diesel / Electric / Jockey Pumps and complete fixed fire fighting arrangements like fire hydrant / wet riser /down comer / hose reel system at site to ensure 24x7 operation of the system.

1. Details of the Parts of the Fixed Fire Fighting/Water Suppression system installed: (quantity and specifications may be edit as per requirements)

S.NO.	ITEMS PARTICULARS	QUANTITY INSTALLED
1.		

2. SCOPE OF WORK:

- a) Scope of work in Annual Maintenance Contract shall include checking, cleaning, repairing, maintenance, and painting of complete water suppression system at the site to ensure 24x7 operation of the system. The system shall be maintained on "AS IS WHERE IS" basis. Any modification/shifting/extension of the system shall be carried out on chargeable.
- b) During the currency of the contract, the firm will attend to any number of break-down calls without any additional charges and any break down will be repaired **within 48 hrs.** For this purpose, communication by any means e.g., **Letter, Email, SMS, Instant Messages, Mobile Phone Calls etc** which are independently logged will be considered sufficient and the vendor shall have no right to insist on any form of communication. For all Electronic Forms of communications, the time of sending shall also be considered as time of receipt by the vendor unless the vendor is able to prove delayed receipt of such communication.
- c) Any part required to be replaced shall be genuine and from Original Equipment Manufacturer (OEM). The details scope of works is given below.

3. FIRE PUMP TESTING (ON MONTHLY BASIS)

- a) Test (s) shall be conducted to determine the delivery head flow KWH and BHP of the pumps. All leaks, pressure dropping and defects in the joints, tees, elbows, valves etc revealed during the test shall be rectified. The pumps shall also be tested for its desired performance and function by opening hydrants valves on each floor/yard separately and floor landing. The starting and cutting out pressure setting of starting devices shall also be checked for its correct operation.
- b) Maintain all pumps joints, piping valves, accessories, pipe connections, electrical wiring motor (s) and motor control panels. The following test results shall be recorded in a separate logbook and countersigned by us.
 - i) Spare parts provided by the company (as and when required) should be of BIS specifications, ISI marked and of superior quality standards.
 - ii) Polishing of all brass parts.
 - iii) At the time of opening any valve in the system (in case of leakage or pressure drop also) the electric pump should start automatically/manually for which the MCC and pressure vessels to be checked and maintained.
 - iv) Empty the whole system once in every three months.
 - v) Check all hydrant valves. Also, check that all suction and delivery connections are properly functional.
 - vi) Test run and check rotation of each motor and correct the same if required.

- vii) Fire Brigade inlet connection to be checked.
- viii) Greasing of pump bearings, changing of packing ropes, and adjust the glands.
- ix) All gauges to be tested and readings to be recorded.
- x) Once **in three months** hose pipe drill to be carried out. The hose pipes 63mm dia (RRL/Non-percolating) to be tested. Check each landing valve male female couplings and branch pipes for compatibility with each other.

4. **FIRE HYDRANTS SYSTEM (ON QUARTERLY BASIS): -**

- a) **Hydrant's valve:** Brass polishing regular replacement of the packing rope of spindle rubber washer gasket etc. greasing and leakage asserting.
- b) **Hose Reel:** - hose reel nozzle and stop valve cleaning polishing, leakage arresting of nozzles free motion of handle. Application of chalk powder to the rubber hose reel winding and rewinding of the hose reel (changing faces)
- c) **Butterfly Valve/Sluice Valve:** -Regular cleaning of deposits/scales on the wedges flaps gates changing of packing rope changing of the gasket changing of rusted nuts and bolts greasing and leakage arresting.
- d) **Non-return valve:** Regular cleaning of deposits/scales on the wedges. Inside flaps etc. changing of rubber gaskets and leakage arresting.
- e) **Air Release valve:** -Cleaning greasing of spring adjustment of spring tension etc.
- f) **Pressure switches:** -Testing of pressure switches.
- g) **Control panel:** -Testing of control panel for pumps for all functions and the readings to be recorded in the logbook.
- h) Open hydrant valve and allow the water to flow into the firewater tank in order to avoid wastage of water the main fire pump should start at the pre-set pressure.
- i) The entire hydrant opening should be pressure tested and same should be logged in logbook.

5. **TESTING OF ELECTRICAL PANELS & STARTER (ON QUARTERLY BASIS):-**

- a) Operation of all instruments and meters provided on the electrical panel board.
- b) Tightening of all electrical contacts on quarterly basis.

