



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2024/E

Dated/दिनांक : :

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	14-01-2025 10:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	14-01-2025 10:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Finance
Department Name/विभाग का नाम	Department Of Financial Services
Organisation Name/संगठन का नाम	State Bank Of India (sbi)
Office Name/कार्यालय का नाम	Lho Maharashtra
क्रेता ईमेल/Buyer Email	buycon2698.sbis.ga@gembuyer.in
Item Category/मद केटेगरी	Canteen Service - Best Price on Fixed Menu Rate Model - Vegetarian, Non-Vegetarian; Breakfast, Dinner, Lunch, Snacks, Beverages; Inside Building Premises (exclusive for employ patients/ in house personnel)
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	25 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	7 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requester ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buy

Bid Details/बिड विवरण	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	5 Days
Floor Price/न्यूनतम मूल्य	This bid has been created/published with floor price(minim value) selected by the Buyer. Service Providers are advise quote above the minimum floor value.
Estimated Bid Value/अनुमानित बिड मूल्य	805333.98
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	40266

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	12

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छू बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Assistant General Manager

State Bank Institute of Learning & Development EDC Patto Plaza Panaji Goa 403001

(Director, Sbild Panaji)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. Buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as validated and approved by the Buyer after evaluation of submitted documents.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening).

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Price Bid - [1735575506.xlsx](#)

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Annual Turnover and Profit Requirement:25 Lakhs

Number (up to 100%) of service provided in the past year to government agencies with minimum footfall

Number (Up To 100%) Of contracts executed with business revenue of not less than xxx in A Single Contract A Government Agency In The Past Three Years:80%

Minimum Years (Up To 5 Years) Of Experience in Related Field:10 Years

Geographic Presence In States:Goa

Canteen Staff:[1735575522.pdf](#)

Distribution/ Serving Style:[1735575529.pdf](#)

Menu Items:[1735575546.pdf](#)

Scope of Work:[1735618720.pdf](#)

Canteen Service - Best Price On Fixed Menu Rate Model - Vegetarian, Non-Vegetarian; Breakfast, Dinner, Lunch, Snacks, Beverages; Inside Building Premises (exclusive For Employees/ Patients/ In House Personnel) (60)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Diet	Vegetarian , Non-Vegetarian
Type of Meal	Breakfast , Lunch , Dinner , Snacks , Beverages
Type of Canteen Space	Inside Building Premises (exclusive for employees/ patients/ in house pers
Electricity Charges	To be provided by Buyer
Cooking Gas Charges	To be provided by Service Provider
Water Charges	To be provided by Buyer
Basic Furniture	To be provided by Buyer
Canteen's Operational Days in a week	7 days a week
Cooking Equipments	To be provided by Buyer
Essential Crockery	To be provided by Buyer
Canteen Staff	To be provided by Service Provider
Distribution/ Serving Style	From multiple points (To room to room)
Uniform for Canteen Staff	To be provided by Service Provider
Display Shelf	Not Required
Smart Vending Machines	Not Required
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Canteen Start Time	00
Canteen End Time	24

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र.सं.	Consignee Reporting/Officer/परे षिती/रिपोर्टिंग अधिकारी	Address/पता	Total No of Employees/ Individuals/ Footfall to be served per day	Additional Requirement/3 आवश्यकता
1	Pradeep Kumar Gopinathan Nair	403001, State Bank Institute of Learning & Development, Plot No 25-A, Patto Plaza, Panaji, Goa	60	<ul style="list-style-type: none"> Total Canteen (In Sqft) : 550 Monthly Licer 0 Duration in M 12 Working Days Month : 30

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent of issue of the contract. However, once the contract is issued, contract quantity or contract duration can be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Sr. No.	Particulars	Details
1	SECURITY DEPOSIT (SD) IN THE FORM OF DD or BG	The successful bidder whose tender is accepted shall be bound to deposit one month of contract as security deposit
2	<u>SOFT COPIES SUBMISSION</u> DOCUMENTS TO BE UPLOADED IN GEM PORTAL. (If not uploaded, tender will be rejected)	<ol style="list-style-type: none"> SIGNED & STAMPED TECHNICAL BID VALID PROOFS & CREDENTIALS FOR PRE-QUALIFICATION OF VENDOR
3	<u>HARD COPIES SUBMISSION</u> PHYSICAL DOCUMENTS TO BE SUBMITTED AT: (If not submitted, tender will be rejected) -	<ol style="list-style-type: none"> SIGNED & STAMPED TECHNICAL BID VALID PROOFS & CREDENTIALS FOR PRE-QUALIFICATION OF VENDOR The Assistant General Manager (Director) State Bank Institute of Learning & Development (SBILD) Patto Plaza Panaji Goa 403001 .

