



STATE BANK OF INDIA

TENDET FOR ANNUAL MAINTENANCE CONTRACT(AMC) OF OPERATION/ROUTINE UPKEEP OF ELECTRICAL SUBSTATION, OPERATION OF DG SET AND ELECTRICAL MAINTENANCE WORKS AT STATE BANK OF INDIA, ADMINISTRATIVE OFFICE RAJKOT(AO), NORTH SIDE BUILDING ADMIN OFFICE RAJKOT COMPOUND AREA, AND STATE BANK GUEST HOUSE LOCATED AT CRESCENT TOWER AND OFFICER'S FLATS AT PRABHAT FLATS, VIP GUEST HOUSE, AO COMPOUND.

Documents Consisting of :

**NIT, Eligibility Criteria,
General Rules and Instruction for the Guidance of Contractor,
Scope of Work and Terms Conditions ,Safety Standards,
Draft Agreement Format, Draft indemnity Bond Format, and
BOQ, Annexur-A,Annexure-B.**

**HR & Admin. Dept.
2nd Floor, Administrative Office,
Opp. Sardarbaugh Circuit House,
Rajkot : 364001**

Phone : 7600036001

E-mail : cmhradm.rao@sbi.co.in

Notice Inviting Quotations

State Bank of India invites tenders from **OEM Electrical Contractors having register office/ branch office at Rajkot (Gujarat)** for Annual Maintenance Contract(AMC) for operation/routine upkeep of Electrical Substation and Electrical Maintenance works at State Bank of India, Administrative Office Building (AO), opp. Sardarbaugh Circuit House, Rajkot and Guest House at Crescent Tower and Prabhat Flats through GEM portal. Details of tenders are as under:

1.	Name of Work	:	Annual Maintenance Contract (AMC) for operation/routine upkeep of Electrical Substation, DG set and Electrical Maintenance works at State Bank of India, Administrative Office (AO), opp. Sardarbaugh Circuit House, Rajkot and Guest House at Crescent Tower and Prabhat Flats.
2.	Earnest Money Deposit	:	<i>Rs. 5,000.00 by crossed Bank Draft/ Banker's Cheque drawn in favour of State Bank of India, Payable at Rajkot (to be enclosed in sealed envelope as a part of Technical Bid).</i>
3.	Security Deposit	:	<i>10 % of quoted rate need to be submitted by successful bidder after bidding process. Security Deposite needs to be submitted by crossed Bank Draft/ Banker's Cheque drawn in favour of State Bank of India, Payable at Rajkot.</i>
5.	<u>Last date and time of receipt of Signed Technical Bid With Documents as per Eligibility Criteria, Annexure-A, Annexure-B</u>	:	<u>06.12.2024 upto 3.00 p.m.</u>
6.	Address at which the Quotations are to be submitted	:	Chief Manager (HR & Admin.), State Bank of India, Administrative Office (AO), opp. Sardarbaugh Circuit House, Rajkot
7.	<u>Date and time of opening of Quotations</u>	:	<u>07.12.2024 at 4.30 p.m. Representative of bidders may be present at State Bank of India, Administrative Office (AO), opp. Sardarbaugh Circuit House, Rajkot during opening of bids. However bid would be opened in the absence of any or all bidders representatives</u>
8.	Place of opening Quotations	:	<i>Office of the Chief Manager (HR & Admin.)State Bank of India, Administrative Office (AO), opp. Sardarbaugh Circuit House, Rajkot</i>
9.	Validity of Offer	:	<i>90 days from the date of opening the Quotations.</i>
10.	Contact person	:	<i>Shri Jignesh Parghi. , Manager (Electrical Engineer)7600040003</i>

Mode of Submission of Tenders: The tenders shall be submitted in GEM portal Only. Specified documents shall be sealed in envelopes of appropriate size each of which shall be sent to above mentioned address within stipulated time.

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Chief Manager (HR)

For and behalf of State Bank of India

ELIGIBILITY CRITERIA :

a) Bidders meeting the following criteria are eligible to submit their Bids along with supporting documents. If the Bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected:

Sr No	Eligibility Criteria	Document to be submitted
1	The bidder must be a Firm/Proprietary/Company registered under Companies Act. With an experience of minimum 03 years in the field of Electrical Operation & Maintenance.	In case of Proprietary copy of the GST Registration certificate/In case of firms Copy of the firm registration Certificate /In case of company copy of certificate of incorporation issued by Registrar of companies and full address of registered office.
2	Handled minimum 3 (three) completed annual contracts in PSU/BANK/ any other departments under State / Central Government anywhere in India with each contract having value of not less than Rs. 1.70 lakh Or Handled minimum 2 (Two) completed annual contracts in PSU/BANK/ any other departments under State / Central Government anywhere in India with each contract having value of not less than Rs.2.11 lakh Or Handled minimum 1 (one) completed annual contracts in PSU/BANK/ any other departments under State / Central Government anywhere in India with each contract having value of not less than Rs.3.40 lakh	Copy of the work order and work completion certificates issued by the principal Employers specifying the below criteria's for the works carried out during the period from 01/04/2017 to 31/03/2024. i. Scope of work. ii.Contract value. iii.No. of staff deployed by the contractor for the contract. iv.Period of the contract for completed. v.Monthly payment Note:(i) Renewal of annual contracts shall be considered as a single contract. As per Annexure-A
3	The bidder should have a minimum average annual turnover of Rs.1.27 lakh for the previous three years (as on 31-03-2024). Audited/Certified Balance Sheet (by Chartered Accountant) for the years 2020-2021,2021-22, 2022-23 and 2023-24, establishing the turnover criteria should be submitted.	Copy of the audited P&L Account and Balance Sheet duly Certified by the Chartered Accountant.
4	Valid Electrical Contractor License (issued by Chief Electrical Inspectorate Govt. of Gujarat)	License Copy
5	Bidder should have office in Rajkot(Gujarat) Address Proof of the firm should be submitted.	Address Proof of the firm should be submitted. Any of the below listed Documents: 1.Lease Agreement 2.Tax bill/ Light Bill 3.Udyam certificate 4.GST certificate
6	Valid registration with ESI.	Copy of Valid registration with ESI
7	Valid registration with EPF.	Copy of Valid registration with EPF.
8	GST registration Certificate	Copy of GST registration Certificate

OPERATION/ROUTINE UPKEEP OF ELECTRICAL SUBSTATION, OPERATION OF DG SET AND ELECTRICAL MAINTENANCE WORKS FOR ELECTRICAL SWITCH GEAR INSTALLED AT ADMIN OFFICE RAJKOT BUILDING, ADMIN OFFICE RAJKOT COMPOUND AREA, RESIDENTIAL STAFF QUARTER AND GUEST HOUSE AT CRESCENT TOWER, OFFICER'S FLATS AT PRABHAT FLATS, AND ADMIN OFFICE COMPOUND.