6. **PIPE WORK (ON QUARTERLY BASIS): -**

- a) Check the entire clamp supports provided for the pipes.
- b) Check rusting of pipes from within / outside at joints.
- c) Painting of Water pipes (double coat) **once in a year (other than monsoon period) with Indian standard fire red colour.**

7. **RENEWAL OF NO OBJECTION CERTIFICATE**

As per the ODISHA Fire Safety Act it is required to be inspected by competent authority for the fire and fire safety measures, fire fighting tools, apparatus etc. and to carry out still photography and video recording as an evidence that it has been handed over to the Competent authority. Renewal of Fire NOC (Fire Safety Certificate) from Fire Brigade will be done by the vendor. (License fee will be paid by the Bank).

8. **VALIDITY OF CONTRACT PERIOD:**

- a) The Agreement shall be effective from --/--/---- to --/--/---- and shall be in force for an initial period of **Two Year** and shall automatically be terminated after the expiry of two year. However, the same shall be renewable only on getting a written request from the firm and at the sole discretion of the Bank, depending on the yearly performance report of the firm, obtained from the Fire Officer.
- b) SBI shall have sole discretion to terminate the contract agreement at any time during the contract period, if considered necessary, for any reason, whatsoever.

9. **MODE OF PAYMENT:**

- a) The bills of all the expenditure will be paid by the Bank / Circle Premises & Estate Department, Local Head Office, Bhubaneswar after satisfactory report, scrutinized and endorsed by the Fire Officer / Officers authorized by the Bank. The value of AMC Charges, excluding taxes, is Rs...../Year, Then the total AMC charges payable to the vendor for Quarter shall be Rs...../each quarter plus taxes as applicable.
- b) Proportionate amount of the total quoted value of **the AMC will be released on Quarterly Basis.**
- c) **No advance payment will be made by the Bank.** No deduction shall be made from the bills except for mandatory statutory dues. Taxes must be paid / deducted as actual as applicable.

10. **Performance Guarantee Deposit & Penalty:**

- a) In case, the firm fails to rectify the fault within 48hrs, the Bank shall impose a penalty of Rs.200/ per day till the rectification maximum up to 05% of the total proportionate amount of quarterly AMC Charge.
- b) For this purpose, a register shall be maintained in the department, which shall record the details of preventive maintenance, details of faults, time of reporting the fault and its rectification etc.
- c) Performance Guarantee (Premises & Estate Deposit) of 10% of total AMC charges shall be deposited with the Bank in the form of DD for one year from the date of awarding the contract. This will cater for the performance of the firms. In case firms fail to carry out the AMC, Banks reserves the right to cancel the whole contract and forfeit the Premises & Estate deposit partially or fully.
- d) This penalty shall not apply in case of delays caused by so called acts of God, War, Earthquake, Tsunamis, Riots, Bandhs, Civil Disturbances.

11. **Firm shall, under no circumstances, be allowed any enhancement of rates for 24 months from the date of signing of the contract.** The rates accepted are inclusive of labour, transportation, and **exclusive of all taxes as applicable** and **no extra or additional charges other than the ones quoted in the respective tenders shall be allowed.** It is also made clear that firm completely indemnify the bank against such dues and/or any claims made by any stator authority subsequently, and to settle all such claims shall remain firm's responsibility.

12. The vendor shall attend to any other unforeseen, reasonable requirement of the Bank within the overall framework of the contract, which may arise during operations / currency of Contract.

13. Any work which is not in the scope of this if deemed necessary the Bank may be arranged by at its own cost. Any difficulty faced by the contractor in execution of this contract shall be brought to the notice of Circle Premises & Estate Officer without any delay.

14. In case of any dispute the procedure (under Arbitration Act) as laid down in our various earlier documents shall be taken recourse to. The courts at Bhubaneswar shall alone have jurisdiction in this regard.