Pre-qualification criteria of vendor for bidding this tender

1	The bidder must be a Firm / Proprietary / Partnership/ Company registered under Companies Act with an experience of minimum 10 years in the field of Catering Services.	<p>-In case of Proprietorship concern: Shop License/Registration and the registration certificate.</p> <p>-In case of firms, Copy of the firm Registration Certificate and GST Registration Certificate.</p> <p>-In case of company, copy of certificate of incorporation issued by Registrar of Companies and full address of the registered office plus GST registration certificates.</p>
2	<p>Three Similar Completed works Each one having "Annual Contract Value" not less than Rs.34 Lakh</p> <p style="text-align: center;">Or</p> <p>Two Similar Completed works Each one having "Annual Contract Value" not less than Rs.42 Lakh.</p> <p style="text-align: center;">Or</p> <p>One Similar Completed work having "Annual Contract Value" not less than Rs.67 Lakhs.</p> <p>In commercial building</p>	<p>Copy of the work order and work completion certificates issued by the principal employers specifying following information relating to the works carried out during period from 01/04/2021 to 31/03/2024:</p> <ol style="list-style-type: none"> 1. Scope of work. 2. Contract value. 3. Area of the building. 4.No. of staff deployed by the contractor for the contract. 5.Period of the contract for completion. 6.Monthly payment
	<p><u>Note: "Similar Completed Work" under this clause shall mean successful completion of Catering Services work for the Public-Sector Banks, Financial Institutions, Central & State Govt. departments/Organisations, Public Sector Undertaking, at least one campus canteen services at present (Training /Learning Centre, Accommodation for participants & guests.).</u></p>	
3	<p>The bidder should have a minimum average annual turnover of Rs.25 Lakhs for the last three years (as on 31-03-2024).</p> <p>Audited / Certified Balance Sheet (by Chartered Accountant) for the years 2021-2022, 2022-2023, 2023-24 (provisional / audited) establishing the turnover criteria should be submitted.</p>	<p>(i) Copies of the audited P&L Accountancy Statement duly Certified by the Accountant including 3CA/3CD and notes and accounts.</p> <p>(ii) Copies of returns submitted to authorities such as IT & Service Tax authorities.</p> <p>(iii) Any return submitted to the Commissioner.</p>
4	The Bidder should not have incurred loss in last 3 years ending on 31 st March 2024.	
5	The applicant should have a solvency of Rs.25 Lakhs certified by a Scheduled Commercial Bank. The Solvency Certificate should not have been obtained earlier than 31 Dec 2023.	Copy of the Original Solvency Certificate should be attached.

5	Tenderers should have applicable and valid registrations with statutory authorities, viz. Income Tax, Goods & Service Tax, Labour License under section 12(1) of then contract Labour regulation and Abolition) Act, 1970., Employees Provident Fund Organisation (EPF), Employees State Insurance (ESI) Corporation, PAN etc.	Certified copies of supporting documents to be attached.
6	The Tenderer should have constituted a Sexual Harassment Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.	Suitable certificate/affidavit to be submitted.
7	Bidder should have Registered Office in Goa state.	Address Proof of the firm should be provided. (Shop Establishment Certificate)
8	Bidder should not have been disqualified / debarred / blacklisted from any Governments, Semi-governments, PSUs, Banks including any of the Offices/Branch of State Bank of India/Bank Pan India.	Suitable declaration to be submitted on Letter Head of the Firm duly signed by Authorized Signatory only
9	ISO Registration certificate ISO 22000:2018 or similar certification should be obtained by the Vendor.	
7	Tie Bid or Multiple L1 Bids	If more than one bidder is ranked on GeM portal or multiple L-1 bidders quoted the same price the selection of the L1 bidder will be made through Random Algorithm executed by GeM system in L1 selection (Auto run option)
8	PRICE-BREAK-UP	The Bidders may note that the quoted tender amount should be same in GeM portal and the price break-up sheet as per the given price-bid form designed & stamped. If there is any difference between the tender amount quoted in GeM portal and the price-break-up sheet, the tender is summarily rejected. If there is any difference in the figure of the price-bid uploaded in the GeM portal and the price-break-up sheet, the tender will be rejected.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the

bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---