Electrical Maintenance of Admin office Rajkot building entire campus electrical installation , Guest House at Crescent Tower, and Prabhat Flats attending complaints including electrical maintenance work of all floors of Admin office rajkot building , All panels and distribution Boards in each building is inclusive, outer area lights , etc.). Electrical maintenance also includes replacement of burnt/ broken electrical accessories such as switch, socket, ceiling rose, bulb holders, in Admin Office Rajkot, Guest House at Crescent Tower & Prabhat Flats for replacement of LED bulbs/fittings, tube rods, street lights in garden, staircase area etc in open area. Disconnection/ connection of light fittings/Fans in all flats of Guest House at Crescent Tower, and Prabhat Flats as per requirement of officer. All the material (excluding tools and equipment) required for maintenance shall be paid separately: details of major equipment and maintenance / inspection work details are as under

1. HT GANTRY & LINE:

- a) The HT Gantry shall be maintained as per the frequency indicated below. Shut down in prescribed proforma must be taken before attending to this panel. Solid earthing must be done after making the bus bars dead. **Only licensed and registered technician/supervisor should attend to H.T System..**
- b) Measuring insulation resistance of bus-section i.e. phase to phase and phase to earth once in a year.
- c) Checking, cleaning, testing and calibration of relays in H.T. Side for protection once in a year.
- d) To check overheating, crack in bituminous compounding once in a month.
- e) Yearly Inspection of HT Connection by Electrical Inspector Department need to be ensured and necessary liasoning need to be done. Necessary Government charges will be born by the Bank.

2. TRANSFORMER : (315KVA 11KV/433V – 1 NOS at Admin Office Rajkot step down transformer)

- a) Various connections of the transformer e.g, L.T Connections neutral & Body- earthing are to be checked at least once in three months and if found loose, is to be tightened.
- b) Bushings are to be examined for crack and dirt deposit and is to be cleaned or replaced as necessary once in three months.
- c) Checking of neutral earth and equipment body earth at least once in a year.
- d) Insulation testing of the following once in a year.
- e) i) Between L.T and Earth with 1000 v megger
- f) ii) Between H.T and Earth with 5000 v megger
- g) iii) Between H.T and L.T winding with 5000 v megger
- h) To check noise/ humming sound, temperature rise (over heating) and crack in bituminous compound once in a month.
- i) General cleaning of transformer to keep it free from dust and soot's once in a month.
- j) The Agency is liable to furnish certificate regarding (d) (e) & (f)

3. LT PANELS :

- a) General cleaning of L.T. Panel, inside and outside for removal of dust and soot

once in a month.

- b) Checking the tightness of connection of the bus-bars, switch gears, control wirings for indicating lamps, voltmeters with selector switches, ammeters with selector switches, incoming and outgoing cables once in a month.
- c) Visual Inspection of the main contacts of the ACB/MCCB/ELCB is to be carried out periodically and proper record is to be maintained for inspection of the Bank. Minor pitting of the contacts is to be cleaned with emery cloth and carbon tetrachloride / contact cleaning liquid. Major pitting or damaged contacts are to be replaced.
- d) Castle locking arrangement is to be checked for correct operation once in six months.
 - e) Relays for protection are to be checked and cleaned once in six months.
 - f) Replacement of damaged/burnt out component when necessary.
 - g) Greasing/oiling of moving or sliding parts of ACB/MCCB once in six (6) months.
 - h) Checking of tripping mechanism of ACB/MCCB/ ELCB once in six months.
 - i) Testing of the relays once in six months.
- j) For L.T Panel, insulation test for phase to phase and phase to earth with megger are to be carried out once in a year. The contractor shall furnish the certificate for the above.
- k) Checking of All LT Distribution and Equipment that all are provided with adequate capacity ELCBs.

4. OPERATION OF DIESEL GENERATOR : (50 KVA Diesel Generator With AMF

Panel)

- a) Operation also includes topping of fuel, changeover operations etc., Wherever Auto Main Failure (AMF) is provided, the contractor to monitor on daily basis, the fuel level, topping if required and provide a operator in case of AMF failure. No additional charges will be paid for the same
- b) In case of AMF breakdown/failure, the electrician shall manually switch 'ON' the DG set and changeover the source to ensure that there is no power breakdown at our premises.
- c) The operator/electrician shall have a fair knowledge of the generator operations so that minor repairs can be attended to at the site.
- d) The Contractor need to ensure that generator registration as per state government law has to be done in respective state government department. Registration charges / Government Duty will be born by the Bank.
- e) The operator shall be provided with the essential tools like clamp meter, pliers, multimeter etc., for attending minor repairs to the generator set.
- f) The contractor shall ensure that the DG set is always on 'ready to operate' condition.
- g) Operation also includes topping of fuel, changeover operations etc., (if AMF fails).
- h) In case the DG set breaks down, the same shall be rectified within 24 hours and alternative standby arrangement shall be made by the contractor immediately for uninterrupted power supply at our premises.
- i) The cost of diesel shall be borne by the Bank. The contractor shall arrange to fill the tank with diesel, the cost of which will be reimbursed by the Bank from time to time. However, the cost of lubricants, Coolants and other consumables with AMF panel and Other all DG set Consumable/ spares including Alternator shall be borne by the contractor at his own cost

j) Tools & Equipments Provided by Vendor For Work:

Name of Equipments (Reputed Makes only):

- a. Digital Multi Meter
- b. Megger 1000V (Digital/Analog) & Megger 500V
- c. Digital Clamp Meter
- d. Electric Drill Machine
- e. HV Tester/ Testing Equipment (Must bring as when required/ asked for)
- f. Earth Resistance Mater.
- g. Connectivity Tester.