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT,
LOCAL HEAD OFFICE, BHUBANESWAR

15. **Notwithstanding any condition stipulated above, the Bank shall have the right to instantly revoke / cancel the said contract, partially or fully, on the grounds of proven deficiencies, inability, or unwillingness failure in fulfilling the contractual obligations, as the Bank reserves the right to terminate/cancel the contract and its sole discretion with liability to pay only for the equipments supplied and installed at its entities.**
16. The Vendor shall issue Photo-Identify Cards to all its employees who would be deployed for the maintenance or any other work for the system and produced by the individual employee on demand by Bank to gain access to the site. The Photo-Identify Cards shall be signed by the employee concerned, the authorized signatory of Vendor and countersigned by the designated official of the Bank.
17. The Vendor shall make his own arrangement for the engagement of all labour and shall be responsible for regulating their service and work conditions in conformity with all Acts, Regulations, Rules or Order of Competent Authority under relevant laws in force during the Warranty period. Vendor shall indemnify the Bank from all claims relating to Workers / Staff / Sub-Contractor's Salaries, Wages, Overtime, Leave, Provident Fund, ESI, Medical Facilities, Gratuity, Bonds, or any other claim as applicable and stipulated in any Statutory provisions, rules, or order of Competent Authority.
18. Logbook shall be maintained and the same to be put up to the Fire Officer / Circle Premises & Estate Officer for signatures.
19. The firm or its employees undertaking the work to maintain total and complete secrecy and assure not to communicate or allow to be communicated to any person or divulge in any matter/information relating to the ideas, concepts, know-how, techniques, data, facts, figures, and all information what so ever concerning, relating to the bank and its affairs to which the employees have the access and the employer shall also execute letters of fidelity and secrecy in such form as may be prescribed by the bank and the firm hereby guarantees the fidelity and secrecy on behalf of its employees.
 - a) I/We have carefully read and accept all the above-mentioned scope / terms and conditions stipulated by the Bank.
 - b) This agreement duly signed with official seal of the authorized signatory on all the pages, as a token of your having accepted the contract at terms and conditions enumerated above, without any reservations.

(Name of Authorized Signatory)

(Seal of the firm/agency/company)

MAINTENANCE SCHEDULE OF FIXED FIRE PROTECTION SYSTEM ARRANGEMENTS

A. DIESEL FIRE PUMP TESTING (ON MONTHLY BASIS)

S.NO.	PARTICULARS OF TASK	DATE	REMARKS
1.	Adjustment/tightening of the nuts, bolts of the pump and motor/engine and other fitments.		
2.	Checking of fuel, electrical, cooling and lubrication system of the diesel engine.		
3.	Checking and cleaning of oil bath filter, lubrication of filter, fuel filters etc.		
4.	Checking of fuel injection pump (FIP) and governor.		
5.	Changing of lubrication oil (as per maintenance manual of the engine only when required).		
6.	Adjustment of valve clearance etc. as and when required.		
7.	Checking of cylinder heads nuts for specific torque in proper sequence.		
8.	Checking the batteries and testing of batteries for charged conditions with the help of measuring meter and also maintenance of the battery from the corrosion.		
9.	Checking of working of alternator/Dynamo/starter.		
10.	Cleaning, functional testing and servicing/maintenance of control panels.		
11.	Maintenance of exhaust manifold for leaks and tightness.		
12.	Polishing of all the brass parts.		
13.	Fire brigade's inlet connection to be checked.		
14.	Greasing of pump bearings, changing of peaking ropes (gland dory) and adjusting the glands.		
15.	All gauges to be tested and readings to be recorded in logbook.		
16.	Check all the hydrant valves and close if any valve is open. Also, check that all suction and delivery connection are made properly.		

B. FIRE PUMP TESTING (ON MONTHLY BASIS)

1.	Test (s) shall be conducted to determine the delivery head flow KWH and BHP of the pumps. All leaks, pressure dropping and defects in the joints, tees, elbows, valves etc revealed during the test shall be rectified. The pumps shall also be tested for its desired performance and function by opening hydrants valves on each floor/yard separately and floor landing. The starting and cutting out pressure setting of starting devices shall also be checked for its correct operation.		
2.	Maintain all pumps joints, piping valves, accessories, pipe connections, electrical wiring motor (s) and motor control panels. The following test results shall be recorded in a separate logbook and countersigned by us. a) Polishing of all brass parts. b) At the time of opening any valve in the system (in case of leakage or pressure drop also) the electric pump should start automatically/manually for which the MCC and pressure vessels to be checked and maintained.		

