

FOR BRANCH USE: Branch Code: \_\_\_\_\_

Receipt Date: \_\_\_/\_\_\_/\_\_\_ Action Taken on: \_\_\_/\_\_\_/\_\_\_

Signature \_\_\_\_\_



## Request for change of Personal Details in NRE/NRO account

NRI-2.5

Account No: \_\_\_\_\_ Account Holder's Name: \_\_\_\_\_ Branch Name / Code: \_\_\_\_\_

### General Rules:

1. Please tick the appropriate box (es), wherever applicable and give the new details in the space provided.
2. If new information for field (s) wherever (\*) symbol is mentioned, pertains to the USA, then please fill Annexure compulsorily. However, if the information sought in Annexure has already been provided by you to the Bank, then please ignore the Annexure.

**Change of Postal Address\*** (Please provide relevant proof and it should be attested as per Attestation Requirements<sup>®</sup>)

Change address for (Tick One):  Current (Overseas) Address  Permanent (Overseas / Indian) Address  
Address Type:  Residential or Business  Residential  Business  Registered Office  Unspecified

City / Town / District \_\_\_\_\_

State \_\_\_\_\_ Country \_\_\_\_\_ PIN \_\_\_\_\_

**Change of Mobile Number\***

**Change of Email Address**

**Change of Telephone Number\***

(In ISD – STD – Number format)

Note: For change of mobile number & email address for transactions done through internet banking, please do it through Internet Banking facility on your own. For change of mobile number, please post/courier/submit in person the request letter generated to your home branch for approval.

**Change of Passport / VISA / Work Permit Details\*** (Please enclose self-attested copy of relevant pages<sup>®</sup>)

Details to be changed for (Tick One):  Passport  VISA / Work Permit

Number	Issue Date	Place of Issue	Nationality <sup>#</sup>	Valid Up to

(<sup>#</sup>Not required, if VISA / Work Permit Details are to be changed)

**Change of Recorded Signature**

Old Signature <sup>^</sup>	New Specimen Signature

<sup>^</sup>If you are not able to replicate your old signatures, then please submit copy of your Passport. Your new specimen signatures should be the same as on the Passport. Passport copy needs to be attested as per attestation requirement<sup>®</sup>

<sup>®</sup> **Attestation Requirement:** If proof is submitted in person in the branch then no third party attestation is required but please carry original copy of the proof for cross-verification. In all other cases, proof should be duly attested by anyone of the following:

1. SBI Foreign Office (wherever it is permitted)
2. Indian Embassy / High Commission
3. Notary Public

**Declaration:** I request bank to amend the information provided in my account as stated above and confirm that all the details provided herein by me are correct.

\_\_\_\_\_ Date

\_\_\_\_\_ Place

\_\_\_\_\_ Signature

### Customer Acknowledgement Copy (To be returned to the customer, if submitting it in the person)

A/c No: \_\_\_\_\_ A/c Holder Name: \_\_\_\_\_

Type of request: Change of personal details

Date of receipt: \_\_\_/\_\_\_/\_\_\_

Branch Seal & Stamp

\_\_\_\_\_  
Signature of authorised official

Account Holder's Maiden Name (if any): \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Father Name: \_\_\_\_\_ &lt;First-Middle-Surname&gt;

Spouse Name (Required if Marital Status is married): \_\_\_\_\_ &lt;First-Middle-Surname&gt;

Aadhaar No: \_\_\_\_\_ (Optional)

**Taxation Details (Please fill following details, if you are tax payer in any of the country or multiple countries)**

S. No.	Country of residence for tax purpose	Tax Identification Number (TIN) number or functional equivalent	TIN issuing Country
1			
2			
3			

**If the above section is applicable, then please give one of the following proofs for each of the TINs mentioned above:**

- Document mentioning Tax Identification Number (TIN) or functional equivalent
- Certificate of residence or any valid identification issued by an authorized Government body, including a Government agency or a municipality, of the country or territory of residence
- Any financial statement, third-party credit report, bankruptcy filing, or a report of the Government agency regulating the securities market

**Please provide address, if S. No. 1 is filled in Taxation Details:**
 Same as Current Address
                         
  Same as Permanent Address
                         
  Other Address: \_\_\_\_\_

City / Town / District: \_\_\_\_\_ Country: \_\_\_\_\_ PIN: \_\_\_\_\_

**FATCA / CRS / Central KYC Registry - Declaration and Undertaking:**

- I hereby certify that I have declared my status as per the rules applicable under section 285BA of the Income tax Act, 1961 as notified by Central Board of Direct Taxes (CBDT) vide Notification No. S.O. 2155(E) dated 7 August 2015 and RBI Circular No. RBI/2015-16/165 DBR.AML.BC.No.36/14.01.001/2015-16 dated 28 August 2015 in this regard.
- I understand and acknowledge that as per the provisions Income tax Act, Rules made thereunder and guidelines issued by the RBI in the matter, depending upon the residential status and/or other criteria stipulated therein, the Bank may have to report the details in respect of my account(s) as per the prescribed format to the Central Board of Direct Taxes (CBDT) or other Government Agencies to comply with the obligations as per the Inter-Governmental Agreements (IGA) and Common Reporting Standards (CRS) and or any other similar arrangements.
- I certify that the information provided by me above as applicable to me and signed by me as well as in the documentary evidence provided by me is, to the best of my knowledge and belief, true, correct and complete and that I have not withheld any material information that may affect the assessment/categorization of my account as a U.S. Reportable Account or other reportable Account or otherwise.
- I undertake the responsibility to declare and disclose within 30 days from the date of change, any changes that may take place in the information provided above, as well as in the documentary evidence provided by me or if any certification becomes incorrect and to provide fresh and valid self- certification along with documentary evidence.
- I also agree that my failure to disclose any material fact known to me, now or in future, may invalidate me from transacting in the account and State Bank of India would be within its right to put restrictions in the operations of my account or close it or report to any regulator and/or any authority designated by the Government of India (GOI) /RBI for the purpose or take any other action as may be deemed appropriate by State Bank of India, under the guidelines issued by CBDT/RBI from time to time, if the deficiency is not remedied by me within the stipulated period.
- I also agree to furnish and intimate to State Bank of India any other particulars that are called upon me to provide on account of any change in law either in India or abroad in the subject matter herein.
- I shall indemnify State Bank of India for any loss that may be caused to the State Bank of India on account of providing incorrect or incomplete information by me.
- I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.
- My personal / KYC details may be shared with Central KYC Registry. I hereby consent to receiving information from Central KYC Registry through SMS / Email on my registered number / email address.

Signature / Thumb  
impression of account  
holder