Name of tools (Reputed Makes only)

- a. Screwdriver cum Tester Sets
- b. Screwdriver Sets, Allen key set, Box Spanner set,
- c. Fix spanner sets, Adjustable spanners set.
- d. Pliers, RJ 45/RJ11/HDMI Clamping tools,
- e. Hacksaw Blades
- f. Chisels
- g. Hammers
- h. Crimping Tools up to 500 Sq.mm suitable for crimping up to 500Sq.mm, LAN cable tester.
- i. Air Blower, Vacuum cleaner, Cotton Waste,
- j. Aluminum alloy Ladders of suitable height,(6 ft & 8 ft & 12ft)
- k. Hand Gloves up to 11KV withstand – 2 pairs and Safety Shoes.
- l. All other tools required for carrying out day to day job smoothly.

DAILY BASIS WORK

Contractor will have to regularly, carefully and diligently maintain the HT log book , LT logbook, G7 Card of PGVCL, Generator log book, Solar Generation Reading, Compound Area Other Sub Energy Meter Reading, operation of water supply pump for Admin compound area, sewage treatment plant, Lift Operation, daily complaint/ activity register. Contractor need to attend the complaint within 30 min of complaint received. Failure to attend Beyond the stipulated period a penalty of Rs. 500.00 per Hour shall be imposed and shall be recovered from the bill/payments of subsequent month/s.

MONTHLY BASIS WORK

- a) Inspecting electrical panels, cleaning inside and outside, busbar tightening, Termination check, 3 phase load balancing.
- b) Inspecting all VTPN DB, TPN DB , SPN DB for any overheating. All terminal connection should be tightened.
- c) Checking of All Electrical Circuit Working on ELCB and ELCB is working.
- d) Inspecting all external light poles/common area light including connection and earthing.
- e) Checking & cleaning of all wall mounted fan/ceiling fan.
- f) Any other work to keep all electrical systems, equipment and appliances in a good state of maintenance.
- g) Cleaning of Solar Roof Top System.
- h) Monthly running trial and checking of Diesel generator and AMF panel.
- i) Removing of Vegetation / Plants from Substation area, DG set area.
- j) Cleaning of UPS Room, Cleaning of Air Filter in Split AC/ Window AC/ cassate AC of Admin office compound area building, VIP Guest House and Crescent guest house.
- k) UPS/ Inverter battery voltage check and UPS/ Battery load testing, Battery Distill Water Fill up.

YEARLY BASIS WORK

- a) Earth pit resistance checking, All earthing resistance checking.
- b) Testing of all protective relays in OCB/VCB and ACB panel
- c) Transformer oil testing for specific resistance, dielectric strength, flash point, water content etc. all the charges for these testing shall be borne by contractor

SCOPE OF WORKS & TERMS CONDITIONS

1. All the electrical equipment shall be serviced by the contractor personnel in a specific and phased manner as per the schedule of work to avoid frequent break- down and to ensure maximum utilization of the equipment generally. The following activities are to be done during routine maintenance. The maintenance procedures & components which are not specified here but form a part of standard procedures are required to be carried out by the Contractor.
2. The contractor's personnel shall keep a watch for overheating of wires, cables, fuse bases, equipment's, or such other electrical / mechanical parts in the common areas, substation, meter room. Pump room etc. and take corrective action wherever possible; otherwise report the problem through the contractor to the Bank/bank's engineer/ official.
3. Switching On/ Off of lights/ fans at scheduled time to ensure energy conservation.
4. If any repair is carried out, the waste created during such repairs, like cartons, boxes, broken pieces of wires, tapes, and such other material etc, shall be immediately removed out of site by the contractor as it creates a fire hazard. The Bank's saleable scrapped materials shall be kept by contractor in the place designated for it by the Bank.
5. Periodical cleaning, of panel/meter rooms, electric shaft at various floors and pump room shall be arranged by the contractor at his cost.
6. All the external lights such as area lights, garden lights, and common area lights, pump room lights, (as also all internal lights / office lights etc. shall be cleaned once in two months by the contractor's personnel. However, if any such light is too dirty so that lights is restricted or filled with insects, then it shall be cleaned by the contractor's personnel immediately, whether falling in two month schedule or not and defect noticed, if any, rectified to prevent entry of dirt, insects, etc.
7. The contractor shall arrange to attend the complaints such as fused lamps, tubes, fuses, damaged MCB/ELCB, sockets, wiring, switches, hand dryers, exhaust fans, wall mounted fans, connections, geysers, Air Conditioners, Data Connectivity etc. in common areas and office areas. The bills for parts replaced (which is not a part of the AMC) shall be submitted to the Bank once a month along with acknowledgement of having done the work from the users.
8. The contractor's personnel shall work in close co-operation with other agencies such as maintenance contractors for lifts, air conditioners, plumbing, gardening, civil repairing, carpentry etc. Also, while dealing with the Bank's employees the contractor's personnel shall be courteous in their behavior and maintain cordial relations.
9. The contractor's personnel shall take all monsoons and other seasonal precautions, to protect the electrical installation/ pumps. In case any expense is involved in such precautions, the Bank shall be consulted beforehand.
10. The contractor shall co-operate with the electric / water supply authorities, electrical inspector, municipal inspectors, and attend their inspections and liaise with them in case of defective meters, rectification of bills etc. In particular, the contractor shall ensure that earthing to the electrical installation is proper as also that there is no water accumulation on account of water pumps.
11. The Bank has provided electrical gadgets/appliances to various Dept. at State Bank of India. On receiving complaints about these appliances/gadgets, the electrician of the contractor shall checkup and correct simple faults like loose connections, thermostat setting, etc., in order to rectify the fault in the gadget/appliance. However, if it is not possible to rectify, the electrician should bring the same to the notice of the concerned maintenance contractor and bank's engineer/officer.
12. The contractor's electrician should be good in communication and able to communicate and

understand in Hindi/ English / Gujarati Languages.

13. The contractor and contractor's electrician must have mobile phone, for prompt communication.
14. The contractor shall provide services of an expert Electrician having knowledge and experience in the Checking and servicing of the Electrical Establishment Stated Above at any time on all days. If the contractor fails to maintain the required manpower, SBI is empowered to deduct as penalty at the rates indicated below from their bill: electrician Rs.1200/- per day.

The contractor is also required to work on VIP Visit Day / in case of natural Calamity days / in case of need for extra hours which no extra payment shall be made. For Work on bank's Holiday/ Sunday Extra Charge will be paid. (not more than 800/- per day).