	<ul style="list-style-type: none"> c) Empty the whole system once in every three months. d) Check all hydrant valves. Also, check that all suction and delivery connections are properly functional. e) Test run and check rotation of each motor and correct the same if required. f) Fire Brigade inlet connection to be checked. g) Greasing of pump bearings, changing of packing ropes, and adjust the glands. h) All gauges to be tested and readings to be recorded. 		
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C. FIRE FIGHTING SYSTEM (OTHERS) (ON MONTHLY BASIS): -

1.	Butterfly Valve / Sluice Valve: -Regular cleaning of deposits/scales on the wedges flaps gates changing of packing rope changing of the gasket changing of rusted nuts and bolts greasing and leakage arresting.		
2.	Non-return valve: Regular cleaning of deposits/scales on the wedges. Inside flaps etc. changing of rubber gaskets and leakage arresting.		
3.	Air Release valve: - Cleaning greasing of spring adjustment of spring tension etc.		
4.	Pressure switches: -Testing of pressure switches.		
5.	Control panel: -Testing of control panel for pumps for all functions and the readings to be recorded in the logbook.		
6.	Open hydrant valve and allow the water to flow into the firewater tank in order to avoid wastage of water the main fire pump should start at the pre-set pressure.		
7.	The entire hydrant opening should be pressure tested and same should be logged in logbook.		
8.	TESTING OF ELECTRICAL PANELS & STARTER (ON MONTHLY BASIS): - a) Operation of all instruments and meters provided on the electrical panel board. b) Tightening of all electrical contacts on quarterly basis. c) Hooter alarm system		
9.	PIPE WORK (ON QUARTERLY BASIS): - a) Check the entire clamp supports provided for the pipes. b) Check rusting of pipes from within / outside at joints		
10.	SPRINKLER SYSTEM: a) Checking of the whole sprinkler pendent in the building. b) Pressurization system		

NOTE: - Spare parts provided by the company (as and when required) should be of BIS specifications, ISI marked and of superior quality standards. All the accessories inside the pump house and on the yard, will be painted once in a year with Indian Standard fire red colour.

Signed and Sealed of Authorized Technician

Countersigned by Bank's Authorized Official



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT,
LOCAL HEAD OFFICE, BHUBANESWAR

Annexure - A

(Covering letter to be typed on the letter head of the company)

Ref. No.....

Date: ...

Assistant General Manager (P&E),
State Bank of India, Local Head Office,
02nd Floor, Premises & Estate Department,
III/1, Pandit Jawaharlal Nehru Marg,
Bhubaneswar, Odisha- 751 001
Tel Ph: - (0674) – 2600526

Dear Sir,

APPLICATION FOR EMPANELMENT OF AGENCIES / FIRMS / COMPANIES FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING (SITC) OF THE WATER BASED FIXED FIRE FIGHTING ARRANGEMENTS LIKE HYDRANT, WET RISER, HOSE REEL, DOWN COMER, FIRE PUMPS (ELECTRIC & DIESEL), SPRINKLER SYSTEMS AND THEIR ANNUAL MAINTENANCE CONTRACT (AMC) AT THE BUILDINGS OF STATE BANK OF INDIA, BHUBANESWAR CIRCLE, (ODISHA).

With reference to your advertisement in newspaper / website on dated -- / -- /2023, we enclose herewith application for eligibility for the captioned work in the desired format. We hereby enclose the following required documents / Annexures and DD / Banker's Cheque as desired by the Bank. We confirm that the details furnished by us are true and correct.

2. We undertake to produce the original of all the papers / documents attached herewith as and when asked for by the Bank and shall extend all assistance to the Bank Authorities for the purpose of empanelment.
3. We clearly understand & undertake that mere submission of application does not guarantee for our empanelment and Bank's decision in this regard will be final and binding on us.
4. We submit this application in token of our acceptance of the terms and conditions laid down in this advertisement.

Yours faithfully,

(Name of Authorized Signatory)

(Seal of the firm/agency/company)

APPLICATION FORM

(Please strike-off which is not applicable and valid support documents must be enclosed as Flags)

Applied for empanelment of which category: Category – -----		
S. NO.	PARTICULARS	LIST OF SUPPORTIVE DOCUMENTS AS FLAGS
1.	Name of the Company /Firm	Flag-A
2.	Full Address with PIN code a) Landline with STD code: b) Mobile No : c) Email-ID :	Flag-B Name of the documentary proof for above mentioned address (landline telephone bill / voter id card / Aadhar card /Passport etc.)
3.	Year of establishment of company / firm	Flag-C
4.	Status of the firm whether Company / Firm / Proprietary	Flag-D Sole proprietorship/ Partnership /Private Ltd. / Public Ltd. / Any other (Please specify)
5.	Name of the Proprietor / Partners / Directors of the organization / firm	Flag-E
6.	Whether registered with the Registrar of Companies / Registrar of firms. If so, mentioned number and date.	Flag-F
7.	Name/s of authorized signatory with designation	Flag-G 1. Name: Designation: 2. Name: Designation:
8.	Mode of Authorization	Flag-H Resolution / Partnership Deed / Registered Power of Attorney / Proprietor / Any Other (Please specify)
9.	Banker's Details a) Banker's Name b) Full Postal Address c) Telephone No d) Account No. e) Type of Account	Flag-I Please enclose photocopy of blank cheque as evidence

10.	Tax registration details of company / firm a) PAN No. b) GST No. c) Trade License No.	Flag-J										
11.	Registration number as per shops and establishment act	Flag-K										
12.	Average annual turnover for the last 3 years (Enclose Profit & Loss account and audited balance sheet for the year ending March-2020, March-2021 & March-2022) of the company / firm and a Certificate issued by CA in this regard.	Flag-L <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">2019-20:</td> <td style="width: 40%;">Rs.</td> </tr> <tr> <td>2020-21:</td> <td>Rs.</td> </tr> <tr> <td>2021-22:</td> <td>Rs.</td> </tr> <tr> <td style="text-align: center;">Total:</td> <td>Rs.</td> </tr> <tr> <td>Average of above 03 years:</td> <td>Rs.</td> </tr> </table>	2019-20:	Rs.	2020-21:	Rs.	2021-22:	Rs.	Total:	Rs.	Average of above 03 years:	Rs.
2019-20:	Rs.											
2020-21:	Rs.											
2021-22:	Rs.											
Total:	Rs.											
Average of above 03 years:	Rs.											
13.	Income Tax Return for the last three years.	Flag-M (Certified copies of the IT return of 2019-20, 2020-21 & 2021-22 to be enclosed).										
14.	Whether registration / obtention of license from Govt Authorities e.g., labour deptt., ESIC are in place.	Flag-N Certified copies to be enclosed										
15.	If you are registered in the panel of other organization / statutory bodies such as CPWD, PWD, MES, Bank's etc., furnish their names, category, and date of registration.	Flag-O Certified copies to be enclosed										
16.	Detailed description and value of similar works executed during the last 05 years as on 31/07/2023.	Flag-P Name of organization, value of work done and date of completion- copies of work orders, completion certificates must be enclosed. Names & addresses (email id & contact numbers) of the persons who will be able to certify about the quality as well as performance of your organization.										
17.	Whether willing to work at branches/Offices in the state of Odisha.	Flag-Q										
18.	Whether any Civil Suit / litigation arisen in contracts executed during the last 10 years. If yes, please furnish the furnish details and reasons.	Flag-R										

19.	The Agency / Company / Firm should also SITC experience of Water Based Fixed Fire Fighting Arrangements in the commercial buildings (at least 04 floors) / Shopping mall etc.	Flag-S Copy of the work order and completion certificates should enclosed.
20.	At least 01 SITC work should be completed in a Govt. Deptt / Public Sector Undertaking and the total value of work should be Rs. 20 Lakhs / 40 Lakhs and above, for Category-A and Category-B respectively.	Flag-T
21.	The Agency / Company / Firm should AMC experience of minimum 10 Water Based Fixed Fire Fighting Arrangements (02 AMC / Each Year) installed in the buildings of minimum 04 floors / Shopping mall etc. copy of the work order / agreement and completion certificates enclosed.	Flag-U
22.	Out of 02 AMC each year, minimum 01 AMC/each year should be occupied by a Govt. Deptt. / Public Sector Undertaking.	Flag-V
23.	List of Professionals / Technical / Non-technical Personnel employed permanently.	Flag-W
24.	Details of workshop / manufacturing unit/ tools / equipment owned by the company.	Flag-X
25.	Have you been blacklisted by any organization in the past, if yes, furnish details	Flag-Y
26.	Declaration regarding near relatives working in Bank.	Flag-Z
27.	Technical specifications/Brochure of the product(s) offered.	Flag-AA
28.	A valid direct authorized dealer certificate from OEM / ODM	Flag-AB
29.	Back-to-back support certificates form OEM	Flag-AC
30.	Solvency certificate / equivalent document of Rs. 10 Lakhs for Cat-A & Rs. 20 Lakhs for Cat-B issued on or after 01/01/2023.	Flag-AD Enclose valid and latest solvency certificate



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT,
LOCAL HEAD OFFICE, BHUBANESWAR