Daily attendance and complaint register must be maintained and will be produced before the Department in charge/Estate Department/ Premises Desk Officer. The contractor will submit bill once in a quarter reported with documentary proof for salary paid to their staff, which will be paid within seven days. The contractor shall be wholly responsible for theft, burglary, fire or any other mischievous done by his staff. The Contractor shall also carry out the repairs / maintenance on holidays as well as on Sundays.

15. That the Contractor shall maintain at the premises of the Bank a written maintenance and repairs log book and shall record work carried out.
16. That the Bank shall not be liable for any compensation in case of any fatal injury / death caused to any other Contractor's employees while performing / discharging their duties / visiting Bank's premises for inspection or otherwise. The contractor shall alone be fully responsible for safety and security & insurance or life insurance of their personnel who is working on the operation and maintenance works. A valid CAR (**Contractor All risk Policy**) Policy in the joint name of Bank and the Contractor should be provided to the Bank and it should be reviewed from time to time.
17. Minimum wages as per Govt. Guidelines should be paid. Payment to the workers should be paid through their Bank Account.
18. In no case, safety norms shall be violated. Even in case of urgency, when temporary rectification is done, etc. no such compromise is allowed as regards to safety provisions.
19. The Contractor agrees that its personnel shall comply with security regulations in effect from time to time. The Contractor alone shall be fully responsible for safety and security & insurance or life insurance of their personnel who are working at site.
20. The Contractor should issue a valid Company Identity cards to all their staff personnel who will be providing services under this contract.
21. The Contractor shall provide and ensure sufficient personal protection gears like safety shoes, hand gloves, full body safety belts, ladders, etc. are being worn by their workers while carrying out works. The employees should be well dressed and well mannered.
22. That the contractor shall appoint qualified persons, after verifying their antecedents and a copy of the police verification report and photograph of persons will be submitted to the Bank for its record.
23. That the contractor shall comply with the requirement for Electrical Inspector during annual inspection.
24. The following measuring instruments/ equipment's and tools in good working condition must be available at site/ with the Electricians and other equipment's shall be brought by the CONTRACTOR as and when required at their cost.
25. PGVCL complaints register and follow up and Liaisoning need to be done.
26. Liaisoning with Utility service provider and govt. authorities such as PGVCL for necessary approval, correction of bills, restoration of supply etc.
27. Electric Services, operations and maintenance of all electrical installations like light, fans, water pumps, street light, flood light, signboards, pump house, fire pump room, common area like staircase, parking areas. Attending to break down calls, rectifying the faults and restoration

- of supply. Liaising with PGVCL for fuse call off, maintaining stock register, day to day activity log register, providing additional points, extending power supply as required. Coordinate the rectification activity by AMC vendors of AC's, lifts, Generators, UPS.
28. The contractor has to maintain daily register for receipt of complaints and its disposal. Any complaint attended based on the message register or directly by the in charge of the work or directly received during maintenance has to be entered in the dairy.
 29. Above maintenance also includes labour required for digging the cable and relaying the same, as such the contractor has to quote the rate accordingly
 30. At the end of contract, the contractor will hand over the installation in perfect order and his last quarterly payment will be released only after handing over the installation in good condition.
 31. In case the contractor or any of his employees, fails to fulfil his obligations as per his scope of work for any day or any number of days, to the satisfaction of the Bank, for any reason whatsoever, he shall pay by way of liquated damages up to a sum of Rs.1,200/- per day for the entire number of such days and the Bank shall without prejudice to his other rights and remedies, be entitled to deduct such damages from the amount, if any, payable to the contractor. Failure to provide scope of work consecutively for a month will lead to termination of contract and security deposit will be forfeited by bank.
 32. **The amount of monthly bill shall be paid by the Bank to the contractor on submission of proper bill (s), along with EPF/ ESIC challan and required confirmation of adhering statutory requirements, confirmation of payment of wages to the employees through Bank account.**
 33. The contractor binds himself executor or administrator and agrees to indemnify and hold harmless the Bank, in respect of this contract, including all claims, damages proceedings costs, charges and / or any expenses whatsoever which may be imposed, enforced or brought against the Bank or any of its directors, officers or employees for reasons of or consequent upon any breach or default on the part of contract in respect of violation of any of the provisions of Law / Act / Rules or regulations having the force of law or if any award of decision by any competent tribunal, court or authority in respect of the workmen or any one employee/engaged by the contractor / sub- contractor in connection with this contract. This indemnity shall survive even after termination of the contract
 34. The contractor shall fully comply with all the applicable laws, rules and regulations relating to P.F. Act including the payment of P.F. contributions, code on wages 2019, Payment of Bonus Act, Minimum Wages Act, Workmen's Compensation Act, ESI, CL (R&A) Act, Essential Commodities Act, Migrant Labour Act and / or such other Acts or Laws or regulations passed by the Central, State, Municipal and Local Government agency or authority, including T.D.S. as per I.T. Act, applicable from time to time
 35. The contract shall be **valid for 12 months only** and may be extended to another 12 months with same terms and condition subjected satisfactory performance of the vender and during the contract the bank shall have the right to terminate the same with one month's prior notice in writing without assigning any reason. No correspondence in this respect will be attended.
 36. Contract amount shall remain fixed for a period of one year and any increase in Minimum wages during contract that shall be borne by the contractor and payment to their personnel shall made as per minimum wages decided by Govt. However renewal shall be done after one on minimum wages applicable at that time.
 37. The Contractor has to maintain Power Factor above 0.9 and preferably near one. If any penalty on this account is imposed by the Power supply Co. the contractor is liable for the same. However, any failure/shortcomings in APFC Panel need to be corrected by Bank within 48 hours failing which the clause is void for the period. The contractor has to execute the Megger test for the cables periodically and submit the report to Manager- Electrical without any charge.
 38. The Contractor shall, on the instruction of the Manager (Electrical), immediately dismiss from the work any person employed thereon, who may, in the opinion of the Manager (Electrical), be unsuitable or incompetent or who may misconduct himself and such person shall not be again employed or allowed on the work without the permission of the Manager (Electrical)/ Chief Manager

(HR & Admin.)/ Deputy Manager (OAD/ Premises).

39. **Security deposit** in the form of STDR favoring the Chief Manager (HR), State bank of India, Admin Office Rajkot of value **5% of 12 month** of accepted monthly rate at which orders are placed. Bank shall have full authority and discretion to make any recoveries it deems fit for entire or part amount from the security deposit to cover any loss or deficiency arising out of the contractors doing. Earnest money shall be returned on submission of security deposit. The security deposit shall be retained by the Bank for the full period of contract.
40. **The contractor shall be responsible for any injury/damage to** workmen, persons(including third person), material or things and for all damages to installation being operated and/or under upkeep or any part of the building or any other system or material thereat consequential to the contractor carrying out their work. The contractor shall from start of work indemnify the employer (Bank) from any responsibility or claim in respect of injury or damage consequent upon such claims.
41. All the Electrical Work need to be done in Supervision of Qualified Electrical Supervisor License Person. Don't allow unauthorized and untrained persons to work on Electrical Systems. Don't come in direct contact with electric wires while in use/working. Never leave electrical equipment without properly earthed. All temporary/ permanent Electrical Supply board must be connected to Adequate rating Earth Leakage circuit Breaker (ELCBs) while working with Electrical Equipment/ Machinery/Tools etc. While working on live electrical supply all the personal protective equipment e.g. electrical insulated hand gloves, electrical insulated shoes, helmet etc. must be used. Energized panels will be closed after normal working hours and whenever they are unattended. Temporary wiring will be deenergized when not in use.
42. Bank shall not be liable for any compensation in case of any injury, death caused to any of the contractors employees while performing/discharging their duties/visiting Bank premises for inspection or otherwise. By entering in to the contract with the Bank, contractors shall completely and absolutely indemnify Bank on this count.
43. Not withstanding anything else mentioned elsewhere in Quotations documents, the contractor will have comply with minimum wages stipulations as notified time to time by the labour commission(central).Payment of wages should be invariably online to workmen bank account for the purpose. Any less payment from minimum wages(central) with EPF and ESI in any month shall be treated as default and maximum penalty of Rs 50,000-00 will be imposed for said month. Each work should have a UAN (Universal Account Number) which should be attached to the account to which wages are paid as well as for EPFO, ESIC purpose.
44. Working space to accommodate one office table, one office and one visiting chair, one filing cabinet shall be made available. Electricity and water required for the work under this Quotations shall be made available free of cost.
45. The successful Contractor shall be bound to implement the contract by signing an agreement and conditions of contract attached herewith on Non judicial stamp paper of RS 300/- within 15 days from the receipt of intimation of acceptance of his Quotations by the Bank. However, the written acceptance of the Quotations by the Bank will constitute a binding agreement between the Bank and successful Quotations irrespective of whether such formal agreement is subsequently entered in to or not.
46. The courts in Rajkot (Gujarat) alone shall have the jurisdiction in respect of any or all matters/dispute relating to or connected with Quotations.
47. The Contractor must obtain for himself at his own responsibility and expenses, all the necessary information/documents including approvals, permission, risks, contingencies and other circumstances to enable him to make a proper Quotations and to enter into contract with the Bank, he must examine the specifications, conditions and seek whatever clarification he desires before submitting the Quotations documents.
48. The contractor shall not assign or sub-contract the benefits of this Quotations/contract to any other person.
49. The contractor would get the police verification of all his employees hired for the purpose and submit a copy to the Bank. List of employees with their Name, photograph, permanent address, local address, contact number will be deposited with the Bank. The staff will bear photo identity cards.

- 50. The Electrician should be holder of a Electrical Supervisor permit issued by the Chief Electrical Inspector, Govt of Gujarat. Electrician will be considered as a skilled workman.**
51. One supervisor with electrical supervisor license should be available to visit site as per requirement as and when required by the Bank or if any work needs his/ her supervision.
- 52. MANPOWER: One Electrician cum DG set operator: 9:00AM to 06:00 PM at Substation AO Rajkot. Manpower need to provide Mobile phone & Complain register. Mobile phone Instruments and Telephone bill will be borne by Vendor.**
53. Besides the above regular deployment, contractors will have to provide additional manpower as and when required for tasks related to operation/upkeep/repairs/addition or modification in existing system, wiring, rewiring, modular furniture wiring etc. on need basis.
54. For repair/ maintenance work done in the premises no labour charges shall be paid. If any material is used, such as tube, bulb , choke, MCB , TPN SFU , MCCB, wire cable, extension board, fan etc., it will either be issued by the Bank or shall paid to contractor after award of work and raising GST bill.
55. The contractor shall be responsible for any loss due to theft/pilferage of / damage to the Bank's property arising out of any act on part of the workmen engaged by the contractor for the job or the contractor himself. Contractor shall be liable to make good, compensate the Bank/resident of the colony for any of the aforesaid losses. Law of land shall govern as prescribed.
56. The contractor shall bear all the costs and expenses in respect of all charges, stamp duties etc for executing the agreement with the Bank.
57. Selection of L-1 will be decided on the basis of lowest quote in the price bid.
58. The Bank does not bind itself to accept the lowest Quotations and reserves the right to reject any or all the Quotation received without assigning any reason.
59. All the statutory deductions shall be made as per applicable norms. GST shall be paid extra as applicable for manpower supply or material.

SAFETY STANDARDS TO BE FOLLOWED WHILE EXECUTION OF WORK IN BANK

PREMISES

- 1) Vendor abide by all the work-related safety terms and condition mentioned here and also will comply all the statutory requirements related to work safety as per Government / Local Statutory Body. The Entire Work will be under supervision by vendor and will depute technically qualified supervisor till the work completion. SBI is not liable for supervision of the work.
- 2) Vendor will Ensure that work area is kept clean and tidy and free from debris. All disposal of waste will be done by us.
- 3) First aid appliances including adequate supply of sterilized dressing and cotton wool shall be kept in a readily accessible place.
- 4) An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
- 5) Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from the ground.
- 6) No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (Clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding ladder.
- 7) Every opening in the floor of a building or in a working platform be provided with suitable means to prevent to fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter. Such area also need to provide barricades.
- 8) No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
- 9) Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
- 10) Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
- 11) Hoisting machines and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects. All lifting equipment / accessories e.g. slings, chains, webbing, chain blocks, winches, jacks etc. shall be indicated with their safe working load have an identification number visible on the unit and be inspected and tested in accordance with legal requirements.
- 12) Overalls shall be supplied by the contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
 1. Hoisting machines and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition.
 2. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.
- 13) Those engaged in welding works shall be provided with welder's protective eye-shields and gloves. No paint containing leads or lead products shall be used except in the form of paste or readymade paint. The workers should supply suitable facemasks for use when the paint.
- 14) No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm. (clear) and the distance between two adjacent running's shall not be more than 30 cm. When a ladder is used an extra labor shall be engaged for holding ladder.
- 15) The excavated material shall not be placed within 1.5 meters of the edge of the trench half of the depth of trench whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
- 16) All equipment and, materials and vehicles shall be stored in an orderly manner. Access to emergency equipment, exits, telephones, safety showers, eye washes, fire extinguishers, pull boxes, fire hoses etc. shall not be blocked or disturbed.
- 17) Confined Space Work Scope:
 1. Before commencing work in a confined space Vendor will ensure the work is commenced in full authorized

supervision. The supervision of work is in our scope.

2. Confined space is kept identified and marked by sign near the entrance. Adequate ventilation is provided. Adequate emergency provision is in place. Appropriate air monitoring is performed to ensure oxygen is above 20 %. Persons are provided with confined space training. All necessary equipment and support personnel required to enter a confined space will be provided.

- 18) Vendor will ensure that all tools, equipment and machinery will be provided for use during work is suitable for intended use, safe for use, used only by person who have received adequate information, instruction and training to use. Vendor will always provide adequate Earth Leakage Circuit Breaker (ELCBs) when using electric power for all tools, equipment and machinery. Use of electrical tape and cords for temporary repair will be prohibited.
- 19) While working at height where there is a risk of fall and injury need to be provided fall prevention (e.g. fixed guardrails, scaffolds, elevated work platforms.) whenever possible and fall protection only when fall prevention is not practicable. Only ISI Approved Make full body harness and two shock- absorbing lanyards are used. Use of ISI marked industrial helmet at all point of time.
- 20) All scaffolds shall subject to a documented inspection by a competent person and clearly marked prior to use. The footings and anchorage for scaffolds shall be sound, rigid and capable of carrying the maximum intended load without setting or displacement. All scaffolding material should be of MS tubular type. Guardrails and toe-boards shall be installed on all open sides and ends of scaffold platforms. Scaffolds shall be provided with an access ladder or equivalent safe access. Vendor personnel shall not climb or work from scaffold handrails, mid rails or brace members.
- 21) Ladders should only be used for light duty and short-term work. ladders will never be tied to facility services piping , conduits or ventilation ducting. Fabricated ladders are prohibited.
- 22) Prior to performing work on machines or equipment, all personnel receive the necessary training of lockout tag Out (“LOTO”) and permit to work procedures.
- 23) Floor openings, stairwells, platforms and walkways and trenching where a person can fall any distance shall be adequately barricaded and where necessary well lit. Where there is a risk of injury from a fall then rigid barriers must be used. Barricades must also be used to prevent personnel entering an area where risk of injury is high e.g. during overhead work activity or electrical testing etc. Gas cylinder must be securely stored and transported. Hose line shall be inspected and tested for leaks in line with local statutory body requirements. Flash back arrestor to be used to prevent any explosion due to backfire.
- 24) All the Electrical Work need to be done in Supervision of Qualified Electrical Supervisor License Person. Don't allow unauthorized and untrained persons to work on Electrical Systems. Don't come in direct contact with electric wires while in use/working. Never leave electrical equipment without properly earthed. All temporary/ permanent Electrical Supply board must be connected to Adequate rating Earth Leakage circuit Breaker (ELCBs) while working with Electrical Equipment/ Machinery/Tools etc. While working on live electrical supply all the personal protective equipment e.g. electrical insulated hand gloves, electrical insulated shoes, helmet etc. must be used. Energized panels will be closed after normal working hours and whenever they are unattended. Temporary wiring will be deenergized when not in use.
- 25) All hot work / Gas Cutting/ Welding activity need to be carried out in supervision. The operator shall wear helmet, hand gloves, safety goggles, shoes etc. while carrying out the activity. The workplace and its surrounding area shall be free from any flammable or combustible materials.
- 26) For Air Conditioning System all pressure vessels / compressor should be tested periodically. Machine should be electrically isolated while attempting to carry out their installation / maintenance. do not handle chemical / refrigerant gas without gloves/ mask/ gumboots. Do not attempt welding, brazing near flammable gas / chemical cylinder. Do not bypass the safeties of machines. Do not attempt to carry out any maintenance on the pressure vessel under pressurized condition. Use screens/goggles while carrying out welding/brazing work. Do not stack the gas cylinders lying down on the ground one over another. While installation of Indoor or Outdoor machine or Platforms proper size and load capacity anchor fastener will be used and will not hang or installed unsafe.
- 27) Vendor are bound to comply on their owned expense with all labor laws and keep SBI indemnified in respect thereof.

They will secure fully safety of the workers/ employees engaged by them in site premises and shall take at our own cost, insurances and such other safety regulations for the said purpose. Vendor have to obtained workmen compensation policy in the name of respective employee/ workmen to be engaged for the captioned subject work towards compensation as admissible under the Employee's Compensation Act 1923 and rules there under upon death/disablement and also medical treatment of a worker and same will be produced to the Bank's officials before start of the work.

- 28) All the work allotted to vendor is work allotted by SBI to Firm or Individual Contractor. Hence The workmen staff of Contractor is not the employee of bank and all the salary/ bonus/ EPF/ ESIC/ Accidental Claim/ Death Claim/ Hospitalization Expense etc. and other labor beneficiary is complete responsibility of contractor. Contractor or any of workmen of contractor are not liable to claim any such benefits from bank.

Seal & Signature of Contractor

Draft Agreement Format

(Site specific format shall be approved by the SBI prior to its execution)

THIS AGREEMENT made on this _____ day of _____ between The State Bank of India (hereinafter “the Purchaser”) of one part and “<Name of Seller>” (hereinafter “Contractor”) of the other part:

WHEREAS the Purchaser is availing the service for the ANNUAL MAINTENANCE CONTRACT(AMC) OF OPERATION/ROUTINE UPKEEP OF ELECTRICAL SUBSTATION, OPERATION OF DG SET AT STATE BANK OF INDIA, ADMINISTRATIVE OFFICE RAJKOT(AO) BUILDING, NORTH SIDE BUILDING ADMIN OFFICE RAJKOT COMPOUND AREA, RESIDENTIAL FLATS AND STATE BANK GUEST HOUSE LOCATED AT CRESCENT TOWER AND OFFICER’S FLATS PRABHAT FLATS, VIP GUEST HOUSE, and has accepted a bid by the Contractor for the annual maintenance service in the sum of _____(Contract Price in Words and Figures) (here in after “the Contract Price”).

NOW THIS AGREEMENT WITNESS THE AS FOLLOWS:

In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.

The following tender documents shall be deemed to form and be read and construed as part of this Agreement viz,

- ❖ Operation/ Routine Upkeep of Electrical Installation.
- ❖ Scope of work & Terms conditions.
- ❖ Safety Standards.
- ❖ BOQ.

Whereas the Contractor has deposited DD of Rs...../- (Rupees.....) with the SBI as security money for the performance of the agreement.

NOW IT IS HEREBY AGREED AS FOLLOWS: -

1. In consideration of the payment to be made to the Contractor as herein provided he shall upon & subject to the conditions execute and complete the work shown upon the said conditions and schedule of quantities.
2. SBI shall pay the Contractor such sums as shall become payable hereunder at the kinds and in manner specified in conditions.
3. The said conditions shall be read and form part of the agreement and parties will hereto respectively abide by/submit themselves to the conditions and stipulation and perform the agreement on their part respectively as contained in such conditions.
4. The contractor shall be valid for 12 months only and may be extended to another 12 months with same terms and conditions subject to satisfactory performance of the Contractor and during the contract of the Bank shall have the right to terminate the same by giving one months prior notice in writing without assigning any reason and no correspondence shall be entertained in this regard. It is also agreed that SBI may in the event of termination of contract for non- satisfactory performance of the contract, the security deposit given by the contractor shall stand forfeited and Bank is not liable to pay any interest on the security deposit given by the contractor. However, on termination of the contract by the Bank before the completion of its tenure or on its expiry, Contractor as a STOP-GAP arrangement, if requested by the Bank, continue to provide its services on same terms and conditions till the next arrangement/ agreement renewed by the Bank.
5. The Annual service contract includes preventive maintenance service during the year and any nos. of breakdown calls.

6. Contractor shall strictly adhere to all prevailing labour laws inclusive of contract Labour (Regulation and Abolition Act of 1971) and other safety regulations. The contractor shall comply with provision of all labour legislation including the latest requirements of all the Acts/laws and any other regulation applicable to the given task/assignment.

7. There is no employer-employee relationship between contractor and Bank. In that context, neither the contractor nor his workmen engaged by him (if any) , are employee of the Bank.

8. Contractor shall not assign or subcontract the benefits of this tender/contract to any other person.

9. All the disputes arising out of or in any ways connected with this agreement shall be deemed to have arisen in Rajkot & only in the Courts in Rajkot shall have jurisdiction to determine the same.

10. The contract has been carefully read by us and fully understood by us.

11. The agreement is for period of _____ from _____ to _____ for Rs. _____ per annum (excluding GST).

B. SERVICES TO BE RENDERED BY THE CONTRACTOR:

The contractor shall:

- i. Ensure submission of police verification certificates for all the personnel deployed in the Bank's premises.
- ii. Ensure that he deploys trained and competent persons who are physically fit (i.e. preferably between age 18 year to 50 years for workmen and up to age of 55 year for supervisor) and are not suffering from any chronic or contagious diseases for carrying out the works.
- iii. Be responsible and liable for payment of salaries, statutory minimum wages and other legal dues to the persons who are employed by him for the purpose of rendering the services required by the Bank / employer under the agreement.
- iv. The Contractor shall ensure timely payment of wages/salary to the persons employed by him directly in their Bank accounts or through account payee cheques and a certificate to the effect that the salaries/wages are being paid regularly shall be furnished to the Employer every month. Further, the Contractor shall furnish a certificate every month to the effect that all the obligations under the labour laws inclusive of contract Labour (Regulation and Abolition Act of 1971), are complied with, by him.
- v. Ensure that all persons employed by him, for the purpose of rendering the services required by the Bank under this agreement, are insured with Government of India recognized insurance companies, for which no extra payment will be made by the Bank. The contractor shall be solely responsible for any injury or damages to any persons, animals or any other things.
- vi. Ensure that his employees, while in the premises of the Bank or while carrying out their obligations under this agreement, observe the standards of cleanliness, decorum, safety, good behavior and general discipline laid down by the Bank or its authorized agents and the Bank/ employer shall be the sole judge as to whether or not the contractor and/ or his employees have observed the same.
- vii. Personally, and exclusively supervise the work of his employees so as to ensure that the services rendered under this agreement are carried out to the satisfaction of the Bank.
- viii. Be liable for any damages/losses caused to the Bank by way of damages to the Bank's premises or any part thereof or to any fixtures or fittings thereof or any property of the Bank and therein by any act, omission, default or negligence of the contractor or his employees or agents.
- ix. The Contractor agrees and undertakes that they will make it clear to all persons employed/engaged by them to perform the obligations under this agreement that they are employees of the Contractor and that they shall have no claim against the Employer and the Employer shall not be liable to pay wages, salary or any other type of compensation to execute the contract or provide any other statutory benefits under the Labour Law and/or any other legislation and the Contractor shall be solely responsible for providing all such amenities to their employees admissible under the relevant Law/Rules/Service conditions.

- x. The Contractor shall obtain license, if any, required under the Maharashtra State Government Law or Central Government Law as applicable in case of the services covered under this contract.
- xi. Wherever warranted, as per the Scope of work, the Contractor shall provide skilled workmen staff having appropriate and valid licenses.
- xii. All staff deployed by the contractor in the Banks' premises shall be provided with uniform bearing Company's badge and safety shoes / footwear etc., once in a year.

C.TERMINATION OF AGREEMENT:

(a) Without prejudice to what is contained hereinabove, the SBIIMS shall, at its sole and absolute discretion, be entitled to terminate this agreement forthwith by written notice without assigning any reason(s) and without payment of any compensation, if:

- (i) The contractor fails or refuses to implement this agreement to the Bank's satisfaction and/ or
- (ii) The contractor commits a breach of any terms and conditions of this agreement and /or
- (iii) for any reason whatsoever, the contractor becomes disentitled in law to perform his obligations under this agreement and/or
- (iv) There is any variation in the ownership/partnership or management of the contractor or his business without the prior approval in writing of the bank to such variation.

(b) In the event of termination of this agreement for any reason whatsoever, the contractor/ or persons employed by him or his/ her agents shall not be entitled for any sum or sums whatsoever from the Bank by way of compensation, damages or otherwise.

D. STAMP DUTY:

The contractor shall bear all the expenses pertaining to execution of the agreement, including the stamp duty and the registration charges. The Original copy of the agreement shall be retained by the SBI on the original of this agreement, which shall be executed in duplicate, and the SBI shall retain the original and the contractor shall be provided with a Certified / Notarized copy for their record.

E. The contractor shall ensure payment of statutory minimum wages to the workmen employed by him/ her/ them during currency of contract.

F. The contractor shall indemnify and keep indemnified the SBI against all losses and claims, damages or compensation for breach of any provisions of this Agreement and of applicable law, including without limitation, the payment of wages Act, 1936, Minimum Wages Act, 1948, Contract Labour (Regulation and Abolition) Act, 1970 or any other labour law/ statute in force in this regard. The contractor only shall be responsible for liabilities, if any, in this regard.

G. The several parts of this contract have been read by the contractor and fully understood by the contractor.

H. The Contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment's etc., which may come to the possession or knowledge of the Contractor during the course of discharging the contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract

on the part of the Contractor and the Employer shall be entitled to claim damages and pursue legal remedies, including termination of the contract.

- I. The Contractor shall take all appropriate actions with respect to his employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.
- J. The Employer reserves the right, without prejudice to the terms and conditions of this agreement, to alter the specifications and nature of the work by adding to or omitting any item of work or portions of the work/s being carried out at any time during the currency of contract, by issuing a letter to this effect to the Contractor.

IN WITNESS where of the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day, month and the year first above written

Signed, Sealed and Delivered for "The State Bank of India" by it's constituted Attorney		Signed, Sealed and Delivered for _____ by it's constituted Attorney	
Signature	Signature
Name	Name
Designation	Designation
Address	Address
Company	Company
Date	Date
Company Seal	Company Seal
Witness I		Witness II	
Signature	Signature
Name	Name
Designation	Designation
Address	Address
Company	Company
Date	Date

DRAFT INDEMNITY BOND FORMAT

(Site specific format shall be approved by the SBI prior to its execution)

THIS DEED OF INDEMNITY BOND executed at Rajkot on this _____day of _____month of year Two Thousand and Twenty Four(2024) By M/s___duly represented by proprietor / one of its partners Shri_, aged _____ years, son of Shri_____,residingat _____(hereinafterreferred to as “the Contractor”)

In favour of SBI, Administrative office, opp. Sardarbaug Circuit House, Rajkot.

Whereas State Bank of India has invited open bid tenders from the contractors for providing manpower services (Electrician-1 Nos.) on contract basis at SBI, Administrative office situated at Rajkot

The Contractor has become successful in securing the subject work through competitive tendering and the work specified in the tender documents has been awarded in favour of Contractor by SBI vide their letter.....

And whereas as per tender documents, the Contractor has to enter into a Contract Agreement with SBI and execute an Indemnity Bond before starting the work. The Contractor has entered into Contract Agreement with SBI. on _____ (here in after referred to as “the Contract”).

In consideration of SBI having awarded the above said Contract, the Contractor hereby undertake to indemnify and keep harmless the SBI from any damages, prosecution, other legal suits and claims arising out of any mishaps occurring at the site due to faulty work, faulty construction and for violating rules and regulations, any possible damage to the building and members of public in course of execution of the work for which Contractor shall be solely responsible.

Further, Contactor hereby indemnifies and keep SBI indemnified for any loss or damages incurred or suffered or to be incurred or to be suffered by State Bank of India on account of breach of the terms and conditions of the Contract by the Contractor.

Signature of Contractor with seal

PRICE BID (Need to Fill in GEM Portal Only.)

PART-A:

Sr. No.	WORK DESCRIPTION	UNIT	AMOUNT
1	MONTHLY CHARGES FOR ELECTRICIAN CUM DG SET OPERATOR FOR OPERATION/ROUTINE UPKEEP OF ELECTRICAL SUBSTATION, OPERATION OF DG SET AT STATE BANK OF INDIA, ADMINISTRATIVE OFFICE RAJKOT(AO) BUILDING, NORTH SIDE BUILDING ADMIN OFFICE RAJKOT COMPOUND AREA, RESIDENTIAL FLATS AND STATE BANK GUEST HOUSE LOCATED AT CRESCENT TOWER AND OFFICER'S FLATS PRABHAT FLATS, VIP GUEST HOUSE.	1 JOB	
		TOTAL	

ALL RATES SHOULD BE INCLUDE OF ALL TAXES **[EXCLUDING GST]** GST Will be paid extra as per Applicable Norms.

SEAL AND SIGNATURE OF CONTRACTOR

EXPERIENCE DETAILS:**Annexure- A**

LIST OF COMPLETED ANNUAL CONTRACTS (period from 01/04/2017 to 31/12/2024). The experience certificate with completed contract value duly issued by the client to be enclosed as evidence.

Sr No	Description	Details (Please Fill)
Completed Annual Contract -1		
1	Client Name & Address	
2	Annual Contract Value (Completed Value)	
3	Duration of the Contract	From: To:
4	Client Representative Name	
5	Contact Nos. (Mobile/ Landline)	
6	Email id	
Completed Annual Contract -2		
1	Client Name & Address	
2	Annual Contract Value (Completed Value)	
3	Duration of the Contract	From: To:
4	Client Representative Name	
5	Contact Nos. (Mobile/ Landline)	
6	Email id	
Completed Annual Contract -3		
1	Client Name & Address	
2	Annual Contract Value (Completed Value)	
3	Duration of the Contract	From: To:
4	Client Representative Name	
5	Contact Nos. (Mobile/ Landline)	
6	Email id	

SEAL AND SIGNATURE OF CONTRACTOR

BIDDER- DETAILS:

Annexure- B

1. Name of the Firm:
2. Date of Incorporation and/or commencement of business:
3. Certificate of incorporation:
4. Brief description of the Bidder including details of its mainline business:
5. Company website URL (if any) :
6. Electrical Contractor License no.:
7. ESI No . :
8. EPF No. :
9. GST No. :
10. PAN No.:
10. Particulars of the Authorized Signatory of the Bidder
 - a. Name:
 - b. Designation:
 - c. Address:
 - d. Phone number (Landline):
 - e. Mobile Number:
 - f. Email Address

Signature Seal of Company