- i) I/We have read and understood the press notice, Empanelment Notice & this application form along with Annexure and my /our Company/Firm fulfills the eligibility criteria as described in the notice.
- ii) I/We hereby confirm and certify that the information given above is correct and true and the enclosures annexed herewith are genuine to the best of my/our knowledge.
- iii) I/We are authorized to sign and submit these documents for Empanelment.
- iv) I/We understood that if at any stage it is found/noticed by the Bank that any information provided by us is untrue / incorrect partly or fully and incase of receipt of adverse / unsatisfactory report from other clients / Banker's, the Bank may not consider our application and / or may de-list us and / or may take any appropriate action against us.
- v) I/We understand that this is merely an application and does not entitles us to be necessarily empaneled by the Bank and Bank reserves the right to reject all and / or any application without assigning any reason whatsoever.
- vi)

SEAL OF THE FIRM

(SIGNATURE OF THE AUTHORISED SIGNATORY)

ANNEXURE-1

(On the Bidder's Company letter head)

TRAINED MANPOWER WITH THE FIRM

S. No.	Name of Employees	Educational Qualifications	Details of Training / Certificate / Diploma /ITI Course in Fire Safety	Copy of the certificates enclosed
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Note: Copies of the Certificates of educational qualification self-certified is enclosed.

Place:

Date:

Signature

Name & Designation & seal of the Company

ANNEXURE-2

(On Bidder's Company letter head)

THE SUPPLY INSALLATION TESTING & COMMISSIONING (SITC) FIRE SUPPRESSION (WATER BASED) SYSTEM INSTALLED DURING THE LAST FIVE YEARS & REFERENCE SITE DETAILS WHERE COMPANY HAS BEEN CARRIED OUT THE FIXED FIRE FIGHTING SYSTEM AS ON 31/07/2023

S.NO.	BLOCK YEAR	Name and nos. of equipment Installed (SITC) /AMC	Work Value supported by Bill Invoice / Work Order	Name of organization with contact persons where work undertaken with contact details
1.	2022-23			
2.	2021-22			
3.	2020-21			
4.	2019-20			
5.	2018-19			
6.	2017-18			
TOTAL				

Note: -

- Copy of the work order and completion certificate must be enclosed.
- The figures quoted above should be verifiable from the audited balance sheet as well as Work Order / Bills / Tax Invoice (self-attested copy must be enclosed), wherein quantities are mentioned clearly. Also note that wrong information in this regard may disqualify the applicants.

(Authorized signatory)

Seal of the firm

Date:

Place:

(On the Bidder's Company letter head)

**REFERENCE SITE DETAILS WHERE COMPANY IS PRESENTLY DOING
ANNUAL MAINTENANCE CONTRACT WORK**

S. No.	Name of the Company	Address of the Company/ Building	Name, Designation of Contact person with Telephone No. and e-mail id	# Details of Fire Hydrant Systems in the Building
1.				
2.				
3.				
4.				
5.				
6.				

Note: copy of the work order/agreement must be enclosed.

Format for details of fire hydrant systems installed in the building for each.

S.NO.	ITEMS PARTICULARS	QUANTITY INSTALLED
1.		
2.		
3.		
4.		
5.		

Authorized Signatory
STAMP



(On the Bidder's Company letter head)

DECLARATION OF NEAR RELATIVES OF SBI EMPLOYEES

I/We----- S/O.....

Residing at hereby certify that none of our relative(s) as defined in the empanelment notice is/are employed in the State Bank of India. In case at any stage, it is found that the information given by me is false/incorrect, State Bank of India shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

The near relatives are members of Hindu Undivided family/husband and wife/the one related to the other in the manner as father, mother, son(s) and son's wife (daughter in laws), daughter(s) and daughter's husband (son in law), brother(s) and brother's wife, sister(s) and sister's husband (brother-in-law).

PLACE:

SIGNATURE WITH SEAL

DATE:

NAME IN BLOCK LETTERS:

DESIGNATION:

ADDRESS:



(On the Bidder's Company letter head)

DECLARATION

- 1) All the information furnished by me/us here above is correct to the best of my knowledge and belief.
- 2) I/We have no objection if enquiries are made about the work listed by me/ us in the accompanying sheets/ annexures.
- 3) I/We agree that the decision of Bank in selection of contractors will be final and binding to me/ us.
- 4) I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, Banks including any of the Offices/Branch of State Bank of India Pan India during last 7 year from the date of application.
- 5) I hereby confirm that all information, particulars, copies of certificates & testimonials in connection with my empanelment are correct and genuine. I am, therefore, liable to face appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine.

Signature of the contractor with seal

Place:

Date: